

AMENDED MINUTES*
COMMITTEE OF THE WHOLE
Monday, June 28, 2021 – 5:15 p.m.

Saginaw County Governmental Center

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

and

VIA ZOOM PER PA 267 of 1976/PA 228 of 2020

& Local Emergency Declaration in effect until July 1, 2021

- Present:** Sheldon Matthews - Committee Chair, Christopher Boyd, Carol Ewing, Dennis Krafft, Carl Ruth, Jack Tany, James Theisen, Michael Webster, Kyle Harris (*St. Charles, MI via Zoom*), Cynthia Winiecke (*Pensacola, FL via Zoom*)
- Absent:** Gerald Little
- Others:** Robert Belleman, Dave Gilbert, Vanessa Guerra, Koren Thurston, Leah Puskar, Josh Brown, Christina Harrington, Undersheriff Miguel Gomez, Lt. Dave Kerns, Jessica Sargent, Norm Bamberger, Connie Sullivan, Bill Stanuszek, Blair Stevenson, Friend of the Court, Trent Boyd, Suzy Koepplinger, Cindy Louchart, Sue Arceo

- I. Call to order---***Sheldon Matthews at 6:35 p.m.***
- II. Welcome---***Roll-call by the County Clerk***
- III. Public comment---***None***
- IV. Agenda

- 1. Presentation of proposed FY 2022 Budget – Robert Belleman, Controller/CAO
---***The budget document was presented to commissioners the first week of June. There were some changes to the budget highlights section. Mr. Belleman distributed the revised section to those who were present and will make sure those not present receive a copy of the revised section.***

Introduction of Leah Puskar, new Assistant Finance Director.

Commissioner Harris entered the meeting virtually from St. Charles, MI (6:38 p.m.)

ICMA’s Managing Local Government Services - a Practical Guide indicates budgeting is the process of deciding how to raise and spend money along with outlining the plan for operations and services. Budgets and financial techniques control what departments can do and how they can do it. They manage resources, which creates efficiencies, spells out for citizens and others, the government’s priorities and resource allocation plus promotes accountability through public decision-making and financial reporting. The budget is Saginaw County’s Road Map, and is one of the most important functions and policies the Board of Commissioners will approve.

Overview of Budget Document:

Tab 1 – Includes a summary sheet on proposed use of fund balance; staffing levels; Board of Commissioners Strategic Plan; Budget Highlights; current debt service schedule for any outstanding debt the County has.

Tab 2 – Resolution A – (Pages 1 – 18) Authorizes Tax Rates for the Fiscal Year, appropriations, staffing levels in each department and contracts to be signed by the Chairman of the Board, Controller and Civil Counsel; Resolution B – (Pages 19 - 21) Authorizes and establishes salaries for elected and appointed officials. Judges salaries are set by the State and are reflected in the table on page 21; Resolution C – Capital Improvement Plan – (Page 22) Approves and adopts the 2022 through 2026 Capital Improvement Plan and appropriates dollars in the budget for FY 2022; Resolution D – Fee Schedule – (Page 23) Approves and establishes all fees charged by any department elected or appointed within the County of Saginaw for services provided.

Tab 3 – FY 2022 Budget by Fund and Activity (Pages 1 – 156) Provides a listing on the Table of Contents and gets into the specific highlights or brief summary of the fund activity category and the number of authorized positions by title. Also provides historical information on revenues and expenditures.

Tab 4 – Resolution C – Five-year Capital Budget compiled summary (Pages 1 - 41) FY 2022 approved and not approved Capital requests by department.

Tab 5 – Resolution D – Fee Schedule which departments have been asked to review and update and the changes are highlighted in yellow.

***After the Controller’s presentation, Commissioner Boyd proposed (1) Allocating less than five (5%) percent, about \$1.5 million, to award premium pay to all workers who worked during COVID on site that qualify under the ARPA rules, \$100 per week/\$20 per day, as long as exposed to the health risks, from March 17, 2020 until the Emergency Declaration was recently lifted; (2) Consider giving \$500 to each vaccinated employee, in association with MIOSHA guidelines. The Controller suggested looking at all issues collectively and the Board develops a budget, prioritizing what to spend. Commissioner Theisen asked to convene a Legislative Committee meeting and invite our federal legislators to attend for discussion on the ARPA rules. Commissioner Boyd would like the Saginaw Courts to apply for State of Michigan ARPA funds through the State Court Administrative Office. Referred to the August 5, 2021 Budget/Audit Committee meeting for further discussion.**

2. Requests to modify proposed FY 2022 Budget – Appearances of Elected Officials and Appointed Department Heads
 - **Sheriff** - Request to amend 2022 Budget to add an additional four (4) beds to the Federal beds budgeted, for an increase of \$102,000
---Undersheriff Mike Gomez was present to discuss request

- **Public Works** - Request to add \$2,200 to the Auction Sales line item in its 2022 Budget for the planned sale of an existing vehicle
---Public Works Director, Brian Wendling, was present to discuss request

- **Public Health** - Request for the County to meet its contractual obligation for Maintenance of Effort for public health services at an additional \$878,083
---Public Health Director, Christina Harrington, was present to discuss request

3. Next steps in budget process

- A. **August 5, 2021** Budget/Audit Committee – make any recommended changes and submit second draft of proposed FY 2022 Budget
- B. **August 17, 2021** Board of Commissioners meet, proposed FY 2022 Budget is presented, Public Hearing is held and budget is laid on the table until September 21, 2021 Board meeting
- C. **September 9, 2021** Budget/Audit Committee recommends any additional changes to FY 2022 Budget
- D. **September 21, 2021** Board of Commissioners meet - Board formally adopts FY 2022 Budget

4. Discussion of Public Works Commissioner’s request for car allowance

---Referred back to County Services Committee. Commissioner Krafft stated he supported the concept of car allowances but wants the policy to apply to all effected.

5. Other Issues of Interest/Concern – Board of Commissioners

---None

V. Miscellaneous---*Commissioner Matthews - A pancake breakfast to welcome back all employees is tentatively set for Tuesday, August 17, 2021 (Now set for Wednesday, August 18, 2021). Commissioner Matthews has a sponsor for the event.*

VI. Adjournment---*Moved by Theisen, seconded by Ruth, to adjourn. Motion carried; time being 8:08 p.m.*

Respectfully Submitted,
Sheldon Matthews, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

Note: Upon completion of discussion, only motions to refer to an organized committee or to postpone indefinitely shall be allowed - Article IX, Section 9.5, 2021 Board Rules.

8/17/2021/sek