

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, January 12, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Vanessa Guerra, Robert Belleman, Koren Thurston, Dave Gilbert, Josh Brown, Linda James, LaTecia Cirilo, Judge McGraw, Mark Piotrowski, Michael Webster, Suzy Koepplinger, and Mary Williams

- I. Call to Order ---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**December 8, 2022 - Attached**)
---**Moved by Tany, seconded by Boyd, to approve. Motion carried.**
- IV. Public Comment - *Speakers limited to 3 minutes* ---**None**
- V. Agenda

1. **Koren Thurston, Finance Director, re:**

▪ 1-17-6	-	Vendor Transactions	Sept. 1 – 30, 2022	\$21,236,546.62
▪ 1-17-7	-	Vendor Transactions	Oct. 1 – 31, 2022	\$20,655,689.34
▪ 1-17-8	-	Vendor Transactions	Nov. 1 – 30, 2022	\$25,918,469.08
▪ 1-17-9	-	Vendor Transactions	Dec. 1 – 31, 2022	\$9,343,389.40

---**Moved by Tany, seconded by Slodowski, to approve. Motion carried. (Board Report)**

2. **Josh Brown, Director, Information Technology, re:**

- 1-17-10 Requesting (1) an increase of \$8,910 from the FY General Fund to the FY 2023 IT Maintenance Agreements account (93160) to pay for Mainframe services for the month of January 2023; and (2) to internally borrow a “not-to-exceed” total of \$628,000 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the Dark Fiber network to be paid back through the IT Indirect Cost Plan

Mr. Brown amended his request in committee to ask for approval of an increase of \$37,432 to the Mainframe Modernization Fund.

---**Moved by Tany, seconded by Boyd, to approve an amendment to the FY 2023 budget to increase the Mainframe Modernization Budget by \$37,432. Motion carried. (Board Report)**

---**Moved by Boyd, seconded by Slodowski, to approve shifting the \$114,088 in the FY 2023 Budget from the IT Fund to the Mainframe Modernization Fund. Motion carried. (Board Report)**

---**Moved by Tany, seconded by Spitzer, to approve the second portion of this request pertaining to an internal “not-to-exceed” loan. Motion carried by unanimous roll call vote. (Board Report)**

3. **Linda James, District Court Administrator**, re:
 - **1-17-11** Requesting use of the District Court Parking Fund to purchase and install safety glass for the Civil Division, along with structural upgrades, in the amount of \$19,000
*---Moved by Boyd, seconded by Slodowski, to approve. Motion carried.
(Board Report)*

4. **LaTecia Cirilo, Probate Register, Judge McGraw, Probate Court**, re:
 - **1-17-12** Requesting an increase to its Contractual Services Account of \$30,000 from the FY 2023 General Fund to pay for the services of Terry Kluck, retired Probate Register, for the month of December 2022 and for an extension to her contract from January 4, 2023 – April 4, 2023 (if approved by the Budget/Audit Committee)
*---Moved by Boyd, seconded by Tany, to approve. Motion carried.
(Board Report)*

5. Miscellaneous ---
*---Robert Belleman asked members of the committee to consider what it would mean if Saginaw County was no longer the fiduciary for Michigan Works.
---Birthday of Smokin' Joe Frazier in 1944*

6. Adjournment *---Moved by Spitzer, seconded by Tany, to adjourn. Motion carried, time being 5:08 p.m.*

Respectfully submitted,
Dennis Krafft, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, February 9, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer
Absent: Christopher Boyd
Others: Vanessa Guerra, Robert Belleman, Jennifer Broadfoot, Bill Smith, Judge Jackson, Judge Dicken, William Stanuszek, Undersheriff Gomez, Jaime Ceja, Denny Harris, Mark Piotrowski, Kelsey Harper, Susan Bidwell, Jennifer Lee-Booker, Michelle Goist, Roger Sweats, Steve Burt, Suzy Koeplinger, Marissa Sawdon, Mary Williams, and others

- I. Call to Order ---**Krafft at 4:00p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**January 12, 2023 - Attached**)
---**Moved by Tany, seconded by Slodowski, to approve. Motion carried.**
- IV. Public Comment - *Speakers limited to 3 minutes* ---**None**
- V. Agenda

1. **Hon. Darnell Jackson, Chief Judge, and Judge Brittany Dicken**, re:

- **2-21-5** Requesting reinstatement and funding for a bailiff/law clerk position for newly-installed Judge Brittany Dicken in the amount of \$135,007 to begin in the current FY 2023 Budget
---**Moved by Tany, seconded by Slodowski, to approve. Motion carried.**
(Board Report)

Referred back to Committee from January 17, 2023 Board Session

2. **Josh Brown, Director, and Michelle Goist, Project Manager, Information Technology**, re:

- **2-21-6** To internally borrow a “not-to-exceed” total of \$628,000 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the Dark Fiber network to be paid back through the IT Indirect Cost Plan (*Supplemental*)
---**Moved by Spitzer, seconded by Slodowski, to approve the request provided the expenses be appropriately allocated between Animal Care and Control and IT funds. Motion carried. (Board Report)**

3. **William Stanuszek, Mosquito Abatement Director**, re:

- **2-21-7** Requesting amendment of its FY 2023 Budget Revenue to reflect the projected amount of \$5,505,961 associated with the 1.0 mill rate levied in December 2022
---**Moved by Tany, seconded by Spitzer, to approve. Motion carried.**
(Board Report)
- Update on funding and status of property exchange
(No Action)

4. **Mike Gomez, Undersheriff, William L. Federspiel, Sheriff**, re:

- **2-21-8** Requesting (1) to move \$6,000 from money saved in wages and benefits from an open position (20731500-70000) to Acct. No. 28030112-88000 for promotional items for the Saginaw County Sheriff's Office; and (2) to adjust its FY 2023 Budget to accept \$84,000 from Chesaning Union Schools to contract for a School Resource Officer, using \$13,500 from JAG and up to \$32,000 from Solid Waste Authority / Road Commission to fund the remaining portion of the Deputy position

Undersheriff Gomez amended the first portion of the request in committee, asking for a budget amendment of \$18,000 toward the support services budget. \$6,500 would move into community promotions and \$11,500 would go toward wages and benefits.

---Moved by Slodowski, seconded by Tany, to approve the amended request. Motion carried. (Board Report)

Undersheriff Gomez amended the second portion of the request in committee, asking for a budget amendment of \$130,000 from Fund Balance to FTO train and fund a School Resource Officer for Chesaning High School.

---Moved by Tany, seconded by Spitzer, to approve the amended request. Motion carried. (Board Report)

Commissioner Spitzer commended Undersheriff Gomez on the 3.5-minute response time to the Nouvel High School incident this week, and every department that responded accurately and efficiently.

5. **Robert Belleman, Controller/CAO**, re:

- **2-21-9** Submitting the County's Cost Allocation Plan which is used to allocate indirect costs and the IT Rate Calculation which is used to allocate IT services, and requesting approval to amend the FY 2023 Budget to accurately reflect the respective amounts shown for each department
---Moved by Tany, seconded by Slodowski, to approve. Motion carried. (Board Report)
- **2-21-10** Submitting the report of budget adjustments and grants accepted on behalf of the County by the Controller for 7-1-22 – 9-30-22
---Moved by Spitzer, seconded by Slodowski, to receive and file. Motion carried. (Receive & File)
- **2-21-11** Submitting the report of budget adjustments and grants accepted on behalf of the County by the Controller for 10-1-22 – 12-31-22
---Moved by Slodowski, seconded by Tany, to receive and file. Motion carried. (Receive & File)
- **2-21-12** Requesting adoption of a Resolution declaring official intent to issue bonds in an amount not to exceed \$3.5 million for capital improvements to the County of Saginaw Dow Event Center and instruct the County Clerk to publish the Notice of Intent as required

*---Discussion was held regarding improvements needed for the Memorial Cup and general repairs. The committee amended the \$3.5 million to \$5.5 million)
---Moved by Slodowski, seconded by Tany, to approve with the intent to issue bonds in an amount not to exceed \$5.5 million. Motion carried.
(Resolution 2023-2)*

6. **Commissioner Spitzer**, re: Proposal that the Board of Commissioners hold a strategy meeting every two years to agree on and confirm key areas of focus, identify specific objectives in each of the areas, rank the objectives according to priority, and set measurable goals with timetables. With the participation of the County Controller, the intent is to guide the allocation of discretionary resources to priority areas during the annual budget process.

Discussion was held regarding past strategic planning and Mr. Belleman informed the committee that the Executive Committee plans to discuss this topic at their meeting next week. Commissioner Krafft extended an invite to Commissioner Spitzer and other commissioners to attend the meeting.

7. Miscellaneous ---**None**
8. Adjournment ---**Moved by Tany, seconded by Spitzer, to adjourn. Motion carried; time being 5:30 p.m.**

Respectfully submitted,
Dennis Krafft, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, March 9, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Vanessa Guerra, Robert Belleman, Tim Novak, Koren Thurston, Dave Gilbert, Christina Harrington, Mark Rankin, Matthew Shane, Josh Brown, Mark Angliss, Mark Piotrowki, Kyle Bostwick, Jaime Ceja, Mary McLaughlin, Suzy Koeplinger and Marissa Sawdon

- I. Call to Order ---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**February 9, 2023 - Attached**)
---**Moved by Tany, seconded by Spitzer, to approve. Motion carried.**
- IV. Public Comment ---**None**
- V. Agenda

1. **Koren Thurston, Finance Director, re: Payment of Claims/Budget Calendar**

- **3-21-3** - Vendor Transactions January 1 – 31, 2023 \$10,530,937.11
- **3-21-4** - Vendor Transactions February 1 – 28, 2023 \$14,107,703.71

---**Moved by Boyd, seconded by Tany, to approve. Motion carried. (Board Report)**

- **3-21-5** - Requesting approval of the FY 2024 Budget Calendar
---**Moved by Tany, seconded by Spitzer, to approve. Motion carried. (Board Report)**

2. **Tim Novak, County Treasurer, re:**

- **3-21-6** Submitting a proposed Resolution of Agency and a proposed Resolution to Borrow Against Delinquent 2022 Real Property Taxes in the amount of \$19,000,000
---**Moved by Slodowski, seconded by Spitzer, to approve the resolutions and noting the amount of the Resolution to Borrow is up to \$19,000,000. Motion carried. (Res. 2023-4/Res. 2023-5)**
Committee Chair Krafft requested that Mr. Novak provide an Interest/Investment Report at the April Budget/Audit meeting.

Pulled from Agenda Before Committee

3. ~~**Tony DePelsmaeker, Maintenance Director, re:**~~

- ~~▪ **3-21-7** Requesting to utilize the Public Improvement Fund in the amount of and not to exceed \$58,000 to address waterproofing needs to the old sheriff administration building basement and protect any future investments to the basement~~

4. **Christina Harrington, Health Officer, Health Department, re:**

- **3-21-8** Requesting approval of its proposed Fee Schedule that creates nine new fees, changes eighteen existing fees and deletes seven existing fees in its Personal Health Center to eliminate redundancy and streamline operations
---**Moved by Spitzer, seconded by Tany, to approve. Motion carried. (Board Report)**

5. **Mark Rankin, District 9 Director, MSU Extension**, re:
- **3-21-2** Requesting approval of a minimum local base assessment funding of \$111,449 to leverage state, federal and grant dollars
*---Moved by Boyd, seconded by Slodowski, to approve with conditions to be determined at the Board Session. Motion carried by the following roll call vote:
Yes: Slodowski, Boyd, Spitzer - 3
No: Tany, Krafft - 2
Total: - 5
(Board Report)*
6. **Josh Brown, Director, Information Technology**, re:
- **3-21-9** Requesting to internally borrow a total of \$85,086 from the Delinquent Tax Fund to place the Saginaw County Animal Care & Control building on the internal network to be paid back through the IT Indirect Cost Plan
---Moved by Tany, seconded by Slodowski, to approve. Motion carried by unanimous roll call vote. The Controller advised there would be a Loan Agreement and Debt Service Schedule provided before approval. (Board Report)
- Pulled from Agenda in Committee – The Controller advised*
~~— **Referred back to Committee from February 21, 2023 Board Session**~~
~~— To internally borrow a “not to exceed” total of \$628,000 from the Delinquent Tax Fund to place~~
~~— the Saginaw County Animal Care & Control building on the Dark Fiber network to be paid back~~
~~— through the IT Indirect Cost Plan~~
7. Miscellaneous
- **Robert Belleman, Controller/CAO**, requested a special Budget/Audit meeting before the Board Session to review and approve the FY 2022 Audit.
---Moved by Boyd, seconded by Tany, to schedule a Special Budget/Audit Committee at 4:00 p.m. on March 21, 2023. Motion carried.
8. Adjournment *---Moved by Tany, seconded by Spitzer, to adjourn. Motion carried; time being 5:12 p.m.*

Respectfully submitted,
Dennis Krafft, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES
Special Meeting
BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Tuesday, March 21, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Robert Belleman, Koren Thurston, Dave Gilbert, Doug Deeter, Judge McGraw, LaTecia Cirilio, Mary McLaughlin, Pat Moran, Mark Piotrowski, Jake Golden, Mark Rankin, Mike Slodowski, Jennifer Broadfoot, Jaime Ceja, Krystal Irvine, Dawn Earnesty, Xavier DeGroat, Carol Rupp, Shawna Davidson, Melissa Razmenas, Sara Navare, Bill Stanuszek, Josh Brown, Mark Angliss, Sam Tany, Cindy Lamore, Linda Tanlo, Scott Lenhart, Marissa Sawdon, Suzy Koepplinger, and others

- I. Call to Order ---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**None**)
- IV. Public Comment ---**None**
- V. Agenda

1. **Doug Deeter, Rehmann, and Robert Belleman, Controller/CAO**, re:

- **3-21-16** Submitting the FY 2022 Audited Financial Statements (*Distributed at Meeting*)
Doug Deeter gave a short presentation on key points in the Audit and explained that the completed audit will be presented at the April 18, 2023 Board Session. ---**Moved by Boyd, seconded by Tany, to approve submission of the Audit to the State of Michigan on or before March 31, 2023, upon completion. Motion carried.** (Board Report)

2. **Judge Patrick McGraw and LaTecia Cirilo, Probate Register, Probate Court**, re:

- **3-21-11** Requesting an increase to its Contractual Services Account of \$30,000 from the 2023 General Fund to pay for the extension to the contract with Terry Kluck, retired Probate Register, from April 4, 2023 to July 4, 2023
---**Moved by Boyd, seconded by Tany, to approve an increase to the Probate Contractual Services Account of \$30,000 to come from the Mainframe Modernization Fund, with any shortfall to come from the General Fund. Motion carried by unanimous roll-call vote.** (Board Report)

3. **Robert Belleman, Controller/CAO, on behalf of the Saginaw County Building Authority**, re:

- **3-21-17** Requesting approval of potential change order with Spence Brothers on the Dow Event Center project (*Distributed at Meeting*)
---**Moved by Tany, seconded by Slodowski, to approve Phase I, PCO#70, tied to the millage and the sale of bonds at an estimated cost of \$3,874,235 – also known as “Owner’s Upgrades.” Motion carried by unanimous roll-call vote.**
---**Moved by Spitzer, seconded by Boyd, to authorize the Controller to investigate additional funding for Phases II and III, if the Saginaw Spirit is awarded the opportunity to host the 2024 CHL Memorial Cup. Motion carried by unanimous roll-call vote.** (Board Report)

- VI. Miscellaneous ---**None**
- VII. Adjournment ---**Moved by Tany, seconded by Spitzer, to adjourn. Motion carried; time being 4:43 p.m.**

Respectfully submitted,
Dennis Krafft, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, April 6, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer
Absent: Christopher Boyd
Others: Robert Belleman, Tim Novak, Koren Thurston, Dave Gilbert, Kelly Suppes, Susan Caister, Gene Schmidt, Undersheriff Gomez, Jaime Ceja, Marissa Sawdon, and Suzy Koeplinger

- I. Call to Order ---**Krafft at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**March 9, 2023 Regular; March 21, 2023 Special**)
---**Moved by Tany, seconded by Slodowski, to approve. Motion carried.**
- IV. Public Comment ---**None**
- V. Agenda

1. **Kelly Suppes, Purchasing/Risk Manager**, re:

- **4-18-7** Requesting a \$25,000 budget increase to the Saginaw County Criminal Justice Coordinating Committee (SCCJCC) fund from fund balance to purchase ten (10) new Modems and fifteen (15) new Antennas to outfit new police cars
---**Moved by Tany, seconded by Spitzer, to approve. Motion carried by unanimous roll call vote. (Board Report)**

2. **Susan Caister, Nutrition Program Manager**, re:

- **4-18-8** Requesting approval to accept awarded additional federal funds (ARPA) from Region VII Area Agency on Aging in the amount of \$433,469 for the current fiscal year for programs/activities
---**Moved by Spitzer, seconded by Tany, to approve. Motion carried. (Board Report)**

3. **Mike Gomez, Undersheriff, William Federspiel, Sheriff**, re:

- **4-18-9** Requesting an increase of \$15,000 to the FY2023 training/professional development fund as reimbursement from Bridge the Gap
Undersheriff Gomez amended the request in committee to use \$3,000 of the \$15,000 reimbursement to increase the Sheriff's Capital Outlay Fund.
---**Moved by Tany, seconded by Slodowski, to approve as amended. Motion carried. (Board Report)**

4. **Robert Bellman, Controller/CAO**, re:

- **4-18-10** Submitting a letter regarding a funding request for an accessibility project at The Dow Event Center
Discussion was held regarding funding options and Mr. Belleman requested a Special Budget/Audit Committee meeting be held before the Board Session to consider approval of funding Phases II and III.

---Moved by Tany, seconded by Slodowski, to schedule a Special Budget/Audit Committee meeting for April 18, 2023 at 4:00 p.m. prior to the Board Session and receive and file the Controller's correspondence to Dow. Motion carried. (Receive & File)

- **4-18-18** Review of Final 2022 Audited Financial Statements ***(Printing not completed; To be distributed at or prior to the Board Session: No action)***

5. Miscellaneous

---Tim Novak, County Treasurer, distributed and reviewed an Investment Report Summary. Another summary will be provided in August.

---Robert Belleman informed the committee of the Protecting Michigan Pension Grant Program and that Saginaw County does not qualify. It may be an item to bring before the Legislative Committee.

6. Adjournment ***---Moved by Slodowski, seconded by Tany, to adjourn. Motion carried; time being 4:42 p.m.***

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES
Special Meeting
BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Tuesday, April 18, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Robert Belleman, Dave Gilbert, Jaime Ceja, Mark Przybylski, Marissa Sawdon and Suzy Koeplinger

- I. Call to Order ---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**None**)
- IV. Public Comment - *Speakers limited to 3 minutes* ---**None**
- V. Agenda
 1. **Robert Belleman, Controller/CAO, on behalf of the Saginaw County Building Authority, re:**
 - **4-18-19 CONTROLLER/CAO**, re: Approval of two (2) potential change orders (PCOs) with Spence Brothers on The Dow Event Center project: PCO #002 for Memorial Cup Upgrades at \$3,082,583 and PCO #003 for Elevator Addition at \$1,560,545
---Moved by Tany, seconded by Slodowski, to approve. After discussion, the motion carried by unanimous roll-call. (Board Report)
- VI. Miscellaneous ---**None**
- VII. Adjournment ---**Moved by Slodowski, seconded by Tany, to adjourn. Motion carried; time being 4:16 p.m.**

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, May 4, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer

Absent: Christopher Boyd

Others: Robert Belleman, Koren Thurston, Jennifer Broadfoot, Mark Piotrowski, Mary McLaughlin, Jennifer Leek-Booker, Tom Heidger, Susan Caister, Gene Schmidt, Patricia Johnson, Susan Bidwell, Undersheriff Gomez, Dave Gilbert, Marissa Sawdon, and Catherine Hicks

I. Call to Order --- ***Krafft at 4:00 p.m.***

II. Welcome

III. Correction/Approval of Minutes (***April 6, 2023, Regular; April 18, 2023, Special***)
---***Moved by Tany, seconded by Slodowski, to approve. Motion carried.***

IV. Public Comment - *Speakers limited to 3 minutes* ---***None***

V. Agenda

1. **Koren Thurston, Finance Director, re: Payment of Claims**

- **5-16-8** Vendor Transactions March 1 – 31, 2023 \$14,470,443.55
---***Moved by Spitzer, seconded by Tany, to approve. Motion carried. (Board Report)***

2. **Hon. Darnell Jackson, Chief Judge, re:**

- **5-16-9** Requesting approval of a grant from the State Court Administrative Office (SCAO) and amendment of the FY 2023 Budget in the amount of \$385,538 to employ three (3) visiting judges and two (2) support staff, as well as authorizing PCNs for the judicial assistants and/or bailiff – law clerk positions provided for in the grant
---***Moved by Tany, seconded by Slodowski, to approve. Motion carried. (Board Report)***
- **5-16-10** Requesting amendment of the FY 2023 Budget to cover the addition of employees in the Circuit, District, Probate and Juvenile Courts, who would provide much needed clerical support for front-line judicial employees
---***Moved by Tany, seconded by Slodowski, to approve to fund the request through the rest of FY 2023 and FY 2024 and look at any ARPA funds regarding less time-sensitive projects that could be reallocated, such as the \$1 million set aside for digitalization of circuit court records. Motion carried by unanimous roll call vote. (Board Report)***

3. **Susan Caister, Nutrition Program Manager, and Gene Schmidt, Accountant, COA**, re:
 - **5-16-11** Requesting adjustment of its Transportation activity by \$20,000 from fund balance in the FY 2023 Budget due to an increase in maintenance and service costs for the transit vehicles
---Moved by Spitzer, seconded by Slodowski, to approve. Motion carried. (Board Report)

4. **Undersheriff Gomez ~~William Federspiel, Sheriff~~**, re:
 - **5-16-12** Requesting an increase in the FY 2023 Budget by \$8,792 and acceptance of funds from the 100 Club of Saginaw for the purchase of ballistic helmets for its Road Patrol personnel
---Moved by Tany, seconded by Spitzer, to approve. Motion carried. (Board Report)

5. Miscellaneous *---None*
6. Adjournment *---Moved by Tany, seconded by Slodowski, to adjourn. Motion carried; time being 4:58 p.m.*

Respectfully Submitted,
Dennis Krafft, Committee Chair
Marissa Sawdon, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, June 8, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Tim Novak, Koren Thurston, Bill Smith, Mark Piotrowski, JoAnn Crary, Undersheriff Gomez, Bonnie Kanicki, LaTecia Cirilo, Jaime Ceja, April Key, Marissa Sawdon and Catherine Hicks

- I. Call to Order ---**Krafft at 4:01 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**May 4, 2023**)
---**Moved by Tany, seconded by Slodowski, to approve. Motion carried.**
- IV. Public Comment ---**None**
- V. Agenda

1. **Koren Thurston, Finance Director, re: Payment of Claims**

- **6-20-14** - Vendor Transactions April 1 – 30, 2023 \$ 8,665,345.72
- **6-20-20** - Vendor Transactions May 1 – 31, 2023 \$23,683,955.23
---**Moved by Boyd, seconded by Tany, to approve. Motion carried. (Board Report)**
- **6-20-15*** Submitting for approval a Bond Resolution not to exceed Five Million Five Hundred Thousand Dollars (\$5,500,000) for capital improvement projects at the Dow Event Center
---**Moved by Tany, seconded by Spitzer, to approve. Motion carried by unanimous roll call vote. *Cover letter revised to reflect corrected amounts. (Resolution 2023-13)**
- **6-20-23** Submitting Draft #1 of the Controller Recommended 2024 Budget, including the FY 2024 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule (*Distributed to Commissioners/On file in Board Office*)
(No Action – Committee of the Whole scheduled for June 26, 2023 @ 4:00 p.m.)

2. **JoAnn Crary, President, Saginaw Future Inc., re:**

- **6-20-16** Requesting an increase in funding under the agreement between Saginaw County and Saginaw Future Inc. (SFI) if SFI is able to exceed its goals using the pay for performance metrics established in 2021, not to exceed \$50,000
---**Moved by Boyd, seconded by Tany, to approve. Motion carried by unanimous roll call vote. (Board Report)**

3. **Undersheriff Gomez-William Federspiel, Sheriff, re:**

- **6-20-17** Requesting approval to increase its current budget by \$78,974.95 and allow the Sheriff's Office to accept revenue from the sale of used patrol vehicles in the amount of \$39,177 and drug forfeiture in the amount of \$39,797.95
---**Moved by Spitzer, seconded by Boyd, to approve. Motion carried. (Board Report)**

4. **Bonnie Kanicki, Animal Care & Control Director**, re:

- **6-20-18** Requesting the use of existing funds and fund balance to off-set operational deficiencies due to the intake of a voluminous amount of stray and owner-surrendered animals that are unvaccinated, unaltered, and in need of medical care
---Moved by Slodowski, seconded by Boyd, to approve. Motion carried. (Board Report)

5. **LaTecia Cirilo, Probate Register**, re:

- **6-20-19** Requesting an additional employee at Level T-08 for the Probate Office, with pay and fringe benefits at an approximate cost of \$77,000; and requesting the existing contract with Terry Kluck (due to expire July 4, 2023) be extended to Sept. 30, 2023 at no additional cost but to acknowledge that she will work as needed
---Moved by Spitzer, seconded by Boyd, to approve the extension of the existing contract with Terry Kluck to September 30, 2023 and to deny the request for an additional employee. Motion carried by unanimous roll call vote. (Board Report)

(Referred back to committee at the May Board Session – subsequently pulled by Judge Jackson)

6. **Hon. Darnell Jackson, Chief Judge**, re:

- ~~**5-16-10** Requesting amendment of the FY 2023 Budget to cover the addition of employees _____ in the Circuit, District, Probate and Juvenile Courts, who would provide much _____ needed clerical support for front line judicial employees~~

7. Miscellaneous

- Commissioner Tany asked Koren Thurston about the posted grant writer position and she stated that interviews have not been scheduled at this time
- Commissioner Boyd informed commissioners of requests for a county closure on Monday, July 3, 2023 due to Independence Day falling on a Tuesday. This will be discussed in a committee meeting next week.
- Commissioner Krafft thanked the Treasurer for attending the meeting and is looking forward to his quarterly report at the next Budget/Audit Committee meeting.

8. Adjournment--*Moved by Tany, seconded by Boyd, to adjourn. Motion carried; time being 5:20 p.m.*

Respectfully Submitted,
Dennis Krafft, Committee Chair
Marissa Sawdon, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, August 3, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Tim Novak, Koren Thurston, Dave Gilbert, Josh Brown, Judge Borrello, Blair Stevenson, LaTecia Cirilo, Todd Borders, Kelly Suppes, Jaime Ceja, Mary McLaughlin, Lt. Mark Przybylski, Tony DePelsMaeker, Jennifer Broadfoot, Darcie Graham, Catherine Hicks and Suzy Koeplinger

- I. Call to Order ---**Krafft at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**June 8, 2023**)
---**Moved by Tany, seconded by Slodowski, to approve. Motion carried.**
- IV. Public Comment ---**None**
- V. Agenda

1. **Koren Thurston, Finance Director**, re: **Payment of Claims & Budget Adjustments**
Chairman Krafft acknowledged Koren Thurston for her hard work, as it is a struggle to make ends meet in the budget, and the committee and audience applauded her.
 - **8-15-11** - Vendor Transactions June 1 – 30, 2023 \$ 15,659,865.79
---**Moved by Spitzer, seconded by Tany, to approve. Motion carried.**
(Board Report)
 - **8-15-21** - Quarterly Budget Adjustments January 1, 2023 – June 30, 2023
---**Moved by Slodowski, seconded by Boyd, to receive and file.**
Motion carried. (Receive & File)
2. ~~**Richard Riebschleger, Circuit Court Probation**~~, and **Kelly Suppes, Purchasing/Risk Manager**, re:
 - **8-15-12** Requesting additional funding of \$13,395.74 to the FY23 Budget to purchase three (3) multifunction copiers
---**Moved by Boyd, seconded by Slodowski, to approve the request and utilize funding as outlined by the Finance Director. Motion carried. (Board Report)**
 - **8-15-19** Requesting to increase the Circuit Court Probation FY 2023 Budget by an additional \$5,000 from the General Fund to cover a shortfall in various line items
---**Moved by Spitzer, seconded by Boyd, to approve an increase up to \$5,000 from the General Fund to cover a shortfall in various line items. (Board Report)**
3. **Josh Brown, Information Technology Director**, re:
 - **8-15-13** Requesting an amendment to the FY23 Budget to utilize \$400,000 of the Mainframe Modernization Fund to increase the Mainframe Modernization project budget for WiFi installation at County Facilities
---**Moved by Slodowski, seconded by Boyd, to allocate \$400,000 to the project, limit expenditure to \$225,000 out of the Mainframe Modernization Fund, and direct the Finance Director to identify funding from affected departments. Motion carried by unanimous roll-call vote. (Board Report)**
4. **Tim Novak, County Treasurer**, re:
 - **8-15-14** Submitting Quarterly Investment Reports

---Moved by Tany, seconded by Boyd, to receive and file. Motion carried.
(Receive & File)

5. Hon. André R. Borrello, Chief Judge, 10th Circuit Court & 70th District Court, re:

- **8-15-15** Requesting an amendment of the FY23 Budget to transfer \$30,000 from Mainframe Modernization fund balance to the Staff Augmentation Budget to continue the contract with a former Circuit Court Administrator through November 30, 2023

Chairman Krafft congratulated André Borrello on becoming Chief Judge. Judge Borrello explained that Dave Cable will be contracted to assist in finishing SCAO reports and guaranteed that the contract will not be renewed. Vanessa Guerra, County Clerk, offered \$10,000 from Circuit Court Clerk's fund to assist.

---Moved by Boyd, seconded by Spitzer, to approve. Motion carried by unanimous roll-call vote. (Board Report)

- **8-15-18** Requesting approval to contract with a consultant, Inspiring Minds, Inc., to assess, evaluate, recommend and help implement foundational changes and provide standard operating procedures to Circuit Court; to increase its Contracted Services account by \$100,000 using ARPA Replacement Revenue

---Moved by Boyd, seconded by Spitzer, to approve the request with the use of unspent funds from a vacancy in Circuit Court. Motion carried. (Board Report)

6. John McColgan, Blair Stevenson, Chief Assistant Prosecutor, re:

- **8-15-16** Requesting amendment of its FY 2024 Budget relating to Prosecutor's Office salary and staffing issues

---Discussion was held regarding the disparity in pay between County Prosecutors and the Public Defender's Office and the challenges they face with hiring and retaining prosecutors. Mr. Stevenson will bring a plan to a future meeting to discuss the pay scale, as well as a staffing plan and other sources of revenue. (No action)

7. LaTecia Cirilo, Probate Register, re:

- **8-15-17** Requesting the addition of \$10,000 into its Contractual Account for a temporary employee (Terry Kluck) to begin FY 2024 Budget and provide temporary staffing throughout the year

---Moved by Boyd, seconded by Tany, to approve and authorize the Finance Director to identify the funding source. Motion carried by unanimous roll call vote. (Board Report)

8. Todd Borders, Court Administrator, 10th Circuit Court – Family Division, re:

- **8-15-23** Requesting consideration of changes to the FY 2024 Family Division Budget
Todd Borders requested approval to fund and establish three (3) new PCNs; Legal Clerk II (\$75,000), a Probation Officer (\$60,500 funded through the Child Care Fund), and a Detention Youth Care Specialist (\$76,000 General Fund to be reimbursed).

---Moved by Spitzer, seconded by Slodowski, to approve. Motion carried by unanimous roll-call vote. (Board Report)

9. Miscellaneous ---None

10. Adjournment ---***Moved by Spitzer, seconded by Tany, to adjourn. Motion carried; time being 6:24 p.m.***

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, September 7, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Koren Thurston, Tim Novak, Dave Gilbert, John McColgan, Jr., Blair Stevenson, Mark Piotrowski, Undersheriff Gomez, Kelly Suppes, Darcie Graham, Denise Joseph, Josh Brown, Tara Hofmeister, Brian Keenan-Lechel, Michelle Goist, Jennifer Broadfoot, Kyle Bostwick, Christina Harrington, Al Kaufman, Mark Rankin, Patricia Johnson, Mark Przybylski, Catherine Hicks, Marissa Sawdon and Suzy Koeplinger

- I. Call to Order ---**Krafft at 4:03 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**August 3, 2023**)
---**Moved by Slodowski, seconded by Tany. Motion carried.**
- IV. Public Comment - *Speakers limited to 3 minutes*
 - Brian Keenan-Lechel spoke on behalf of UAW Managers and in support of funding the continued phases of the Baker Tilly Compensation Study in the Fiscal Year 2024 Budget
 - Christina Harrington, Health Officer, expressed concerns with Draft #2 of the Fiscal Year 2024 Budget not meeting Maintenance of Effort (MoE) non-negotiable funding requirements

- V. Agenda
Items addressed out of order for time management purposes

Judge McGraw submitted a Memo to the Committee providing an informational update. No action.

1. ~~**Hon. Patrick J. McGraw, 10th Circuit Court – Family Division, re:**~~

- **9-19-4** Requesting the use of ARPA or other funding to repair and/or replace the fencing at the Family Court Juvenile Center

2. ~~**Blair Stevenson, Assistant Prosecutor, John A. McColgan, Jr., Prosecuting Attorney, re:**~~

- **9-19-6** Requesting the addition of three (3) Assistant Prosecutors to combat increased workload, increase Assistant Prosecuting Attorney salaries and amendment of the FY 2024 Prosecutor's Office budget
The request totals \$990,483 with \$1 million of grant funding expected to offset
---**Moved by Tany, seconded by Spitzer, to approve, contingent on receiving grant dollars and union approval. Motion carried with an abstention from Boyd due to his son's employment in the department. (Unfinished Business)**

3. ~~**Undersheriff Gomez, William L. Federspiel, Sheriff, re:**~~

- **9-19-9** Requesting movement of funds from the Law Enforcement and Jail FY 2023 budgets to cover shortfalls in the Wages and Gas/Grease/Oil line items
---**Moved by Spitzer, seconded by Boyd, to approve. Motion carried. (Board Report)**

4. **Kelly Suppes, Purchasing/Risk Manager, re:**
 - **9-19-10** Requesting amendment of the FY 2023 Risk Management Budget by \$220,000 to account for the purchase of tail coverage and an increase in property and liability claims
---Moved by Spitzer, seconded by Tany, to approve. Motion carried. (Board Report)

5. **Darcie Graham, Assistant Finance Director, re:**
 - **9-19-11** Requesting amendment of the Harry W. Browne Airport FY 2023 Budget by \$227,000 to account for fuel sales revenue and expenditures; further, to approve up to \$85,000 to cover capital improvements for resurfacing the parking lot (\$79,000), repair of a sweeper truck (\$3,000) and tree removal (\$3,000)
---Moved by Tany, seconded by Boyd, to approve. Motion carried. (Board Report)

 - **9-19-12** Requesting approval of the HWB Airport Director's contract renewal, with an approved 2% increase to the base compensation for three (3) years to begin October 1, 2023 to September 30, 2026
---Moved by Boyd, seconded by Slodowski, to approve. Motion carried. (Board Report)

6. **Denise Joseph, Equalization Director, re:**
 - **9-19-13** Requesting amendment of the Equalization Department FY 2023 Budget by \$4,400 to account for an increased contract amount for its primary software (\$1,800) and increased postage costs (\$2,600)
---Moved by Boyd, seconded by Tany, to approve. Motion carried. (Board Report)

7. **Josh Brown, IT Director, re:**
 - **9-19-14** Requesting amendment of the Information Technology FY 2023 Budget by moving \$72,000 from Computer Replacement into Public Liabilities (\$13,000) and Hospitalization Insurance (\$59,000); further, approval to use \$26,000 in IT fund balance to Hospitalization Insurance to balance
---Moved by Slodowski, seconded by Spitzer, to approve. Motion carried. (Board Report)

Chairman Krafft left the meeting at 4:40 p.m. and Vice-Chair Tany took the chair

8. **Tara Hofmeister, Friend of the Court Director, re:**
 - **9-19-15** Requesting an increase to the Friend of the Court FY 2023 Budget by \$50,000 to Hospitalization Insurance, with CRP Revenue increasing by \$33,000 and Other Revenue/Fund Balance increasing by \$17,000 at no cost to the General Fund
---Moved by Boyd, seconded by Slodowski, to approve. Motion carried. (Board Report)

9. **Koren Thurston, Finance Director, re:**

- **9-19-7** Submitting Amendments to Draft #2 of the proposed FY 2024 Budget for discussion and approval
---Moved by Spitzer, seconded by Boyd, to approve the changes listed as #8 - #11 totaling \$462,368. Motion carried. (Unfinished Business)
---Moved by Boyd, seconded by Slodowski, to approve an increase to the General Fund of \$68,500 and increase budgeted use of General Fund balance from zero to \$462,368. Motion carried. (Unfinished Business)

10. **Richard Spitzer, County Commissioner, re:**

- **9-19-8** Submitting a worksheet that details the re-allocation of funds within the FY 2024 Budget to align with the priorities established at the April Strategic Planning Session and focus resources on areas with the most critical needs
There would be a \$51,000 savings by changing the replacement cycle of computers and an \$84,800 savings by not funding Baker Tilly for another Compensation Study. There are requests from Juvenile for a new fence estimated at \$100,000, additional funding of \$100,000 for Animal Control, and an allocation of \$50,000 to the Humane Society to assist with the Trap/Spay-Neuter/Release Program. Commissioner Spitzer would like to look at a reduction in funding to the Health Department - Maintenance of Effort.
---Moved by Boyd, seconded by Spitzer, to keep the Maintenance of Effort allocation to the Health Department at \$1.6 million and refer to legal counsel for evaluation of the formula used. (Unfinished Business)
*---Moved by Spitzer, seconded by Boyd, to change the replacement cycle on computer equipment from 5 years to 6 years. Motion carried with a nay vote recorded for Slodowski. (Unfinished Business) *Chairman Boyd asked that an Inventory Report be prepared by I.T. that would indicate the amount of computer equipment not being utilized.*
---Moved by Spitzer, seconded by Boyd, to postpone the Baker Tilly compensation study and remove funding from the FY24 Budget. Motion carried. (Unfinished Business)
---Moved by Boyd, seconded by Slodowski, to allocate up to \$100,000 from ARPA funding for replacement fencing at Juvenile Detention. Motion carried. (Unfinished Business)
*---Moved by Spitzer, to increase the current ACC donation budget by \$50,000 to rescue partners for the Trap/Spay-Neuter/Release program. There was no support and the motion failed. *Tany would like the SCACC Advisory Board to bring back some recommendations regarding the feral cat problem in Saginaw County and how to utilize funds.*
*---Moved by Spitzer, to fund SCACC with \$100,000 from the General Fund to address the stray animal population and hire an additional ACO. There was no support and the motion failed. *Chairman Boyd asked Commissioner Slodowski, as the commissioner contact on the ACC Advisory Council, to work with them on getting the surgery center up and running.*

11. Miscellaneous
 - **Kyle Bostwick, Chief Deputy County Clerk, advised the committee that his office is working on the ramifications of Proposal 2022-2 and the Elections Budget for FY 2024 is not final due to information not yet received from the State of Michigan.**

12. Adjournment ---***Moved by Slodowski, seconded by Boyd, to adjourn. Motion carried; time being 6:56 p.m.***

Respectfully Submitted,
Dennis Krafft, Committee Chair
Jack Tany, Committee Vice-Chair
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, October 12, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Rich Spitzer, Christopher Boyd
Absent: Tracey Slodowski
Others: Koren Thurston, Tim Novak, Dave Gilbert, Jennifer Broadfoot, Denny Harris, Brian Keenan-Lechel, Tony DePelsMaeker, Jaime Ceja, Darcie Graham, Patricia Johnson, Tom Heidger, Tawnya Simon, Heather Greene, Catherine Hicks, Marissa Sawdon, and Suzy Koepplinger

- I. Call to Order ---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**September 7, 2023**)
---**Moved by Tany, seconded by Boyd, to approve. Motion carried.**
- IV. Public Comment ---**None**
 - *Speakers limited to 3 minutes*
- V. Agenda

1. **Tony DePelsMaeker, Maintenance Director, re:**

- **10-17-28** Requesting amendment of the FY 2024 Maintenance budget (10126505) by \$35,000 to cover utilities, internet and waste disposal at 1312 Gratiot (former site of Animal Care & Control); and amendment of the FY 2024 Capital Improvement budget of \$90,000 to complete the interior renovations and air handler replacement at that location
---**Moved by Boyd, seconded by Tany, to approve the budget amendments. Motion carried. ---Moved by Boyd, seconded by Tany, to approve the relocation of Maintenance to 1312 Gratiot (former SCACC building). Motion carried.**
(Board Report)

2. **Koren Thurston, Finance Director, re: Payment of Claims**

- **10-17-15** - Vendor Transactions July 1 – 31, 2023 \$ 9,899,373.60
- **10-17-16** - Vendor Transactions Aug. 1 – 31, 2023 \$22,854,215.86
- **10-17-17** - Vendor Transactions Sept. 1 – 30, 2023 \$20,020,540.73
---**Moved by Tany, seconded by Spitzer, to approve. Motion carried.**
(Board Report)

3. **Undersheriff Gomez William L. Federspiel, Sheriff, re:**

- **10-17-18** Requesting an increase of its FY 2024 Budget of \$189,600 from a contract for two School Resource Officer positions at Nouvel Catholic Schools and \$26,765 from Bridge the Gap as reimbursement to the training fund. After discussion, the Finance Director advised no action is necessary as this matter was approved by the Courts & Public Safety Committee. **(No Action)**

4. **Tawnya Simon, PPHS Director ~~Christina Harrington, Health Officer, Health Department, re:~~**
 - **10-17-19** Requesting approval of proposed changes to its Fee Schedule that creates new fees in its Immunization Program to offer COVID-19 vaccines, allowing continued access and availability due to the vaccines no longer being provided free to health care providers
---Moved by Tany, seconded by Boyd, to approve. Motion carried.
(Board Report)
5. Miscellaneous
 - **Chairman Boyd advised the committee that an ARPA funding update will be on the Executive Committee Agenda and that commissioners will be asked to reallocate unspent funds.**
6. Adjournment *---Moved by Spitzer, seconded by Tany, to adjourn. Motion carried; time being 4:25 p.m.*

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, November 9, 2023 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Koren Thurston, Dave Gilbert, Mark Piotrowski, Vanessa Guerra, Kyle Bostwick, Connie Sullivan,
Todd Borders, Kelly Suppes, Darcie Graham, Marissa Sawdon and Suzy Koeplinger

- I. Call to Order ---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**October 12, 2023**)
---**Moved by Tany, seconded by Slodowski, to approve. Motion carried.**
- IV. Public Comment ---**None**
 - *Speakers limited to 3 minutes*
- V. Agenda
 1. **Koren Thurston, Finance Director, re: Payment of Claims**
 - **11-21-8** - Vendor Transactions October 1 – 31, 2023 \$29,870,085.60
---**Moved by Spitzer, seconded by Slodowski, to approve. Motion carried.**
(Board Report)
 - **11-21-9** Submitting the 4th quarter report of budget adjustments as well as grants accepted on behalf of the County for informational purposes (July 1, 2023 – Sept. 30, 2023)
---**Moved by Boyd, seconded by Tany, to receive and file. Motion carried.**
(Receive & File)
 2. **Vanessa Guerra, County Clerk, re:**
 - **11-21-10** Requesting approval to create separate early vote center revenue and expenditure accounts and pre-fund the implementation cost of \$528,876 to be reimbursed by the 30 participating local governments following the 2024 election cycle
---**Moved by Tany, seconded by Slodowski, to approve. Motion carried.**
(Board Report)
 3. **Connie Sullivan, Accounting Supervisor, ~~Christina Harrington, Health Department,~~ re:**
 - **11-21-11** Requesting approval to accept grant funding from MDHHS of \$849,226 and amendment of its FY24 budget
The request was amended in committee to accept funding of \$1,260,335. This is one-time funding for community projects.
---**Moved by Slodowski, seconded by Boyd, to approve. Motion carried.**
(Board Report)

4. **Todd Borders, Court Administrator, 10th Circuit-Family Division, re:**

- **11-21-12** Requesting approval to (1) change authorization provided for a Legal Clerk 2 position to authorization of a Legal Specialist 1 position and (2) to increase ARPA claw back funds by \$23,000 to cover installation of a Sally Port

---Moved by Tany, seconded by Boyd, to approve the change of authorization previously provided for a Legal Clerk 2 position to authorization of a Legal Specialist 1 position. Motion carried.

(Board Report)

---Moved by Boyd, seconded by Slodowski, to claw back \$60,000 from CrimeStoppers and use a portion of those funds for the addition of a Sally Port at Family Division/Juvenile. Motion carried.

---Moved by Boyd, seconded by Spitzer, to use \$23,000 of ARPA funds for the installation of the Sally Port. Motion carried.

---Moved by Boyd, seconded by Tany, to contribute the remaining ARPA funds of \$37,000 to the Courthouse HVAC project. Motion carried.

(Board Report)

5. Miscellaneous

- **Commissioner Spitzer asked that another meeting and/or Strategic Planning Session be held to discuss the next budget cycle starting in February to rank funding priorities.**

6. Adjournment **---Moved by Tany, seconded by Boyd, to adjourn. Motion carried; time being 4:44 p.m.**

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, December 7, 2023 – 4:00 p.m.

Present: Jack Tany – Vice-Chair, Rich Spitzer, Christopher Boyd
Absent: Dennis Krafft – Chair, Tracey Slodowski
Others: Koren Thurston, Bill Smith, Jessica Sargent, Christina Harrington, Tony DePelsMaeker, Brian Keenen-Lechel, Josh Brown, Mark Angliss, Michelle Konecny, Catherine Hicks and Suzy Koeplinger

- I. Call to Order ---**Tany at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**November 9, 2023**)
---**Moved by Boyd, seconded by Spitzer, to approve. Motion carried.**
- IV. Public Comment ---**None**
 - *Speakers limited to 3 minutes*
- V. Agenda
 1. **Koren Thurston, Finance Director, re:**
 - **12-19-8** Submitting the Saginaw County 2022 Cost Allocation Plan, which is used to allocate indirect costs, and the 2022 IT Rate Calculation, which is used to allocate IT services for the 2024 Budget cycle, and requesting approval of the necessary budget adjustment; Further, to approve the county's General Fund Maintenance of Effort contribution to the Health Department in the amount of \$1,799,148 which is an increase of \$199,148 from the current budgeted amount of \$1,600,000
---**Moved by Boyd, seconded by Spitzer, to approve. Motion carried by unanimous roll call vote. (Board Report)**
 - **12-19-13** Vendor Transactions November 1 – 30, 2023 \$13,806,608.32
---**Moved by Spitzer, seconded by Boyd, to approve. Motion carried. (Board Report)**
 2. **Jessica Sargent, Director, Commission on Aging, re:**
 - **12-19-9** Requesting adjustment of its Restricted Funds for Senior Center Activities budget by \$5,500 to reflect revenue collected from the National Energy Foundation for participation in the Consumers Energy Smart Service Program
---**Moved by Boyd, seconded by Spitzer, to approve. Motion carried. (Board Report)**
 3. **Hon. Julie A. Gafkay, 10th Circuit Court Chief Judge, re:**
 - **12-19-10** Requesting approval to increase the Sheriff's Office budget by \$200,000 annually to fund two (2) additional Sheriff Deputy positions to be assigned exclusively to Circuit Court on the 4th floor for security purposes [Request postponed to January]

4. **Christina Harrington, Health Officer, Health Department**, re:
 - **12-19-11** Requesting approval to increase the department's vaccine administration fee and approve new fees to the Health Department's fee schedule
---Moved by Spitzer, seconded by Boyd, to approve. Motion carried. (Board Report)

5. **Tony DePelsMaeker, Maintenance, Lt. Mark Przybylski, Office of Emergency Management**, re:
 - **12-19-12** Requesting approval to increase the FY 2024 Budget by \$30,000 (total of \$60,000) to replace the panic alarms in the Courthouse, upgrade the emergency notification system with ALERTUS, and add analytic functionality to a portion of the Courthouse security cameras
---Mr. DePelsMaeker and the Finance Director advised there are other projects coming in under budget and those funds will be reallocated to cover, and no additional funds are needed for this project. (No Action)

6. Miscellaneous ***---None***
7. Adjournment ***---Moved by Boyd, seconded by Spitzer, to adjourn. Motion carried; time being 5:02 p.m.***

Respectfully Submitted,
Jack Tany, Committee Vice-Chair
Suzy Koeplinger, Committee Clerk