

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



JANUARY SESSION 2004

First Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, Friday, January 2, 2004. The Board met pursuant to call of County Clerk Susan Kaltenbach at 5:00 p.m.

Honorable County Clerk Susan Kaltenbach served as Acting Chair pending the election of a Temporary Chair. She wished everyone a happy New Year and announced that pursuant to Article I of the Rules of the Saginaw County Board of Commissioners, on the first business day in January each year the election of permanent Chair and Vice Chair shall be the first order of business.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Patrick A. Wurtzel - 14*

ABSENT: *Robert M. Woods, Jr. - 1*

TOTAL: - 15

Commissioner Basil gave the invocation followed by the Pledge of Allegiance to the Flag.

Commissioner Basil:

Gracious God in Heaven, we first want to thank you for the year past. You gave us the strength and wisdom we needed to get through a difficult time. We know the New Year will bring new and more trying opportunities, but we also know, You will again be there to help us get through it.

Please be particularly generous with Your gifts to this County Commission, its leadership and the other elected and appointed officials to help them act in a manner both pleasing to You and beneficial to the citizens of Saginaw County, for we know with Your help we will succeed.

Gracious God please protect all of us and our families, including our service men and women on duty around the world. And give us the support we need to make 2004 the best year ever. Amen.

CLERK'S CALL OF SESSION

December 19, 2003

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of January 2004 Organizational Board Session

Honorable Commissioners:

Pursuant to Article I of the 2003 Rules, the Saginaw County Board of Commissioners will convene for their organizational meeting on Friday, January 2, 2004 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there be no objections. The Chair hears none, it is so ordered.

ELECTION OF TEMPORARY CHAIR

Acting Chair Susan Kaltenbach announced that nominations were now open for Temporary Chair. Commissioner Novak placed in nomination the name of Commissioner James M. Graham. The Acting Chair called for further nominations; there were none. By Commissioner Horn, supported by Commissioner Basil: That nominations be closed, the Rules temporarily suspended, and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Graham as Temporary Chair. Carried. Commissioner Graham took the Chair.

ELECTION OF CHAIR

Temporary Chair Graham thanked the Board for their support and outlined procedures for selection of the Chair and Vice Chair. According to Section 3 of Public Acts of 1851, No. 156, as amended by Public Acts of 1973, No. 102, the first order of business is as follows: "The Board of Commissioners at their first meeting in each year, choose one of their number as Chair and one of their number as Vice-Chair."

And according to Saginaw County Local Act 653 of 1905 and the Rules of the Board, it is stated that "All officials, appointees, agents, and servants elected by the Board of "Supervisors" of Saginaw County shall be elected by viva voce vote of the members of said board."

Temporary Chair Graham opened nominations for permanent Chair of the Board. Commissioner Smith placed in nomination the name of Commissioner Todd M. Hare. The Chair called for further nominations; there were none. By Commissioner Horn, supported by Commissioner Smith: That nominations be closed, the Rules temporarily suspended, and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Hare as Chair of the Board for the ensuing year. Carried. Chair Hare took the Chair.

ELECTION OF VICE CHAIR

Chairman Hare thanked his fellow commissioners for their vote of support. He gave his assurances that every voice would be heard and that by working together through the difficult year ahead solutions can be reached to move the County forward.

Chair Hare opened nominations for Vice Chair. Commissioner O'Hare placed in nomination the name of Commissioner Connie D. Smith. The Chair called for further nominations; there were none. By Commissioner Bartels, supported by Commissioner Graham: That nominations be closed, the Rules temporarily suspended, and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Smith as Vice-Chair of the Board for the ensuing year. Carried.

Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

2004 RULES OF THE BOARD OF COMMISSIONERS

Chair Hare announced the current Rules of the Board of Commissioners, as amended with the 2004 meeting schedule, would be in effect pending review by the Special Committee on Rules. Commissioner Graham moved, supported by Commissioner Novak to concur. Carried.

Chair Hare named the Rules Committee: Jim Graham-Chair, Carl Ruth-Vice Chair, Ken Horn, Mike O'Hare, Connie Smith, Pat Wurtzel, and Todd Hare.

ANNOUNCEMENTS

Chair Hare announced the next meeting of the Board would be held on Tuesday, January 6, 2004 at 5:00 p.m. in the Board Chambers. Committee assignments would be made at that time. He did not anticipate any changes from last year, but asked commissioners to contact him if they had a request.

By Commissioner Basil: That the Board adjourn. Carried.
Thereupon the Board adjourned at 5:07 p.m.

TODD M. HARE, CHAIR **SUSAN KALTENBACH, CLERK**

Second Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, January 6, 2004. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Kahn opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

CLERK'S CALL OF SESSION

January 2, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of January - Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their Second Day's Session on Tuesday, January 6, 2004 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there be no objections. The Chair hears none, it is so ordered.

PETITIONS & COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

1-6-1 CITY OF FRANKENMUTH sending the Annual Report of the Frankenmuth Downtown Development Authority.

-- County Services

- 1-6-2 MICHIGAN SUPREME COURT announcing the 4th quarter distribution of funding for trial courts for 2003.
 -- Courts and Public Safety
- 1-6-3 COMMUNITY CORRECTIONS asking to submit a grant application for Drunk Driver Jail Reduction and Community Treatment Program funds.
 -- Courts and Public Safety
- 1-6-4 VILLAGE OF MERRILL sending the notice of public hearing on Merrill Tool and Machine, Inc.'s request for an industrial facilities exemption certificate.
 -- County Services
- 1-6-5 FAMILY INDEPENDENCE AGENCY sending the reimbursement amount for the 2003-04 Child Care Fund.
 -- Courts and Public Safety
- 1-6-6 JAIL REIMBURSEMENT PROGRAM requesting to apply for State Criminal Alien Assistance Program funds.
 -- Courts and Public Safety
- 1-6-7 STATE SENATOR MIKE GOSCHKA reporting on the status of bills to repeal several of Saginaw County's Local Acts.
 -- Legislative Subcommittee

COMMITTEE ASSIGNMENTS

Chairman Hare made the following committee assignments:

Parliamentarian: *James M. Graham*

Deputy Parliamentarian: *Thomas A. Basil*

Courts & Public Safety Committee: *Michael P. O'Hare-Chair, Timothy M. Novak-Vice Chair, Thomas A. Basil, Robert D. Blaine, Patrick A. Wurtzel, Todd M. Hare*

Human Services Committee: *Robert M. Woods, Jr.-Chair, James M. Graham-Vice Chair, Roger N. Kahn, Connie D. Smith, Todd M. Hare*

County Services Committee: *Carl E. Ruth-Chair, Cheryl M. Hadsall-Vice Chair, Raymond F. Bartels, Kenneth B. Horn, Terry W. Sangster, Todd M. Hare*

Appropriations Committee: *James M. Graham-Chair, Terry W. Sangster-Vice Chair, remainder of Board*

Affirmative Action Subcommittee: *Terry W. Sangster- Chair, Robert M. Woods, Jr.- Vice Chair, Raymond F. Bartels, Thomas A. Basil, Connie D. Smith, James M. Graham, Todd M. Hare*

Budget Audit Subcommittee: *Cheryl M. Hadsall-Chair, Timothy M. Novak-Vice Chair, Kenneth B. Horn, Roger N. Kahn, Carl E. Ruth, James M. Graham, Todd M. Hare*

Labor Relations Subcommittee: *Terry W. Sangster-Chair, Connie D. Smith-Vice Chair, Cheryl D. Hadsall, Michael P. O'Hare, Patrick A. Wurtzel, James M. Graham, Todd M. Hare*

Legislative Subcommittee: *Kenneth B. Horn-Chair, Robert M. Woods, Jr.-Vice Chair, Raymond F. Bartels, Robert D. Blaine, Terry W. Sangster, James M. Graham, Todd M. Hare*

Local Government Liaison Subcommittee: *Todd M. Hare-Chair, Cheryl M. Hadsall-Vice Chair, Roger N. Kahn, Carl E. Ruth, Terry W. Sangster, Patrick A. Wurtzel, James M. Graham*

City County School Liaison Committee: *Robert D. Blaine-Chair, Carl E. Ruth-Vice Chair, Thomas A. Basil, Terry W. Sangster*

Executive Committee: *Todd M. Hare-Chair, Connie D. Smith-Vice Chair, James M. Graham, Michael P. O'Hare, Carl E. Ruth, Robert M. Woods, Jr., Patrick A. Wurtzel*

Workforce Development Advisory: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster*

ANNOUNCEMENTS BY THE CHAIR

The Third Day's Session is scheduled for Tuesday, January 20, 2004 at 5:00 p.m.

The Standing Committees will meet as follows:

Human Services Committee - Monday, January 12, 2004 - 4:00 p.m.

County Services Committee - Tuesday, January 13, 2004 - 4:00 p.m.

Courts and Public Safety Committee - Wednesday, January 14, 2004 - 4:00 p.m.

The Rules Committee will meet Friday, January 9, 2004 - 4:00 p.m.

COMMISSIONERS AUDIENCES

Commissioner Ruth announced the Alpha Phi Alpha Fraternity and Delta College Black Faculty and Staff will present the 8th Annual Dr. Martin Luther King Jr. Unity Luncheon on Monday, January 19, 2004 at 11:00 a.m. at the Temple Theater Ballroom. The keynote speaker will be State Representative Carl Williams, 95th District, and the theme will be "Dr. King's Dream - Now more than ever." He invited commissioners and staff to attend.

By Commissioner Basil: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:04 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

Third Day of the January 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, January 20, 2004. The Board met pursuant to adjournment at 5:00 p.m. Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 14*

ABSENT: *Timothy M. Novak - 1*

TOTAL: 15

Commissioner Bartels opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk. Commissioner Smith entered the meeting.

AUDIENCES

Chairman Hare called on Commissioner Kahn and Sheriff Charlie Brown who presented Detective Gary P. May with the following resolution. Both commended Detective May for his outstanding career:

RESOLUTION OF ACKNOWLEDGEMENT

Presented to:

DETECTIVE GARY P. MAY

WHEREAS, The members of this legislative body are pleased to have this opportunity to pay tribute to Detective Gary P. May on the occasion of his retirement from the Saginaw County Sheriff Department; and,

WHEREAS, Detective May began his successful career with the Saginaw County Sheriff Department in August, 1979 in the Jail Security Division; and,

WHEREAS, With hard work, dedication and intelligence he progressed to the Traffic Division, then Road Patrol, and finally to Drug Enforcement where he achieved the rank of Detective; and,

WHEREAS, Detective May prevented the sale of drugs to thousands of young people in Saginaw County because of his tenacious investigations; and,

WHEREAS, Detective May, because of his knowledge of drug laws, caused thousands of dollars to be forfeited to Saginaw County to continue the fight against drug trafficking; and,

WHEREAS, Throughout his many years on the Sheriff Department, and indeed in all the positions he held, Detective May has personified a spirit of professionalism and commitment to law enforcement activities. His experience and knowledge will be sorely missed by his co-workers and the citizens of Saginaw County.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners express their sincere appreciation to Detective Gary P. May for his outstanding service to the community as a member of the Saginaw County Sheriff Department.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the January 20, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Roger N. Kahn, Commissioner

District #13

By Commissioner Kahn: That the resolution be adopted. Approved.

Chair Hare presented the following proclamation to Jimmy Greene, Hattie Greene, Lynn Brummell Presley, Family Youth Initiative, and Dr. Cheryl Plettenberg, Substance Abuse Services:

PROCLAMATION

WHEREAS, Mentoring is part of the Family Youth Initiative (FYI) Coalition and a component of the Saginaw County Treatment and Preventative Services (TAPS); and,

WHEREAS, FYI mentoring is sponsored by the Substance Abuse Treatment and Prevention Services (Coordinating Agency) of the Saginaw County Department of Public Health, the Saginaw City Police Department, and the Saginaw County Crime Prevention Council; and,

WHEREAS, An FYI mentor is an adult who, along with parents, provides youth with support, counsel, friendship and reinforcement. Mentoring can mean the difference between success and failure to a youth in Saginaw County. Mentors guide our most vulnerable youth into adulthood and help them reach their potential; and,

WHEREAS, Mentors provide youth between the ages of 10 and 20 with a drug-free environment, and encouragement to complete high school, "One Step at a Time;" and,

WHEREAS, Mentors encourage youth to improve academically, socially, and to develop their interpersonal skills. Our community benefits when someone takes the time to mentor a young person;

WHEREAS, FYI Youth that have mentors, are more likely to be drug free, get better grades, raise their goals, and stay in school. As a result, these youth have the opportunity to become positive role models, improve their self-esteem and strengthen our community; and,

WHEREAS, The FYI residents of this County will recognize the Family Youth Initiative Mentors on Sunday, January 25, 2004 at Calvary United Methodist Church, 3480 Broadway in the City of Saginaw from 4:00 p.m. to 7:30 p.m.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim the week of January 19-25, 2004 as: "**FAMILY YOUTH INITIATIVE MENTOR WEEK**" in the County of Saginaw and in doing so invite all citizens to join the Board in recognition of the role played by the FYI Coalition, and the important

mentoring services they provide to our youth and citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 20th day of January in the year of Our Lord Two Thousand and Four.

Sincerely,

Todd M. Hare, Chairman

Saginaw County Board of Commissioners

Chair Hare called on Wilfred Beal who had submitted a January 7th request to address the Board. He said he was here today as a citizen and transportation professional. He spoke about the importance of transportation in a community and encouraged everyone to work together.

CLERK'S CALL OF SESSION

January 9, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of January Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their Third Day's Session on Tuesday, January 20, 2004 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chairman: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chairman hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

1-20-1 SPAULDING TOWNSHIP sending the notice of hearing on Spaulding Machine Company's request for an industrial facilities exemption certificate.

-- County Services

1-20-2 BRIDGEPORT CHARTER TOWNSHIP sending the notice of hearing on Stony Crest Regrind Service, Inc.'s request for an industrial facilities exemption certificate.

-- County Services

1-20-3 COMMISSION ON AGING sending the annual evaluation of the Director.

-- Human Services

1-20-4 PUBLIC WORKS COMMISSIONER asking approval of a resolution adopting the 2004 budget for the Saginaw Area Storm Water Authority.

-- County Services (1-20-1.3 / Resolution C)

1-20-5 PUBLIC WORKS COMMISSIONER sending information about the National Pollutant Discharge Elimination System.

-- County Services

1-20-6 SHERIFF asking the Board to approve a permanent PCN Transport Officer to establish a full time transport unit.

-- Courts and Public Safety (1-10-3.1)

1-20-7 PUBLIC WORKS COMMISSIONER asking the Board to authorize an amendment to the Saginaw Soil Erosion Ordinance #114 to allow the Public Works Commissioner or designee(s) to issue municipal civil infraction citations.

-- County Services (1-20-1.2 / Resolution B)

- 1-20-8 PUBLIC WORKS COMMISSIONER forwarding a proposed Ordinance that would allow specific offices to issue municipal civil infraction citations.
 -- County Services (1-20-1.1 / Resolution A)
- 1-20-9 VISION 2020 FARMLAND AND OPEN SPACE PRESERVATION COMMITTEE asking the Board to support its efforts to develop a Farmland Preservation (Purchase of Development Rights Ordinance) for Saginaw County.
 -- County Services
- 1-20-10 CONTROLLER sending the proposed issues for 2004.
 -- All Standing Committees and Appropriations Subcommittees
- 1-20-11 CONTROLLER sending the voucher payment transmittal form for the period 12-9-03 through 1-12-04.
 -- Appropriations / Budget Audit
- 1-20-12 REGISTER OF DEEDS submitting the Annual Financial and Statistical Report for the year beginning October 1, 2002 and ending September 30, 2003.
 -- County Services
- 1-20-13 VILLAGE OF REESE petitioning the Board for the annexation of property located in Blumfield Township to the Village of Reese.
 -- County Services
- 1-20-14 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- a. Michigan State University Extension sending notice of the 2004 Crop Management meeting.
 - b. Hillsdale County supporting legislative review of the county funding process for the Judicial Court.
 - c. Michigan State University Extension sending the 2002 Annual Report on traumatic work related fatalities in Michigan.
 - d. Livingston County opposing HB 5145 which would amend the Public Health Code.
 - e. Lake County supporting Robert Bolinger for a seat on the MAC Board of Directors.
 - f. Michigan Supreme Court sending notice that Citizen Advisory Committee Reports are due January 15, 2004.
 - g. Family Independence Agency announcing the Governor's appointment of Jack Campbell to the FIA Board effective October 1, 2003.
 - h. Jack Campbell sending his resignation from the Jury Commission.
- Receive & file

APPROPRIATIONS COMMITTEE

Chairman Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:13 p.m. The Board reconvened, time being 5:18 p.m. By Commissioner Sangster, supported by Commissioner Basil that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (1-20-04)

Members present: *J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel*

Members absent: *T. Novak*

Others: *M. McGill-Controller; A. Borrello-Counsel; K. Schultz, Jannis Corley, Mary Massey-Board Staff*

I. Welcome

- II. Call to Order---Graham at 5:13 p.m.
- III. Public Comments---None.
- IV. Agenda – COMMITTEE REFERRALS
1. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
none submitted
 2. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
none submitted
 3. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
 - 3.1) Sheriff Department, re: full time position for Corrections Transport Unit
 - 3.2) Community Corrections, re: grant application for Drunk Driver Jail Reduction / Community Treatment Program funds
 - 3.3) Jail Reimbursement Program, re: grant application for State Criminal Alien Assistance Program funds

---O'Hare moved, supported by Basil to approve 3.1 - 3.3. There was an exception to 3.1; 3.2 and 3.3 were approved. Smith questioned whether there would be enough money in the overtime budget to get through the year. McGill responded the overtime budget amounts to \$100,000; the cost of the position is \$27,265. He said the gain is to keep officers on the road and he did not expect any problem with the budgeted amount being sufficient. Report 3.1 carried.
 4. APPROPRIATIONS - J. Graham, Chair, T. Sangster, Vice-Chair
Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair
Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair
- V. Miscellaneous
- VI. Adjournment
- Woods moved, supported by Ruth to adjourn. Carried; time 5:18 p.m.

Respectfully submitted,

Kaye M. Schultz, Board Coordinator

James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

~~FROM: COMMITTEE ON COUNTY SERVICES – 1.1 – JANUARY 20, 2004~~

~~Your committee has considered communication 1-20-8 from James Koski, Public Works Commissioner and Andre' Borrello, Civil Counsel asking the Board to consider adopting a Municipal Civil Infraction Ordinance (MCI).~~

~~Mr. Borrello informed us that the proposed MCI Ordinance is a means to be used in conjunction with certain (*in this case the existing Ordinance #114 – Saginaw County Soil Erosion and Sedimentation Control*) ordinances that need to have language included in them to "authorize the appropriate county officials" to issue citations to violators of an ordinance. See **attached** for additional information.~~

~~We agree with the request. Under the proper order of business the appropriate resolution will be submitted enacting Saginaw County Municipal Civil Infraction Ordinance #115. Further, that the Chair of the Board be authorized to sign the necessary documents on behalf of the County, and the Clerk be directed to certify and publish said Ordinance in a news paper of general circulation in the County. Ordinance #115 shall take effect upon its publication.~~

~~Respectfully submitted,~~

~~COMMITTEE ON COUNTY SERVICES~~

~~Carl E. Ruth, Chair~~

~~Cheryl M. Hadsall, Vice Chair~~

~~Raymond F. Bartels~~ ~~Kenneth B. Horn~~
~~Terry W. Sangster~~ ~~Todd M. Hare~~

~~Attachment 1-20-1.1~~

~~TO: James Koski, Public Works Commissioner~~

~~FR: Andre' Borrello, Civil Counsel~~

~~RE: Proposed Municipal Civil Infraction Ordinance and Amendments to Soil Erosion and Sedimentation Control Ordinance~~

~~Dear Mr. Koski:~~

~~Attached via email please find the proposed municipal civil infraction (MCI) ordinance and an amended soil erosion and sedimentation Control (soil erosion) ordinance per your request.~~

~~As we have discussed over the past several weeks, the MCI ordinance is necessary to enable you and your designee(s) to issue citations to those in violation of Section 9121(1) of Saginaw County's soil erosion ordinance. In fact, two changes were necessary in order for your office to be duly authorized: 1) the MCI ordinance must be enacted; and 2) you and your designee(s) must be explicitly "authorized county officials," as defined in the proposed MCI ordinance. Once the MCI ordinance is enacted and the amendment to the soil erosion ordinance is enacted, then you will be duly authorized to issue citations.~~

~~Please be advised that I spoke to Mr. Mikula, one of the primary drafters of the soil erosion ordinance, and he confirmed that MCIs only apply to Section 9121(1) of the soil erosion ordinance. In other words, you can issue citations for violations of the soil erosion ordinance, which will subject the offender to a civil fine of not more than \$2500. Please be advised that you cannot issue MCIs under any other subsection of Section 9121, e.g. those providing for fines of not more than \$10,000 and up to \$25,000. If you choose to pursue enforcement under those subsections, Mr. Mikula advised that you must then go through the County Prosecutor's office, although I fail to recognize such a requirement from my reading of the ordinance.~~

~~In any event, if you do choose an enforcement route other than that provided under Section 9121(1), then you cannot issue an MCI, but other enforcement measures can be taken. At that time, please advise and we can discuss available avenues for enforcement.~~

COMMISSIONER BASIL TABLED THE REPORT BY COMMISSIONER PRIVILEGE. IT WILL BE LISTED UNDER UNFINISHED BUSINESS AT THE FEBRUARY 24 SESSION. FOLLOWS IS A LIST OF QUESTIONS HE WOULD LIKE A RESPONSE TO.

SAGINAW COUNTY

Questions Concerning the Soil Erosion Ordinance/
Municipal Civil Infractions

How do we currently handle violators?

How is a violation established (proven)?

What training is provided to those individuals who will be authorized to issue citations?

How many other counties authorize their Public Works Department to issue citations?

What has been the experience in these other counties?

What percent of the fines go into the General Fund?

How many individuals in the Public Works Department will be authorized to issue citations?

Will authorized individuals only issue citations for soil erosion violations?

Will written warnings be issued prior to a citation being written?

Who determines the amount of the fine?

~~FROM: COMMITTEE ON COUNTY SERVICES — 1.2 — JANUARY 20, 2004~~

~~Your committee has considered communication 1-20-7 from James Koski, Public Works Commissioner asking to amend the Soil Erosion and Sedimentation Control Ordinance #114 to~~

include the following language:

Section 324.9121—Violations; penalties.

~~(8) THE SAGINAW COUNTY PUBLIC WORKS COMISSIONER AND/OR HIS OR HER DESIGNEE(S) ARE AUTHORIZED COUNTY OFFICIALS AS DEFINED BY MUNICIPAL CIVIL INFRACTION ORDINANCE #115 AND ARE EMPOWERED TO ISSUE MUNICIPAL CIVIL INFRACTION CITATIONS UNDER THIS ORDINANCE.~~

~~The new language authorizes the Public Works Commissioner and/or his designee(s) as the "appropriate county officials" to issue citations to violators of Section 324.9121(1) of Ordinance #114. Fines collected under this Section would be distributed between the Courts and County General Fund.~~

~~Mr. Koski explained that the majority of individuals comply with the Ordinance; however there are some who continually violate the Ordinance. It is these few that need to be held responsible for their non-compliance. Mr. Koski added he expects that once the violators have received a citation, word will get out, and few will need to be written. Publication costs will be paid from within the Public Works existing budget.~~

~~We recommend that Saginaw County Soil Erosion and Sedimentation Control Ordinance #114 be amended as outlined above; further, that the Chair of the Board be authorized to sign the necessary documents on behalf of the County, and the Clerk directed to certify and publish said Ordinance in a news paper of general circulation in the County. Said amendment to Ordinance #114 shall take effect seven (7) days after written approval by the Department of Environmental Quality. Under the proper order of business, the appropriate resolution will be submitted to accomplish same.~~

~~Respectfully submitted,~~

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair	Cheryl M. Hadsall, Vice Chair
Raymond F. Bartels	Kenneth B. Horn
Terry W. Sangster	Todd M. Hare

COMMISSIONER HORN TABLED THE REPORT BY COMMISSIONER PRIVILEGE. IT WILL BE LISTED UNDER UNFINISHED BUSINESS AT THE FEBRUARY 24 SESSION.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.3 **JANUARY 20, 2004**

Your committee has considered communication 1-20-4 from James Koski, Public Works Commissioner asking the Board to adopt a resolution approving the proposed 2004 budget for the Saginaw Area Storm Water Authority as **attached**.

We met with Mr. Koski who informed us the Saginaw Area Storm Water Authority's bylaws require that 2/3's of the legislative bodies of the member municipalities are required to approve the apportionment of the annual operating costs of the Authority. Saginaw County's share of \$6,000 was included in the approved 2003 / 2004 Saginaw County Budget.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair	Cheryl M. Hadsall, Vice-Chair
Raymond F. Bartels	Kenneth B. Horn
Terry W. Sangster	Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

15% Maximum Apportionment

Current Apportionment to use for 2004 budget year

12-Dec-03

FINAL DRAFT

Saginaw Area Storm Water Authority

		Total Number of Municipalities	12		
		Number of Members Under 3%	5		
		Number of Members Over 3%	7		
		Member Name	Area	Adjusted % Apportionment	Proposed 2004 Budget Apportionment
Apportionment by Area	Municipalities				
	Birch Run Twp	400	3.000	\$6,000.00	
	Bridgeport Charter Twp	2720	5.441	\$10,882.00	
	Buena Vista Charter Twp	2460	4.896	\$9,792.00	
	Carrollton Township & schools	1740	6.637	\$13,274.00	
	James Twp	50	3.000	\$6,000.00	
	Kochville Twp	2240	4.463	\$8,926.00	
	Saginaw - city	825	3.000	\$6,000.00	
	Saginaw Charter Twp	11470	15.000	\$30,000.00	
	Spaulding Twp	360	3.000	\$6,000.00	
	Thomas Twp	5060	10.231	\$20,462.00	
	Tittabawassee Twp	2620	5.332	\$10,664.00	
	Zilwaukee	910	3.000	\$6,000.00	
	Sub-Total	30855	67.000		
		Agencies			
	Saginaw County	930	3.000	\$6,000.00	
	Sub-Total	930	3.000		
	Area Apportioned Total	31785	70.000		
Pre Determined Apportionment	School Districts / University				
	Bridgeport/Spaulding Schools		3.000	\$6,000.00	
	Saginaw Twp Comm Schools		3.000	\$6,000.00	
	Saginaw ISD		3.000	\$6,000.00	
	Saginaw Valley State University		3.000	\$6,000.00	
	Swan Valley School District		3.000	\$6,000.00	
		Agencies			
	S.C.R.C.		15.000	\$30,000.00	
	Pre Determined Total		30.000		
	Total		100.000	\$200,000.00	

FROM: COURTS AND PUBLIC SAFETY - -3 .1

JANUARY 20, 2004

Your committee has considered communication no. 1-20-6 from Sheriff Charles Brown requesting a new full time position for the Corrections Transport Unit.

Sheriff Brown informed us a temporary Corrections Transport Unit was developed in an effort to maintain and increase law enforcement officers' availability to respond to the needs of the community. The Transport Unit freed up law enforcement officers to respond to calls throughout the County by transporting prisoners to doctors, hospital and prisons. The cost of a position for the balance of this year is \$27,265 and is available within the Jail Overtime Budget.

It is the recommendation of your committee to approve the request of the Sheriff Department to assign a new position of Corrections Officer to the Corrections Transport Unit; further, that the proper County officials be authorized and directed to make the necessary budgetary and personnel adjustments.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - -3 .2

JANUARY 20, 2004

Your committee has considered communication no. 1-6-3 from Benita Snyder, Community Corrections Manager asking to submit a grant application to the Michigan Department of Corrections, Office of Community Corrections for the Drunk Driver Jail Reduction and Community Treatment Program.

Ms. Snyder informed us the \$60,750 grant offers monetary assistance to counties for costs associated with the confinement and treatment of felony drunk drivers. There is no local match required.

We recommend approval for the Office of Community Corrections to submit the grant application to the Michigan Department of Corrections for the Drunk Driver Jail Reduction and Community Treatment Program and to accept the grant, if awarded; further that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - -3 .3

JANUARY 20, 2004

Your committee has considered communication no. 1-6-6 from Benita Snyder, Jail Reimbursement Coordinator asking to apply for continuation funding under the State Criminal Alien Assistance Program administered by the Bureau of Justice Assistance.

This program offers assistance for costs associated with the incarceration of eligible inmates. The amount of funds available is not known at this time, however, no County match is required.

We recommend approval for the Jail Reimbursement Program to submit the grant application under the Criminal Alien Assistance Program and to accept the grant, if awarded; further that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COMMITTEE COMPENSATION -- 5.1

JANUARY 20, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held November 23 thru December 6, 2003.

Community Action Committee Board---9-25-03, 10-30-03, 11-12-03*

T. Sangster, 24 miles 108.64

Health Department Planning Core Team---9-25-03*

C. Hadsall, 40 miles 64.40

Commission on Aging Liaison---11-20-03*

M. O'Hare, 50 miles 68.00

Mosquito Abatement Commission---11-20-03*

M. O'Hare, 0 miles (no comp.)

City County School Liaison at Courthouse---11-20-03*

B. Blaine, 26 miles 59.36

C. Ruth, 4 miles 51.44

T. Basil, 3 miles 51.08

T. Sangster, 8 miles 52.88

Human Services---11-24-03

R. Woods, 7 miles 52.52

J. Graham, 24 miles 58.64

R. Bartels, 3 miles 51.08

R. Kahn, 7 miles 52.52

T. Hare, 2 miles 50.72

Mental Health Executive Limitations---11-24-03

R. Woods, 7 miles 12.52

County Services---11-25-03

C. Hadsall, 40 miles 64.40

K. Horn, 30 miles 60.80

BOARD OF COMMISSIONERS**JANUARY 2, 7, 20, 2004**

T. Sangster, 8 miles	52.88
T. Hare, 2 miles	50.72
Courts & Public Safety Committee---11-26-03	
M. O'Hare, 50 miles	68.00
T. Novak, 10 miles	53.60
T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36
P. Wurtzel, 13 miles	54.68
T. Hare, 2 miles	50.72
Factoring Committee---12-1-03	
P. Wurtzel, 13 miles	54.68
Health Department Planning Core Team---12-1-03	
C. Hadsall, 40 miles	39.40
JTPA Annual Meeting with Workforce Development Board---12-1-03	
T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36
T. Novak, 10 miles	53.60
Labor Relations Subcommittee---12-1-03	
T. Sangster, 8 miles	52.88
C. Smith, 3 miles	51.08
C. Hadsall, 40 miles	64.40
M. O'Hare, 50 miles	68.00
J. Graham, 24 miles	58.64
T. Hare, 2 miles	50.72
Executive Committee---12-2-03	
T. Hare, 2 miles	50.72
C. Smith, 3 miles	51.08
J. Graham, 24 miles	58.64
M. O'Hare, 50 miles	68.00
C. Ruth, 4 miles	51.44
R. Woods, 7 miles	52.52
Crime Prevention Council at SVSU---12-3-03	
T. Novak, 10 miles	28.60
Budget Audit Subcommittee---12-3-03	
C. Hadsall, 40 miles	64.40
T. Novak, 10 miles	53.60
K. Horn, 30 miles	60.80
C. Ruth, 4 miles	51.44
J. Graham, 24 miles	58.64
T. Hare, 2 miles	50.72
Local Emergency Planning Committee---12-4-03	
M. O'Hare, 50 miles	68.00
Region VII Advisory in Bay City---12-4-03	
C. Ruth	5.00
Saginaw Health Plan at Health Department---12-4-03	
C. Hadsall, 40 miles	64.40
Respectfully submitted,	
Kaye Schultz, Board Coordinator	
*Not previously reported	

COMMITTEE COMPENSATION -- 5.2

JANUARY 20, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held December 7-20, 2003.

HealthSource Personnel---11-6-03*

J. Graham, 24 miles 8.64
 C. Smith, 3 miles 1.08

HealthSource Finance---11-25-03*

R. Bartels, 3 miles 1.08

HealthSource Board of Trustees---12-1-03*

R. Bartels, 3 miles 1.08
 J. Graham, 24 miles 8.64
 C. Smith, 3 miles 1.08

Community Corrections Advisory Board---12-9-03

R. Kahn, 0 miles 25.00

Human Services Committee---12-9-03

R. Woods, 0 miles (no comp.)
 J. Graham, 0 miles (no comp.)
 R. Bartels, 0 miles (no comp.)
 R. Kahn, 0 miles (no comp.)
 T. Hare, 0 miles (no comp.)

Board Session---12-9-03 (all present)

Mental Health Board---12-11-03

R. Woods, 7 miles 12.52

MAC Environmental in Lansing---12-12-03

B. Blaine, 160 miles 107.60
 M. O'Hare, 110 miles 89.60

Saginaw County Convention & Visitors Bureau---12-16-03

K. Horn, 30 miles 60.80

Saginaw Area Storm Water Authority---12-17-03

C. Ruth, 4 miles 51.44

Brownfield Redevelopment Authority---12-17-03

C. Ruth, 0 miles (no comp.)

Frankenmuth Convention & Visitors Bureau---12-18-03

K. Horn, 6 miles 52.16

Commission on Aging Board---12-18-03

M. O'Hare, 50 miles 68.00

Mosquito Abatement Commission---12-18-03

M. O'Hare, 0 miles (no comp.)

City County School Liaison Committee hosted by City---12-18-03

B. Blaine, 26 miles 59.36
 C. Ruth, 4 miles 51.44
 T. Basil, 3 miles 51.08
 T. Sangster, 8 miles 52.88

Respectfully submitted,
 Kaye Schultz, Board Coordinator

*Not previously reported

COMMITTEE COMPENSATION -- 5.3

JANUARY 20, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held December 21, 2003 – January 3, 2004.

Environmental Health Board of Appeals---12-22-03

M. O'Hare 50 miles

18.00

Board Session---1-2-03 (R. Woods absent)

Respectfully submitted,

Kaye Schultz, Board Coordinator

By Commissioner Horn: That Committee Compensation Report(s) 5.1, 5.2, and 5.3 be received, not read, and the recommendations contained therein adopted. Approved.

REPORTS OF SPECIAL COMMITTEES**FROM: SPECIAL COMMITTEE ON RULES - - 6.1****JANUARY 20, 2004**

The Saginaw County Board of Commissioners at its organizational meeting held on January 2, 2004 adopted the 2003 Rules and 2004 Board meeting schedule, subject to review by the Special Rules Committee.

Your Special Committee on Rules herewith submits for approval the amendments to the Rules of the Saginaw County Board of Commissioners, as attached. Proposed **additions are in bold** and ~~deletions are in strike out~~. Counsel's opinion on these changes is also attached along with responses to other related concerns of the committee.

In accordance with Article X, we recommend the proposed amendments to the Rules be laid on the table and considered for adoption under Unfinished Business at the next day's session.

Respectfully submitted,

SPECIAL COMMITTEE ON RULES

James M. Graham, Chair

Carl E. Ruth, Vice-Chair

Michael P. O'Hare

Connie D. Smith

Kenneth B. Horn

Patrick A. Wurtzel

Todd M. Hare

By Commissioner Graham: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

ARTICLE II – MEETINGS AND SESSIONS**Section 2.6 Meeting Schedule****Fri. January 2, 5:00 p.m.****Tues. January 6, 5:00 p.m.****Tues. January 20, 5:00 p.m.****Tues. February 24, 5:00 p.m.****Tues. March 23, 5:00 p.m.****Tues. April 20, 5:00 p.m.****Tues. May 18, 5:00 p.m.****Tues. June 22, 5:00 p.m.**

NO SESSION IN JULY

Tues. August 10, 5:00 p.m.**Tues. September 14, 5:00 p.m. *****Tues. October 12, 5:00 p.m.****Tues. November 9, 5:00 p.m.****Tues. December 7, 5:00 p.m.**

* Statutory Meeting

Changes to the schedule will be posted by the Clerk

ARTICLE II – MEETINGS AND SESSIONS**Section 2.7**

Petitioners requesting an audience before the Board shall be required to submit a request to the Board no later than noon of the **meeting** day ~~preceding the Board~~ so audiences can

be listed on the Addendum. The presenter shall be limited up to **three** ~~five~~ minutes in length for oral remarks, with the summation details to be filed in writing with the Board for referral to the appropriate committee, if required.

ARTICLE V - CONDUCT OF MEMBERS

Section 5.5

~~A member shall have the privilege to extend her/his time for discussion of a question if requested in advance of commencing discussion. The time allowed shall not exceed twice the time set forth in the Rules of this Board.~~

Section 5.6

~~A member whose time for discussion has expired, by privilege, may request the floor for a specific time period not to exceed one additional minute.~~

GILBERT, SMITH & BORRELLO, P.C.
ATTORNEYS AT LAW

721 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602-1529

WWW.GSB-LAW.COM

DAVID M. GILBERT
LAWRENCE WM. SMITH
ANDRÉ R. BORRELLO

SAGINAW (989) 790-2500
FAX (989) 790-2889

January 14, 2004

Todd M. Hare, Chairman
Saginaw County Board of Commissioners
111 South Michigan Avenue
Saginaw, MI 48602

hand delivered

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
JAN 14 10:07 AM '04

**RE: Proposed Amendments to Board Rules
Rules Committee**

Dear Chairman Hare:

On January 9, 2004 the Rules Committee met to discuss proposed changes to the current Rules of the Board of Commissioners (BOC). Below I provide my opinion to the proposed amendments and other related concerns:

- 1. **Rule 2.7
Proposed Amendment: Requests for public audience be submitted no later than noon the day of the BOC meeting (currently the deadline is the day preceding the meeting)**

The Michigan Open Meetings Act (OMA), specifically MCL 15.263(5), provides that a person shall be permitted to address a meeting of a public body under rules established and recorded by the public body. It has been opined that the law may not be construed as empowering a public body to develop rules which completely deny the right of a person to address the public body. OAG, 1977-1978, No. 5183, Part II (March 8, 1977).

Because this rule would actually make it easier to address the public body, and is otherwise reasonable, it is my opinion that the proposed amendment is not only permissible under the OMA, it furthers the act's intent by encouraging public participation.

- 2. **Rule 2.7
Proposed Amendment: Limit comments from individuals addressing the BOC to three (3) minutes (currently the time limit is five (5) minutes)**

Again, the OMA provides that reasonable rules be established by the public body regarding public appearances. MCL 15.263(5). A rule limiting the time during which an individual speaker may address a public body is valid. Op Atty Gen, July 13, 1978, No. 5332. Therefore, the only question remaining is whether a three (3) minute limit is

Attachment 1-20-6.1

reasonable and therefore permissible. I find no cases that address specific time limits, but for an Attorney General Opinion wherein 30 minutes was considered unlawful because it effectively denied persons the opportunity to address the body. OAG, July 13, 1978, No. 5332. Therefore, a balance must be struck between providing enough time so that a person can meaningfully address the public body, and also limiting the time so as to provide all an opportunity. Three minutes is a period of time during which issues can be summarized and communicated effectively. Also, three minutes certainly allows several persons the opportunity to speak, if so desired. From my general knowledge of public bodies across the state, I have found three (3) minutes to be a rule that is not out of the ordinary.

Therefore, because a three (3) minute allowance provides both a meaningful opportunity to address the public body and also provides for all those interested an opportunity to participate, it is my opinion that the proposed amendment complies with the OMA.

**3. Rules 5.5 and 5.6
Proposed repeal**

Rules 5.5 and 5.6 govern time limits for debate, some of which refer to limits that do not exist. I find no contravention of the OMA related to this proposal.

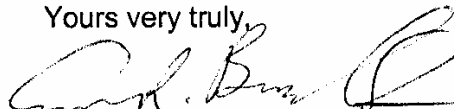
4. May a speaker yield his time to another?

Nothing in the Rules addresses this situation, however my opinion is that the Chair can rule that a speaker may yield his/her time to another, provided that the speaker himself/herself explicitly grants such permission. For example, if a woman comes to the podium and states that a man who was registered to speak said it was permissible for the woman there to speak on his behalf, because there is no way to validate whether such permission was actually granted, I recommend that the Chair not allow the woman to speak. In short, yielding is permissible, but only the person holding the privilege to speak can yield.

Finally, the Committee discussed rules regarding the process and procedures employed to effectively end debate on an issue, e.g. "call for the question." Under separate cover, I will provide you some information and helpful guidelines to end debate in a judicious manner, within the rules established by the BOC and Robert's Rules of Order.

In the meantime, if you have any questions regarding this letter, please advise.

Yours very truly,



André R. Borrello

c: M. McGill

RESOLUTIONS

Resolution A tabled by Commissioner Basil
Resolution B tabled by Commissioner Horn

RESOLUTION "C"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

JANUARY 20, 2004

RE: APPROVING APPORTIONMENT OF OPERATIONAL COSTS AND
ACCEPTING FOR FILE, THE FISCAL 2004 BUDGET OF THE SAGINAW
AREA STORM WATER AUTHORITY

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of
Michigan, held in the City of Saginaw on the 20th day of January, 2004, at 5:00 p.m.

PRESENT --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham,
Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Michael P. O'Hare, Carl
E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

ABSENT --- Timothy M. Novak

Commissioner Ruth offered the following resolution and moved its adoption. The motion
was seconded by Commissioner Bartels:

WHEREAS, Saginaw County has previously joined the Saginaw Area Storm Water
Authority, hereafter "Authority", and is a constituent municipality pursuant to the Articles of
Incorporation adopted by the Authority; and,

WHEREAS, Two-thirds (2/3) of the legislative bodies of the Member Municipalities are
required to approve the apportionment of the annual operating costs of the Authority; and,

WHEREAS, The Authority is required to file with the legislative bodies of the Member
Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be
made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE COUNTY OF SAGINAW:

- 1. The apportionment of 2004 annual operational costs for the Authority are
approved as presented.
2. The 2004 annual budget of the Authority is received and accepted as presented.

Respectfully submitted,

Todd M. Hare, Chair

Saginaw County Board of Commissioners

Yeas --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M.
Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Michael P. O'Hare, Carl E. Ruth,
Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

Nays --- None

Abstentions --- None

Absent --- Novak

STATE OF MICHIGAN }
} SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw,
do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the
Saginaw County Board of Commissioners at a regular meeting held on the 20th day of January,
2004.

I further certify that notice of the meeting was given pursuant to and in compliance with
Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 20th day of January, 2004.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

APPOINTMENTS

Airport Committee (terms expire December 31, 2004)

Kenneth Horn, Terry Sangster, Robert M. Woods

Region VII AAA Council (term expires December 31, 2004)

Minority Representative - Minnie Rosales

Solid Waste Planning (term expires December 31, 2006)

General Public - Ozie Hayes

American with Disabilities Act Committee (Courts & Labor Committee Chairs)

- Mike O'Hare, Terry Sangster

Bridge Center for Racial Harmony - Connie Smith

Commission on Aging Liaison - Mike O'Hare

Communications Center 911 Board (Commissioner & Board Chair)

- Tim Novak, Todd Hare

Community Foundation - Pat Wurtzel

Convention & Visitors Bureau, Frankenmuth and Saginaw - Ken Horn

Crime Prevention Council - Cheryl Hadsall, Tim Novak, Jim Graham

Drainage Board (Board Chair) - Todd Hare

Emergency Food & Shelter Program Board - Mike O'Hare

Health Plan Committee, Saginaw - Cheryl Hadsall

Health Strategic Planning Team, SCDPH - Cheryl Hadsall

HealthSource Saginaw (Board Chair designee) - Connie Smith

Human Service Collaborative Body - Connie Smith

Local Emergency Planning Committee - Mike O'Hare

Mid Michigan Dispute Resolution Center - Jim Graham

Remonumentation Committee (County Services Committee Chair) - Carl Ruth

Revolving Loan Fund Board (Board Chair) - Todd Hare

Saginaw Area Storm Water Authority (County Services Committee Chair) - Carl Ruth

Saginaw Bay Resource Conservation & Development District - Mike O'Hare

Saginaw Future Board (Board Chair) - Todd Hare

SMATS (Board Chair designee) - Terry Sangster

ANNOUNCEMENTS BY THE CHAIRMAN

Chairman Hare announced the letter regarding the 2004 Financial Review Plan for the Saginaw County Board of Commissioners scheduled for review and discussion at three Committee of the Whole meetings was distributed on January 15. He asked commissioners to come see him if they had any questions.

COMMISSIONERS' AUDIENCES

Commissioner Horn introduced his daughter Andrea, a member of Junior Leadership Saginaw.

Commissioner Ruth thanked everyone who attended the Dr. Martin Luther King Jr. Unity Luncheon on January 19. Representative Carl Williams was the keynote speaker. Governor Jennifer Granholm and U.S. Senator Debbie Stabenow attended.

By Commissioner Woods: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:42 p.m.

TODD M. HARE, CHAIR SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



FEBRUARY SESSION 2004

First Day of the February 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, February 24, 2004. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 14*

ABSENT: *Michael P. O'Hare - 1*

TOTAL: - 15

Commissioner Novak opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

PUBLIC HEARINGS

Opening

At 5:03 p.m., Chair Hare opened the Public Hearing on the petition to annex certain land from Blumfield Township to the Village of Reese. (County Services Committee Report 2-24-2.1 and Resolution A) He asked if there was anyone wishing to speak. Hearing none, he announced the public hearing would remain open.

At 5:03 p.m., Chair Hare opened the Public Hearing on the request to apply for Community Development Block Grant (CDBG) funds to acquire and develop a containment site for dredging spoils from the Upper Saginaw River. (Budget Audit Subcommittee Report 2-24-4.7 and Resolution E) He asked if there was anyone wishing to speak. The following individuals offered public comments which have been summarized below. (Detail is on file in the Board Office along with copies of letters sent to the Board by concerned citizens.)

1. Steve Black, Vice President, Saginaw Future Inc.

Mr. Black provided an overview of the project, and offered to answer any questions. In response to Commissioner Basil who questioned certain language contained in the Notice of Public Hearing, Mr. Black responded in order to use public funds it is required that the project benefit persons of low and moderate income, in this case by providing jobs.

2. Michael Androl, Manager, Saginaw Rock Products, Inc.

Mr. Androl voiced his support of the project, noting the substantial increased costs to governmental units, farmers, commercial builders, etc. if the river system is lost and construction materials trucked in.

3. Patricia Bradt, Clerk, Zilwaukee Township

Ms. Bradt asked questions from Zilwaukee residents: Whether any environmental issues

were involved in applying for the grant; what they were; how they would impact Zilwaukee Township; and, if a site was named in the grant application. Controller McGill responded that at today's session the Board is only acting on the financing package. Final environmental impact statements were not required at this point but would be addressed. Mr. Black pointed out an Environmental Review Record and Statutory Checklist are available for public inspection in the Public Works Office.

4. James Koski, Public Works Commissioner, Saginaw County

Mr. Koski went into more detail about the environmental issues, licensing procedures, site selection, appraisal process, permit process; as well as, the authority and requirements of the Corps of Engineers and the Michigan Department of Environmental Quality.

5. Joseph Schremm, Union Steward-Teamsters, Saginaw Rock Products, Inc.

Mr. Schremm voiced his support of the project, stating that the jobs, benefits and salary of the twenty-five plus union employees of Saginaw Rock Products, Inc. would be in jeopardy if the channel was closed.

6. Donald Albosta, Farmer, former commissioner and U.S. representative

Mr. Albosta voiced his support of the project, noting how important proper drainage is to agriculture. Commissioner Blaine, also a farmer, pointed out that when the river is shallow the speed of the water slows down which can result in serious flooding.

7. David Schmidt, Shop Steward-Teamsters, LaFarge Cement

Mr. Schmidt voiced his support of the project, saying that the shipping channel is vital to keeping the jobs of employees whose companies conduct their business on the river. He added how flooding could create a dangerous situation in the future if the river is not dredged.

Comments ended at 5:23 p.m. Chairman Hare announced the public hearing would remain open.

AUDIENCES

Chair Hare called on those requesting an audience:

Chairman Hare presented a Proclamation designating March as Mental Retardation Awareness Month to Deb Snyder, Director of The Arc Services, a division of SVRC (Saginaw Valley Rehab Center) Industries. (*See Proclamations*)

Commissioner Woods presented a Proclamation designating February as Black HIV/AIDS Awareness Month to Ricardo Bowden, HIV Prevention Manager, and Dr. Cheryl Plettenberg, Advisory Council Chair, Health Delivery, Inc. (*See Proclamations*)

Dennis J. Mahoney, Chairman, Vision 2020 Farmland and Open Space Preservation Committee spoke in support of the farmland preservation proposal. (County Services Committee Report 2-24-2.2 and Resolution D)

Linda Perry, Organizer, Saginaw Township Community Schools, appeared to promote a book written by James McBride titled *The Color of Water: A Black Man's Tribute to His White Mother*. The book was selected as this year's "community read", a program designed to broaden the appreciation of literature through reading and discussion. A public book signing and jazz performance is scheduled for March 18 at the Temple Theatre

Harry Taylor talked about his problems with making child support payments.

Earsline Taylor, Mr. Taylor's ex-wife and the mother of his children, rebutted his statements.

PUBLIC HEARINGS**2nd Call**

At 5:44 p.m., Chair Hare announced the second call of the public hearing being held on the petition to annex certain land from Blumfield Township to the Village of Reese. He called for comments. Hearing none, he announced the public hearing would remain open.

At 5:44 p.m., Chair Hare announced the second call of the public hearing being held on the request to apply for CDBG grant funds to acquire and develop a containment site for dredging spoils from the Upper Saginaw River. He called for comments. Hearing none, he announced the public hearing would remain open.

LAUDATORY RESOLUTIONS

Chair Hare announced the following resolutions/certificates were prepared and presented.

RESOLUTION OF RECOGNITION

Presented To:

LINDA REE'S RESTAURANT

WHEREAS, Today, Sunday, February 1, 2004 marks the "Grand Opening" of "Linda Ree's Restaurant" at its new location, Best Western Hotel, 1408 Outer Drive in Saginaw, Michigan. This all day event is hosted by Saginaw Mayor Wilmer Jones-Ham. There will be lots of great food, door prizes, and a performance by the 2004 Stellar Award Winning Gospel Group, "RiZen"; and,

WHEREAS, The dream of owning a restaurant was fulfilled by Mr. James Knox, Jr. following the death of his beloved wife, Marie Knox (Ree). He opened Linda Ree's last August along with Richard Johnson and his wife Linda Johnson. The restaurant is named in honor of Marie and Linda; and,

WHEREAS, Linda Ree's features buffet-style breakfast and dinner. Their specialty is soul food, including, black-eyed peas, collard greens, candied yams and other southern style cooking. You can be sure to find something that will meet with your taste buds.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby recognize the opening of Linda Ree's Restaurant and commend the effort and commitment of its owners to enhance the Saginaw County community with this fine eatery. We wish them God's continued blessings.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners
Adopted: February 24, 2004

Terry W. Sangster, Commissioner
District #6
Presented: February 1, 2004

By Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

Gospel Group "RiZen"

"Sing to the Lord a new song; sing to the Lord, all the earth." - Psalm 96:1

WHEREAS, The dynamic Gospel Group "RiZen" recently made their mark in the world of

gospel music as they were named “New Artist of the Year” at the recently held 19th Annual Stellar Awards ceremony in Houston, Texas; and,

WHEREAS, The group, made up of four spirit filled women with strong roots in the Church, are Saginaw natives Adriann Lewis, Aundrea Lewis, Kanika Trigg, and Ashley Jones. They have taken traditional gospel sound to another level by blending it with rock, R&B, and pop ballads; and,

WHEREAS, RiZen’s God given musical ability has allowed them to reach the hearts and souls of both older and younger audiences alike with an electrifying sound that spreads the good news of Jesus Christ through song and praise. Their performances this past year have included: The 8th Annual Multicultural Prism Award in Hollywood, Stevie Wonder’s 8th Annual House Full of Toys Benefit, The Christian Retailing Retailer’s Choice Awards and the 19th Annual Stellar Awards; and,

WHEREAS, Formed in 1996, the members of RiZen admit it has not always been easy, yet they were determined to work hard and keep the faith. Now they are seeing the fruit of their labor. Their latest album, entitled, **RiZen** features strong, compelling songs such as, “View the City”, “Lift up Jesus”, “Trust Him”, and “Just can’t tell it.”

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby acknowledge the members of RiZen and commend them for their contributions and accomplishments. We wish them continued blessings in the Lord’s service.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners
Adopted: February 24, 2004

Terry W. Sangster, Commissioner
District #6
Presented: February 1, 2004

By Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION OF TRIBUTE

Awarded Posthumously To:

HURLETTE COLEMAN-DICKENS

“Give her the reward she has earned, and let her works bring her praise at the city gate.”

Proverbs 31:31

WHEREAS, On Saturday, February 7, 2004 Greater Coleman Temple Church of God in Christ will present their 25th “Living Legend” Program; and,

WHEREAS, The program which focuses on “The Life and Legacy of an Extraordinary Woman” will honor Hurlette Coleman-Dickens as this year’s “Living Legend” posthumously for her dedication and unselfish leadership to God, family, Church and community. Saginaw Mayor Wilmer Jones-Ham is the Keynote speaker; and,

WHEREAS, The daughter of Hurley J. & Martha W. Coleman, wife of Otis Dickens, and life-long resident of Saginaw, Mrs. Coleman-Dickens, was an educator and administrator in the Saginaw Public School System for thirty years where she touched the lives of numerous young people, letting them know that they could make a difference; and,

WHEREAS, A licensed Evangelist Mrs. Coleman-Dickens was a gifted musician and choir director at Greater Coleman Temple. She used her talent beyond those walls to assist at weddings, funerals, other Churches, schools and with college choirs. Her Christ-like attitude allowed her to serve faithfully in various capacities in the Church of God in Christ on the local, State and National level. On May 29, 2002, God allowed Mrs. Coleman-Dickens to fulfill a

dream to serve the National Church as the Keynote Speaker for Civic Night of the 52nd Annual International Women’s Convention of the Churches of God in Christ; and,

WHEREAS, Mrs. Coleman-Dickens has received numerous awards and recognitions for her contributions towards the betterment of mankind. Her favorite quote was: “My present position does not reveal my future potential in God.”

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners are pleased to join with the Greater Coleman Temple Church of God in Christ, family, church family, friends, and community in honoring the memory of Mrs. Hurette Coleman-Dickens and for being selected posthumously as the 2004 “Living Legend.”

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to the family of Mrs. Hurette Coleman-Dickens.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners

Terry W. Sangster, Commissioner
District #6

Adopted: February 24, 2004

Presented: February 7, 2004

By Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

STACEY NICOLE LEE

WHEREAS, Last month, Saginaw native Stacey Nicole Lee, Miss Michigan USA 2004 returned to speak to young people during the Martin Luther King Jr. event sponsored by the National Sorority of Phi Delta Kappa Inc., Gamma Kappa Chapter; and,

WHEREAS, Stacey was born on May 5, 1977 in Toledo, Ohio to Terry and Sandra Lee, and spent her formative years in Saginaw. She moved to Mississippi when General Motors transferred her father. At the age of nine, she entered and won her first beauty pageant, Little Miss Petite Mississippi, and represented them in the 1987 Little Miss America Pageant; and,

WHEREAS, Stacey was part of the Dual Degree Engineering Program and graduated from Clark Atlanta University and Georgia Institute of Technology. She and her brother Terry have started a Dual Degree Engineering Scholarship in their parent’s name. Stacey is employed by General Motors as a Staff Corporate Auditor; and,

WHEREAS, Stacey has a passion for helping young people and is a volunteer for General Motors/Society of Automotive Engineers A World in Motion Program that helps youngsters develop an interest in Math and Science. She will be appearing at schools around the State to help motivate and improve the self esteem of students; and,

WHEREAS, Stacey, who believes in perseverance has been in the top six of the Miss Michigan USA Pageant, as well as, first runner up before she received the prestigious crown of Miss Michigan USA 2004 on September 27, 2003. She will represent the State in the NBC National Telecast next month where she will compete for the title of Miss USA. One of Stacey’s favorite quotes is “service is the rent we pay in order to live on this earth.” Her primary focus during her year long reign is Youth Development and Motivation, and Breast and Ovarian Cancer Awareness.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby congratulate Stacey Nicole Lee for being chosen as Miss Michigan USA 2004. It is a genuine pleasure to extend official praise and recognition to her as she embarks on one of the most exciting and rewarding times of her life. We wish her success next month and certainly, in all her future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the February 24, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Board of Commissioners

Terry W. Sangster, Commissioner
District #6

By Commissioner Sangster: That the resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

Presented To:

EVALENA JONES

“Who can find a virtuous woman? For her price is far above rubies.” - Proverbs 31:10
On Saturday, February 21, 2004, at Howard Johnson’s in Saginaw, Family and Friends
Will gather in celebration of the 80th Birthday of Mrs. Evalena Jones.

This extraordinary, mother, grandmother, and great-grandmother,
Has been blessed by God to reach this milestone birthday,
And it is fitting that she is honored by those who love and appreciate her.

The Saginaw County Board of Commissioners takes great pride
In joining with Family and Friends in wishing Mrs. Evalena Jones
A very special “Happy Birthday” and wish her God’s continued blessings.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
Saginaw County Board of Commissioners

Carl Ruth, Commissioner
District #8

Adopted: February 24, 2004

Presented: February 21, 2004

By Commissioner Ruth: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented to:

WILLIAM ARTHUR HENDRICK

WHEREAS, It is with genuine regret that the Saginaw County Board of Commissioners accept William Hendrick's decision to resign from the Saginaw County Economic Development Corporation Board, the Saginaw Future Inc. Board, and the Revolving Loan Fund Board; and,

WHEREAS, Mr. Hendrick has been a member of the Revolving Loan Fund Board for ten years, serving as its Chairman the entire time; in addition he has served on the Economic Development Corporation Board since 1994, and the Saginaw Future Inc. Board since 1999; and,

WHEREAS, As a member of the various economic development boards, and in his chosen profession as a building contractor, Mr. Hendrick has shown keen business acumen, and as such has notably been an asset to each of the Boards he has served on; and,

WHEREAS, Mr. Hendrick is a true gentlemen in every sense; his unassuming, fair-minded style has garnered him considerable respect among his colleagues and abundant accolades from his clients; and,

WHEREAS, On each of the Boards he served, Mr. Hendrick personified a spirit of professionalism and commitment to providing a better future for Saginaw residents. There could be no finer testimony to the value of his efforts than the community's gratitude.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby express its deepest appreciation to William Arthur Hendrick for his many years of service to Saginaw County and its residents. We wish him many years of health

and happiness.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the February 24, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Presented on February 26, 2004

By Commissioner Basil: That the resolution be adopted. Approved.

CLERK'S CALL OF SESSION

February 5, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of February Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, February 24, 2004 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

2-24-1 CONTROLLER forwarding a request from Consumers Energy that the assignment of house numbers be given to a government agency.

-- Courts and Public Safety

2-24-2 CONTROLLER sending the voucher payment transmittal form dated 1-13 through 1-26-04.

-- Appropriations / Budget Audit (2-24-4.3)

2-24-3 PUBLIC HEALTH notifying the Board that the categorical allocations have been increased for Laboratory, Minority Health, and Bioterrorism programs.

-- Human Services (2-24-3.1)

2-24-4 PUBLIC WORKS COMMISSIONER asking the Board to adopt a resolution approving the contract and bond issue for the Village of Oakley Sewer Project.

-- County Services (2-24-2.3 / Resolution B)

2-24-5 PUBLIC WORKS COMMISSIONER asking the Board to adopt a resolution refunding Taymouth Township Water Bonds.

-- County Services (2-24-2.4 / Resolution C)

2-24-6 MICHIGAN WORKS! asking Saginaw, Midland and Bay County Boards to support restoration of TANF Welfare Reform Funds.

-- County Services

2-24-7 CONTROLLER asking approval of the Preliminary Fiscal 2003 Year-End Report and Deficit Funding.

-- Appropriations / Budget Audit (2-24-4.4)

- 2-24-8 CONTROLLER sending the Controller approved budget adjustments for the period October 1 through December 31, 2003.
-- Appropriations / Budget Audit
- 2-24-9 CONTROLLER asking approval of budget adjustments for FY 2004 to reflect the estimated state revenue sharing Saginaw County will receive in FY 2004.
-- Appropriations / Budget Audit **(2-24-4.5)**
- 2-24-10 CONTROLLER sending the proposed FY 2005 Budget Calendar.
-- Appropriations / Budget Audit **(2-24-4.6)**
- 2-24-11 COUNTY CLERK asking approval of a proposed reorganization of her Office staff.
-- County Services **(2-24-2.5)**
- 2-24-12 SHERIFF asking that a Corrections Officers' Training Fund be established as provided through MCL 801.46 of PA 124.
-- Courts and Public Safety **(2-24-1.1)**
- 2-24-13 CONTROLLER asking to market property located at 9520 S. Beyer Road, Birch Run transferred to the County by Order of Forfeiture.
-- Courts and Public Safety **(2-24-1.2)**
- 2-24-14 CONTROLLER sending the Fiscal 2004 General Fund Budget Variance Report.
-- Appropriations / Budget Audit
- 2-24-15 TREASURER sending the fourth Quarterly Investment Report for 2003.
-- Appropriations / Budget Audit
- 2-24-16 SAGINAW CITY sending its notice of intent to establish a Neighborhood Enterprise Zone.
-- County Services
- 2-24-17 CONTROLLER ACCOUNTING sending the voucher payment transmittal form for the period 1-27 through 2-9-04.
-- Appropriations / Budget Audit
- 2-24-18 CONTROLLER sending a copy of the Governor's State Revenue Sharing Proposal to Counties. **(previously distributed)**
-- Appropriations / Budget Audit
- 2-24-19 MICHIGAN SUPREME COURT announcing the first quarter disbursement from the Court Equity Fund.
-- Courts and Public Safety
- 2-24-20 JUDGE HARRISON, LAW DAY PUBLICITY CHAIR asking the Board to allow a small display in the public area of the Governmental Center the week of Law Day.
-- Courts and Public Safety
- 2-24-21 TREASURER asking approval of the appropriate resolutions authorizing the purchase of 2003 delinquent taxes.
-- Appropriations / Budget Audit
- 2-24-22 CONTROLLER sending the voucher payment transmittal form dated 2-10 thru 2-23-04.
-- Appropriations / Budget Audit
- 2-24-23 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- a. Lake County opposing collection of State minimum fees.
 - b. Lake County requesting Legislative review of Court funding process.
 - c. Lake County supporting a landfill surcharge.
 - d. Sheriff Brown thanking participants in the Shop with a Hero program.
 - e. ACLU asking the Board to oppose a proposed constitutional amendment that would ban same sex marriages.

- f. MDOT offering for sale a parcel of property in Zilwaukee to local governments.
- g. MDOT offering for sale a parcel of property in Saginaw City to local governments.
- Receive and file

PUBLIC HEARING(S)

3rd Call - Closing

At 5:45 p.m., Chair Hare announced the third and final call of the Public Hearing on the petition to annex certain land from Blumfield Township to the Village of Reese. He asked if there was anyone wishing to speak. Hearing none, he announced the public hearing closed, time being 5:45 p.m.

At 5:45 p.m., Chair Hare announced the third and final call of the Public Hearing on the request to apply for CDBG funds to acquire and develop a containment site for the dredging spoils from the Upper Saginaw River. He asked if there was anyone wishing to speak. The following individuals provided comments:

8. Patricia Bradt, Clerk, Zilwaukee Township

Ms. Bradt voiced her support of the dredging but said she did not agree with the selection of Zilwaukee Township as the priority site, and asked that the location be carefully looked at.

9. Mark Gottleber, Farmer, Bay City

Mr. Gottleber expressed his concerns with the proper disposal of dredged material, location of the containment site, how the process is being handled, and his lack of input.

Comments ended. The Chair announced the public hearing closed at 5:49 p.m.

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:49 p.m. The Board reconvened, time being 5:58 p.m.

By Commissioner Bartels, supported by Commissioner Wurtzel that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (2-24-04)

Members present: *J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, C. Ruth, C. Smith, R. Woods, P. Wurtzel*

Members absent: *M. O'Hare,*

Others: *M. McGill - Controller; Wm. Smith - Counsel; K. Schultz, J. Corley, M. Massey - Board Staff*

I. Welcome

II. Call to Order---Graham at 5:49 p.m.

III. Public Comments---None.

IV. Agenda – COMMITTEE REFERRALS

1. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair

1.1) Sheriff Department, re: establishing a Local Correction Officers Training Fund

1.2) Controller, re: authorizing the sale of property transferred to the County by Order of Forfeiture

---Novak moved, supported by Hare to approve Reports 1.1 and 1.2. There was an exception to 1.1 made by Bartels. Report 1.2 was approved. In 1.1,

- Bartels questioned what, if any, effect there would be on the General Fund Budget. McGill responded there would be no effect and clarified that no positions were involved. Report 1.1 was approved.
2. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
 - 2.5) County Clerk, re: proposing a reorganization of the Vital Statistics Office
---Ruth moved, supported by Wurtzel to approve Report 2.5. Motion carried.
 3. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
 - 3.1) Health Department, re: accepting additional grant funding for Laboratory, Minority Health, and Bioterrorism programs
---Woods moved, supported by Smith to approve Report 3.1. Motion carried.
 4. APPROPRIATIONS - J. Graham, Chair, T. Sangster, Vice-Chair
 - Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair
 - 4.1) Amending Position Classification Policy #332
 - 4.2) Factoring of Health Department and County Clerk positions
---In Report 4.2, Sangster pulled and referred back to committee item A-1 and item A-2. Sangster then moved, supported by Wurtzel to approve Reports 4.1 and 4.2. Motion carried.
 - Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
 - 4.3) Payment of claims
 - 4.4) 2002/2003 Budget surplus and transfer to cover deficits
 - 4.5) 2004 Budget adjustments for revenue sharing and court equity funding
 - 4.6) 2005 Budget Calendar and 2005-2009 Capital Improvement Plan
 - 4.7) Grant to fund acquisition and development of a dredging containment site
---Hadsall moved, supported by Kahn to approve Reports 4.3 through 4.7 subject to there being any exceptions. There were none; motion carried.
 - Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair
none submitted
 - Executive Committee - T. Hare, Chair; C. Smith, Vice-Chair
 - 4.8) 2004 Issues of each standing committee and appropriations subcommittees
---Hare moved, supported by Ruth to approve Report 4.8. Motion carried.
- V. Miscellaneous---None.
- VI. Adjournment---Sangster moved, supported by Blaine to adjourn. Motion carried; time being 5:58 p.m.
- Respectfully submitted,
Kaye M. Schultz, Committee Clerk
James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COURTS AND PUBLIC SAFETY - - 1.1

FEBRUARY 24, 2004

Your committee has considered communication no. 2-24-12 from Sheriff Charles Brown requesting approval to establish a Local Corrections Officers Training Fund.

Sheriff Brown informed us that MCL 801.46 of Public Act 124 of 2003 (attached) authorizes the county sheriff to impose a \$12.00 booking fee on each person incarcerated in the county jail with the County retaining \$10.00 of the fee and the State \$2.00. The revenues are used for training programs for jail correctional officers.

The Act requires all current and future corrections officers to be certified by the State of Michigan; and, requires the Local Corrections Officers Training Fund to be operated on an

adopted budget set by the county board of commissioners. The projected 2004 budget is \$80,000. It is the recommendation of your committee to authorize and direct the proper County officials to establish a Local Corrections Officers Training Fund as set forth in Public Act 124 of 2003; and, amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Novak: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 2-24-1.1



**Attachment -
Communication no. 2-24-12
Report 2-24-1.1**

JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

JAY B. RISING
STATE TREASURER

Date: January 21, 2004

Letter Number 2004-1
Local Corrections Officers Training Fund
Public Act 124 of 2003

To: County Treasurers, Administrators, Controllers, Managers, County Clerks, County Sheriffs, and LAFD Staff

From: Suzanne K. Schafer, Administrator
Local Audit and Finance Division
Bureau of Local Government Services

RE: Public Act 124 of 2003

Public Act 124 of 2003, which became effective October 1, 2003, amended chapter 171 of the Revised Statutes of 1846 related to county jails and regulations thereof, by adding a new section (MCL 801.4b) to the act. The amendment to the act regulates county jails by imposing a \$12.00 booking fee on each inmate when first admitted into a county jail. The booking fee, when collected, is used as a source of revenue for the local correctional officers training programs. The Act was tied to legislation enacted in Public Acts 121 and 125 of 2003, which also took effect October 1, 2003.

MCL 801.4b states in part:

- (1) "Beginning August 1, 2003, each person who is incarcerated in the county jail shall pay a fee of \$12.00 to the county sheriff when the person is admitted into jail.
- (2) The county sheriff may collect a fee owed under this section by withdrawing that amount from any inmate account maintained by the sheriff for that inmate.
- (3) Except as provided in subsections (4) and (5), the sheriff, once each calendar quarter, shall forward all fees collected under this section to the local corrections officers training fund created in the local corrections officers training act.
- (4) The revenue derived from fees collected under this section shall be directed in the manner provided in subsection (5) in a county for which the sheriffs coordinating and training council has certified that the county's standards and requirements for the training of local corrections officers equals or exceeds the standards and requirements approved by the sheriffs coordinating and training council under the local corrections officers training act.
- (5) In a county that meets the criteria in subsection (4), both of the following apply:
 - (a) Once each calendar quarter, the sheriff shall forward \$2.00 of each fee collected to the state treasurer for deposit in the local corrections officers training fund created in the local corrections officers training act.
 - (b) The remaining \$10.00 of each fee shall be retained in that county, to be used only for costs relating to the continuing education, certification, re-certification, and training of local corrections officers and inmate programs including substance abuse and mental health programs in that county. However, revenue from the fees shall not be used to supplant current spending by the county for continuing education, certification, re-certification, and training of local correction officers. "

The act allows the booking fee to be taken from the inmates' trust accounts (trust fund) under the control of the county sheriff. We recommend that authorization to take the funds from the inmate trust accounts be established in a written policy by the board of commissioners with the assistance of the prosecuting attorney, county treasurer and county sheriff. Proper internal controls must be in place and made a part of the approved policy of the board.

The act requires that \$2.00 of the booking fee go to the State of Michigan for deposit into a fund at the State level entitled the "local corrections officer's training fund" as created under PA 125 of 2003. The county maintains the balance of \$10.00 if the sheriff's coordinating and training council, established in Public Act 121 of 2003, certifies the county's training program. However, Section 15 (3) of PA 125 of 2003 states that: "Only counties that forward 100% of the fees collected under Section 4b of 1846 RS 171, MCL 801.4b, are eligible to receive grants from the fund."

Attachment 2-24-1.1

Number Letter 2004-1
 January 12, 2004
 Page 2

We recommend that the county establish in the general agency fund (701), using account number 228.61, "Due to State of Michigan--Local Corrections Officer's Training Fund," for the amount to be deposited into the fund at the State level. Since the act requires that revenue from the fees shall not be used to replace current spending by the county for continuing education, certification, re-certification, and training of local corrections officers, we recommend a separate special revenue fund be established at the county local level. The fund should be entitled "Local Corrections Officer's Training Fund" using special revenue fund number 264.

For accounting purposes the program will be assigned activity number 362--Other Corrections Activities--Training

Revenue Account: 543 State Grants--Public Safety (If the county is entitled to receive grant money)
 607 Charge for Services--Sheriff Booking Fees (Use any number between 607-625)

Activity Number: 362.00 Other Corrections Activities--Local Correction Officer's Training

The act states that revenues can only be used for continuing education, certification, re-certification, and training of local correction's officers and inmate programs, including substance abuse and mental health programs in that county. Expenditure object account categories might consist of the following:

701 Personal Services
 801-831 Professional and Contractual Services
 860-873 Transportation

The "Local Corrections Officer's Training Fund" must operate only with an adopted budget by the county board of commissioners as required by the Uniform Budgeting and Accounting Act, 1968 PA 2, as amended, (MCL 141.421 et al.) The county board of commissioners as required by MCL 46.11 (g), 46.71, 46.53 and 46.63 must approve all claims (expenditures).

The cash and investments of the fund is subject to the requirements of the Investment of Surplus Funds of Political Subdivisions Act, 1943 PA 20, as amended, (MCL 129.91) and may be included in a pooled cash and investment account. The sheriff should make deposits of collections with the county treasurer at least monthly. Any deposits due to the State of Michigan must be made quarterly by the county treasurer on the form as developed by Department of Treasury with the Michigan Sheriff Association.

If you have any questions, please call (517) 373-3227 or write our office at:

Michigan Department of Treasury
 Local Audit and Finance Division
 P.O. Box 30728
 Lansing, Michigan 48909-8228

FROM: COURTS AND PUBLIC SAFETY - - 1.2

FEBRUARY 24, 2004

Your committee has considered communication no. 2-24-13 from Marc A. McGill, Controller/CAO requesting approval to market property located at 9530 S. Beyer Road, Birch Run Township, which was transferred to Saginaw County by an Order of Forfeiture dated January 16, 2004.

Under MCL 46.11, a county board of commissioners must authorize the sale or lease of real estate belonging to the county. Of the proceeds from the sale, ninety percent (90%) will be deposited into the County Drug Forfeiture Fund, and ten percent (10%) will be designated to the County Prosecutor’s Office.

We recommend the proper County officials be authorized and directed to market the above-mentioned property in accordance with State Law and County Policy, and to sign the necessary documents subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O’Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Novak: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.1

FEBRUARY 24, 2004

Your committee has considered communication 1-20-13 from Joe Hembling, Manager, Village of Reese informing us that the CrossWay Assembly of God Church has requested property owned by the Church that is located in Blumfield Township be annexed to the Village for the purpose of obtaining sanitary sewer services. Attached hereto, and made a part of this report is the Petition from the Village of Reese; along with the appropriate Legal Notice announcing the Public Hearing for this day’s session.

The Petition contains description by metes and bounds of the parcel of real estate located in Blumfield Township, and sets forth reasons for the proposed change. Under the provisions of MSA 5.1470 as amended, before a Petition may be presented to the Board of Commissioners Notice shall be given by the Village Clerk by publication in a newspaper published in said Village at least three weeks immediately preceding the presentation of the Petition to the Board. The Village of Reese will be taking care of all costs associated with the proposed annexation. Blumfield Township is in agreement with the proposed annexation.

We herewith submit the Petition of the Village of Reese for annexation of certain land to said Village from Blumfield Township. The Village Clerk has caused a Notice of Hearing to be published three weeks prior to this session, in accordance with MSA 5.1470. Under the proper order of business the appropriate Determination and Order authorizing same will be submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 2-24-2.1

January 8, 2004

Tuscola County Advertiser
344 N. State
Caro, Michigan 48723

Please publish the following public notice in your February 7, 14, 21, 2004, editions. Also provide us with a proof of Publication for each edition.

NOTICE OF HEARING OF THE PETITION
OF THE VILLAGE OF REESE TO ANNEX
CERTAIN TERRITORY TO THE VILLAGE OF REESE

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that the Village Council of the Village of Reese, Tuscola County, Michigan, has petitioned the Blumfield Township Board to annex to the Village of Reese, Tuscola County, Michigan the following described lands located in the Township of Blumfield, Saginaw County, Michigan:

Property Description: COM AT E ¼ CORN OF SEC 13 TH W 1156.49 FR TO SLY LINE OF C&O R/W TH NELY ON SD R/W LINE 1427.31 FT TO E LINE OF SEC TH S 822.64 FT TO POB EXC S 290 FT OF E 250 FT THEREOF 9.26 ACRES SEC 13 T12N R6E

This notice shall be posted in said Village of Reese in the manner prescribed by law.

The hearing on said petition will be a public hearing and all persons for or against said proposed annexation may be heard. The hearing will be held in the Saginaw County Commissioners Room 200 in the Courthouse, in the City of Saginaw, 111 South Michigan on the 24th day of February, 2004 at 5 p.m. during the course of the regularly scheduled Commissioners' meeting for the County of Saginaw

Jerry Ellison, Village Clerk
Village of Reese, Tuscola, County

To Whom It May Concern:

Please publish the following public notice in your February 7,14,21, 2004edition of your paper:
Public Notice

NOTICE IS HEREBY GIVEN that at 5 p.m. on the 24 day of February, 2004 in the Board of Commissioners Room 200 at 111 South Michigan in the City of Saginaw Michigan, there will be presented to the Board of Commissioners of Saginaw County, Michigan for consideration and action on a Petition reading as follows:

Attachment 2-24-2.1

PETITION FOR ANNEXATION

To the Board of County Commissioners of Saginaw County, Michigan.

The Common Council of the Village of Reese, State of Michigan, hereby petition the said Board to alter the boundaries of said Village by taking in and including in said boundaries the lands and premises situate in Section 13 in the Township of Blumfield, Saginaw County, Michigan and more fully described as follows:

Property Description: COM AT E ¼ CORN OF SEC 13 TH W 1156.49 FR TO SLY LINE OF C&O R/W TH NELY ON SD R/W LINE 1427.31 FT TO E LINE OF SEC TH S 822.64 FT TO POB EXC S 290 FT OF E 250 FT THEREOF 9.26 ACRES SEC 13 T12N R6E

The reasons for the proposed change are as follows:

The owners of real property lying in the area above described have petitioned the Common Council of the Village of Reese to take in and include their land within the boundaries of said Village.

The Village of Reese has at this time devised an equitable plan to extend it's services to include the real property proposed to be annexed.

The present and prospective use of the area proposed to be annexed will require an increase in municipal services which can be reasonably provided by the Village of Reese.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.2**FEBRUARY 24, 2004**

Your committee has considered communication 12-9-10 and 1-20-9 from Dennis Mahoney, Chair, Vision 2020 Farmland and Open Space Preservation Committee asking the Board to support efforts to develop a Purchase of Development Rights Ordinance (PDR) for Saginaw County.

We met with Mr. Mahoney who informed us that Saginaw County has over 270,000 acres of farmland, some of which is the most fertile in the nation. The commodities produced by this land generate over 92 million in revenue. Current land use trends both locally and statewide threaten the agricultural industry. According to State records, Saginaw County agricultural production has lost some 81,000 acres to development in the last ten years. This is primarily because many farmers are facing an economic hardship or are nearing retirement and find their land worth more for development than selling the land to a neighboring farmer. As a result, Vision 2020 has joined the Saginaw County Farm Bureau, the Michigan State University Extension Office and Saginaw and Thomas Townships to encourage the creation of a voluntary property rights development ordinance to protect and preserve farmland in Saginaw County. Under the proposed ordinance, farmers participating in the program would receive the difference between what their acreage is worth as farmland and its value as developed as commercial or residential land.

The Saginaw Bay Watershed Initiative Network has pledged a \$17,000 grant to draft the ordinance. Once the PDR Ordinance and Program is in place, the County would be able to take advantage of federal and state grants. The land use group has contracted with Midwest Land Legacies to assist with the development of a working PDR program, and plan to submit a proposed ordinance to the Board in May of June.

The committee made it clear that because of ongoing budget concerns, the County most likely would not be able to commit funds toward the development or operation of a PDR ordinance. In addition there are many questions that need to be asked and answered before the County could consider the adoption of a PDR ordinance, for example: Are all of Saginaw County's local units of government in support of establishing a PDR ordinance? Who would pay for administration of the Program? Where would the County Board find funding to pay farmers not to develop their land? Would restricting development of farm land that would be taxed cause further development in tax free districts that are not taxed? What other counties have PDR ordinances? What effect do PDR's have on a county's tax base? Obviously, there are many other questions and variables that will need to be addressed. It is anticipated that from the proposed ordinance and operational and funding plan that these questions can be addressed in the future prior to considering adoption of such ordinance and plan.

We agree with the request. Under the proper order of business the appropriate resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.3

FEBRUARY 24, 2004

Your committee has considered communication 2-24-4 from James Koski, Public Works Commissioner asking approval of a contract and bond resolution for the Village of Oakley Sewer Project.

We met with Mr. Koski who informed us late last year the Village Council of Oakley requested that a sanitary sewer system be constructed in the Village through Saginaw County under P.A. 185 of 1957. Engineering plans have been prepared defining the scope of the project. The estimated cost of the project is \$4,232,000. Rural Development, a division of the USDA has approved a grant in the amount of \$3,174,000 for financing a portion of the construction of the sewer system. The remainder, \$1,058,000, will be financed locally.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.4

FEBRUARY 24, 2004

Your committee has considered communication 2-24-5 from James Koski, Public Works Commissioner asking the Board to adopt a resolution authorizing the refunding of Taymouth Township Water Bonds in the amount of \$1,550,000.

We met with Mr. Koski who informed us the Taymouth Township Board has requested that four water projects that were financed through County issued bonds in 1992, 1993 and 1994 be refinanced in order to obtain a more favorable rate of interest.

We agree with the request. Under the proper order of business the appropriate resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.5

FEBRUARY 24, 2004

Your committee has considered communication 2-24-11 from Susan Kaltenbach, County Clerk asking the Board to approve a proposed reorganization of her Vital Statistics Office.

Ms. Kaltenbach informed us that the retirement of one veteran employee and a statutory change in the duties of another are the basis for the request. The proposed reorganization will keep the same number of employees (9) in the Vitals Office, but deletes the position of Office Receivables Manager T10 (*held by the retired employee*) and adds a position of Office Clerk. The deleted position's duties will be distributed among the remaining staff. Any additional cost will come from within the Clerk's existing budget.

It is the recommendation of your committee to approve the County Clerk's reorganization as outlined above and subject to factoring evaluation of the appropriate positions (2-24-4.2); further, that the proper County officials be authorized and directed to amend the budget and

personnel complement accordingly, effective upon Board approval.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice- Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 3.1

FEBRUARY 24, 2004

Your committee has considered communication no. 2-24-3 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health sending notification that the Health Department has received increased funding in the amount of \$156,370 from the Michigan Department of Community Health. No County match is required.

The funding is for the following programs for fiscal year 2003/2004:

- 1) Laboratory Program - \$20,291 to be used to purchase a generator;
- 2) Minority Health - \$16,955 for faith based organizations summer school program;
- 3) Bio-terrorism - \$119,124 to hire Bio-terrorism Coordinator and purchase equipment.

We recommend the Health Department be authorized to accept the grant funds from the Michigan Department of Community Health in the amount of \$156,370 for the categorical allocations listed above; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Roger N. Kahn

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

FEBRUARY 24, 2004

At the December 9, 2003 Session, the Board of Commissioners approved a recommendation to discontinue its factoring process through the Hay Management System, and recommended the appropriate County Policies be amended to reflect the change.

In this regard, your Labor Relations Subcommittee recommends that attached County Policy 332, titled "Position Classification" be amended to reflect the elimination of Hay Management as the County's Compensation Consultant for non-union positions; further, that the proper County Officials be authorized and directed to distribute the policy to all Saginaw County Elected Officials and Department Heads.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment to 2-24-4.1

Category: 300

Number: 332

Subject: **POSITION CLASSIFICATION**

1. **PURPOSE:** It is the purpose of this policy to establish guidelines and regulations regarding position classification within the County in order to improve the quality of personnel administration in Saginaw County.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301.
4. **RESPONSIBILITY:** The Controller/CAO of Saginaw County shall be responsible for the implementation and administration of this policy.
 - 4.1 Departmental Responsibility. It is the responsibility of Department Heads and management personnel to be familiar with the departmental Personnel Allocation Schedule and to maintain a current job description for each authorized position. The differentiation of duties between positions must be maintained in order that employees are paid for the job described in their job description. The temptation to add duties to more capable employees and the tendency of capable employees to assume more responsibility often results in pay inequities and must be avoided. This is especially true in the case of classifications with multiple levels where only slight differences exist in the job description.
5. **DEFINITIONS:** NONE
6. **POLICY:**
 - 6.1 Classification Plan. The classification plan consists of three (3) separate categories: (1) Technical, (2) Professional, and (3) Managerial; and is the grouping of like positions into appropriate classes which are sufficiently similar with respect to duties and responsibilities. Each class in the classification plan will be designated by an appropriate title and defined by a job description.
 - 6.2 Job Description. Job descriptions are written descriptions of each class included in the classification plan. Descriptions shall include a class title, a general statement of duties and responsibilities, typical examples of duties performed and minimum qualification requirements.
 - 6.3 Maintenance. The Personnel Division shall periodically review the entire classification plan or any part thereof at his/her own initiative or at the request of a Department Head pertaining to classifications within his/her department. The purpose of such review shall be to determine whether or not the plan accurately reflects existing conditions, to determine the accuracy of class descriptions and to assure that positions are properly classified. As appropriate, the Personnel Division shall recommend to the appropriate committee of the Board of Commissioners whatever action he/she deems necessary.

- 6.4 Adoption and Allocation. The initial adoption of all classification and all allocations of positions to a class must be approved by the Board of Commissioners. Positions shall not be reclassified without the approval of the Board of Commissioners.
- 6.5 Job Analysis. Decisions as to the appropriate levels of staffing and assigning rates of pay to job classifications are a legislative function of the Board of Commissioners. Requests for classification of a new position or reclassification of a current position will be processed in accordance with the procedures adopted by the Board.
7. **ADMINISTRATIVE PROCEDURES:**
- 7.1 Classification Procedures. The following procedures apply whenever a new position is requested or a current position is considered for reclassification.
- ~~7.1.1 Requests for new positions or reclassification shall normally occur during the annual budget cycle to be effective with the first day of the new fiscal year.~~
- 7.1.1 Requests must be submitted to the Board for approval prior to assigning new duties and prior to reorganization of the department unless mandated by statute. Actions must not be taken on the assumption of retroactive Board approval.
- 7.1.2 Requests for new positions and for reclassification of existing positions must be submitted to the Board of Commissioners by the appropriate Department Head, only. Requests must be submitted on the appropriate County form and must be accompanied by a proposed job description in the form adopted by the County, as well as the old job description. If new duties have been assigned to the position, they must be identified. If the duties are to be transferred from another position, that position must be identified. If duties are being transferred to the new position from an existing position, the request must indicate which position previously had such duties and include a copy of the old job description. If a new position is approved, or in the case of a reclassification request, it will be submitted to the Labor Relations Subcommittee, ~~who~~ **which** will determine whether the position is appropriate for the **Labor Relations Subcommittee Factoring Process.** ~~classification process.~~
- 7.1.3. If the Labor Relations Subcommittee determines classification is required, the Subcommittee will direct the Personnel Division in the Controller's Office to submit all appropriate information to **the Saginaw County's Labor Relations Subcommittee's Factoring Committee** ~~compensation consultant for factoring classification.~~ Once **classification factoring** is complete, the Controller's Office will inform the appropriate Department Head of the new classification, finalize the job description and make any necessary changes to the Position Control Number list.
- 7.1.4. If the Department Head objects to the result of the **Labor Relations Subcommittee Factoring Process** ~~classification~~ and wishes to appeal, they must address correspondence to the Labor Relations Subcommittee, ~~who~~ **which** will consider the appeal request. If the Labor Relations Subcommittee **grants the appeal** ~~determines an appeal is appropriate,~~ it will **hear the appeal from the Department Head.** ~~direct the Personnel Division of the Controller's Office to instruct the Department Head on how to implement an appeal. All appeals will be submitted to the~~

~~classification consultant by the Personnel Division once necessary data is received from the Department Head. The classification consultant's decision regarding the appeal shall be final.~~

~~7.1.6 Requests for reclassification and new positions can be requested outside of the Budget Cycle if an acceptable reason to waive the time requirement is approved by the Board of Commissioners. These reasons might include, but are not limited to, turnover of personnel, a change in County, State or Federal procedures and/or support or the award of a grant.~~

8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO
Amended: 12/12/00
Amended: 4/23/02

Approved as to Legal Content:
Saginaw County Civil Counsel

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

FEBRUARY 24, 2004

Your Labor Relations Subcommittee considered referrals for factoring evaluation and/or classification. We herewith submit the following and direct the proper County officials to make the necessary budgetary adjustments.

A. Human Services Committee Referral, re: Health Department reorganization (communication nos. 11-12-8 and 11-12-9)

---Based on factoring evaluation, we recommend the following:

1) ~~The position of Steno Secretary T13 be changed to Administrative Assistant and placed in grade M03; *~~

2) ~~The position of Accounting Supervisor H11 be changed to Operations Manager and placed in grade M08; *~~

*** Pulled by the Labor Relations Subcommittee Chair and returned to committee.**

2) The position of STD Investigator/HIV Educator be changed to Disease Intervention Specialist and the position of Disease Intervention Specialist placed in grade P05.

B. County Services Committee Report 2-24-2.5, re: Clerk's Vital Statistics Office reorganization

---Based on factoring evaluation, we recommend the following:

1) The position of Clerk Cashier remain in grade T10;

2) The position of Election Coordinator remain in grade T10;

3) The position of Jury Clerk remain in grade T10;

4) The newly titled position of Gun Permit Clerk remain in grade T09;

5) The newly titled position of Death Certificate Clerk remain in grade T09;

6) The newly titled position of Marriage License Clerk be placed in grade T08;

7) The newly titled position of Notaries Clerk be placed in grade T08;

8) The newly titled position of Office Clerk be placed in grade T08.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3

FEBRUARY 24, 2004

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (communication nos. 12-9-13, 1-20-11, 2-24-2)

We recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period November 11, 2003 through January 26, 2004.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COMMUNICATION NO. 12-9-13

VOUCHER PAYMENT TRANSMITTAL FORM

Date 11/11/03 through 12/8/03

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 38147 through 39602 totaling \$ 6,296,422.64 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated December 10, 2003

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on FEBRUARY 24, 2004

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2003 DEC -8/A 11:51
gpc

BUDGET
AUDIT

COMMUNICATION NO. 1-20-11

VOUCHER PAYMENT TRANSMITTAL FORM

Date 12/9/03 through 1/12/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 39603 through 41346 totaling \$ 5,510,082.10 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Larnia

Dated Jan 20, 2004

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on FEBRUARY 24, 2004

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2004 JAN 13 A 8:36

Attachment 2-24-4.3

BUDGET
AUDIT

COMMUNICATION NO. 2-24-2

VOUCHER PAYMENT TRANSMITTAL FORM

Date 1/13/04 through 1/26/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 41347
through 42121 totaling \$ 2,829,426.90 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnje
Wanda McBratnje
Florence Connolly
Barbara Kemp-Lauria

Dated Jan 28, 2004

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
FEBRUARY 24, , 2004

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2004 JAN 27 A 9:12

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4**FEBRUARY 24, 2004**

Your Budget Audit Subcommittee considered communication no. 2-24-7 from Marc A. McGill, Controller/CAO sending the Preliminary Fiscal 2003 Year-End Report fund balance analysis of the General Operating Fund for the fiscal year ended September 30, 2003; and requesting approval to appropriate funds to cover deficit funding in State Revenue Sharing, MSU Extension, and Juvenile Center Renovation Debt. (attached)

The Report, subject to audit, shows the total fund balance increased by \$360,385. The primary reasons for the favorable outcome are higher than expected revenues within the Register of Deeds Office and County Clerk's Office, and the increased effort by all departments to curb spending.

Budget Resolution A, paragraph #27 reads: "If it is determined that the 2002/2003 General Fund Budget shall have a budget surplus, that two-thirds ($2/3^{\text{rd}}$) of any such budget surplus shall be transferred to the Public Improvement Fund, and the remaining one-third ($1/3^{\text{rd}}$) to the General Fund Budget Stabilization Reserve Fund Balance Account." The Controller is recommending the entire amount of the budget surplus remain within the General Fund. This will increase the Budget Stabilization Reserve Fund Balance Account which is far below the minimum amount required by the Specific Fund Balance Policy #221.

The Report lists proposed appropriations to other funds that are needed to cover deficits in the amount of \$78,963. The result would be an overall increase in the fund balance of \$281,422 (1.4%). This would increase the total General Operating Fund Balance from \$20,583,770 at the beginning of the fiscal year to \$20,865,192.

We concur with the Controller's request and recommend the following:

- That the 2002/2003 budget surplus in the amount of \$360,385 remain within the General Fund in order to increase the Budget Stabilization Reserve Fund Balance Account;
- That \$78,963 be appropriated from the Budget Stabilization Reserve Fund Balance Account to cover deficits in State Revenue Sharing, MSU Extension, and Juvenile Center Renovation Debt.

Further, that the proper County Officials be authorized and directed to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 2.24-4.4

Saginaw County
General Fund
Fund Balance Analysis
September 30, 2003

* Note: Preliminary figures subject to final audit.

	Unappropriated	Budget Stabilization	Cash Flow	Advance Tax Collection	Reserved for					Total
					Prepaid Expenditures	Advance to 100% Tax Payment	Advance to Inmate Services	Advance to Mailing Department	Advance to Component Unit - Drains	
Balance, October 1, 2002	\$ -	\$ 2,594,674.07	\$ 1,844,681.10	\$ 5,179,317.00	\$ 9,325.00	\$ 10,500,772.73	\$ 20,000.00	\$ 35,000.00	\$ 400,000.00	\$ 20,583,769.90
Revenue	-	33,614,320.50	180,112.65	141,503.25	-	-	-	-	-	33,935,938.40
Transfers In	-	2,054,085.48	-	-	-	-	-	-	-	2,054,085.48
Expenditures	-	(29,818,399.71)	-	-	2,155.66	-	-	-	-	(29,816,244.05)
Transfers Out	-	(5,813,392.98)	-	-	-	-	-	-	-	(5,813,392.98)
Total Revenue Over Expenditures	-	36,613.29	180,112.65	141,503.25	2,155.66	-	-	-	-	360,384.85
Proposed Deficit Funding:										
State Revenue Sharing	-	(73,685.05)	-	-	-	-	-	-	-	(73,685.05)
MSU Extension	-	(1,287.78)	-	-	-	-	-	-	-	(1,287.78)
Juvenile Center Renovation Debt	-	(3,990.33)	-	-	-	-	-	-	-	(3,990.33)
Total Deficits	-	(78,963.16)	-	-	-	-	-	-	-	(78,963.16)
Total Change in Fund Balance	-	(42,349.87)	180,112.65	141,503.25	2,155.66	-	-	-	-	281,421.69
Balance, September 30, 2003	\$ -	\$ 2,552,324.20	\$ 2,024,793.75	\$ 5,320,820.25	\$ 11,480.66	\$ 10,500,772.73	\$ 20,000.00	\$ 35,000.00	\$ 400,000.00	\$ 20,865,191.59

Attachment -
Communication 2-24-7
Report 2-24-4.4

FROM: COMMITTEE ON APPROPRIATIONS -- 4.5

FEBRUARY 24, 2004

Your Budget Audit Subcommittee considered communication no. 2-24-9 from Marc A. McGill, Controller/CAO submitting proposed Fiscal Year 2004 Budget Adjustments for State Revenue Sharing and State Court Equity Funding.

The Controller advised:

- The State Department of Treasury recently published, on its website, the estimated state revenue sharing that will be provided to Saginaw County for fiscal year 2004. This estimate was adjusted downward from the amount originally estimated by the State and included in Saginaw County’s current fiscal year 2004 budget;
- The State Court Administrator’s Office recently published, in writing, the estimated court equity funding that will be provided to Saginaw County for fiscal year 2004. This estimate was adjusted upward from the amount originally estimated by the State and included in Saginaw County’s current fiscal year 2004 budget.

The adjustments are the result of a revision to the State’s consensus revenue estimates and the Governor’s Executive Order 2003-23. The net effect is an overall reduction of \$226,952 in the amount of estimated Saginaw County General Fund Revenue that is included in the current fiscal year 2004 budget as follows:

<u>Revenue Item</u>	<u>Current Budget</u>	<u>Revised Budget</u>	<u>Variance</u>
Sales Tax	3,519,299	3,298,028	(221,271)
Single Business Tax	687,344	644,863	(42,481)
Court Equity Funding	<u>1,468,046</u>	<u>1,504,846</u>	<u>36,800</u>
Total	5,674,689	5,447,737	(226,952)

In order to maintain the existing level of county services and keep the budget balanced, we recommend the above described revenue reduction be funded from the Budget Stabilization Reserve Fund Balance Account; and, the proper County Officials authorized and directed to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.6

FEBRUARY 24, 2004

Your Budget Audit Subcommittee considered communication no. 2-24-10 from Marc A. McGill, Controller/CAO submitting the proposed Budget Calendar for adoption of the Fiscal Year 2005 Operating Budget and 2005-2009 Capital Improvement Plan.

We recommend the attached Budget Calendar be approved; further, that the proper County Officials be directed to implement same.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COUNTY OF SAGINAW

BUDGET CALENDAR

**OPERATING BUDGET FOR FISCAL YEAR 2005
CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2005-2009**

<u>Target Date</u>	<u>Action To Be Taken</u>
6-04-04	The Controller's Office distributes information to all departments that both outlines the budget process and provides instructions for their electronic entry of the data that is necessary for completion of their respective Operating Budgets and Capital Improvement Plans.
6-25-04	Departments signify their completion of the necessary electronic data entry for their respective Operating Budgets and Capital Improvement Plans by signing off.
7-16-04	The Controller's Office submits the first draft of a recommended Operating Budget for review by the Human Services, County Services, and Courts/Public Safety Committees, the Budget/Audit Subcommittee, and all departments.
Week Ending 7-30-04	The Human Services, County Services, and Courts/Public Safety Committees, and the Budget/Audit Subcommittee meet to consider Operating Budget matters. In addition, the Budget/Audit Subcommittee also considers Capital Improvement Plan matters.
8-10-04	A recommended Operating Budget and Capital Improvement Plan are laid on the table at the Board session and a public hearing is held.
Week Ending 9-03-04	The Human Services, County Services, and Courts/Public Safety Committees, and the Budget/Audit Subcommittee address any unresolved Operating Budget matters and/or Capital Improvement Plan matters.
9-14-04	An Operating Budget and a Capital Improvement Plan are adopted at the Board session.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.7

FEBRUARY 24, 2004

Your Budget Audit Subcommittee received a request from Steve Black, Saginaw Future Inc. and Jim Koski, Public Works Commissioner to apply for a \$1,343,000 Community Development Block grant through the Michigan Economic Corporation to fund the acquisition and development of an over 500 acre containment site to accept dredging spoils from the Upper Saginaw River. (attached is an overview)

This project is essential to keep the Upper Saginaw River channel open and viable as a commercial port. No County funds will be expended. Notice of a public hearing scheduled for today's session (attached) was published in a local newspaper. Written comments will be made a part of the public hearing and kept on file.

We concur and under the proper order of business the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Saginaw River Dredging Spoils Overview

County of Saginaw

Attachment -
Report 2-24-4.
Resolution 2-2

US Army Corp of Engineers (COE) currently dredges the shipping channel from out in the Saginaw Bay to downtown Bay City. The dredge spoils from this area are dumped in a COE confined disposal facility (Gull Island) at the mouth of the river. The Saginaw River is **not** dredged from downtown Bay City to the City of Saginaw. COE absolutely and adamantly refuses to dredge this area (known as the "upper" Saginaw River) until the state or local government secures a 400-600 acre site close to the river to deposit the spoils. COE's position is that it costs too much to ship relatively clean spoils to the mouth of the river and that Gull Island's capacity (which cannot be expanded) must be preserved for the "lower" Saginaw River channel.

Meanwhile, the Saginaw River channel is slowly filling in. The length of freighters and the amount of cargo they may carry (i.e. the ships draft) has been greatly reduced. In less than 5 years freighters may not be able to use the upper river and most of the 17 docks would then be put out of business.

Two alternative sites have been designated for a disposal facility. The preferred site is mostly in Zilwaukee Township and the COE has recently performed extensive investigations on the site (including Section 106 review) and has approved the site. Further, Congressman Kildee has earmarked \$2.2 million for dredging the upper river next year. Very significantly, Saginaw County has agreed to be the sponsor/owner of this site.

The estimated cost to acquire and prepare this 500+ acre site is estimated to be **\$2 million**. The **state has pledged \$1.333M** in the form of a Community Development Block Grant (CDBG) toward this project. The remaining balance has been committed by the Alliance members (\$334K) and the Saginaw County Revolving Loan Fund (\$333K).

SAGINAW COUNTY
COUNTY OF SAGINAW, MICHIGAN
NOTICE OF PUBLIC HEARING

On an application for funds under the 2004 Michigan Community Development Block Grant Program. TO ALL INTERESTED PERSONS IN SAGINAW COUNTY TAKE NOTICE that the Saginaw County Board Commissioners will hold a public hearing on Tuesday, February 24th at 5:00 P.M. at the Saginaw County Courthouse, 111 South Michigan Avenue, in the City of Saginaw to consider the application for CDBG funds. The funds are proposed for the acquisition and development of over 500 acres of property for purposes of developing a dredging spoils disposal site primarily in northern Saginaw County and also extending into portions of southern Bay County. The grant is for up to \$1,343,000 for this proposed project. The County encourages citizen participation and wishes to obtain views and comments on the proposed application. FURTHER INFORMATION, including a description of the project and the proposed application for funds will be available for public inspection at the public hearing. This project is intended to benefit persons of low and moderate income. All aspects of the project will be open for discussion at the public hearing. This notice is given by order of the County Board of Commissioners, Saginaw County, Michigan.

Susan Kaltenbach
Clerk
County of Saginaw

Publish 1x, February 13th
Please forward bill and affidavit to Saginaw Future Inc.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.8

FEBRUARY 24, 2004

Each year the Standing Committees and Appropriation Subcommittees prioritize the items under their respective committee. The 2004 Issues were submitted to the Board in communication no. 1-20-10 from Marc A. McGill, Controller/CAO.

Your Executive Committee herewith submits the completed Issues and Prioritization List for 2004 and Status as of January 1 and February 1, 2004, as adopted by each committee. (attached)

ATTACHMENT A – Courts & Public Safety Committee

ATTACHMENT B – Human Services Committee

ATTACHMENT C – County Services Committee

ATTACHMENT D – Budget Audit Subcommittee

ATTACHMENT E – Labor Relations Subcommittee

ATTACHMENT F – Legislative Subcommittee

ATTACHMENT G – Executive Committee

The material is included in the County’s General Information Book which is used with financial institutions, and shared with many governmental leaders throughout the County and State. The issues will be updated periodically, as needed, and the process continued next year.

It is the recommendation of your committee to accept the 2004 Issues; further, that this informational report be communicated to all County Officials.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachments 2-24-4.8

**ATTACHMENT A
COURTS AND PUBLIC SAFETY COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF MARCH 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Collections of Delinquent Accounts	An estimated \$1,000,000 is outstanding for Court and Jail related functions.	Circuit Court District Court Probate Court Sheriff Comm. Corr. Controller	Courts & Public Safety	A system where delinquent accounts are pursued for payment.	Winter / Spring 2004	Controller calling meeting of all involved to identify accounts and work on solution
House Numbering	There is a growing number of instances where emergency first responders cannot efficiently locate emergency callers addresses.	BOC 9-1-1 Law Enforcement	Courts & Public Safety	A uniform numbering system that will best protect our citizens.	Spring/ Summer 2004	Consumers Energy correspondence is being reviewed by Courts and Public Safety. Assignment for Controller/CAO to review program.
State Funding Reductions	Funding reductions will impact a number of Law Enforcement functions and services.	Courts Sheriff Prosecutor	Courts & Public Safety	Service reductions and requests for alternate funding.	Ongoing	Awaiting final mid-year reduction from state of Michigan. Possible more reductions to come.

**ATTACHMENT B
HUMAN SERVICES COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF MARCH 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Wildlife Refuge Mosquito Spraying	Securing the rights to treat areas of the Shiawassee Wildlife Refuge to offer residents protection from mosquito-related diseases.	Federal Govt Mosquito Board Mosquito Director	Human Services Federal Dept of Fish and Wildlife	Ability to treat Refuge areas that affect our citizens	Winter 2004	Mosquito Director is in process of seeking waiver from Federal Rules.
State Funding Reductions	Funding reductions will impact a number of Health and Mental Health programs and services.	State Mental Health Auth. Health Dept. Controller	Human Services BOC	Service reductions. Requests for alternate funding.	Ongoing 2004	Awaiting final mid-year reduction from state of Michigan. Possible more reductions to come.

ATTACHMENT C
 COUNTY SERVICES COMMITTEE
 ISSUES FOR 2004 AND STATUS AS OF MARCH 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Dredging the Saginaw River	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged	Businesses BOC DEQ Army Corps Public Works	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River which includes the acquisition of land for a disposal site.	Spring / Summer 2004	DEQ, Army Corps, River Alliance now attempting to secure site and funding with Public Works Commissioner.
Harry Browne Airport-ILS System	Funding has been approved for an ILS.	Federal Aviation Administration State Department of Transportation-Aviation Division Engineers and Contractors Controller	Airport Committee County Services BOC	FAA and State continue construction and installation of an ILS at their discretion.	Summer / Fall 2004	Process has been delayed due to events of 9/11/2001 requiring FAA to address national security issues.
Metropolitan Planning Organization	Transfer of the Planning Department to an MPO.	Planning Commission County Services	County Services Planning Commission	Lower costs to the County.	Summer 2004	The Controller and the Planning Director are formulating a proposal for the BOC.
Port Authority	Create a single entity to own and operate all municipal transportation in County.	STARS Departments Municipalities	County Services Governor's Office BOC Other Municipalities	A single transportation system for all forms of transportation.	Ongoing	Discussion Stages.
GIS System	Transfer of the GIS System will reduce County cost and share in direction and control of the program.	Planning Commission County Services	County Services	Lower cost and a more used system.	Summer 2004	Several municipalities including townships, villages, MSU and Road Commission are formulating a proposal for the BOC.
State Funding Reductions	Funding reductions will impact a number of County Services Committee Departments.	Several Departments	County Services	Service reductions and requests for alternate funding.	Ongoing	Awaiting final mid-year reduction from state of Michigan. Possible more reductions to come.

**ATTACHMENT D
BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2004 AND STATUS AS OF MARCH 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
2002 / 2003 Audit	Required by State Statute.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	March 25, 2004 Board Meeting	Audit is in progress.
2004 / 2005 Budget	Required by State Statute.	BOC Controller Department Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	September 14, 2004 Board Meeting	Budget calendar has been sent to BOC for adoption.
Prepare Capital Improvement Plan for 2004 / 2005	BOC needs to determine the priorities for purchasing items in the Capital Improvement Fund.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2004 / 2005 Budget.	September 14, 2004 Board Meeting	Budget calendar has been sent to BOC for adoption.
General Fund Balance Policy	Existing policy establishes a number of fund balance reserve accounts. In view of recent and expected budget difficulties, options for changes in policy may be appropriate.	Financial Auditors Controller Treasurer	Budget & Audit BOC	Determination of the adequate level of reserves during a time of budget difficulties causing service and staff reductions.	Ongoing	Budget & Audit did review at March and April Committee Meetings. Controller to consider use of minimal reserves as opposed to staff reductions in Fiscal 2004 Budget.

**ATTACHMENT E
LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2004 AND STATUS AS OF MARCH 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Develop Negotiating Strategies for Expired and New Labor Contracts	Six Labor Agreements are expired or new.	BOC Labor Relations Staff County Attorney	BOC Labor Relations	Direction to management for proposals to Unions.	Winter / Spring 2004	County staff members are currently in negotiations with 3 of the 6 labor groups.
Cost Containment Methods for Fringe Benefits	Fringe Benefit costs continue to escalate at an excessive rate, while resources are level or diminishing.	BOC Labor Relations Personnel Labor Unions County Attorney	BOC Labor Relations Negotiations	Controller's Office is continuing to review benefit programs for cost containment possibilities.	Ongoing	Controller sent various communications to BOC in 2003. All were received and filed.

**ATTACHMENT F
LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2004 AND STATUS AS OF MARCH 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Legislator Meetings	To ensure communication and meet with Legislators on a continuing basis.	Legislative Controller Legislators	Legislative BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	Ongoing 2004	
Public Act 653 of 1905, Public Act 540 of 1903, Public Act 10 of 1909, Public Act 4 of 1921	Due to the restrictive nature of the acts, the acts should be considered for repeal by local Legislators.	Legislative Controller Civil Counsel State Legislature	Legislative State Legislature	Repealed Acts.	ASAP	Bills have been introduced and are in Legislative Process.

**ATTACHMENT G
EXECUTIVE COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF MARCH 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Training Sessions for Boards and Commissioners	The BOC wants assurance that the various Boards and Committees created by the Board comply with existing State and Federal laws relating to accessibility and information.	BOC County Attorney Board Staff Various Boards and Commissions Department Heads Elected Officials	BOC	Boards and Commissions that are trained and updated on pertinent issues.	2004	As part of this year's budget cycle, the Executive Committee will schedule Committee of the Whole sessions on financial topics.
County General Information Book	The BOC desires to communicate annually to other municipalities and the financial markets financial and business practices of the County.	BOC Controller Treasurer	Executive	A General Information Book reflective of the financial condition of the County.	Spring 2004	Controller's Office now preparing information.
Annual Information Brochure	The BOC desires an informative report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chairman Executive Controller/CAO	Executive	An information brochure suitable for distribution which is informative and reflects a positive image.	February 5, 2004	Controller's Office now preparing information.
Annual Newspaper Fold	The BOC desires as a communication tool an information section to place into the Saginaw News circulation.	BOC Executive Department Heads Elected Officials	Executive	An information fold in the Saginaw News.	Spring / Summer 2004	Plan to create for distribution in May – June of 2004.

COMMITTEE COMPENSATION – 5.1

FEBRUARY 24, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held January 4-17, 2004.

HealthSource Long Range Planning---12-17-03*

R. Bartels, 3 miles 1.08

HealthSource Finance---12-17-03 & 12-30-03*

R. Bartels, 6 miles 2.16

HealthSource Board of Trustees---1-5-04

R. Bartels, 3 miles 1.08

J. Graham, 24 miles 8.64

Board Session (all present)---1-6-04**Crime Prevention Council---1-7-04**

C. Hadsall, 40 miles 64.40

T. Novak, 10 miles 53.60

J. Graham, 24 miles 58.64

Board of Health---1-7-04

R. Kahn, 7 miles 2.52

City County School Liaison Members, re: Job Fair---1-8-04

B. Blaine, 26 miles 59.36

C. Ruth, 4 miles 51.44

Bridge Center for Racial Harmony---1-8-04

C. Smith, 3 miles 51.08

Health Department Planning Core Team---1-9-04

C. Hadsall, 40 miles 64.40

Special Committee on Rules---1-9-04

J. Graham, 24 miles 58.64

C. Ruth, 4 miles 51.44

K. Horn, 30 miles 60.80

M. O'Hare, 50 miles 68.00

C. Smith, 3 miles 51.08

P. Wurtzel, 13 miles 54.68

T. Hare, 2 miles 50.72

Mental Health Board---1-12-04

R. Woods, 7 miles 12.52

Solid Waste Planning Committee---1-13-04

M. O'Hare, 50 miles 28.00

County Services Committee---1-13-04

C. Ruth, 4 miles 51.44

C. Hadsall, 40 miles 64.40

K. Horn, 30 miles 60.80

R. Bartels, 3 miles 51.08

T. Sangster, 8 miles 52.88

T. Hare, 2 miles 50.72

Saginaw Chamber Leadership Government Day---1-14-04

T. Hare, 2 miles 25.72

K. Horn, 30 miles 60.80

Courts & Public Safety Committee---1-14-04

M. O'Hare, 50 miles 68.00

T. Novak, 10 miles 53.60

BOARD OF COMMISSIONERS**FEBRUARY 24, 2004**

T. Basil, 3 miles	51.08
B. Blaine, 26 miles	59.36
P. Wurtzel, 13 miles	54.68
T. Hare, 2 miles	50.72

Commission on Aging---1-15-04

M. O'Hare, 50 miles	68.00
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Respectfully submitted,

Kaye Schultz, Board Coordinator

*Not previously reported

COMMITTEE COMPENSATION – 5.2**FEBRUARY 24, 2004**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held January 18-31, 2004.

Mid Michigan Dispute Resolution Center Board---7-17-03, 8-21-03, 10-9-03, 12-18-03*

J. Graham, 96 miles	236.00
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Board Session (T. Novak absent)---1-20-04**Animal Control Advisory Board---1-21-04**

C. Smith, 3 miles	51.13
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R. Woods, 7 miles	52.63
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Saginaw Future Board in Frankenmuth---1-21-04

T. Hare, 30 miles	61.25
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Saginaw Area Storm Water Authority---1-21-04

C. Ruth, 4 miles	51.50
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Mental Health Recipient Rights ---1-21-04

R. Woods, 7 miles	12.63
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Mosquito Abatement Commission---1-22-04

M. O'Hare, 50 miles	18.75
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City County School Liaison at Board of Education---1-22-04

B. Blaine, 26 miles	59.75
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C. Ruth, 4 miles	51.50
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T. Basil, 3 miles	51.13
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T. Sangster, 8 miles	53.00
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Saginaw Health Plan Board---1-22-04

C. Hadsall, 40 miles	65.00
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Frankenmuth Convention & Visitors Bureau---1-23-04

K. Horn, 6 miles	52.25
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Workforce Development Committee in Bay City---1-26-04

R. Bartels, 50 miles	68.75
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T. Basil, 50 miles	68.75
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B. Blaine, 70 miles	76.25
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J. Graham, 70 miles	76.25
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T. Novak, 50 miles	68.75
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C. Ruth, 50 miles	68.75
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T. Sangster, 50 miles	68.75
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Mental Health Executive Limitations ---1-28-04

R. Woods, 7 miles	12.63
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Respectfully submitted,

Kaye Schultz, Board Coordinator

*Not previously reported

COMMITTEE COMPENSATION – 5.3**FEBRUARY 24, 2004**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held February 1-14, 2004.

HealthSource Finance---1-27-04*

R. Bartels, 3 miles	1.13
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Human Services Committee---2-2-04

R. Woods, 7 miles	52.63
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J. Graham, 24 miles	59.00
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R. Kahn, 7 miles	52.63
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C. Smith, 3 miles	51.13
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T. Hare, 2 miles	50.75
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HealthSource Board of Trustees---2-2-04

R. Bartels, 3 miles	1.13
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J. Graham, 24 miles	9.00
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C. Smith, 3 miles	1.13
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Mental Health Board---2-2-04

R. Woods, 0 miles	10.00
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Health Department Planning Core Team---2-2-04

C. Hadsall, 40 miles	65.00
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Legislative Subcommittee---2-3-04

K. Horn, 30 miles	61.25
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R. Bartels, 3 miles	51.13
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B. Blaine, 26 miles	59.75
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T. Sangster, 8 miles	53.00
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J. Graham, 24 miles	59.00
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T. Hare, 2 miles	50.75
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County Services Committee---2-3-04

C. Ruth, 4 miles	51.50
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C. Hadsall, 40 miles	65.00
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R. Bartels, 0 miles	
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K. Horn, 0 miles	
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T. Sangster, 0 miles	
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T. Hare, 0 miles	
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Executive Committee---2-3-04

T. Hare, 0 miles	
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C. Smith, 3 miles	51.13
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J. Graham, 0 miles	25.00
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M. O'Hare, 50 miles	68.75
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C. Ruth, 0 miles	
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R. Woods, 7 miles	52.63
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Crime Prevention Council---2-4-04

C. Hadsall, 40 miles	65.00
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J. Graham, 24 miles	59.00
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Courts & Public Safety Committee---2-4-04

M. O'Hare, 50 miles	68.75
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T. Novak, 10 miles	53.75
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T. Basil, 3 miles	51.13
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B. Blaine, 26 miles	59.75
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P. Wurtzel, 13 miles	54.88
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T. Hare, 2 miles	50.75
Local Emergency Planning Committee---2-5-04	
M. O'Hare, 50 miles	68.75
Park & Recreation Commission---2-5-05	
B. Blaine, 26 miles	9.75
Budget Audit Subcommittee---2-5-04	
C. Hadsall, 40 miles	65.00
T. Novak, 10 miles	53.75
R. Kahn, 7 miles	52.63
C. Ruth, 4 miles	51.50
J. Graham, 24 miles	59.00
T. Hare, 2 miles	50.75
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
By Commissioner Horn: That Committee Compensation Reports 5.1, 5.2 and 5.3 be received, not read, and the recommendations contained therein adopted. Approved.	

RESOLUTIONS

RESOLUTION A

FEBRUARY 24, 2004

RESOLUTION AND ORDER APPROVING ENLARGEMENT

OF BOUNDARIES OF THE VILLAGE OF REESE, TUSCOLA COUNTY, MICHIGAN

WHEREAS, The Board of Commissioners of Saginaw County, Michigan, at a *regular* meeting held this *24th day of February, 2004*, has duly considered a Petition submitted by the Village of Reese to enlarge the Village boundaries to include the following described premises:

Property Description: COM AT E ¼ CORN OF SEC 13 TH W 1156.49 FR TO SLY LINE OF C&O R/W TH NELY ON SD R/W LINE 1427.31 FT TO E LINE OF SEC TH S 822.64 FT TO POB EXC S 290 FT OF E 250 FT THEREOF 9.26 ACRES SEC 13 T12N R6E;

AND WHEREAS, Notice of Presentation of said Petition to the Saginaw County Board of Commissioners was duly posted, and proof thereof submitted for a hearing to be held on 24th day of February, 2004 and notice thereof duly posted at the Commissioners, Room 200 in the City of Saginaw located at 111 South Michigan, and an opportunity for public hearing thereon was held this day;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Commissioners of Saginaw County, Michigan, that the Petition of the Village of Reese to enlarge the Village boundaries by including the above-described premises therein is hereby approved and granted, and that the premises described in said petition shall henceforth be included within the corporate limits of the Village of Reese, and further that the County Clerk is hereby directed to enter a copy of this order upon the Board of Commissioners' records and to transmit a certified copy thereof to the Secretary of State and to the Village Clerk of Reese.

On motion of *Commissioner Carl Ruth*. Seconded by *Commissioner Woods*, the above and foregoing Resolution and Order was adopted by the following roll call vote:

Those voting "Yes" were: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Those voting "No" were: *None*

Todd M. Hare, Chairman

Saginaw County Board of Commissioners

I hereby certify that the above is a true copy of the Resolution adopted by the Board of Commissioners of Saginaw County at a regular meeting held February 24, 2004 at Saginaw, Michigan.

Susan Kaltenbach, Clerk

Saginaw County Board of Commissioners

RESOLUTION "B"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

FEBRUARY 24, 2004

At a regular meeting of the Board of Commissioners of the County of Saginaw held in the City of Saginaw, Michigan, on February 24, 2004, at 5:00 o'clock, P.M., Michigan time.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT--- *Michael P. O'Hare*

The following resolution was offered by Commissioner Ruth and seconded by Commissioner Graham:

WHEREAS, the County of Saginaw (the "County"), by resolution of its Board of Commissioners, has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185 of the Michigan Public Acts of 1957, as amended ("Act 185"), which Department is administered by the Saginaw County Public Works Commissioner, acting as the Board of Public Works, under the general control of the Board of Commissioners; and

WHEREAS, the Village Council of the Village of Oakley (the "Village"), by resolution adopted on October 14, 2003, has requested the County, acting through its Department of Public Works under Act 185, to assist the Village in financing the acquisition and construction of a sewage disposal system to serve property in the Village (the "Project"), and by further resolution adopted on February 10, 2004, approved the proposed Oakley Sewage Disposal System Contract, dated as of February 1, 2004, between the County and the Village (the "Contract"), which provides for the acquisition, construction and financing of the Project; and

WHEREAS, the establishment of a County project as requested by the Village will protect the public health and welfare of the citizens of the Village to be served by the Project; and

WHEREAS, there has been presented to this Board by the Public Works Commissioner a description of the specific area to be served by the Project and estimates of cost and the period of usefulness thereof and the proposed Contract relating to the acquisition, construction and financing of the Project, including the issuance of notes by the County under Act 34, Public Acts of Michigan, 2001, as amended, in the principal amount of not to exceed \$150,000 (the "Notes") to pay part of the preliminary costs of the Project for land acquisition, the Notes to be payable from the proceeds of the Bonds (as hereinafter defined) and otherwise from payments to be made by the Village to the County pursuant to the Contract; and

WHEREAS, the County desires to approve the Project as a County project under Act 185, approve the Contract and authorize the issuance of the Notes; and

WHEREAS, in order to provide permanent financing to pay all or part of the costs of the Project, the County expects to issue its bonds (the "Bonds") pursuant to the Contract in an amount not to exceed \$1,058,000 (the estimated cost of the Project less an anticipated federal grant equal to 75% of such estimated cost) in anticipation of payments to be made by the Village pursuant to the Contract, which Bonds shall be a full faith and credit limited tax general obligation of the County; and

WHEREAS, it is anticipated that the County will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advances to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of the proceeds of tax-exempt obligations, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, as follows:

1. The Board of Commissioners of the County of Saginaw hereby authorizes and directs the Public Works Commissioner, acting as the Board of Public Works, to undertake the Project under Act 185 as requested by the Village.
2. Said County project shall be known as the "Oakley Sewage Disposal System."
3. The Board of Commissioners does hereby approve the description of the specific area to be served by the Project, as set forth on Exhibit A attached to the form of the Contract, and the estimates of cost and period of usefulness for the Project, as set forth on Exhibit B attached to the form of the Contract, and the County Clerk is hereby authorized to endorse on said description and estimates the fact of such approval and return the same to the Public Works Commissioner.
4. The Public Works Commissioner is hereby authorized and directed to execute and deliver on behalf of the County the Contract in the form presented to this meeting in such number of original copies as he may deem appropriate.
5. The Notes are hereby authorized to be issued in the principal amount of not to exceed \$150,000, as determined by the Public Works Commissioner at the time of sale, for the purpose of paying prior to the issuance of the Bonds all or part of the costs of acquiring land to be used for the Project. The Notes shall be designated "Saginaw County Sewage Disposal Notes - Oakley Sewage Disposal System, Series 2004; shall be issued as a single, fully registered note, numbered 1; shall mature no later than December 1, 2006; shall bear interest at a rate not to exceed 6% per annum, such interest to be payable no more frequently than semiannually and at maturity or prior redemption; shall be subject to redemption at any time, in whole or in part, at the option of the County, at the par amount thereof plus accrued interest to the redemption date; shall be issued in anticipation of and shall be payable from the proceeds of the Bonds and out of payments to be made by the Village to the County under the Contract; shall be executed in the name of the County by the Public Works Commissioner, acting as the Board of Public Works, and shall be sold by the Public Works Commissioner at a price equal to the par value thereof at a private, negotiated sale. The Board of Commissioners determines that the sale of the Notes at a private, negotiated sale is in the best interests of the County and the Village and is the most efficient and cost-effective method of selling the Notes. The Public Works Commissioner is authorized to sell the Notes within the foregoing parameters following the execution and delivery of the Contract, with such additional provisions as he deems necessary that are not materially adverse to the County, and to execute such other certificates and instruments as he deems necessary or appropriate in connection with the execution and delivery of the Notes. The Notes shall not pledge the full faith and credit of the County and shall not be a general obligation of the County, but shall be payable solely out of the proceeds of the Bonds and out of payments to be

- made by the Village to the County under the Contract. The Notes shall be in substantially the form attached hereto as Exhibit A.
6. The Project shall be as described in the preamble hereto and the maximum principal amount of Bonds expected to be issued for the Project is \$1,058,000.
 7. The County hereby declares its official intent to issue the Bonds to provide permanent financing to pay all or a part of the costs of the Project, and hereby declares that it reasonably expects to reimburse the County's advances to the Project as anticipated by this resolution.
 8. The issuance and sale of the Bonds shall be authorized by a subsequent resolution to be adopted by the Board of Commissioners of the County.
 9. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

Respectfully submitted,
 Todd M. Hare, Chairman
 Saginaw County Board of Commissioners

ADOPTED:

Yeas --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*
 Nays --- *None*

EXHIBIT A
 FORM OF NOTE
 UNITED STATES OF AMERICA
 STATE OF MICHIGAN
 COUNTY OF SAGINAW
 SAGINAW COUNTY SEWAGE DISPOSAL NOTE
 OAKLEY SEWAGE DISPOSAL SYSTEM
 SERIES 2004 - No. 1

The County of Saginaw, Michigan (the "County"), acknowledges itself indebted to, and for value received, hereby promises to pay to _____, or registered assigns, the principal amount of \$_____, together with interest on such principal amount at the rate of ___% per annum, on _____, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this note at the office of the Saginaw County Treasurer, Saginaw, Michigan. Principal and interest are payable in lawful money of the United States of America.

This note is one of a series of notes aggregating the principal sum of _____ Dollars (\$_____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Section 413 of Act No. 34, Public Acts of Michigan, 2001, as amended) and a note authorizing resolution (the "Resolution") of the Board of Commissioners of the County for the purpose of defraying the cost of acquiring land for the Oakley Sewage Disposal System (the "Project") to be located in the Village of Oakley, Saginaw County, Michigan (the Village). This note is issued in anticipation of and is payable from the proceeds of bonds to be issued by the County to finance the costs of the Project and from payments to be made by the Village to the County pursuant to a contract entered into between the Village and the County pursuant to Act No. 185, Public Acts of Michigan, 1957, as amended.

This note is subject to redemption prior to maturity at any time, in whole or in part, at the option of the County, upon at least fifteen days notice to the holder hereof, at a redemption price equal to the principal amount to be redeemed plus accrued interest to the redemption date.

This note is designated as a "qualified tax-exempt obligation" as described in Section

WHEREAS, the 1992A Bonds were issued in anticipation of payments to be made to the County by the Township pursuant to the 1992A Contract; and

WHEREAS, the 1992A Bonds remain outstanding in the aggregate principal amount of \$255,000, mature in various principal amounts in the years 2004 through 2012 and bear interest at rates per annum which vary from 6.30% to 6.75%; and

WHEREAS, pursuant to the provisions of Act 185, the Township and the County, acting by and through its Board of Public Works, have entered into a Contract, dated as of September 1, 1992 relating to the Township of Taymouth Water Supply System, Extension No. 1 Project (said contract hereinafter referred to as the "1992B Contract"); and

WHEREAS, pursuant to the 1992B Contract the County has issued its Saginaw County Water Supply Bonds, Taymouth System, Extension No. 1, dated November 1, 1992 (the "1992B Bonds") in the original principal amount of \$755,000 to defray the cost of acquiring and constructing the Township of Taymouth Water Supply System, Extension No. 1 Project as described in the 1992B Contract; and

WHEREAS, the 1992B Bonds were issued in anticipation of payments to be made to the County by the Township pursuant to the 1992B Contract; and

WHEREAS, the 1992B Bonds remain outstanding in the aggregate principal amount of \$390,000, mature in various principal amounts in the years 2004 through 2012 and bear interest at rates per annum which vary from 6.00% to 6.50%; and

WHEREAS, pursuant to the provisions of Act 185, the Township and the County, acting by and through its Board of Public Works, have entered into a Contract, dated as of July 1, 1993 relating to the Taymouth Water Supply System Project, Water Extension No. 2 (said contract hereinafter referred to as the "1993 Contract"); and

WHEREAS, pursuant to the 1993 Contract the County has issued its Saginaw County Water Supply Bonds, Taymouth System Extension No. 2, dated August 1, 1993 (the "1993 Bonds") in the original principal amount of \$1,430,000 to defray the cost of acquiring and constructing the Taymouth Water Supply System Project, Water Extension No. 2 as described in the 1993 Contract; and

WHEREAS, the 1993 Bonds were issued in anticipation of payments to be made to the County by the Township pursuant to the 1993 Contract; and

WHEREAS, the 1993 Bonds remain outstanding in the aggregate principal amount of \$855,000, mature in various principal amounts in the years 2004 through 2013 and bear interest at rates per annum which vary from 5.10% to 5.60%; and

WHEREAS, pursuant to the provisions of Act 185, the Township and the County, acting by and through its Board of Public Works, have entered into a Contract, dated as of March 1, 1995 relating to the Taymouth Township Water Supply System – Phase IV Project (said contract hereinafter referred to as the "1995 Contract" and together with the 1992A Contract, the 1992B Contract and the 1993 Contract is hereinafter collectively referred to as the "Contract"); and

WHEREAS, pursuant to the 1995 Contract the County has issued its Saginaw County – Taymouth Township Water Supply System – Phase IV Project Bonds, dated April 1, 1995 (the "1995 Bonds" and together with the 1992A Bonds, the 1992B Bonds and the 1993 Bonds, the "Prior Bonds") in the original principal amount of \$105,000 to defray the cost of acquiring and constructing the Taymouth Township Water Supply System – Phase IV Project as described in the 1995 Contract; and

WHEREAS, the 1995 Bonds were issued in anticipation of payments to be made to the County by the Township pursuant to the 1995 Contract; and

WHEREAS, the 1995 Bonds remain outstanding in the aggregate principal amount of \$65,000, mature in various principal amounts in the years 2004 through 2015 and bear interest at rates per annum which vary from 5.60% to 6.20%; and

WHEREAS, Part VI of Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34"), authorizes the County to refund all or any part of its outstanding securities; and

WHEREAS, the County has received a proposal from Oppenheimer & Co., Inc. (the "Underwriter") to refund part of the outstanding Prior Bonds; and

WHEREAS, the governing body of the Township has adopted a resolution requesting and authorizing the County to issue its refunding bonds for the purpose of refunding all or part of the Prior Bonds and paying the costs of issuing the refunding bonds and agreeing to continue to make payments to the County in accordance with the Contract in amounts sufficient to pay the principal of and interest on the refunding bonds and any of the Prior Bonds that are not refunded and all paying agency fees and other expenses and charges (including the Board of Public Work's administrative expenses) which are payable on account of the refunding bonds and those Prior Bonds that are not refunded; and

WHEREAS, it is in the best interests of the County and the Township that bonds be sold to refund the Prior Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. AUTHORIZATION OF BONDS - PURPOSE. Bonds of the County of Saginaw, aggregating the principal sum of not to exceed One Million Five Hundred Fifty Thousand Dollars (\$1,550,000) (the "Bonds"), shall be issued and sold pursuant to the provisions of Act 185, Act 34, and other applicable statutory provisions, for the purpose of refunding all or part of the Prior Bonds, as determined by the Public Works Commissioner at the time of sale.

2. BOND DETAILS. The Bonds shall be designated "Saginaw County 2004 Refunding Bonds (Taymouth Township Water Supply System)"; shall be dated as of such date as shall be approved by the Public Works Commissioner at the time of sale; shall be numbered from 1 upwards; shall be fully registered; shall be in the denomination of \$5,000 each or any integral multiple thereof not exceeding the aggregate principal amount for each maturity at the option of the purchaser thereof; shall bear interest at a rate or rates not exceeding 6% per annum to be determined upon the sale thereof payable on such dates as shall be determined by the Public Works Commissioner at the time of sale; and shall mature in such principal amounts and on such dates and in such years as shall be determined by the Public Works Commissioner at the time of sale.

3. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Bonds shall be payable in lawful money of the United States. Principal shall be payable upon presentation and surrender of the Bonds to the bond registrar and paying agent as they severally mature. Interest shall be paid to the registered owner of each Bond as shown on the registration books at the close of business on the fifteenth day of the calendar month preceding the month in which the interest payment is due. Interest shall be paid when due by check or draft drawn upon and mailed by the bond registrar and paying agent to the registered owner at the registered address.

4. PRIOR REDEMPTION. The Bonds shall be subject to redemption prior to maturity upon such terms and conditions as shall be determined by the Public Works Commissioner at the time of sale.

5. BOND REGISTRAR AND PAYING AGENT. The Public Works Commissioner shall designate, and may enter into an agreement with, a bond registrar and paying agent for the Bonds which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The Public Works Commissioner from time to time as required may designate a similarly qualified successor bond registrar and paying agent.

6. BOOK-ENTRY SYSTEM. Initially, one fully-registered Bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in

the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the Bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the bond registrar and paying agent, whereupon DTC will notify the Participants of the availability through DTC of certificates evidencing the Bonds. In such event, the bond registrar and paying agent shall deliver, transfer and exchange such certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this Bond Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the bond registrar and paying agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the bond registrar and paying agent shall be obligated to deliver certificates evidencing the Bonds in accordance with the procedures established by this Bond Resolution. In the event such certificates are issued, the provisions of this Bond Resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the bond registrar and paying agent to do so, the County and the bond registrar and paying agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Bonds to any Participant having Bonds certified to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

Notwithstanding any other provision of this Bond Resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such Bonds and all notices with respect to the Bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between the County and DTC, and the Public Works Commissioner is authorized to sign such additional documents on behalf of the County as may be requested by DTC, in such form as the Public Works Commissioner deems necessary or appropriate, in order to accomplish the issuance of the Bonds in accordance with law and this Bond Resolution.

7. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The Bonds shall be executed in the name of the County by the facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and authenticated by the manual signature of an authorized representative of the bond registrar and paying agent, and the seal of the County (or a facsimile thereof) shall be impressed or imprinted on the Bonds. After the Bonds have been executed and authenticated for delivery to the original purchaser thereof, they shall be delivered by the County Treasurer to the Underwriter upon receipt of the purchase price. Additional Bonds bearing the facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and upon which the seal of the County (or a facsimile thereof) is impressed or imprinted may be delivered to the bond registrar and paying agent for authentication and delivery in connection with the exchange or transfer of the Bonds. The bond registrar and paying agent shall indicate on each Bond the date of its authentication.

8. EXCHANGE AND TRANSFER OF BONDS. Any Bond, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be exchanged for Bonds of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate

of interest as the surrendered Bond.

Each Bond shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent, upon surrender of such Bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney.

Upon the exchange or transfer of any Bond, the bond registrar and paying agent on behalf of the County shall cancel the surrendered Bond and shall authenticate and deliver to the transferee a new Bond or Bonds of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered Bond. If, at the time the bond registrar and paying agent authenticates and delivers a new Bond pursuant to this section, payment of interest on the Bonds is in default, the bond registrar and paying agent shall endorse upon the new Bond the following: "Payment of interest on this bond is in default. The last date to which interest has been paid is _____."

The County and the bond registrar and paying agent may deem and treat the person in whose name any Bond shall be registered upon the books of the County as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 3 of this Bond Resolution shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of Bonds, the County or the bond registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The bond registrar and paying agent shall not be required to transfer or exchange Bonds or portions of Bonds which have been selected for redemption.

9. FORM OF BONDS. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SAGINAW
SAGINAW COUNTY 2004 REFUNDING BOND
(TAYMOUTH TOWNSHIP WATER SUPPLY SYSTEM)

INTEREST RATE MATURITY DATE DATE OF ORIGINAL ISSUE CUSIP

Registered Owner

Principal Amount

The County of Saginaw, State of Michigan (the "County") acknowledges itself indebted to, and for value received hereby promises to pay to, the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, unless redeemed prior thereto as hereinafter provided, upon presentation and surrender of this bond at _____, the bond registrar and paying agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolutions, and to pay to the Registered Owner, as shown on the registration books at the close of business on the 15th day of the calendar month preceding the month in which an interest payment is due, by check or draft drawn upon and mailed by the bond registrar and paying agent by first

class mail postage prepaid to the Registered Owner at the registered address, interest on such Principal Amount from _____, 2004 or such later date through which interest has been paid until the County's obligation with respect to the payment of such Principal Amount is discharged, at the rate per annum specified above. Interest is payable on the first days of _____ and _____ in each year, commencing on _____, 200__. Principal and interest are payable in lawful money of the United States of America.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$_____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 185, Public Acts of 1957, as amended, and Act No. 34, Public Acts of 2001, as amended) and a resolution adopted by the Board of Commissioners of the County and an order adopted by the Public Works Commissioner of the County, acting as the Board of Public Works (collectively, the "Resolutions") for the purpose of refunding the outstanding Saginaw County Water Supply Bonds, Taymouth System, dated April 1, 1992, maturing in the years _____ through _____; the outstanding Saginaw County Water Supply Bonds, Taymouth System, Extension No. 1, dated November 1, 1992, maturing in the years _____ through _____; the outstanding Saginaw County Water Supply Bonds, Taymouth System Extension No. 2, dated August 1, 1993, maturing in the years _____ through _____; and the outstanding Saginaw County – Taymouth Township Water Supply System – Phase IV Project Bonds, dated April 1, 1995, maturing in the years _____ through _____. The bonds of this series are issued in anticipation of, and the principal of and interest on the bonds are payable from, moneys to be received by the County from the Township of Taymouth (hereinafter referred to as the "Township") in payment of its obligations under separate Contracts dated February 1, 1992, September 1, 1992, July 1, 1993 and March 1, 1995, respectively, between the County and the Township. The full faith and credit of the Township have been pledged for the making of payments to the County in amounts sufficient to pay the principal of and interest on the bonds of this series when due. As additional security for the payment of the principal of and interest on the bonds of this series the full faith and credit of the County have been pledged. Taxes imposed by the Township and the County are subject to constitutional tax limitations.

This bond is transferable, as provided in the Resolutions, only upon the books of the County kept for that purpose by the bond registrar and paying agent, upon the surrender of this bond together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing. Upon the exchange or transfer of this bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolutions, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The bond registrar and paying agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

Bonds maturing prior to _____, _____, are not subject to redemption prior to maturity. Bonds maturing on and after _____, _____, are subject to redemption prior to maturity at the option of the County, in such order as shall be determined by the County, on any one or more interest payment dates on and after _____, _____. Bonds of a denomination greater than \$5,000 may be partially redeemed in the amount of \$5,000 or any integral multiple thereof. If less than all of the bonds maturing in any year are to be redeemed, the bonds or portions of bonds to be redeemed shall be selected by lot. The redemption price shall be the par value of the bond or portion of the bond called to be redeemed plus interest to the date fixed

for redemption and a premium as follows:

- % of the par value if called for redemption on or after _____, _____, but prior to _____;
- % of the par value if called for redemption on or after _____, _____, but prior to _____;

Not less than thirty days but not more than sixty days notice of redemption shall be given to the registered owners of bonds called to be redeemed by mail to each registered owner at the registered address. Bonds or portions of bonds called for redemption shall not bear interest on and after the date fixed for redemption, provided funds are on hand with the bond registrar and paying agent to redeem the same.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of said County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Saginaw, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by facsimile signatures of the Chairperson of the Board of Commissioners and the County Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon. This bond shall not be valid unless the Certificate of Authentication has been manually executed by an authorized representative of the bond registrar and paying agent.

**COUNTY OF SAGINAW
(SEAL)**

By: _____
Susan Kaltenbach, County Clerk

By: _____
Todd M. Hare, Chairperson,
Board of Commissioners

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within mentioned Resolutions.

Bond Registrar and Paying
Agent
By: _____

Authorized Representative
AUTHENTICATION DATE:

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ (please print or type name, address and taxpayer identification number of transferee) the within bond and all rights thereunder and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____
Signature Guaranteed: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

End of Bond Form

10. SECURITY. The Bonds shall be issued in anticipation of payments to be made by the

Township pursuant to the Contract. The Bonds shall be secured primarily by the full faith and credit pledges made by the Township in the Contract. As additional and secondary security, the full faith and credit of the County are hereby pledged for the prompt payment of the principal of and interest on the Bonds as the same shall become due. If the Township shall fail to make payments to the County which are sufficient to pay the principal of and interest on the Bonds as the same shall become due, then an amount sufficient to pay the deficiency shall be advanced from the general fund of the County.

11. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, or any portion thereof, shall have been deposited in trust, this Bond Resolution shall be defeased with respect to such Bonds and the owners of such Bonds shall have no further rights under this Bond Resolution except to receive payment of the principal of, premium, if any, and interest on such Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

12. PRINCIPAL AND INTEREST FUND. There is hereby established for the Prior Bonds and the Bonds a Principal and Interest Fund. From the proceeds of the sale of the Bonds there shall be set aside in the Principal and Interest Fund any accrued interest received from the Underwriter at the time of delivery of the same. All payments received from the Township pursuant to the Contract are pledged for the payment of the principal of and interest on the non-refunded Prior Bonds and the Bonds and expenses incidental thereto and as received shall be placed in the Principal and Interest Fund. The Public Works Commissioner shall transfer moneys in the Principal and Interest Fund to the bond registrar and paying agent(s) for each series of the Prior Bonds and the bond registrar and paying agent for the Bonds as necessary for the payment of the principal of and interest on the non-refunded Prior Bonds and the Bonds.

13. PAYMENT OF ISSUANCE EXPENSES - ESCROW FUND. The remainder of the proceeds of the Bonds shall be used to pay the issuance expenses of the Bonds and to establish an escrow fund for the Prior Bonds that are refunded (the "Refunded Bonds"). After the issuance expenses have been paid or provided for the remaining proceeds shall be used, together with available funds of the Township, if any, to establish an escrow fund (the "Escrow Fund") consisting of cash and investments in direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing and used to pay the principal of, interest on and redemption premiums, if any, on the Refunded Bonds. The Escrow Fund shall be held by a trustee (the "Trustee") in trust pursuant to an escrow agreement (the "Escrow Agreement"), which irrevocably shall direct the Trustee to take all necessary steps to pay the interest on the Refunded Bonds when due and to call the Refunded Bonds for redemption at such time as shall be determined in the Escrow Agreement. The Public Works Commissioner is authorized to select the Trustee and enter into the Escrow Agreement on behalf of the County. The amounts held in the Escrow Fund shall be such that the cash and the investments and the income received thereon will be sufficient without reinvestment to pay the principal of, interest on and redemption premiums, if any, on the Refunded Bonds when due at maturity or call for redemption as required by the Escrow Agreement.

14. APPROVAL OF DEPARTMENT OF TREASURY. The issuance and sale of the Bonds shall be subject to permission being granted therefor by the Department of Treasury of the State of Michigan pursuant to Act 34 and, if necessary, the Public Works Commissioner is authorized and directed to make application to the Department of Treasury for permission to issue and sell the

Bonds as provided by the terms of this Bond Resolution.

15. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Bonds shall be sold pursuant to a negotiated sale as hereinafter provided, and it is hereby determined that such negotiated sale is in the best interests of the County and is calculated to provide the maximum flexibility in pricing the Bonds so as to achieve sufficient debt service savings with respect to the Prior Bonds. The Public Works Commissioner is authorized to determine which of the Prior Bonds shall be refunded and shall determine the principal amount of Bonds to be sold. The Public Works Commissioner shall enter into a Bond Purchase Agreement with the Underwriter to sell the Bonds to the Underwriter at a price to be determined by the Public Works Commissioner in accordance with the laws of this State and to do all things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of this Bond Resolution.

16. REPLACEMENT OF BONDS. Upon receipt by the Public Works Commissioner of proof of ownership of an unmatured Bond, of satisfactory evidence that the Bond has been lost, apparently destroyed or wrongfully taken and of security or indemnity which complies with applicable law and is satisfactory to the Public Works Commissioner, the Public Works Commissioner, may authorize the bond registrar and paying agent to deliver a new executed Bond to replace the Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured Bond is lost, apparently destroyed or wrongfully taken, the Public Works Commissioner may authorize the bond registrar and paying agent to pay the Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement Bond. The bond registrar and paying agent, for each new Bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the bond registrar and paying agent and the County in the premises. Any Bond delivered pursuant to the provisions of this Section 16 in lieu of any Bond lost, apparently destroyed or wrongfully taken shall be of the same form and tenor and be secured in the same manner as the Bond in substitution for which such Bond was delivered.

17. TAX COVENANT. The County covenants to comply with all applicable requirements of the Internal Revenue Code of 1986, as amended necessary to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes. The Public Works Commissioner and other appropriate County officials are authorized to do all things necessary (including the making of such covenants of the County as shall be appropriate) to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.

18. OFFICIAL STATEMENT. The Public Works Commissioner is authorized to cause the preparation of an official statement for the Bonds for the purpose of enabling compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule"), and to do all other things necessary to enable compliance with the Rule. After the award of the Bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the Underwriter to enable the Underwriter to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

19. CONTINUING DISCLOSURE. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) of the Rule and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the

Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

20. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

ADOPTED:

Yeas --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Nays --- *None*

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of said County at a regular meeting held on *February 24, 2004*, the original of which is on file in my office. I further certify that notice of the meeting was given pursuant to and in compliance with the open meetings act.

Susan Kaltenbach, County Clerk

**RESOLUTION "D"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

FEBRUARY 24, 2004

RE: FARMLAND PRESERVATION PROPOSAL

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 24th day of February, 2004, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *Michael P. O'Hare*

Commissioner Kahn offered the following resolution and moved its adoption. The motion was seconded by *Commissioner Graham*:

WHEREAS, Agriculture and farmland is important to Saginaw County by generating economic revenue, providing locally grown food, providing environmental benefits, wildlife habitat, open space and is essential to the quality of life of its citizens; and,

WHEREAS, Development pressure is increasing the possibility that farmland and resources critical to our agriculture industry and community are impacted with 14,000 acres of cropland lost in the last year; and,

WHEREAS, PA 262 of 2000 provides state matching funds to counties to protect farmland through a voluntary purchase of development rights program, with the eligibility for state matching funds contingent on counties having an updated comprehensive land use plan and having developed and adopted a local farmland preservation program; and,

WHEREAS, Growth and development is both essential and inevitable, it also must be balanced with the protection of our farmland and natural resources to maintain a long-term business environment for our economically important agricultural industry and the quality of life for the citizens of Saginaw County.

NOW, THEREFORE, BE IT RESOLVED THAT: The Saginaw County Board of Commissioners requests that Saginaw County Farmland Preservation workgroup establish a Purchase of Development Rights program consisting of a citizen-based, grass-roots partnership of individuals and organizations including non-exclusive representation from agriculture,

RESOLUTION "E"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

RE: MICHIGAN COMMUNITY DEVELOPMENT GRANT FROM THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION TO FUND THE ACQUISITION AND DEVELOPMENT OF A CONTAINMENT SITE TO ACCEPT DREDGING SPOILS FROM THE UPPER SAGINAW RIVER

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 24th day of February, 2004, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *Michael P. O'Hare*

Commissioner *Hadsall* offered the following resolution and moved its adoption. The motion was seconded by Commissioner *Ruth*:

WHEREAS, The County of Saginaw is requesting a grant of up to \$1,343,000 from the Michigan Economic Development Corporation to fund the acquisition and development of an over 500 acre containment site to accept dredging spoils from the Upper Saginaw River; and,

WHEREAS, This project is essential to keep the Upper Saginaw River channel open and viable as a commercial port; and,

WHEREAS, This project is consistent with the Saginaw County Long Range Transportation Plan and the ongoing planning efforts of the Vision 2020 Initiative; and,

WHEREAS, To the maximum extent feasible, the proposed project will primarily benefit low and moderate income persons; and,

WHEREAS, No local or any other funds have been expended and will not be expended, other than for preliminary appraisal services, prior to a formal grant award, completion of environmental review procedures, and a formal written authorization to incur costs from the Michigan Economic Development Corporation.

NOW THEREFORE BE IT RESOLVED, That Saginaw County is hereby authorized to submit and accept, if awarded, a Michigan Community Development Block Grant for the above project and the Saginaw County Board of Commissioners further authorizes the proper County Officials to sign the application form and all other documents necessary to implement this grant.

Respectfully submitted,

Todd M. Hare, Chair

Saginaw County Board of Commissioners

ADOPTED:

Yeas --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Nays --- *None*

STATE OF MICHIGAN }
 }
 } SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the *24th day of February, 2004*.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 24th day of February, 2004.
Susan Kaltenbach, Clerk
County of Saginaw

UNFINISHED BUSINESS

Commissioner Kahn moved, supported by Commissioner Blaine to remove Report 1-20-1.1 and Resolution 1-20-A from the table. Carried.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.1 **JANUARY 20, 2004**

Tabled at the January 20, 2004 Session by commissioner privilege; adopted February 24, 2004.

Your committee has considered communication 1-20-8 from James Koski, Public Works Commissioner and Andre' Borrello, Civil Counsel asking the Board to consider adopting a Municipal Civil Infraction Ordinance (MCI).

Mr. Borrello informed us that the proposed MCI Ordinance is a means to be used in conjunction with certain (*in this case the existing Ordinance #114 - Saginaw County Soil Erosion and Sedimentation Control*) ordinances that need to have language included in them to "authorize the appropriate county officials" to issue citations to violators of an ordinance. See attached for additional information.

We agree with the request. Under the proper order of business the appropriate resolution will be submitted enacting Saginaw County Municipal Civil Infraction Ordinance #115. Further, that the Chair of the Board be authorized to sign the necessary documents on behalf of the County, and the Clerk be directed to certify and publish said Ordinance in a news paper of general circulation in the County. Ordinance #115 shall take effect upon its publication.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioners Basil and Horn objected. Approved.

Attachment 1-20-1.1

TO: James Koski, Public Works Commissioner

FR: Andre' Borrello, Civil Counsel

RE: Proposed Municipal Civil Infraction Ordinance and Amendments to Soil Erosion and Sedimentation Control Ordinance

Dear Mr. Koski:

Attached via email please find the proposed municipal civil infraction (MCI) ordinance and an amended soil erosion and sedimentation Control (soil erosion) ordinance per your request.

As we have discussed over the past several weeks, the MCI ordinance is necessary to enable you and your designee(s) to issue citations to those in violation of Section 9121(1) of Saginaw County's soil erosion ordinance. In fact, two changes were necessary in order for your office to be duly authorized: 1) the MCI ordinance must be enacted; and 2) you and your designee(s) must be explicitly "authorized county officials," as defined in the proposed MCI ordinance. Once the MCI ordinance is enacted and the amendment to the soil erosion ordinance is enacted, then you will be duly authorized to issue citations.

Please be advised that I spoke to Mr. Mikula, one of the primary drafters of the soil erosion ordinance, and he confirmed that MCIs only apply to Section 9121(1) of the soil erosion ordinance. In other words, you can issue citations for violations of the soil erosion ordinance, which will subject the offender to a civil fine of not more than \$2500. Please be advised that you cannot issue MCIs under any other subsection of Section 9121, e.g. those providing for fines of not more than \$10,000 and up to \$25,000. If you choose to pursue enforcement under those subsections, Mr. Mikula advised that you must then go through the County Prosecutor's office, although I fail to recognize such a requirement from my reading of the ordinance.

In any event, if you do choose an enforcement route other than that provided under Section 9121(1), then you cannot issue an MCI, but other enforcement measures can be taken. At that time, please advise and we can discuss available avenues for enforcement.

RESOLUTION "A"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

Tabled by Commissioner Privilege at the January 20, 2004 Session

Adopted by the Board at the February 24, 2004 Session

RE: MUNICIPAL CIVIL INFRACTION ORDINANCE #115

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 24th day of February, 2004, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *Michael P. O'Hare*

Commissioner *Ruth* offered the following resolution and moved its adoption. The motion was seconded by Commissioner *Blaine*:

WHEREAS, Saginaw County enacted the Soil Erosion and Sedimentation Control Ordinance #114, which became effective on May 29, 2003; and,

WHEREAS, Said Ordinance #114 provides for one means of enforcement through the issuance of Municipal Civil Infraction citations; and,

WHEREAS, In order to issue Municipal Civil Infraction citations, Saginaw County must enact a Municipal Civil Infraction ordinance, which authorizes the designated official to issue citations; and,

WHEREAS, Enactment of a Municipal Civil Infraction ordinance will provide Saginaw County

SECTION 3. MUNICIPAL CIVIL INFRACTION CITATIONS; ISSUANCE AND SERVICE.

Municipal civil infraction citations shall be issued and served by authorized County officials as follows:

- A. The time for appearance specified in a citation shall be within a reasonable time after the citation is issued.
- B. The place for appearance specified in a citation shall be the District Court for the district, whose jurisdiction encompasses the County of Saginaw.
- C. Each citation shall be numbered consecutively and shall be in a form approved by the State Court Administrator. The original citation shall be filed with the District Court. A copy of the citation shall be retained by the County and issued to the alleged violator as provided by Section 8705 of the Act (MCL 600.8705).
- D. A citation for a municipal civil infraction signed by an authorized County official shall be treated as made under oath if the violation alleged in the citation occurred in the presence of the official signing the complaint and if the citation contains the following statement immediately above the date and signature of the official: "I declare under the penalty of perjury that the statements above are true to the best of my knowledge, and belief."
- E. An authorized County official who witnesses a person commit a municipal civil infraction shall prepare and subscribe, as soon as possible and as completely as possible, an original and required copies of a citation.
- F. An authorized County official may issue a citation to a person if:
 - (1) Based upon investigation, the official has reasonable cause to believe that the person is responsible for a municipal civil infraction; or
 - (2) Based upon investigation of a complaint by someone who allegedly witnessed the person commit a municipal civil infraction, the official has reasonable cause to believe that the person is responsible for an infraction and if the prosecuting attorney approves in writing the issuance of the citation.
- G. Municipal civil infraction citations shall be served by an authorized County official as follows:
 - (1) Except as provided by subdivision (2), an authorized County official shall personally serve a copy of the citation upon the alleged violator.
 - (2) If the municipal civil infraction action involves the use or occupancy of land, a building, or other structure, a copy of the citation does not need to be personally served upon the alleged violator, but may be served upon an owner or occupant of the land, building, or structure by posting the copy on the land or attaching the copy to the building or structure. In addition, a copy of the citation shall be sent by first class mail to the owner of the land, building, or structure at the owner's last known address.

Commissioner Sangster moved, supported by Commissioner Ruth to remove Report 1-20-1.2 and Resolution 1-20-B from the table. Carried.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.2

JANUARY 20, 2004

Tabled at the January 20, 2004 Session by commissioner privilege; adopted February 24, 2004.

Your committee has considered communication 1-20-7 from James Koski, Public Works Commissioner asking to amend the Soil Erosion and Sedimentation Control Ordinance #114 to include the following language:

Section 324.9121 - Violations; penalties.

- (8) THE SAGINAW COUNTY PUBLIC WORKS COMMISSIONER AND/OR HIS OR HER DESIGNEE(S) ARE AUTHORIZED COUNTY OFFICIALS AS DEFINED BY MUNICIPAL CIVIL INFRACTION ORDINANCE #115 AND ARE EMPOWERED TO ISSUE MUNICIPAL CIVIL INFRACTION CITATIONS UNDER THIS ORDINANCE.

The new language authorizes the Public Works Commissioner and/or his designee(s) as the "appropriate county officials" to issue citations to violators of Section 324.9121(1) of Ordinance #114. Fines collected under this Section would be distributed between the Courts and County General Fund.

Mr. Koski explained that the majority of individuals comply with the Ordinance; however there are some who continually violate the Ordinance. It is these few that need to be held responsible for their non-compliance. Mr. Koski added he expects that once the violators have received a citation, word will get out, and few will need to be written. Publication costs will be paid from within the Public Works existing budget.

We recommend that Saginaw County Soil Erosion and Sedimentation Control Ordinance #114 be amended as outlined above; further, that the Chair of the Board be authorized to sign the necessary documents on behalf of the County, and the Clerk directed to certify and publish said Ordinance in a news paper of general circulation in the County. Said amendment to Ordinance #114 shall take effect seven (7) days after written approval by the Department of Environmental Quality. Under the proper order of business, the appropriate resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioners Basil and Horn objected. Approved.

**RESOLUTION "B"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

Tabled by Commissioner privilege at the January 20, 2004 Session

Adopted by the Board at the February 24, 2004 Session

**RE: AMENDMENT OF THE SAGINAW COUNTY SOIL EROSION AND
SEDIMENTATION CONTROL ORDINANCE #114**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 24th day of February, 2004, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *Michael P. O'Hare*

Commissioner *Ruth* offered the following resolution and moved its adoption. The motion was seconded by Commissioner *Blaine*:

WHEREAS, The Saginaw County Board of Commissioners enacted the Soil Erosion and Sedimentation Control Ordinance No. 114, which became effective on May 29, 2003; and,

WHEREAS, The Soil Erosion and Sedimentation Control Ordinance provides for the issuance of Municipal Civil Infraction citations as one means of enforcement; and,

WHEREAS, An Authorized County Official must be designated by ordinance in order to be vested with the authority to issue citations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

That the Soil Erosion and Sedimentation Control Ordinance #114 be amended to add to Section 324.9121 subsection (8) as follows:

- (8) THE SAGINAW COUNTY PUBLIC WORKS COMMISSIONER AND/OR HIS OR HER DESIGNEE(S) ARE AUTHORIZED COUNTY OFFICIALS AS DEFINED BY ORDINANCE #115 AND ARE EMPOWERED TO ISSUE MUNICIPAL CIVIL INFRACTION CITATIONS UNDER THIS ORDINANCE.

Respectfully submitted,
Todd M. Hare, Chair
Saginaw County Board of Commissioners

ADOPTED:

Yeas --- *Raymond F. Bartels, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Roger N. Kahn, Timothy M. Novak, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Nays --- *Thomas A. Basil, Kenneth B. Horn*

**STATE OF MICHIGAN }
COUNTY OF SAGINAW }**

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 24th day of February, 2004.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 24th day of February, 2004.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

FROM: SPECIAL COMMITTEE ON RULES - - 6.1

JANUARY 20, 2004

The Saginaw County Board of Commissioners at its organizational meeting held on January 2, 2004 adopted the 2003 Rules and 2004 Board meeting schedule, subject to review by the Special Rules Committee.

Your Special Committee on Rules herewith submits for approval the amendments to the Rules of the Saginaw County Board of Commissioners, as attached. Proposed **additions are in bold** and ~~deletions are in strike out~~. Counsel's opinion on these changes is also attached along with responses to other related concerns of the committee.

In accordance with Article X, we recommend the proposed amendments to the Rules be laid on the table and considered for adoption under Unfinished Business at the next day's session.

Respectfully submitted,

SPECIAL COMMITTEE ON RULES

James M. Graham, Chair
Michael P. O'Hare
Kenneth B. Horn
Todd M. Hare

Carl E. Ruth, Vice-Chair
Connie D. Smith
Patrick A. Wurtzel

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Page two – Report 1-20-6.1

ARTICLE II – MEETINGS AND SESSIONS

Section 2.6 Meeting Schedule

Fri. January 2, 5:00 p.m.
Tues. January 6, 5:00 p.m.
Tues. January 20, 5:00 p.m.
Tues. February 24, 5:00 p.m.
Tues. March 23, 5:00 p.m.
Tues. April 20, 5:00 p.m.
Tues. May 18, 5:00 p.m.
Tues. June 22, 5:00 p.m.
 NO SESSION IN JULY
Tues. August 10, 5:00 p.m.
Tues. September 14, 5:00 p.m. *
Tues. October 12, 5:00 p.m.
Tues. November 9, 5:00 p.m.
Tues. December 7, 5:00 p.m.

* Statutory Meeting

Changes to the schedule will be posted by the Clerk

ARTICLE II – MEETINGS AND SESSIONS

Section 2.7

Petitioners requesting an audience before the Board shall be required to submit a request to the Board no later than noon of the **meeting** day ~~preceding the Board~~ so audiences can be listed on the Addendum. The presenter shall be limited up to **three** ~~five~~ minutes in length for oral remarks, with the summation details to be filed in writing with the Board for referral to the appropriate committee, if required.

ARTICLE V - CONDUCT OF MEMBERS

Section 5.5

~~A member shall have the privilege to extend her/his time for discussion of a question if requested in advance of commencing discussion. The time allowed shall not exceed twice the time set forth in the Rules of this Board.~~

Section 5.6

~~A member whose time for discussion has expired, by privilege, may request the floor for a specific time period not to exceed one additional minute.~~

PROCLAMATIONS

Chair Hare proclaimed the following: (both were presented under audiences)

PROCLAMATION

WHEREAS, Mental retardation is a condition which affects more than seven million Americans and their families; and,

WHEREAS, Public awareness and education enhance a community's understanding of the issues affecting people with mental retardation; and,

WHEREAS, People with mental retardation can be vital and vibrant members of our communities, improving the quality of life for all of us; and,

WHEREAS, The month of March has been designated National Mental Retardation Awareness Month, with more than one hundred twenty thousand members and one thousand chapters of The Arc undertaking public awareness, educational, and fundraising initiatives; and,

WHEREAS, The Arc of the United States is the nation’s leading volunteer-based organization advocating for, and with people with mental retardation and related developmental disabilities and their families.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim March 2004 as: **"MENTAL RETARDATION AWARENESS MONTH"** in the County of Saginaw Michigan, and in doing so urge the residents of the area to give their full support of efforts towards enabling people with mental retardation to live full and productive lives of inclusion in our communities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 24th day of February in the year of our Lord Two Thousand and Four.

Sincerely,

Todd M. Hare, Chairman

Saginaw County Board of Commissioners

PROCLAMATION

WHEREAS, The HIV/AIDS epidemic continues to be a major health crisis facing the African-American community; and,

WHEREAS, While African Americans make up only about twelve percent of the U.S. population, half of the new HIV infections reported in the U.S. in 2001 were African American; and,

WHEREAS, In addition to experiencing historically higher rates of HIV infection, African Americans continue to face challenges in accessing health care, preventive services and treatment; and,

WHEREAS, There is a need to increase community awareness of how this devastating disease affects the African American community and to promote education as key in stemming its spread.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim February 2004 as: **“NATIONAL BLACK HIV/AIDS AWARENESS MONTH” Initiating on February 7 as “HIV/AIDS Awareness Day”**

in the County of Saginaw and in doing so urge the residents to join with the efforts of the HIV/AIDS organizations to call attention to the HIV/AIDS epidemic in seeking solutions to fight its spread in the African American community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 24th day of February in the year of our Lord Two Thousand and Four.

Sincerely,

Todd M. Hare, Chairman

Saginaw County Board of Commissioners

APPOINTMENTS

Animal Control Advisory Council (*term expires 12/31/06*)

Commissioner Roger Kahn

Community Corrections Advisory Board (*term expires 12/31/04*)

Commissioner Pat Wurtzel

Jury Commission - Nancy Link - Circuit Judges recommendation (*term expires 04/30/08*)

Search Committee to hire Michigan Works Director

Commissioner Carl Ruth

ANNOUNCEMENTS BY THE CHAIR

Chairman Hare announced that terms were expiring on the Commission on Aging Board and he asked commissioners to let him know their recommendations prior to the next meeting. (Each commissioner district is allowed one representative.)

Chairman Hare recognized City of Saginaw Councilman Willie Haynes in the audience.

COMMISSIONERS' AUDIENCES

Commissioner Ruth acknowledged one of his students in the audience.

By Commissioner Woods: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 6:27 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



MARCH SESSION 2004

First Day of the March 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, March 23, 2004. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner O'Hare opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chair Hare called on individuals requesting an audience:

Commissioner O'Hare presented a Proclamation designating May 1 as Law Day to Judge Faye Harrison, Tenth Judicial Circuit, Family Division and Jeff Collison, President, Saginaw County Bar Association. Events are scheduled to held in Saginaw County on April 29. Judge Harrison gave a brief history of Law Day and why it is celebrated. (*See Proclamations*)

Commissioner Woods presented a Proclamation designating April 18 - 24 as Volunteer Week to Karen Courneya, Director, Commission on Aging Director. (*See Proclamations*)

Commissioner Novak presented a resolution recognizing twenty years of service provided by Hospital Hospitality House of Saginaw to Mary Collison, Administrator, Cheryl Plettenberg, President, and Amy Murawski, Board Member. (*See Laudatory Resolutions*)

LAUDATORY RESOLUTIONS

Chair Hare announced the following resolutions/certificates were prepared and presented.

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

HOSPITAL HOSPITALITY HOUSE OF SAGINAW

WHEREAS, Hospital Hospitality House is a non-profit corporation that provides lodging and other supportive services in a "home-like" environment for patients and/or their caregivers coming to Saginaw for medical treatment. Guests have been served from all Michigan counties,

along with forty-two states and ten foreign countries; and,

WHEREAS, On April 11, 2004, Hospital Hospitality House of Saginaw will celebrate twenty years of serving people traveling to Saginaw for medical treatment. This occasion will be marked by an Open House on April 6 and a dinner on April 29; and,

WHEREAS, Hospital Hospitality House located at 479 Shattuck, has given support and comfort to more than 22,000 family members and/or patients who would have otherwise had to bear the burden of making other arrangements. Patients are served at Covenant HealthCare, St. Mary’s, Aleda E. Lutz Veterans Affairs Medical Center and HealthSource hospitals on a case-by-case arrangement; and,

WHEREAS, Located ten minutes from area hospitals, Hospital House can accommodate thirty guests per night and offers comfortable living, dining, kitchen and laundry facilities. Guests are referred by hospital social workers, chaplains, nurses and physicians and may stay as long as needed. They are asked to pay \$10 per night, if possible; and,

WHEREAS, Funding comes entirely from guest, individual, church and corporate contributions. Hospitality House receives paper products, cleaning goods and staples from church and civic organizations. It is supervised by a volunteer Board of Directors and is staffed by an Administrator, part-time office help and live-in Resident Managers.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners are privileged to recognize Hospital Hospitality House of Saginaw, and express our sincere appreciation to them for providing a worthwhile service to this community, as well as, others throughout our State, Nation and abroad.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the March 23, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Timothy M. Novak, Commissioner, District #15

By Commissioner Novak: That the resolution be adopted. Approved

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

BOBBY & THELMA KELLEY

“Therefore, what God has joined together, let man not separate.” - Mark 10:9

Today, Saturday, February 28, 2004, at the Community Action Center Hall in Saginaw,
We are gathered in celebration of the 40th Wedding Anniversary of Mr. & Mrs. Bobby Kelley.

It is truly a blessing to be able to reach this milestone and

Share this occasion with those who love and appreciate them.

The Saginaw County Board of Commissioners are pleased to join with Family and Friends

In congratulating Mr. & Mrs. Bobby Kelley for 40 years of marital bliss.

We wish them God’s continued blessings.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Robert M. Woods, Jr., District #7

Adopted: March 23, 2004

Presented: February 28, 2004

By Commissioner Woods: That the resolution be adopted. Approved

CERTIFICATE OF RECOGNITION

Presented To:

STEVE & SHIRLEY AVERY, KENNETH & LORRAINE BOND, WILLIE & TENA BOND, ELOSKIA & SHIRLEY BRADLEY, KEITH & CHERYL CONERLY, ERIC & SHALANDA SMITH, GEORGE & DOROTHY WILLIAMS, JIM & BEATRICE BENDER, EARON & LUDIE ROBINSON, EARL & JESSIE TUCKER

“Brothers, choose seven men from among you who are known to be full of the Spirit And wisdom. We will turn this responsibility over to them.” Acts 6:3

The Saginaw County Board of Commissioners takes this opportunity to acknowledge Your ordination/re-installation on Friday, February 27, 2004 as Deacons of the Mt. Olive Institutional Baptist Church under the leadership of Pastor Marvin T. Smith.

Several area Pastors & their wives crossed denominational lines

To participate in this momentous occasion: Pastor & Mrs. Addis Moore, Pastor & Mrs. P. David Saunders, Pastor & Mrs. H.J. Coleman, Pastor & Mrs. Roosevelt Austin, and Bishop & Mrs. Marvin C. Pryor.

We are honored to join with Pastor Smith, Mt. Olive, Family and Friends In recognizing you for your steadfast and dedicated work in the Church.

We wish you continued blessings in the Lord’s service.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Adopted: March 23, 2004

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner, District #6

By Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION

In Memory of

PAMELA LAMAR-JORDAN

WHEREAS, God in His infinite wisdom and love for His own, has called from labor on this earth, one of His dedicated servants, Mrs. Pamela Lamar-Jordan; and,

WHEREAS, As founder and CEO of the New Alternative Youth Center, Pamela was well respected and had a genuine love and concern for young people. She was committed to the mission of New Alternative Youth Center to provide an environment enabling young people between the ages of ten and eighteen to grow into productive adults; and,

WHEREAS, Although her death leaves a void that can never be filled, we rejoice at her home-going. May the passing of Pamela remind us that we too, must pass this way. In her memory, let us strive to do what we can to make this world a better place to live.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby express our heartfelt sympathy to the family and friends of Mrs. Pamela Lamar-Jordan.

BE IT FURTHER RESOLVED, That a copy of this resolution be transmitted to the bereaved family.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner, District #6

Adopted: March 23, 2004

Presented: March 13, 2004

By Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

ZETA OMEGA ZETA CHAPTER OF ZETA PHI BETA SORORITY, INC.

WHEREAS, On Saturday, April 3, 2004, 11:30 a.m. at Bay Valley Resort and Conference Center in Bay City, the Zeta Omega Zeta Chapter of Zeta Phi Beta Sorority, Inc. will culminate its Finer Womanhood Month of activities by celebrating its Annual Finer Womanhood Program; and,

WHEREAS, Zeta Omega Zeta is a group of community action-oriented individuals striving to enhance and bring about a better quality of life for citizens in the Saginaw community; and,

WHEREAS, Zeta Omega Zeta actively supports the Sorority's National Project, Stork's Nest along with the local Freddie Murphy Memorial Scholarship, Meet the Candidate Political Forum, tutoring, and mentoring programs for youth.

NOW, THEREFORE BE IT RESOLVED, That the Saginaw County Board of Commissioners are pleased to acknowledge the Zeta Omega Zeta Chapter of Zeta Phi Beta Sorority, Inc. for its many contributions toward the betterment of society. We wish them continued success in all their future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Carl E. Ruth, Commissioner, District #8

Adopted: March 23, 2004

Presented: April 3, 2004

By Commissioner Ruth: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

KERMIT ANDERSON DIGGS**THE 2004 "WOMAN OF THE YEAR"**

WHEREAS, On Saturday, April 3, 2004, 11:30 a.m. at Bay Valley Resort and Conference Center in Bay City, the Zeta Omega Zeta Chapter of Zeta Phi Beta Sorority, Inc. will celebrate its Annual Finer Womanhood Program; and,

WHEREAS, This year, Mrs. Kermit Anderson Diggs will be honored as the "Woman of the Year;" and,

WHEREAS, Mrs. Diggs is the daughter of Rev. James and Lucille (Sutton) Anderson. She is married to Mr. Sidney Diggs IV and they are the proud parents of two sons, Skip and Seth and daughter-in-law, Monifa. Mrs. Diggs has one brother, James Diggs; and,

WHEREAS, Mrs. Diggs received an undergraduate degree from Southern A&M University in Baton Rouge, Louisiana. She earned a Masters Degree from Central Michigan University and has done post baccalaureate work at Southern University, Ohio State University, Michigan State University and University of Michigan. A retired Saginaw Public School Educator, Mrs. Diggs has touched the lives of hundreds of young people; and,

WHEREAS, This dynamic lady has truly been blessed by God and it is reflected by the love she has for people, her leadership abilities, and her concern for the welfare of others; and,

WHEREAS, Mrs. Diggs's community involvement includes: organizer of Rosebuds Girl's Club and Saginaw Chapter of Jack and Jill of America, Inc., member of Gamma Psi Sigma Chapter of Sigma Gamma Rho Sorority, Inc., Charter member of Saginaw Chapter of Top Ladies of Distinction, Inc., Life member of NAACP and Past Area Advisor of Top Teens of America. She has served as Fine Arts Chair for Panhellenic organizations for twenty years, and is an originator

of the Black Poetry Day Celebration; and,

WHEREAS, Mrs. Diggs, a member of Williams Temple Church of God in Christ also attends services and volunteers in the “Summer Magic” program at Warren Avenue Presbyterian Church. Mrs. Diggs believes the words of George Washington Carver, “It is not the cut of a man’s coat, nor the manner of his dress. It’s service that measures success.”

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby join Zeta Omega Zeta Chapter of Zeta Phi Beta Sorority, Inc., friends and family, in recognizing Mrs. Kermit Anderson Diggs as the “Woman of the Year.”

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Carl E. Ruth, Commissioner, District #8

Adopted: March 23, 2004

Presented: April 3, 2004

By Commissioner Ruth: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

PECOLIA STRONG MUSTAPHA

2004 "ZETA OF THE YEAR"

WHEREAS, On Saturday, April 3, 2004, 11:30 a.m. at Bay Valley Resort and Conference Center in Bay City, the Zeta Omega Zeta Chapter of Zeta Phi Beta Sorority, Inc. will celebrate its Annual Finer Womanhood Program; and,

WHEREAS, This year, Pecolia Strong Mustapha will be honored as the "Zeta of the Year;" and,

WHEREAS, An Accountant/Small Business Owner, Ms. Mustapha enjoys utilizing her experience, training and God given talents to assist others with taxes, payroll, banking, and other financial matters. She has a Bachelor of Science Degree in Business Administration/Accounting from Chicago State University; and,

WHEREAS, Ms. Mustapha’s community involvement includes: President of Saginaw Services Career Path, Treasurer of Saginaw IDA Network, member of Saginaw Minority Business Board, and volunteer of Houghton Jones Neighborhood Task Force and Forgotten Youth Ministry. She also is the Treasurer of Zeta Phi Beta Sorority, Inc., and Advisor to the Archonettes and Amicettes Youth Group; and,

WHEREAS, Ms. Mustapha is the mother of four children, Tracie, Taj, Saheed, and Jonathan. She is a member of Faith Harvest Church under the leadership of Pastor Ronald Chipp. Her motto is, “All things are possible with God, who is the head of my life.”

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby join Zeta Omega Zeta Chapter of Zeta Phi Beta Sorority, Inc., friends and family, in recognizing Ms. Pecolia Strong Mustapha as the “Zeta of the Year.”

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Carl E. Ruth, Commissioner, District #8

Adopted: March 23, 2004

Presented: April 3, 2004

By Commissioner Ruth: That the resolution be adopted: Approved.

**LETTER OF
ACKNOWLEDGMENT AND APPRECIATION**

Presented to:

PASTOR ROBERT CORLEY, JR. AND SISTER JANNIS CORLEY

March 8, 2004

Reverend Robert Corley, Jr., Pastor
Prince of Peace Missionary Baptist Church
825 N. 24th Street
Saginaw, MI 48601

Dear Pastor & Mrs. Corley:

It is with great pleasure that the Saginaw County Board of Commissioners takes this opportunity to congratulate you and your wife Jannis on your 10th Pastoral Anniversary at the Prince of Peace Missionary Baptist Church in Saginaw.

The community, as well as your congregation, has been richly blessed through your service and dedication to the Lord. You are an inspiration to others who feel the love you have for God and His children, and the steadfastness in which you share the good news of God's love and forgiveness.

Your loving union and the blessing of three beautiful girls bears witness to the path you have chosen to take. May God continue to shine upon you in every way and in all that you do.

Sincerely,

Saginaw County Board of Commissioners

Todd M. Hare, Chairman

Adopted: March 23, 2004

By Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION OF APPRECIATION

Presented To

ANIMAL CARE CENTER VOLUTEERS

The Saginaw County Board of Commissioners takes this opportunity

To recognize the volunteers at the Animal Care Center

Who donate their time, talent and energy to mind the animals housed at the Center.

On behalf of the community we take this opportunity to thank each of you

For managing the Second Chance Adoption Center program and making it a success;

For protecting the health of the animals by testing, vaccinating and cleaning their areas;

For socializing with the animals by talking, walking and playing with them;

For interviewing and educating potential adopters on owning and caring for a pet;

For finding homes for the lost and neglected animals in the county, and

Most of all, for giving love to each animal housed at the Center.

Through your commitment to the welfare and humane treatment of animals,

The community is renewed and strengthened, and it is for this reason

That we recognize each of you for making this world a better place.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Connie D. Smith, Commissioner , District #10

Adopted: March 23, 2004

Presented: March 23, 2004

By Commissioner Smith: That the resolution be adopted. Approved.

CLERK'S CALL OF SESSION

March 10, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of March Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, March 23, 2004 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair Hare: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

3-23-1 SAGINAW COUNTY ECONOMIC DEVELOPMENT CORPORATION sending its Annual Report; and asking that James VanTiflin be reappointed when his term expires on April 1, 2004.

-- County Services

3-23-2 BROWNFIELD REDEVELOPMENT AUTHORITY asking approval of the U.S. EPA-Brownfield Cleanup Revolving Loan Fund modified Work Plan.

-- County Services **(3-23-3.5)**

3-23-3 BROWNFIELD REDEVELOPMENT AUTHORITY asking approval of their amended Bylaws.

-- County Services **(3-23-3.4)**

3-23-4 BROWNFIELD REDEVELOPMENT AUTHORITY sending a copy of its 2002 and 2003 Financial Report.

-- County Services

3-23-5 MICHIGAN DEPARTMENT OF CORRECTIONS sending the final inspection report for the Saginaw County Jail.

-- Courts and Public Safety

3-23-6 SAGINAW CITY sending the notice of public hearing on proposed Neighborhood Enterprise Zone #8.

-- County Services

3-23-7 MICHIGAN STATE EXTENSION asking for the county-funded Steno Secretary I, T08 positions to be re-factored.

-- Human Services **(3-23-1.2 / 3-23-4.4)**

3-23-8 CITIZENS FOR EFFECTIVE MOSQUITO CONTROL asking to address the appropriate committee regarding adulticiding to control the mosquito population.

-- Human Services

3-23-9 PARKS COMMISSION asking approval of updates to the Parks Rules and Regulations.

-- County Services **(3-23-3.1)**

3-23-10 PARKS COMMISSION asking approval of amendments to the Season Pass Policy.

-- County Services **(3-23-3.2)**

3-23-11 PUBLIC HEALTH asking approval of the Accounts Receivable Write-Off Report for October 1, 2002 through September 20, 2003.

-- Human Services **(3-23-1.1)**

- 3-23-12 ANIMAL CARE CENTER asking to delete a Shelter Officer and establish a position of Receptionist/Dispatcher/Secretary, subject to factoring.
-- Courts and Public Safety **(3-23-2.2 / 3-23-4.4)**
- 3-23-13 CONTROLLER sending the Marc-ing Report dated March 2004.
-- Executive Committee
- 3-23-14 MOSQUITO ABATEMENT COMMISSION sending their 2004 Program Plan.
-- Human Services
- 3-23-15 ATTORNEY DAVID MEYER asking approval of a proposed resolution, and interlocal agreements establishing a Geographic Information System Authority (GIS).
-- County Services
- 3-23-16 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 2-24 / 3-8-04.
-- Appropriations / Budget Audit
- 3-23-17 CONTROLLER sending the Five Year Financial Forecast of the Saginaw County General Fund.
-- Committee of the Whole
- 3-23-18 CONTROLLER AND REGISTER OF DEEDS asking for approval of a resolution allowing credit card use to access, view and/or print certain documents via the Saginaw County Register of Deeds website.
-- County Services **(3-23-3.6 / Resolution D)**
- 3-23-19 CONTROLLER sending the FY 2004 General Fund Budget Variance Report.
-- Appropriations / Budget Audit
- 3-23-20 SAGINAW CONVENTION AND VISITORS BUREAU asking approval of audit information from 2002/2003, the current budget, and the Birch Run and Chesaning applications for Share Reserve funding.
-- County Services
- 3-23-21 MID-MICHIGAN DISPUTE RESOLUTION CENTER thanking the Board for their support, and sending information about their caseload.
-- Courts and Public Safety
- 3-23-22 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 3-9 / 3-22-04.
-- Appropriations / Budget Audit
- 3-23-23 REGION VII AAA sending the Draft Allocation Plan for contracted services for FY 2005.
-- Human Services
- 3-23-24 PUBLIC HEALTH sending a report on the health and quality of the Rivers of Saginaw County. (distributed to all commissioners)
-- Human Services
- 3-23-25 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- a. Midland County opposing Senate Bill 217 which would amend the Michigan Drain Code.
 - b. Antrim County supporting Oakland County Commissioner Eric Coleman for the Office of Second Vice-President of the National Association of Counties.
 - c. Antrim County opposing House Bill 4234 that would allow for the \$10,000 personal property exemption for businesses.
 - d. Washtenaw County opposing Senate Bill 217 which would amend the Michigan Drain Code.
 - e. Lenawee County opposing Senate Bill 217 which would amend the Michigan Drain Code.

- f. Newaygo County opposing collection of State minimum fees.
- g. Newaygo County requesting the State Legislature review the Court funding process.
- h. Muskegon County supporting Oakland County Commissioner Eric Coleman for the Office of Second Vice-President of the National Association of Counties.
- i. Antrim County supporting the position of the Friends of Jordan on balancing mineral rights.
- j. Huron County opposing collection of State minimum fees.
- k. Nancy Link thanking the Board for appointing her to the Jury Commission.
- Receive and file

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:15 p.m. The Board reconvened, time being 5:34 p.m.

By Commissioner Smith, supported by Commissioner Blaine that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (3-23-04)

Members present: J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel

Others: M. McGill-Controller, A. Borrello-Counsel, J. Corley, M. Massey, K. Schultz-Board Staff

- I. Welcome
- II. Call to Order---Graham at 5:15 p.m.
- III. Public Comments---None.
- IV. Agenda – COMMITTEE REFERRALS
 - 1. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
 - 1.1) Health Department, re: Accounts Receivable Write-offs
 - 1.2) MSU Extension, re: county-funded Steno Secretary I positions
---Woods moved, supported by Kahn to approve Reports 1.1 and 1.2. There were no exceptions, motion carried.
 - 2. Courts & Public Safety Committee - M. O'Hare, Chair; T. Novak, Vice-Chair
 - 2.2) Animal Care Center, re: new position of Receptionist/Dispatcher/Secretary
---O'Hare moved, supported by Blaine to approve Report 2.2. There were no exceptions, motion carried.
 - 3. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
 - 3.6) Register of Deeds / Controller, re: credit card use to access or print Register of Deeds documents
---Ruth moved, supported by Hare to approve Report 3.6. There was an exception. Wurtzel questioned how many counties utilize this procedure. McGill responded he was not certain but said the Courts in Saginaw County have been doing this for the last ten years. Dodak was asked to expand further, and to answer Basil's question about the cost of the fees and process. She went on to point out the money to start the program will be paid with funds from the Automation Fund, not the General Fund, with the resulting revenues going into the General Fund. There being no further discussion, the motion to approve carried.
 - 4. APPROPRIATIONS - J. Graham, Chair, T. Sangster, Vice-Chair
 - Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
 - 4.1) Payment of claims for the period January 27 - February 23

- 4.2) Purchase of the 2003 Delinquent Taxes
- 4.3) Response to Governor's State Revenue Sharing Proposal to Counties
 ---Hadsall moved, supported by Sangster to approve Reports 4.1, 4.2 and 4.3. There was an exception to 4.3, motion to approve 4.1 and 4.2 carried. Basil stated he was opposed to paragraph three on page two because it sounded like we were encouraging an increase in property taxes. Hare responded this was not the intent and asked if he would consider a revision to the paragraph. Basil suggested it be deleted in its entirety. There were no objections, and 4.3 was approved with the agreed upon deletion.

Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair

- 4.4) Factoring of MSU Extension Steno Secretary I positions and Animal Care Center Receptionist/Dispatcher/Secretary position
 ---Sangster moved, supported by Wurtzel to approve Report 4.4. There were no exceptions, motion carried.

Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair

---Horn relayed Goschka's apology for being unable to attend the Board Session. He was to address the status of the Board's request to have certain Local Public Acts repealed. Horn reported that Public Act 14 of 2004 to eliminate the Local Act establishing a Board of Auditors was adopted this week, and the repeal of the Local Act regarding the length of term for the board chair has left Howell's Committee and will be reaching Goschka's committee by the end of the week. Kahn noticed in the letter distributed by the Clerk at this day's session showing the candidates who have filed as of March 23 that Barbara Kemp-Lauria whose term expires on the Board of Auditors this year has filed. He questioned whether she would be reimbursed the filing fee, and Horn said yes.

Executive Committee - T. Hare, Chair; C. Smith, Vice-Chair

none submitted

- V. Miscellaneous
- VI. Adjournment---Woods moved, supported by Wurtzel to adjourn. Motion carried, time being 5:34 p.m.
 Respectfully submitted,
 Kaye M. Schultz, Board Coordinator
 James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON HUMAN SERVICES -- 1.1

MARCH 23, 2004

Your committee has considered communication no. 3-23-11 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health submitting the Accounts Receivable Write-Off Report. The Health Officer assured us that the Accounting Staff at the Health Department will continue to work with the qualified health plans on payment issues.

It is our recommendation that the attached Saginaw County Department of Public Health Accounts Receivable Write-Off Report for the period October 1, 2002 through September 30, 2003 in the amount of \$123,267.99 be approved in accordance with County Policy; further, that the proper County officials be authorized and directed to make the necessary budgetary adjustments.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 3-23-1.1

**SAGINAW COUNTY DEPARTMENT OF PUBLIC HEALTH
WRITE-OFF REPORT FOR THE PERIOD
10/1/2002 THRU 9/30/2003**

PROGRAMS:	BALANCE @ 9/30/2002	BILLED 10/1/02-9/30/03	PAYMENTS 10/1/02-9/30/03	WRITE-OFFS 10/1/02-9/30/03	BALANCE @9/30/03
FAMILY PLANNING					
Self-Pay	\$4,428.50	\$74,567.00	\$72,528.80	\$3,725.50	\$2,741.20
Medicaid	\$6,630.54	\$30,838.00	\$15,393.80	\$18,159.20	\$3,915.54
Mgd. Care	\$42,913.88	\$132,483.00	\$92,835.88	\$53,586.61	\$28,974.39
FP TOTAL:	\$53,972.92	\$237,888.00	\$180,758.48	\$75,471.31	\$35,631.13
MSS/ISS					
Medicaid	\$8,258.04	\$30,243.05	\$32,339.92	\$2,015.94	\$4,145.23
State Funded	\$349.84	\$438.00	\$847.24	\$6.76	(\$66.16)
Mgd. Care	\$8,354.56	\$27,472.54	\$30,762.30	\$872.06	\$4,192.74
MSS/ISS TOTAL:	\$16,962.44	\$58,153.59	\$63,949.46	\$2,894.76	\$8,271.81
STD					
Self-Pay	\$3,179.44	\$13,196.00	\$9,840.50	\$3,027.69	\$3,507.25
Medicaid	\$579.43	\$3,692.00	\$2,180.26	\$1,741.74	\$349.43
Mgd. Care	\$13,110.43	\$18,017.00	\$21,941.17	\$5,528.52	\$3,657.74
STD TOTAL:	\$16,869.30	\$34,905.00	\$33,961.93	\$10,297.95	\$7,514.42
BLOOD LEAD					
Medicaid	\$415.00	\$7,259.00	\$7,342.00	\$249.00	\$83.00
DENTAL					
Medicaid	\$12,089.00	\$74,950.00	\$65,678.75	\$7,725.25	\$13,635.00
DENTAL TOTAL:	\$12,089.00	\$74,950.00	\$65,678.75	\$7,725.25	\$13,635.00
NURSING					
Medicaid-Immun.	\$3,235.68	\$14,390.00	\$9,751.00	\$5,068.00	\$2,806.68
Mgd.Care-Immun.	\$17,613.51	\$49,680.00	\$35,845.05	\$17,620.95	\$13,827.51
IMMUNIZATION TOTAL:	\$20,849.19	\$64,070.00	\$45,596.05	\$22,688.95	\$16,634.19
Medicaid-TB	\$240.00	\$1,619.00	\$673.36	\$593.64	\$592.00
Mgd.Care-TB	\$1,087.37	\$4,600.00	\$2,072.49	\$1,907.51	\$1,707.37
TB TOTAL:	\$1,327.37	\$6,219.00	\$2,745.85	\$2,501.15	\$2,299.37
Commercial Insurance:	\$0.00	\$31,045.00	\$13,477.66	\$1,439.62	\$16,127.72
NURSING TOTAL:	\$22,176.56	\$101,334.00	\$61,819.56	\$26,629.72	\$36,061.29
TOTAL WRITE-OFFS FOR THE PERIOD 10/1/2002 THRU 9/30/2003:				\$123,267.99	

FROM: COMMITTEE ON HUMAN SERVICES - - 1.2

MARCH 23, 2004

Your committee has considered communication no. 3-23-7 from Marie Ruemenapp, Director, Michigan State University Extension requesting factoring consideration of 2.5 county-funded positions of Steno Secretary I, T08.

Ms. Ruemenapp outlined the reasons for the change in duties which include the expansion of grant funded educational programming, the shift to technology, and the reduction in this year's budget of MSU county-funded secretarial positions from 3 to 2.5.

It is our recommendation that the county-funded Steno Secretary I position in the MSU Extension Office be referred to the Labor Relations Subcommittee for factoring evaluation of the proper grade and the subsequent job description approved; further, that the proper County officials be authorized and directed to amend the budget and personnel complement accordingly, effective upon Board approval.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Roger N. Kahn

James M. Graham, Vice-Chair
Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2.1

MARCH 23, 2004

Your committee has considered a request from Judge Faye Harrison, Tenth Judicial Circuit of Michigan, Family Division asking to place a rolling sign on the Courthouse lawn to bring attention to the upcoming April 29, "Law Day."

The sign would display a slogan similar to the theme for Law Day, "To Win Equality by Law: Brown v Board of Education at 50." By commemorating the Supreme Court's decision in this case, Law Day will help illuminate the meaning of equality in our democracy and the role of law in establishing and protecting our rights.

We authorize the proper County officials to facilitate the placement of a rolling sign on the Courthouse lawn in recognition of Law Day in Saginaw County from April 23-29, 2004.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2.2

MARCH 23, 2004

Your committee has considered communication no. 3-23-12 from Mark Wachner, Director, Animal Care Center requesting to delete a position of Shelter Officer and allocate a new position of Receptionist/Dispatcher/Secretary, as factored.

Mr. Wachner informed us the current Shelter Officer will be retiring effective April 16, 2004. The position, a certified Animal Control Officer, performs office functions, serves as receptionist and dispatcher, and provides animal care including euthanasia. Due to demand, the duties of the

position have changed exclusively to administrative and office management. Deleting the Shelter Officer position and creating a Receptionist/Dispatcher/Secretary would result in an estimated cost savings of \$7,500.00.

It is our recommendation that the position of Shelter Officer at the Animal Care Center be deleted and a new position of Receptionist/Dispatcher/Secretary be established effective April 19, 2004; and, that the job description and classification be approved subject to factoring evaluation. We further recommend the proper County officials be authorized and directed to make the necessary personnel and budgetary adjustments.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.1

MARCH 23, 2004

Your committee has considered communication 3-23-9 from John Schmude, Director, Parks and Recreation Department asking the Board to approve the attached revised Parks and Recreation Commission Rules and Regulations for Saginaw County Parks.

Mr. Schmude informed us the Rules were last updated in 1994. The revisions, developed by the Parks Commission with the assistance of Civil Counsel, establish specific policy for use of the Saginaw Valley Rail Trail and each individual park; and incorporate the regulations for each park into one section of the document. Changes are shown using strike-out for deletions; and bold upper case letters for amended or supplementary language.

It is the recommendation of your committee to approve the revised Rules and Regulations for Saginaw County Parks as requested by the Parks and Recreation Commission.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 3-23-3.1

SAGINAW COUNTY PARKS AND RECREATION COMMISSION RULES

INTRODUCTION

Pursuant to Act 261 of the Public Acts of the State of Michigan of 1965, as amended, the Saginaw County Parks and Recreation Commission herewith promulgates and publishes the following rules for the use, protection, regulation and control of all of its services, facilities and park, recreation, conservation, education, historic, and scenic areas and preserves and parkways.

CHAPTER I: Definitions

1. "Commission" shall mean the Saginaw County Parks and Recreation Commission.

2. "Commission Property" shall mean all lands, waters, and property administered by or under the jurisdiction of the Saginaw County Parks and Recreation Commission, including but not limited to public park property owned by Saginaw County.
3. "Person" or "Persons" shall mean individuals, male or female, singular or plural; firms, corporations, or any group or gathering of individuals.
4. "Camping" means the overnight lodging or sleeping of person or persons on the ground or in any other manner, or in any sleeping bag, tent, trailer tent, trailer coach, vehicle camper, motor vehicle, boat or in any other conveyance erected, parked or placed on the premises or waters within any park or recreation area administered by Saginaw County Parks and Recreation Commission.
5. "Rules" shall mean the rules and amendments thereto, adopted by the Saginaw County Parks and Recreation Commission and approved by the Saginaw County Board of Commissioners, applicable to all property administered by or under the jurisdiction of the said Commission, including but not limited to public park property owned by Saginaw County.
6. **"PARK HOURS" SHALL MEAN THE TIME THAT A PARK IS OPEN AND AVAILABLE FOR PUBLIC USE. EACH PARK'S OPENING AND CLOSING TIMES ARE POSTED AT THE ENTRANCE TO THE PARK AND MAY CHANGE ACCORDING TO THE SEASON(S). IN PARKS THAT CLOSE AT "DARK" OR "DUSK", THAT IS DEFINED AS ½ HOUR (30 MINUTES) AFTER SUNSET.**
7. **"MOTORIZED VEHICLE" SHALL MEAN ANY PIECE OF EQUIPMENT WITH A MOTOR (INTERNAL COMBUSTION, ELECTRIC OR OTHER) WHICH IS ABLE TO TRANSPORT AN INDIVIDUAL BY CONVERTING ENERGY, OTHER THAN THAT PROVIDED BY THE PERSON RIDING THE EQUIPMENT, INTO MOTION. THIS INCLUDES BUT IS NOT LIMITED TO: AUTOMOBILES, CARS, TRUCKS, VANS, MOTOR HOMES, ALL-TERRAIN VEHICLES (ATVS), GO-KARTS, TRACTORS, MOPEDS, SCOOTERS, MOTORCYCLES AND SNOWMOBILES. MOTORIZED WHEELCHAIRS OR SCOOTERS FOR DISABLED INDIVIDUALS ARE EXCLUDED FROM THIS DEFINITION PROVIDED THAT THE VEHICLE IS USED BY SOMEONE THAT HAS A DOCUMENTED PHYSICAL DISABILITY.**
8. **"BARK PARK" SHALL MEAN CERTAIN DESIGNATED AND CONFINED AREAS DESIGNED FOR DOGS TO RUN UNLEASHED WHILE SUPERVISED BY THEIR HANDLER.**

CHAPTER II: Public Use And Hours

Section A

~~General Public~~

~~Any publicly recognized organization or group of ten (10) or more persons may use certain designated camping areas within Commission property to the exclusion of others for the purpose of camping only by making application and being granted a permit by the Director, or his designated representative of the Saginaw County Parks and Recreation Commission.~~

Section B A

Permits

Application for a permit for reserved park space or special activity shall be made upon forms to be furnished by the Commission. Application shall be made in advance of the time of the reservation requested as posted.

Application for pavilion rentals or a temporary camping permit may be obtained between the hours of 8:00 A.M. and 5:00 P.M., ~~Mondays through Fridays~~ **ON NORMAL COUNTY BUSINESS DAYS**, at the office of the County Parks and Recreation Commission, in the County Governmental Center. A deposit will be required for the key to the front gate at Price Nature Center Campground. In the event more applications for reserved space are received than space is available, such applications shall be considered in the chronological order received.

Nothing contained herein shall operate to exempt the users of reserved space from full compliance with all rules of the Commission relating to use of and conduct on Commission property.

Section € B

Hours

No person shall enter or remain upon property administered by or under the jurisdiction of the Commission ~~between the hours of 9:00 P.M. and 8:00 A.M.~~ **OUTSIDE OF THE POSTED PARK HOURS** unless said person has a valid temporary camping permit or is a member of a group covered by a valid temporary camping permit or is a participant in a Commission sponsored program. It shall be unlawful for any person to enter upon any portion of park lands or waters which have been designated as closed to public use.

Section D C

Security Protection

The Commission ~~shall not~~ **OCCASIONALLY** provides security personnel on park lands. **HOWEVER, THE COMMISSION** ~~and~~ assumes no liability for ~~unlawful~~ actions of others. Unlawful acts ~~must~~ **SHOULD** be reported to the County Sheriff or local municipal police force for actions.

CHAPTER III: Protection of Property

Section A

Destruction of Buildings, Markers,

Monuments and Other Properties

No person shall, upon the Commission Property:

1. Willfully destroy, deface, alter, change or remove any monument, stone marker, bench mark, stake, post or blaze, marking or designating any boundary line, survey line, or reference point.
2. Cut, break, mark upon or otherwise injure any building, equipment, bridge, drain, wall, fountain, lamp post, fence, gate, hedge or other structure.
3. Deface, destroy, or remove any placard, notice or sign, whether permanent or temporary, posted or exhibited.
4. Appropriately, excavate, injure or destroy any historical or pre-historical ruin or any object of antiquity, without permission of the Commission.

Section B

Destruction of Plant Life and

Natural Surroundings

No person shall, upon the Commission Property:

1. Cut, remove, or destroy any tree, sapling, seedling, bush or shrub, whether alive or dead, or chip, blaze, box, girdle, trim or otherwise deface or injure any tree or shrub, or break or remove any branch, foliage, flower or any tree, shrub, or pick, gather, uproot, remove or destroy any flower or plant of grass.
2. Remove or cause to be removed any sod, earth, humus, peat, boulders, gravel or sand, without written permission of the Commission.

Section C

Fires

No person shall, upon the Commission Property:

1. Willfully set or cause to be set on fire any tree, woodland, brush land, grassland or meadow.
2. Build any fire upon Commission Property except within the fireplaces, fire pits, receptacles, or open spaces approved and designated by the Commission for such purpose.
3. Drop, throw, or otherwise scatter lighted matches, burning cigars, cigarettes, tobacco paper or other inflammable material.

CHAPTER IV: Protection of Wildlife

Section A

Animals and Birds

Unless otherwise posted, no person shall bring, drive, lead or carry onto Commission Property any dog or other animals or pet which is unleashed, or upon a leash more than six (6) feet in length and under immediate control of a responsible person. **PROVIDED HOWEVER, DOGS ARE PERMITTED TO RUN UNLEASHED IN DESIGNATED "BARK PARKS". SPECIFIC RULES FOR THIS TYPE OF AREA ARE PROVIDED IN CHAPTER VIII.**

No person shall hunt, trap, catch, wound or kill, or treat cruelly, attempt to trap, catch, wound or kill any bird or animal, molest or rob any nest of any bird or any lair, den or burrow of any animal, in or upon any land or waters administered by or under the jurisdiction of the Commission.

Provided, however, fishing will be permitted within or upon Commission Property in accordance with the laws of the State of Michigan and the rules of the Department of Natural Resources of the State of Michigan and the rules of the Saginaw County Parks and Recreation Commission in such areas designated for such purposes.

EXCEPTION: HUNTERS AND TRAPPERS WILL BE ALLOWED TO USE SAGINAW VALLEY RAIL TRAIL PROPERTY TO ACCESS PROPERTY ON WHICH THEY HAVE LEGAL PERMISSION TO HUNT OR TRAP PROVIDED THEY HAVE A VALID LICENSE TO ENGAGE IN SUCH HUNTING OR TRAPPING ACTIVITY. GUNS, BOWS OR OTHER WEAPONS MUST BE UNARMED WHILE ON THE PROPERTY. THE USE OF MOTORIZED VEHICLES IS NOT PERMITTED.

Section B

Contraband

All game, animals, fowl, birds, fish and other aquatic life, hunted, killed, taken or destroyed, bought, sold, bartered or had in possession, contrary to any of the provisions hereof, shall be and the same are declared to be contraband and the same shall be subject to seizure and confiscation and shall be turned over to the Michigan Department of Natural Resources for disposal.

Provided further, that any weapon or object carried or used by any person in violation of these rules, shall be subject to seizure by the Commission or its agents and disposed of according to law.

EXCEPTION: THIS RULE SHALL NOT APPLY TO HUNTERS USING THE SAGINAW VALLEY RAIL TRAIL TO ACCESS PROPERTY AS STIPULATED IN SECTION A, PROVIDED THEY HAVE VALID LICENSES ALLOWING THE TAKING OF SUCH GAME, ALL WEAPONS ARE UNARMED, AND HAVE OBTAINED THE GAME THROUGH LEGAL MEANS.

CHAPTER V: Regulations Governing Activities and Other Uses

Section A

Swimming, Bathing and Wading

No person shall:

1. Swim, bathe or wade, between sunset and sunrise, in any of the watercourse,

lakes, ponds, or sloughs located within or upon the properties administered by or under the jurisdiction of the Commission.

- 2. Swim, bathe or wade except at such times and places as may be provided or designated for such purpose by the Commission.

RULES FOR THE SWIMMING AREA AT THE WILLIAM H. HAITHCO RECREATION AREA ARE PROVIDED IN CHAPTER VIII.

~~Carry or consume any food or beverage of any kind, nor have in their possession any glass or metal container on any beach or in any area so designated as being prohibited or in the water adjacent thereto.~~

~~Allow any animal to swim in an area designated as a public swimming area or in any area so designated as being prohibited.~~

Section B

Boating

No person shall bring into use, via Commission Property, any boat, yacht, canoe, raft or other water craft upon any water course, river, lagoon, lake, ponds, or slough except at such time and place as may be provided and designated for such purpose.

~~Air mattresses, inner tubes and other inflatable devices are not permitted in any park area.~~

RULES FOR BOATING AT THE WILLIAM H. HAITHCO RECREATION AREA AND BOAT RENTALS ARE PROVIDED IN CHAPTER VIII.

Section C

Camping

It shall be unlawful to camp EXCEPT in such areas as may be provided and designated for such purposes by the Commission. No person shall camp without a written permit issued by an authorized representative of the Commission.

RULES FOR THE PRICE NATURE CENTER CAMPGROUND ARE PROVIDED IN CHAPTER VIII.

CHAPTER VI: VEHICLES

Section A

Parking In Prohibited Areas

~~Standing for loading or unloading in certain places:~~

It shall be unlawful for the operator of a vehicle to stop, stand or park such vehicle upon any roadway or in any parking area in such manner as to form an obstruction to traffic thereon.

Section B

Horses

It shall be unlawful for any person to ride, lead or cause or suffer a horse to be upon any property administered by or under the jurisdiction of the Commission EXCEPT on specifically designated and posted areas or bridle paths or by permit on field trail area.

RULES REGARDING HORSES ON THE SAGINAW VALLEY RAIL TRAIL ARE PROVIDED IN CHAPTER VIII.

~~It shall be unlawful for any person to ride a horse in a careless, negligent or reckless manner so as to create a nuisance or to endanger the life, property or persons of others on any lands administered by or under the jurisdiction of the Commission.~~

~~The driver of any vehicle shall yield the right of way to any person riding a horse on marked bridle paths where such bridle paths cross streets or roadways.~~

Section C

Motor Driven Vehicles

It shall be unlawful for any person to:

- 1. Operate a motor driven vehicle of any kind or nature except on roads or designated parking areas, or except as is provided hereinafter under C(3).

2. Operate a motor-driven vehicle on any park road at a speed exceeding 5 miles per hour or at any speed greater than that posted.
3. Operate any recreation vehicle, including but not limited to, motor-driven sleds, toboggans or snowmobiles on any property under the management, supervision or control of the Commission ~~EXCEPT where permitted by posted notice~~. Subject to the following:
 - a. Recreation vehicles shall not cross park boundaries EXCEPT at authorized points of ingress or egress and in a manner as hereinafter described.
 - b. No person shall drive a recreation vehicle into or out of a park but rather said recreation vehicles must be towed in a manner permissible under State Law.
 - c. The minimum requirements of Public Act 178 of 1971.

Section D

Operation of Bicycles

Bicycles shall be operated as closely to the right hand curb or right hand side of the path, trail or road way as conditions will permit. ~~and not more than two bicycles shall be operated abreast.~~

It shall be unlawful for the operator of any bicycle where upon any path, trail, or roadway, to carry any person upon the handlebar or frame of any bicycle, or for any person to so ride upon such bicycles. Persons must ride on seats as designated by the manufacturer.

Bicycles may be operated upon such paths, trails, or roadways as may be posted allowing such use; provided however, no such use shall be allowed between sunset and sunrise.

CHAPTER VII: Trespass

Section A

Livestock

No person shall drive or cause to be driven any horses, cattle, sheep, goats, swine, or other livestock upon or across any property administered by or under the jurisdiction of the Commission, without the written permission of the Commission.

Section B

Peddling And Soliciting

It shall be unlawful for any person to peddle or solicit business of any nature whatever, or to distribute handbills, or other advertising matter, to post unauthorized signs on any lands, waters, structure, or property administered by or under the control of the Commission, or to use such lands, waters, structures or property unless first authorized in writing by the Commission or its authorized agent.

Section C

Unlawful Obstruction

No person, firm or corporation shall by force, threats, intimidations, unlawful fencing, enclosing, or by any other means; prevent or obstruct any person from entering, leaving or making full use of any property administered by or under the jurisdiction of the Commission.

Section D

Hindering Employees

No person shall interfere with, or in any manner hinder any employee or agent of the Commission while performing their official duties.

Section E

Resisting Authorized Park Ranger

No person shall interfere with any authorized Park Ranger in the discharge of his duties; or fail or refuse to obey any lawful command of any Park Ranger.

Section F

Impersonation of Park Ranger

No person shall impersonate an authorized Park Ranger for any reason whatsoever.

Section G

Alcoholic Beverages, Illegal Substances

No person or persons shall, at anytime, bring into or upon the Commission Property alcoholic beverages, illegal drugs, or other substances where such property is publicly posted to prohibit the possession, use or transport of alcoholic beverages, illegal drugs, or other substances without written permission from the Commission.

Section H

Personal Conduct

It shall be unlawful for any person to engage in any violent, abusive, loud, boisterous, vulgar, lewd, wanton, obscene or otherwise disorderly conduct tending to create a breach of the peace, or to disturb or annoy others, while in or on any property administered by or under the jurisdiction of the Commission.

It shall be unlawful to conduct or to participate in any form of gambling lottery or game of chance upon park property.

Section I

Use of Loudspeaker

It shall be unlawful to use a loud speaker, public address system or amplifier within or upon Commission property without a written permit issued by the Commission.

Section J

Fireworks

No persons shall, at any time, bring into or upon the Commission Property, nor have in their possession, nor discharge, or set off anywhere upon said properties a revolver, pistol, shotgun, rifle, air rifle, air gun, water gun or any gun, rifle, firearm or other weapon that discharges projectiles, air, explosive substance or any other force. Provided, however, that this section shall not apply to any deputy sheriff, police officer, peace officer, park ranger or other duly appointed law enforcement officer while carrying out the duties and responsibilities of their position nor to any persons while on or in those areas which may from time to time be designated as hunting areas by the Commission or while upon designated target ranges or areas.

Section K

Littering and Pollution of Waters

It shall be unlawful:

1. To discard or deposit refuse of any kind or nature in or upon Commission Property except by placing said refuse in containers provided for such purpose.
2. To throw, cast, lay, drop or discharge into or leave in water administered by or under the jurisdiction of the Commission any substance, matter or thing, liquid or solid which may or shall result in the pollution of said water.
3. Suffer a dog or any other animal, bird, or pet to enter any public building or to be upon any designated beach, EXCEPT a trained and working leader dog.
4. Cause or permit any horse or other animal to stand on any Commission Property unless securely hitched or in charge of some competent person.
5. Torture, ill treat or neglect any animal or fowl.
6. Individuals tending to a pet or other animal shall be responsible for any injuries, damages, repairs or other maintenance needs which the animal creates. This includes but is not limited to filling holes, cleaning up fecal matter, and damage to public or personal property.

Section L

Special Permits

No erection, construction or maintenance shall be made above or below ground, across or

beneath Commission Property by any persons, firm or corporation without first having obtained written permission from the Commission authorizing such installation or construction and a permit specifying in detail the work to be done and the conditions to be fulfilled pursuant to the terms of such approval.

Notwithstanding any of the provisions hereof, the Commission, or its agent, may, upon written application, grant specific use permits for special uses when in the opinion of the Commission or its agents special consideration is warranted.

Notwithstanding any of the provisions hereof, the Commission, or its agent, may, upon written application by a citizen, grant the placement of a memorial in accordance with this policy. Such memorials shall be recognized by the placement of a plaque at a central location within the park property and the form of such memorials shall be approved by the Commission, or its agent.

Section M

Fees and Charges

It shall be unlawful for any person to use for which a fee or charge has been established by the Commission without payment of such fee or charge.

Section N

Emergency Powers

Nothing in these rules shall:

1. Prohibit or hinder duly authorized agents of the Commission or any peace officers from performing their official duties.
2. Prohibit the Commission or the director from establishing emergency rules required to protect the health, welfare and safety of park visitors and to protect park property.

CHAPTER VIII: RULES FOR SPECIFIC PARKS OR AREAS OF PARKS

SECTION A

WILLIAM H. HAITHCO RECREATIONAL AREA BEACH RULES

ANY PERSON OR PERSONS THAT DO NOT ADHERE TO THE FOLLOWING RULES ARE SUBJECT TO DISMISSAL FROM THE PARK WITHOUT REIMBURSEMENT OF ADMISSION FEES

1. **SWIM ONLY IN DESIGNATED AREA WHEN LIFEGUARD IS ON DUTY, THE FRIDAY BEFORE MEMORIAL DAY THROUGH LABOR DAY FROM 11:00 A.M. TO 7:30 P.M. WE RESERVE THE RIGHT TO CLOSE THE SWIMMING AREA DUE TO WEATHER OR WATER CONDITIONS, SPECIAL EVENTS, OR OTHER CIRCUMSTANCES.**
2. **GLASS CONTAINERS, PETS, AIR MATTRESSES, INNER TUBES, AND INFLATABLE DEVICES, EXCEPT BEACH BALLS ARE NOT PERMITTED. U.S. COAST GUARD APPROVED FLOTATION DEVICES ONLY.**
3. **CHILDREN UNDER 13 YEARS OLD MUST BE ACCOMPANIED BY A PARENT OR GUARDIAN (18 YEARS OR OLDER).**
4. **FOOD OR DRINKS ARE NOT ALLOWED IN THE WATER.**
5. **ABUSIVE LANGUAGE, ROUGH PLAY AND LITTERING WILL NOT BE TOLERATED.**
6. **CHILDREN NOT TOILET TRAINED MUST WEAR WATERPROOF PANTS IN THE WATER.**
7. **PULLING OR HANGING ON BUOY LINES AND CLIMBING ON LIFEGUARD STANDS IS NOT PERMITTED.**
8. **INDIVIDUALS MAY BE REQUIRED TO DEMONSTRATE SWIMMING ABILITY PRIOR TO ENTERING DEEPER WATER.**

9. **LIFEGUARDS HAVE THE AUTHORITY TO EXPEL PATRONS FROM THE BEACH AREA WHO ARE BEHAVING IMPROPERLY, UNDER THE INFLUENCE OF DRUGS OR ALCOHOL, OR SHOWING SIGNS OF PHYSICAL ILLNESS.**
10. **THE SAGINAW COUNTY PARKS AND RECREATION COMMISSION IS NOT RESPONSIBLE FOR LOST OR STOLEN ARTICLES.**
11. **NO PERSON SHALL CARRY OR CONSUME ANY FOOD OR BEVERAGE OF ANY KIND, NOR HAVE IN THEIR POSSESSION ANY GLASS OR METAL CONTAINER ON ANY BEACH OR IN ANY AREA SO DESIGNATED AS BEING PROHIBITED OR IN THE WATER ADJACENT THERETO.**
12. **NO PERSON SHALL ALLOW ANY ANIMAL TO SWIM IN AN AREA DESIGNATED AS A PUBLIC SWIMMING AREA OR IN ANY AREA SO DESIGNATED AS BEING PROHIBITED.**

SECTION B

WILLIAM H. HAITHCO RECREATIONAL AREA

SCUBA DIVING RULES

SCUBA DIVING IS PERMITTED AT THE WILLIAM H. HAITHCO RECREATION AREA FROM THE FRIDAY BEFORE MEMORIAL DAY THROUGH LABOR DAY BETWEEN THE HOURS OF 9:00 A.M. AND 8:00 P.M. ALL SCUBA DIVERS MUST:

1. **HAVE PROOF OF CERTIFICATION FROM A RECOGNIZED CERTIFICATION AGENCY, SIGN A WAIVER/DISCLAIMER AND LEAVE THEIR CERTIFICATION CARDS & DRIVERS LICENSE AT THE PARK OFFICE.**
2. **DIVE WITH ANOTHER CERTIFIED DIVER (“DIVING BUDDY”).**
3. **DISPLAY AND USE THE DIVER’S FLAG IN ACCORDANCE WITH STATE LAW (A RED FLAG WITH A WHITE DIAGONAL LINE GOING THROUGH IT).**
4. **DIVE IN DESIGNATED AREAS ONLY. DIVERS CANNOT DIVE CLOSER THAN 100 FEET OF THE BOATING BEACH, HARBOR, DOCKS, OR THE SWIMMING AREA.**

SECTION C

WILLIAM H. HAITHCO RECREATION AREA

BOATING RULES (Private boaters)

1. **SAILBOATS, V-BOTTOM BOATS, JON-BOATS AND CANOES THAT ARE 17 FEET IN LENGTH OR LESS AND MEET FEDERAL/STATE/U.S. COAST GUARD SAFETY STANDARDS ARE ELIGIBLE FOR LAKE ACCESS. INFLATABLE DEVICES OR CRAFTS OF ANY KIND ARE NOT ELIGIBLE FOR LAKE ACCESS.**
2. **ALL BOATS MUST BE EITHER MAN-POWERED OR WIND-POWERED. A MOTORIZED OR MECHANIZED DEVICE THAT CAN PROPEL THE VESSEL WILL NOT BE ALLOWED ON OR IN ANY VESSEL.**
3. **BOATING HOURS ARE FROM 9:00 A.M. TO 8:00 P.M. DAILY.**
4. **AN ADMISSION FEE OF \$1.00 PER BOAT WILL BE ASSESSED IN ADDITION TO THE MOTOR VEHICLE ENTRANCE FEE.**
5. **ALL VESSELS AND EQUIPMENT MUST BE TRANSPORTED MANUALLY FROM THE PARKING LOT OR DROP OFF AREA TO THE SHORELINE.**

6. AN ADULT 18 YEARS OR OLDER MUST OCCUPY THE VESSEL WHEN IN OPERATION.
7. ALL VESSEL OCCUPANTS MUST WEAR PROPER U.S. COAST GUARD APPROVED PERSONAL FLOTATION DEVICES AT ALL TIMES.
8. THE CRAFT'S LOAD AND CAPACITY PLATE MUST BE FOLLOWED AT ANY TIME THE CRAFT IS ON THE WATER.
9. ALL VESSELS MUST MAINTAIN A DISTANCE OF 100' FROM THE DOCKS, HARBOR, AND SWIMMING AREA.
10. ALL VESSEL OCCUPANTS MUST REMAIN IN THE VESSEL AT ALL TIMES (I.E. NO WATER ENTRIES).

SECTION D

WILLIAM H. HAITHCO RECREATION AREA

WINDSURFING RULES

1. WINDSURFING HOURS ARE FROM 9:00 A.M. TO 8:00 P.M. DAILY.
2. DURING THE SUMMER SEASON (MEMORIAL DAY – LABOR DAY), WINDSURFERS ARE REQUIRED TO CHECK IN AT THE PARK OFFICE AND SIGN A WAIVER.
3. WINDSURFERS ARE SUBJECT TO THE SAME \$1.00 ADMISSION FEE AS BOATS IN ADDITION TO THE MOTOR VEHICLE ENTRANCE FEE.
4. ALL EQUIPMENT MUST BE TRANSPORTED MANUALLY FROM THE PARKING LOT OR DROP OFF AREA TO THE WINDSURFING BEACH.
5. ALL VESSELS MUST MAINTAIN A DISTANCE OF 100' FROM THE DOCKS, HARBOR, AND SWIMMING AREA.

SECTION E

RULES FOR BOAT RENTALS (WILLIAM H. HAITHCO RECREATION AREA AND IMERMAN MEMORIAL PARK)

1. YOU MUST BE 18 YEARS OLD, SIGN A WAIVER/DISCLAIMER, AND LEAVE A VALID DRIVER'S LICENSE OR ACCEPTABLE IDENTIFICATION CARD WITH PARK STAFF WHILE ON THE BOAT.
2. PERSONAL FLOTATION DEVICES (PFDS) MUST BE WORN AT ALL TIMES. PLEASE REMAIN SEATED AT ALL TIMES.
3. RENTAL HOURS ARE FROM 9:00 A.M. TO 8:00 P.M. ALL BOATS MUST BE RETURNED BY 8:00 P.M. WE RESERVE THE RIGHT TO LIMIT WHEN BOATS ARE RENTED DUE TO WEATHER CONDITIONS, SPECIAL EVENTS, OR OTHER CIRCUMSTANCES.
4. FISHING IS NOT ALLOWED ON PADDLEBOATS. IF YOU WOULD LIKE TO FISH, YOU MUST USE A CANOE OR ROWBOAT.

SECTION F

IMERMAN MEMORIAL PARK

BARK PARK RULES

ALL PERSONS ENTERING THE BARK PARK DO SO AT THEIR OWN RISK. SAGINAW COUNTY SHALL NOT BE LIABLE FOR ANY INJURY OR DAMAGE CAUSED BY ANY DOG IN THE BARK PARK.

1. CHILDREN UNDER 12 YEARS OF AGE MUST BE ACCOMPANIED BY AN ADULT.
2. THE BARK PARK IS FOR DOGS, THEIR OWNERS/HANDLERS AND THOSE ACCOMPANYING THEM. NO OTHER USE IS ALLOWED.

3. **DOGS MAY BE OFF A LEASH ONLY WITHIN THE DESIGNATED FENCED AREA. OWNERS/ HANDLERS MUST CARRY A LEASH WHILE IN THE BARK PARK.**
4. **NO MORE THAN THREE DOGS PER PERSON ARE PERMITTED IN THE BARK PARK.**
5. **DOGS THAT ARE IN HEAT, ILL OR WITH INTERNAL AND/OR EXTERNAL PARASITES (FLEAS, TICKS, WORMS) ARE NOT ALLOWED IN THE BARK PARK.**
6. **ALL DOGS MUST HAVE CURRENT RABIES SHOTS AND HAVE A CURRENT DOG LICENSE TAG DISPLAYED IN READY VIEW TO ENTER THE BARK PARK.**
7. **PUPPIES UNDER FOUR MONTHS OLD ARE NOT PERMITTED IN THE BARK PARK.**
8. **GATES MUST BE CLOSED AT ALL TIMES.**
9. **OWNERS/HANDLERS MUST REMAIN AT THE BARK PARK WITH THEIR DOG, CLEAN UP AFTER THE DOG AND MONITOR ITS BEHAVIOR.**
10. **OWNER/HANDLER IS RESPONSIBLE FOR ALL ACTIONS OF DOG WHILE IN THE BARK PARK.**
11. **IF OWNERS/HANDLERS DOG BECOMES AGGRESSIVE IT MUST BE REMOVED FROM THE BARK PARK IMMEDIATELY.**
12. **IF YOUR DOG DIGS, PLEASE FILL THE HOLE.**
13. **DOGS AND THEIR OWNERS/HANDLERS WHO VIOLATE THESE RULES ARE SUBJECT TO REMOVAL FROM THE BARK PARK AND POSSIBLE SUSPENSION FROM BARK PARK USE.**

SECTION G

PRICE NATURE CENTER

CAMPGROUND RULES

1. **RESERVATIONS START AT 3:00 P.M. ON THE DAY OF THE RESERVATION. THE CAMPGROUND SHOULD BE CLEARED BY 11:00 A.M. THE FOLLOWING DAY.**
2. **GROUPS OF TEN (10) OR MORE PERSONS MAY USE CERTAIN DESIGNATED CAMPING AREAS WITHIN COMMISSION PROPERTY FOR THE PURPOSE OF CAMPING BY MAKING APPLICATION AND BEING GRANTED A PERMIT BY THE SAGINAW COUNTY PARKS AND RECREATION COMMISSION. PUBLICLY RECOGNIZED GROUPS OR ORGANIZATIONS WILL BE GIVEN PREFERENCE IN THE SCHEDULING OF RESERVATIONS.**
3. **TENTS OR "GROUND CAMPING" IS THE ONLY ACCEPTABLE MEANS OF CAMPING. RVS, MOTOR HOMES, TRAILERS, OR SLEEPING IN VEHICLES IS NOT PERMITTED.**
4. **PARKING IN DESIGNATED AREAS ONLY.**
5. **ALL FIRES MUST ME MADE IN THE DESIGNATED FIRE CIRCLES. NO FIRES OUTSIDE THOSE CIRCLES AND ALL FIRES MUST BE PUT OUT BEFORE YOU LEAVE. A LIMITED AMOUNT OF FIREWOOD WILL BE PROVIDED.**

SECTION H

**HUNTING AND TRAPPING ACCESS FROM THE
SAGINAW VALLEY RAIL TRAIL**

HUNTERS AND TRAPPERS MAY USE THE SAGINAW VALLEY RAIL TRAIL TO ACCESS PROPERTY ON WHICH THEY HAVE LEGAL PERMISSION TO HUNT OR TRAP PROVIDED THEY HAVE A VALID LICENSE TO ENGAGE IN SUCH HUNTING OR TRAPPING ACTIVITY. GUNS, BOWS OR OTHER WEAPONS MUST BE DISARMED WHILE ON THE PROPERTY. THE USE OF MOTORIZED VEHICLES IS NOT PERMITTED.

HUNTERS MAY POSSESS CONTRABAND AS LISTED IN CHAPTER IV, SECTION B IF THEY HAVE USED THE SAGINAW VALLEY RAIL TRAIL TO ACCESS PROPERTY AS STIPULATED ABOVE, PROVIDED THEY HAVE VALID LICENSES ALLOWING THE TAKING OF SUCH GAME, ALL WEAPONS ARE UNARMED, AND HAVE OBTAINED THE GAME THROUGH LEGAL MEANS.

SECTION I

HORSES ON THE SAGINAW VALLEY RAIL TRAIL

IT SHALL BE UNLAWFUL FOR ANY PERSON TO RIDE A HORSE IN A CARELESS, NEGLIGENT OR RECKLESS MANNER SO AS TO CREATE A NUISANCE OR TO ENDANGER THE LIFE, PROPERTY OR PERSONS OF OTHERS ON ANY LANDS ADMINISTERED BY OR UNDER THE JURISDICTION OF THE COMMISSION. HORSE RIDERS MUST YIELD RIGHT OF WAY TO ALL OTHER USERS OF COMMISSION PROPERTY.

CHAPTER IX: Enforcement

Section A

Fines And Imprisonment

1. Any persons violating any provision of the foregoing rules **EXCEPT AS PROVIDED IN SECTION A (2) BELOW** shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined not more than \$100.00 and costs of prosecution, or imprisoned in the county jail for a period not exceeding 90 days or both, for each offense. **MCL 46.364 (3).**
2. **THE OPERATION OF A VEHICLE ON A RECREATIONAL TRAILWAY AT A TIME, IN A PLACE, OR IN A MANNER PROHIBITED BY THESE RULES IS A MUNICIPAL CIVIL INFRACTION, SUBJECT TO A FINE OF NOT MORE THAN \$500.00. MCL 46.364 (4).**

FROM: COMMITTEE ON COUNTY SERVICES - - 3.2

MARCH 23, 2004

Your committee has considered communication 3-23-10 from John Schmude, Director, Parks and Recreation Department asking approval of amendments to the Season Pass Policies as shown on the attachment.

It is the recommendation of your committee to approve the request of the Parks and Recreation Commission to amend the Season Pass Policies as set forth on the attachment.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
 Raymond F. Bartels
 Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
 Kenneth B. Horn
 Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 3-23-3.2

SEASON PASS POLICIES

Season passes are offered for sale at the Saginaw County Parks and Recreation Commission office located at 111 S. Michigan year round and the William H. Haithco

Recreation Area and Imerman Memorial Park during the summer season.

There are no special rights or privileges associated with a season pass over a daily pass (i.e., preferential access to park, etc.)

Passes are non-refundable and non-transferable.

Passes do not guarantee unpaid entry into the park for Special Events offered by the Parks Commission.

Passes do not guarantee unlimited access to the park during specified hours of operation. If the park is not allowing additional entries due to capacity conditions, all further vehicular and pedestrian entry and re-entry will cease until designated by Parks staff.

PASSES CANNOT BE SOLD OR AFFIXED TO COMMERCIAL PASSENGER VEHICLES (BUSES, TAXIS, COMMERCIAL VANS, ETC.) ENTRY TO THE PARKS IN THESE VEHICLES MUST PAY THE ACCORDING DAILY ADMISSION FEE PER PASSENGER.

Passes are good for only one park season. They will be honored only at the following Saginaw County Parks: William H. Haithco Recreation Area and Imerman Memorial Park. They are not honored at State Parks, etc.

Passes are to be applied permanently on the inside of the front windshield on the lowest portion of the passenger's side as required by State law before entry in the park will be allowed. Passes can be attached to motorcycles at a mutually agreeable location on the vehicle as long as it will be visible to booth attendants upon entry to the park.

Passes may be attached by the purchaser or by the booth attendant if so requested. However, the pass must be **PERMANENTLY** affixed before entry into the park will be allowed.

The pass must be applied with the self-stick adhesive on the front of the pass. It cannot be taped onto the windshield or set on the dashboard.

If the vehicle is sold, another pass can be obtained at a cost of \$1.50 by removing the old pass from the vehicle and bringing it to the Parks office.

THE COMMISSION RESERVES THE RIGHT TO REVOKE AND CONFISCATE THE PASS WITHOUT REFUND IF ANY OF THE SAGINAW COUNTY PARKS RULES ARE BROKEN.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.3

MARCH 23, 2004

At the February 24, 2004 Session the Saginaw County Board of Commissioners approved an amendment to Ordinance #114 - Soil Erosion and Sedimentation Control, to include language that would allow the Public Works Commissioner and qualified employees to issue municipal civil infraction citations for violation of the Ordinance.

We met with Mr. Koski, Public Works Commissioner who informed us that due to a misunderstanding the additional language was placed in the wrong section of Ordinance #114. The Michigan Department of Environmental Quality noticed the inaccuracy when it was reviewing the Ordinance and has requested this error be corrected prior to giving their final approval.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.4 **MARCH 23, 2004**

Your committee has considered communication 3-23-3 from Jennifer Romstad, Brownfield Redevelopment Authority Coordinator responding to a request from Chairman Hare to amend the Authority's Bylaws to provide a seat on its Board for the County Services Committee Chairman or designee from the Committee.

The Authority approved Chairman Hare's request at its February 2004 meeting. The amendment was requested to ensure that the County Services Committee would have a member on the Authority Board that is familiar with Brownfield Redevelopment regulations, plans and activities. A copy of the amended Bylaws is on file in the Board Office.

It is the recommendation of your committee that the request be approved, as outlined above.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.5 **MARCH 23, 2004**

Your committee has considered communication 3-23-2 from Jennifer Romstad, Coordinator, Brownfield Redevelopment Authority (BRA) submitting for approval the modified Environmental Protection Agency Cleanup Revolving Loan Fund Work Plan (EPA-BCRLF). **A copy of the modified Work Plan is available for review in the Board Office.**

We met with Ms. Romstad who informed us that in 2001 the BRA received a \$1,000,000 brownfield site cleanup grant from the U.S. Environmental Protection Agency to provide reimbursement capital for a BCRLF pilot program. The BRA finds it is necessary to modify the Work Plan to extend the timeline for use of the funds, and to allow for changes in the budget and responsibilities that have occurred since the grant was awarded.

It is the recommendation of your committee to approve the modified Environmental Protection Agency Cleanup Revolving Loan Fund Work Plan as requested by the Saginaw County Brownfield Redevelopment Authority; and, further that the proper County officials be authorized to execute the necessary documents, subject to review by the Controller as to substance, and Counsel as to form.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.6 **MARCH 23, 2004**

Your committee has considered communication 3-23-18 from Marc McGill, County Controller submitting a proposed resolution that would allow the Register of Deeds Office to charge an access fee to web users who wish to view or print certain public documents and to pay for the privilege with a credit card.

Mr. McGill informed us that the request initiated from Mildred Dodak, Register of Deeds and was developed in cooperation with the Information Systems and Services Department. The program would provide a desired service to the public, and enhance General Fund revenues at

the same time. This program is designed for Title companies and/or other users who need to view or print a deed or other document prior to purchasing it. The resolution was drafted by County Civil Counsel in accordance with Public Act 280 of 1995.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted to accomplish same

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

MARCH 23, 2004

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (2-24-17, 2-24-22)

We recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period January 27 through February 23, 2004.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 3-23-4.1

BUDGET
AUDIT

COMMUNICATION NO. 2-24-17

VOUCHER PAYMENT TRANSMITTAL FORM

Date 1/27/04 through 2/9/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 42122
through 42820 totaling \$ 2,583,123.56 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

2004 FEB 10 A 9:11
RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Computer printout received by Board of Auditors.

Signed Wanda McBrainie
Wanda McBrainie
Florence Connolly
Barbara Kemp-Lauria

Dated 2-12-04

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
MARCH 23, 2004

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

Attachment 3-23-4.1

BUDGET
AUDIT

COMMUNICATION NO. 2-24-22

VOUCHER PAYMENT TRANSMITTAL FORM

Date 2/10/04 through 2/23/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 42821
through 43477 totaling \$ 2,550,682.69 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2004 FEB 23/A 11:34

Dated 2-25-04

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
MARCH 23, 2004

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

MARCH 23, 2004

Your Budget Audit Subcommittee considered communication 2-24-21 from Marvin D. Hare, County Treasurer, forwarding for approval the Resolution authorizing the borrowing for the County purchase of the 2003 Delinquent Taxes and the Resolution designating the County Treasurer as Agent for the County.

The notes will be sold as taxable issue this year, the same as the past 16 years. With the 2004 contribution of \$1,650,000.00, the Delinquent Tax Revolving Fund will have contributed \$30,708,856.50 to the General Fund since 1980.

The estimated borrowing amount is as follows:

County Spread (real only)	\$ 127,068,351.00
Special Assessments	<u>9,744,863.00</u>
Total	\$ 136,813,214.00
<hr/>	
91% Collections	\$ 124,500,025.00
9% Delinquent	12,313,189.00
<hr/>	
Collections through May 2004	<u>(\$ 1,000,000.00)</u>
	\$ 11,313,189.00
Estimated County Purchase	\$ 11,000,000.00

We recommend the County purchase the 2003 Delinquent Taxes, as presented above. Under the proper order of business, the appropriate Resolutions will be submitted authorizing the borrowing and designating the County Treasurer as Agent for the County.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3

MARCH 23, 2004

Your Budget Audit Subcommittee considered communication no. 2-24-18 from Marc A. McGill, Controller/CAO, concerning the Governor's State Revenue Sharing Proposal to Counties.

The Governor's proposal would change the tax collection date from December 1 to July 1. Counties would receive two tax collections in a single fiscal year resulting in the accumulation of a one-time surplus of funds. For Saginaw County, the amount would be \$21,000,000 in the General Fund. Use of these funds would be restricted to replacing revenue sharing payments from the state to the county until such time as the funds are exhausted.

Many questions remain unanswered regarding the future of state revenue sharing payments to counties. It is therefore our recommendation that the attached letter relaying our concerns be forwarded to the Governor, our area Legislators and all Michigan Counties.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 3-23-4.3

March 23, 2004

TO: The Honorable Jennifer Granholm, Governor of Michigan
The Honorable Michael Goschka, State Senator
The Honorable Jim Howell, State Representative
The Honorable Carl Williams, State Representative
The Honorable John Moolenaar, State Representative

RE: State Revenue Sharing to Counties

Dear Governor Granholm, Senator and Representatives:

The proposal to advance the collection of county property taxes while pausing the state's payment of revenue sharing funds may very well be a reasonable option considering the state's severe financial situation. However, eliminating the payment of revenue sharing funds to counties without a corresponding replacement of revenues would be devastating to county governments throughout the state and every Michigan citizen who receives county services. Your assistance and support is requested in avoiding such a drastic result.

Revenue sharing to counties totals \$184 million statewide, including \$3.9 million for Saginaw County. Across all counties, revenue sharing ranges between 8% and 11% of county general fund budgets – 10% in Saginaw. As a proportion of general fund revenues, revenue sharing has already been reduced from approximately 14% of Saginaw County's revenues to 10% as a result of earlier revenue sharing reductions. The \$3.9 million projected to be received by Saginaw County in this year's budget is less than the amount received eight years ago in 1997.

As a result of reductions in state aid already made and the property tax millage reductions required under state law, counties across the state are financially stressed. Of the 83 Michigan counties, 71 are levying their maximum property tax millage. The elimination of positions and reductions in programs are commonplace. For example, Saginaw County's 2003/04 budget eliminated 30 full-time equivalent positions. An additional 30 full-time equivalent positions were eliminated in the prior 2002/03 budget.

Counties are required by the state to carry out a wide range of services. Funding the Circuit, District, and Probate Courts; operating the County Jail and Youth Detention Center; paying for the housing of delinquent, abused, and neglected youth; providing staff and operating expenses for the Offices of the Prosecutor, Sheriff, Clerk, Treasurer, Register of Deeds and Drain Commissioner; providing citizens with a broad array of public health services, including health education, disease control, environmental health services, maternal health services, adult health services, and public health nursing; and overseeing equalization of assessments are some examples of mandated services. These services account for 80% of the services provided by Saginaw County government.

Other services provided to our residents, while not mandated, are vital to the quality of life afforded our citizens. Providing services to seniors, veterans, and youth; recreational opportunities through county parks; animal control services; supporting MSU Cooperative Extension; fostering economic development and regional planning are examples of services our citizens expect from Saginaw County government. These services have already been reduced in response to the recent revenue reductions.

Should revenue sharing to counties be eliminated, without replacement revenue, the impacts will be severe. In Saginaw County the loss of revenue sharing, in conjunction with limits on growth in property tax revenues and the inability to secure other revenues, is projected to create a shortfall of \$5.5 million for the upcoming fiscal 2004/05 budget – approximately 14% of the Saginaw County General Fund budget. Addressing this shortfall would require significant

reductions to current services in addition to the reductions previously made in 2003 and 2004. Translated into the elimination of positions, addressing a shortfall of \$5.5 million would require the elimination of about 100 county positions. All county services would be severely affected.

In your deliberations as to the future of state revenue sharing to counties, we urge you to remember your hometown community and the elected and appointed officials of your County when making decisions concerning the funding of their programs. We request that you continue to grant increases to our state revenue sharing as sales tax revenues increase; and, that you strongly insist that state revenue sharing payments will again flow when the one-time tax collection is exhausted. Thank you for your attention to our concerns.

Respectfully,

On Behalf of the Saginaw County Board of Commissioners

Todd M. Hare, Chairman

c: Michigan Association of Counties
Michigan Counties

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4

MARCH 23, 2004

Your Labor Relations Subcommittee considered referrals for factoring evaluation and/or classification. We herewith submit the following and direct the proper County officials to make the necessary budgetary adjustments.

- A. Human Services Committee Report 3-23-1.2, re: refactoring of 2.5 county-funded MSU Extension Steno Secretary I, T08 positions
---Based on factoring evaluation, we recommend the county-funded MSU Extension Steno Secretary I positions be placed in grade T09, effective immediately.
- B. Courts & Public Safety Committee Report 3-23-2.2, re: deleting a position of Animal Care Center Shelter Officer S-11J and allocating a Receptionist/Dispatcher/Secretary position
---Based on factoring evaluation, we recommend the new position of Animal Care Center Receptionist/Dispatcher/Secretary be placed in grade T08, effective April 19, 2004.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COMMITTEE COMPENSATION – 5.1

MARCH 23, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held February 15-28, 2004.

Bridge Center for Racial Harmony---2-12-04*

C. Smith, 3 miles 51.13

Saginaw Convention & Visitors Bureau---2-17-04

K. Horn, 30 miles 61.25

Factoring Committee---2-17-04

C. Smith, 0 miles 25.00

P. Wurtzel, 0 miles 25.00

Labor Relations Subcommittee---2-17-04

T. Sangster, 8 miles 53.00

BOARD OF COMMISSIONERS**MARCH 23, 2004**

C. Smith, 3 miles	51.13
C. Hadsall, 40 miles	65.00
M. O'Hare, 50 miles	68.75
P. Wurtzel, 13 miles	54.88
J. Graham, 24 miles	59.00
Saginaw Area Storm Water Authority---2-18-04	
C. Ruth, 4 miles	51.50
Mosquito Abatement Commission---2-19-04	
M. O'Hare, 50 miles	18.75
Mid Michigan Dispute Resolution Center Board---2-19-04	
J. Graham, 24 miles	59.00
Frankenmuth Convention & Visitors Bureau---2-19-04	
K. Horn, 6 miles	52.25
Job Training Consortium Board in Saginaw---2-23-04	
R. Bartels, 3 miles	51.13
T. Basil, 3 miles	51.13
B. Blaine, 26 miles	59.75
J. Graham, 24 miles	59.00
T. Novak, 10 miles	53.75
C. Ruth, 4 miles	51.50
T. Sangster, 8 miles	53.00
Region VII Advisory Council---2-24-04	
C. Ruth	5.00
Board Session (M. O'Hare absent)---2-24-04	
Airport Committee at Browne Airport---2-25-04	
T. Sangster, 7 miles	2.63
R. Woods, 6 miles	2.25
Substance Abuse Advisory Board---2-25-04	
C. Hadsall, 40 miles	15.00
City County School at Courthouse---2-26-04	
B. Blaine, 26 miles	59.75
C. Ruth, 4 miles	51.50
T. Sangster, 8 miles	53.00
Respectfully submitted,	
Kaye Schultz, Board Coordinator	
*Not previously reported	
COMMITTEE COMPENSATION – 5.2	MARCH 23, 2004
I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held February 29 – March 13, 2004.	
HealthSource Personnel---2-19-04*	
J. Graham, 24 miles	9.00
C. Smith, 3 miles	1.13
HealthSource Long Range Planning---2-19-04*	
R. Bartels, 3 miles	1.13
J. Graham, 24 miles	9.00
C. Smith, 3 miles	1.13
HealthSource Finance---2-24-04*	
R. Bartels, 3 miles	1.13

HealthSource Board---3-1-04

R. Bartels, 3 miles	1.13
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Health Department Planning Core Team---3-1-04

C. Hadsall, 40 miles	65.00
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Board of Health---3-3-04

R. Kahn, 7 miles	2.63
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Human Services Committee---3-8-04

R. Woods, 7 miles	52.63
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J. Graham, 24 miles	59.00
---------------------	-------

R. Kahn, 7 miles	52.63
------------------	-------

C. Smith, 3 miles	51.13
-------------------	-------

T. Hare, 2 miles	50.75
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Saginaw County Family Division Jurisdictional Planning**Workshop---3-9/10-04**

C. Hadsall (3-9/10), 80 miles	80.00
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R. Kahn (3-9/10), 14 miles	105.26
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C. Smith (3-9), 3 miles	51.13
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County Services Committee---3-9-03

C. Ruth, 4 miles	51.50
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C. Hadsall, 40 miles	65.00
----------------------	-------

R. Bartels, 3 miles	51.13
---------------------	-------

T. Sangster, 8 miles	53.00
----------------------	-------

T. Hare, 2 miles	50.75
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Crime Prevention Council---3-10-04

C. Hadsall, 40 miles	65.00
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J. Graham, 24 miles	59.00
---------------------	-------

Courts & Public Safety Committee---3-10-04

M. O'Hare, 50 miles	68.75
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T. Novak, 10 miles	53.75
--------------------	-------

T. Basil, 3 miles	51.13
-------------------	-------

B. Blaine, 26 miles	59.75
---------------------	-------

T. Hare, 2 miles	50.75
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Pride Annual Meeting for Chair---3-11-04

C. Hadsall, 40 miles (no comp.)	15.00
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Budget Audit Subcommittee---3-11-04

C. Hadsall, 40 miles	65.00
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T. Novak, 10 miles	53.75
--------------------	-------

K. Horn, 30 miles	61.25
-------------------	-------

R. Kahn, 7 miles	52.63
------------------	-------

J. Graham, 24 miles	59.00
---------------------	-------

T. Hare, 2 miles	50.75
------------------	-------

Respectfully submitted,

Kaye Schultz, Board Coordinator

*Not previously reported

By Commissioner Horn: That Committee Compensation Report(s) 5.1, and 5.2, be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS**RESOLUTION "A"****MARCH 23, 2004****TO BORROW AGAINST****ANTICIPATED DELINQUENT 2003 REAL PROPERTY TAXES**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on the 23rd day of March, 2004.

PRESENT--- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

Commissioner Hadsall offered the following resolution and moved its adoption. The motion was seconded by Commissioner Horn.

WHEREAS, the Board of Commissioners of the County of Saginaw (the "County") has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Saginaw County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2003 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2004, will be approximately \$11,000,000, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed Eleven Million Dollars (\$11,000,000) and issue its notes (the "notes") therefore for the purpose of continuing the Fund for the 2003 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2004, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2003 delinquent taxes outstanding on March 1, 2004, or the portion of the 2003 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2004"; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such

times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund (the "2004 Account") and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, if the notes are sold at a discount, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2004, in accordance with the provisions of Act 206.

2004 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2004 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2004, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, and any amounts received by the County Treasurer from the County and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2004 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The

County Treasurer is authorized to deposit in the 2004 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2004 Collection Account and the 2004 Note Reserve Fund, if established, and all interest earned thereon, are hereby pledged equally and ratably as to each series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2004 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2004 Collection Account and the 2004 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2004 Collection Account

10. Upon the investment of moneys in the 2004 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2004 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit to which delinquent tax payments are due for any other year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law, once in The Bond Buyer or the Detroit Legal News, both of which are hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award

of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC, attorneys of Detroit, Michigan.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in

whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the

County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Issuance of Refunding Notes

18. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

Form of Notes

19. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.

After discussion, the vote was:

YEAS --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

NAYS --- None **ABSENT** --- None

A sufficient majority having voted therefore, the Resolution to Borrow Against Anticipated Delinquent 2003 Real Property Taxes was adopted.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 23rd day of March, 2004, insofar as the same relate to the Resolution to Borrow Against Anticipated Delinquent 2003 Real Property Taxes, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Susan Kaltenbach, Clerk, County of Saginaw

BLOOMFIELD 9569-22 581284

"B"

RESOLUTION OF AGENCY
PURSUANT TO SECTION 87c OF ACT 206

At a regular meeting of the Board of Commissioners of the County of Saginaw, the State of Michigan (the "County"), held at Saginaw, Michigan, on the 23rd day of March, 2004.

PRESENT---Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

ABSENT---None

The following resolution was offered by Hadsall and seconded by Horn:

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the County Treasurer; and

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2003 Real Property Taxes to continue the Fund for 2004.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, STATE OF MICHIGAN, as follows:

Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2004 by the County such sums as are provided by law.

As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2003 Real Property Taxes heretofore adopted by the County Board of Commissioners.

After discussion, the vote was:

YEAS --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

NAYS --- None ABSENT --- None

A sufficient majority having voted therefore, the Resolution of Agency Pursuant to Section 87c of Act 206 was adopted.

STATE OF MICHIGAN)
)SS

COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 23rd day of March, 2004, insofar as the same relate to the Resolution of Agency Pursuant to Section 87c of Act 206, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 23rd day of March, 2004.

Susan Kaltenbach, Clerk, County of Saginaw

BLOOMFIELD 9569-22 580717

RESOLUTION "C"

MARCH 23, 2004

RE: ORDINANCE # 114 - SOIL EROSION AND SEDIMENTATION CONTROL

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on the 23rd day of March 2004, at 5:00 o'clock, p.m.

PRESENT --- Raymond Bartels, Thomas Basil, Robert Blaine, James Graham, Cheryl Hadsall, Todd Hare, Kenneth Horn, Roger Kahn, Timothy Novak, Michael O'Hare, Carl Ruth, Terry Sangster, Connie Smith, Robert Woods, Jr., Patrick Wurtzel

ABSENT --- None

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Basil.

WHEREAS, The State of Michigan has authorized counties to adopt a Soil Erosion and Sedimentation Control Ordinance pursuant to Part 91, Soil Erosion and Sedimentation Control, of 1994 P.A. 451, Natural Resources and Environmental Protection Act, as amended; and,

WHEREAS, In accordance with afore-referenced Act, the Saginaw County Board of Commissioners at its January 2002 Session adopted the Soil Erosion And Sedimentation Control (SESC) Ordinance #114 which became effective May 29, 2003 upon Department of Environmental Quality (DEQ) approval; and,

WHEREAS, At the February 24, 2004 Session the Saginaw County Board of Commissioners amended Ordinance #114 to include language to allow qualified Public Works officials to issue municipal civil infraction citations in accordance with the County's Municipal Civil Infraction Ordinance; and,

WHEREAS, The DEQ has given preliminary approval of the additional language, but has indicated that it should be moved to be in-tandem with the other language specifically written by Saginaw County, instead of being a part of P.A. 451 of 1994 Soil Erosion and Sedimentation Control, as amended.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED, That the following paragraph be removed from P.A. 451 of 1994 and moved to that part of Ordinance #114 that was written by Saginaw County:

"The Saginaw County Public Works Commissioner and/or his or her designee(s) are authorized County Officials as defined by Municipal Civil Infraction Ordinance #115 and are empowered to issue municipal civil infraction citations under this Ordinance."

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare Chairman

ADOPTED: Yeas --- Unanimous

Nays --- None

STATE OF MICHIGAN)
) SS

COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on the 23rd day of March 2004, the original of which is on file in my office.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 23rd day of March 2004.

Susan Kaltenbach, County Clerk

SEAL

RESOLUTION "D"

MARCH 23, 2004

At a regular session of the Saginaw County Board of Commissioners held the 23rd day of March, 2004, at the Saginaw County Governmental Center, 111 S. Michigan Avenue, Saginaw, Michigan 48602.

PRESENT--- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT--- *None*

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Graham:

WHEREAS, The County of Saginaw through its Board of Commissioners desires to promote efficiency in government and accessibility of its records; and,

WHEREAS, The use of financial transaction devices allow for the provision of information both locally and to remote locations over the world wide web and through other communication devices, promotes accessibility of government and provides an efficient delivery of information; and,

WHEREAS, Act No. 280, Public Act of 1995 authorizes the County of Saginaw to accept payment of taxes, assessments, and fees by a financial transaction device.

NOW THEREFORE, Pursuant to Act No. 280 **IT IS HEREBY RESOLVED,** That the County of Saginaw authorizes the use of financial transaction devices when accepting county taxes, assessments, and fees.

IT IS FURTHER RESOLVED, That the Treasurer shall be responsible for designating financial devices acceptable for use by a county officer, provided that the use of any financial transaction device described herein shall comply and be consistent with any Resolution passed pursuant to Section 2 of Act 40, Public Acts of the first extra session of 1932.

IT IS FURTHER RESOLVED, That This **RESOLUTION** shall need not be implemented by any elected official not a member of the Board of Commissioners who provides written notice to the Board of Commissioners of said officials election not to accept payment of a particular tax, assessment or fee via an approved financial transaction device.

YEAS --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

NAYS --- *None*

STATE OF MICHIGAN)
) SS.
COUNTY OF SAGINAW)

I, the undersigned, the duly acting and qualified Clerk of the County of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the proceedings taken by the County of Saginaw at the meeting indicated above, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 23rd day of March 2004.
Susan Kaltenbach, Saginaw County Clerk

PROCLAMATIONS

Chair Hare proclaimed the following: *(Presented under Audiences)*

PROCLAMATION

WHEREAS, Americans traditionally have volunteered their time, talent, and energy to help one another and their communities. The active involvement of citizens is needed today more than ever to combat growing human and social problems, to renew our belief that these problems can be solved, and to renew our sense of community; and,

WHEREAS, Volunteering offers all citizens the opportunity to participate in the life of their community and to gain new skills and widen horizons; and,

WHEREAS, National Volunteer Week offers a special opportunity to publicly celebrate the accomplishments of the hundreds of people in Saginaw County who volunteer, and to encourage everyone to get involved.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim April 18-24, 2004 as: **VOLUNTEER RECOGNITION WEEK** in the County of Saginaw, and in doing so invite all citizens to join us in honoring all volunteers, our greatest natural resource.

IN WITNESS WHEREAS, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 23rd day of March in the year of our Lord two thousand and four.

Sincerely,

Todd M. Hare, Chairman

PROCLAMATION

WHEREAS, The Congress of the United States and the President have designated May 1, 2004 as Law Day USA, a time for the American People to remember and celebrate the system of laws on which this country was founded; and,

WHEREAS, The theme of Law Day 2004, "To Win Equality By Law" commemorates the 50th anniversary of the United States Supreme Court's decision in Brown vs. Board of Education. This Law Day will serve as a time for every Americans rededication to principles of equality and justice under the law; and,

WHEREAS, The Saginaw County Bar Association and the Saginaw County Lawyers Auxiliary, together with schools and other community organizations, will celebrate Law Day on April 29, 2004 so that school children across the County may participate.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim Thursday, April 29, 2004 as: "**SAGINAW COUNTY LAW DAY**" and in doing so encourage all Saginaw County citizens, organizations, and schools to recognize this special day with suitable programs, ceremonies and educational activities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 23rd day of March in the year of our Lord Two Thousand and Four.

Sincerely,

Todd M. Hare, Chairman

APPOINTMENTS AND ELECTIONS

Commission on Aging *(terms expire 4/1/07)*

District # 3 Doris Wasmiller

District # 8 Rolando Hidalgo

District # 10 Jeanne Swank

District # 12 Karen Gilleylen

Economic Development Corporation

James VanTiflin *(term expires 4/1/10)*

COMMISSIONERS' AUDIENCES

Commissioner Horn spoke about his recent appointment to the STARS (Saginaw Transit Authority Regional Services) Board, saying that it will be an honor to serve. He commented that during the next few months the STARS Board will be looking at making severe cuts in spending which will affect the community and several county agencies that depend on STARS for transportation. He said he has no plans to come to the County Board of Commissioners for a county-wide transportation millage.

Commissioner Ruth commented that at the Region VII Advisory Council meeting he attended today they talked about how counties are having a very difficult time getting volunteers to deliver meals to seniors. He recognized Karen Courneya, Director, Commission on Aging, for operating a successful volunteer program in Saginaw County. She was presented with a proclamation at this day's session.

Commissioner Sangster announced that he attended the March 21 special breakfast conversation at the Greater Coleman Temple COGIC with Governor Jennifer M. Granholm and the First Gentleman Daniel G. Mulhern. The discussion was about "faith based" programs, specifically the Mentoring Program. The Governor would like communities to take a key role in this initiative. He advised interested parties to contact Big Brothers/Big Sisters for a list of the designated contact people.

By Commissioner Basil: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:44 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



APRIL SESSION 2004

First Day of the April 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, April 20, 2004. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Blaine opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chair Hare called on Commissioners Woods and Sangster to present the resolution recognizing the Buena Vista High School Knights Class C Championship Basketball Team. Those accepting included Coach Chris Chaffer, Superintendent Deborah Clarke and members of the team.

RESOLUTION OF RECOGNITION

Presented To:

**BUENA VISTA HIGH SCHOOL KNIGHTS
CHAMPIONSHIP BASKETBAL TEAM**

WHEREAS, It is with great respect and admiration for the teamwork and skill a winning season represents, that the Saginaw County Board of Commissioners extend tribute to the members of the Buena Vista High School Knights Boys Basketball Team; and,

WHEREAS, On Saturday, March 27, 2004 at Michigan State University Breslin Center in front of over 10,000 fans, the Buena Vista Knights defeated the Charlevoix Rayders with a 63-52 win to capture the 2004 Class C State Boys Basketball Championship Title; and,

WHEREAS, It is most appropriate to commend these outstanding athletes for their excellent sportsmanship exhibited while finishing the season with an impressive record of 21-5; and,

WHEREAS, We are privileged to applaud the players and their coaches, as well as administrators, teachers, students, parents, and indeed the entire community as they are all most deserving of this achievement.

NOW, THEREFORE, BE IT RESOLVED, That we proudly recognize the members and staff of the Buena Vista High School Class C Basketball Championship Team:

Michael Brown
Schuyler Hardy
Tory Jackson

Donald Cooper
Donte Hines
David Richmond

Kadeem Green
Corey Jackson
Shawatha Smith

Michael Stewart Obed Thomas Charles Watson
Coaches: Chris Chaffer, Duane Fairris, & Austin Brinkman; Scorers: Trinae Fairris & Anthony Collier; Superintendent: Deborah T. Clark; Interim Principal: Thomas Haskell; & Athletic Director: David Dowdell

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the April 20, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Robert M. Woods, Jr., Commissioner, District #7

Terry W. Sangster, Commissioner, District #6

By Commissioner Woods: That the resolution be adopted. Approved.

Chair Hare called on Commissioner Smith who presented Susan Greenberg, Executive Director, Child Abuse & Neglect Council of Saginaw County with a proclamation designating April as Child Abuse Prevention & Awareness Month and April 30 as Children's Memorial Day. Ms. Greenberg displayed the flag that will be flown at the Courthouse on April 30. (*See Proclamations*)

Chair Hare called on Commissioner Hadsall who presented Kathryn Rood, Business and Professional Women of Saginaw, with a proclamation designating April 20 as Equal Pay Day. (*See Proclamations*)

Chair Hare called on Timothy Genovese, Emergency Services Coordinator, and presented him with a resolution of appreciation.

RESOLUTION OF RECOGNITION

Presented to

TIMOTHY E. GENOVESE

WHEREAS, Pursuant to Public Act 390 of 1976, the Saginaw County Emergency Services Coordinator acts for and at the direction of the Chair of the Board of Commissioners in the coordination of mitigation, preparedness, response, and recovery activities for all emergency or disaster situations within Saginaw County; and,

WHEREAS, In October 2000, the Saginaw County Board of Commissioners appointed Lieutenant Timothy E. Genovese of the City of Saginaw Police Department to serve as Saginaw County's Emergency Services Coordinator based on his personal attributes, knowledge and experience; and,

WHEREAS, Since that time, Mr. Genovese has directed and coordinated the development and maintenance of the County of Saginaw Emergency Operations Plan, the Emergency Action Guidelines, and coordinated and conducted training and exercise programs to assure Saginaw County is prepared in the event of an emergency; and,

WHEREAS, Mr. Genovese has been instrumental in seeking out and receiving numerous grants most recently the State Homeland Security Program Part II Training Grant Agreement with the Michigan Department of State Police, Emergency Management Division; and,

WHEREAS, Mr. Genovese also serves as the administrative officer of the Saginaw County Local Emergency Planning and Community Right-to-Know Committee which develops hazardous material incident response plans as required under S.A.R.A. Title III; and,

WHEREAS, Mr. Genovese has developed a great working relationship with all fire and police departments within the County and has been extremely involved with all community issues; and,

WHEREAS, His leadership and professionalism is well known statewide and he has been called upon numerous times for his expertise; and,

WHEREAS, In 2003, the Michigan Emergency Management Association selected Mr. Genovese as the Local Coordinator of the Year with a county population over 50,000 to recognize his dedication, cooperation, and contributions to the Association.

NOW, THEREFORE, BE IT RESOLVED, The Saginaw County Board of Commissioners expresses its deepest appreciation to Tim Genovese whose leadership and commitment has taken Saginaw County's emergency management program to new heights.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the April 20, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

By Commissioner O'Hare: That the resolution be adopted. Approved.

Chair Hare individually called on the following individuals who appeared to petition the Board of Commissioners to maintain the continuity of the Mental Health Authority Board by reappointing the members whose terms have expired. (*See Appointments*)

- Debra Snyder, Spokesperson for the ARC Advisory Board
- Louis P. Vescio, Member of the State and Local Alliance for the Mentally Ill (*His comments were given to the Clerk and remain on file.*)
- Leola Wilson, current member of the Mental Health Authority Board
- Paul DeWyse, mental health advocate
- Beth Hill Beeker, current member of the Mental Health Authority Board

LAUDATORY RESOLUTIONS

Chair Hare announced the following resolutions/certificates were prepared and presented.

RESOLUTION OF RECOGNITION

Presented To:

MT. OLIVE INSTITUTIONAL MISSIONARY BAPTIST CHURCH

"I was glad when they said unto me, let us go into the house of the Lord." Psalm 122:1

WHEREAS, It is with great esteem that we take this opportunity to congratulate and pay tribute to Mt. Olive Institutional Missionary Baptist Church as they celebrate 71 years of serving as a pillar in the community; and,

WHEREAS, Mt. Olive, organized by a small group of committed individuals on February 27, 1933 is a leading congregation in the City, State and Nation. It is befitting to acknowledge them for serving as a motivator in offering services that have improved the quality of life in this community; and,

WHEREAS, God has blessed the leadership of Mt. Olive through His Pastors and their visions for building and expansion projects, as well as, in preaching, teaching, and winning souls for Christ.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners is very pleased to acknowledge Pastor Marvin T. Smith and the congregation of Mt. Olive Institutional Missionary Baptist Church for thriving and prospering in supreme dimensions for 71 years. We wish them continued spiritual fulfillment and pray that God's grace will be with them always.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes

of the April 20, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Board of Commissioners

Adopted: April 20, 2004

By Commissioner Sangster: That the resolution be adopted. Approved.

Terry W. Sangster, Commissioner

District #6

Presented: April 4, 2004

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

NEW LOTHROP LADY HORNETS VOLLEYBALL TEAM

WHEREAS, It is indeed a pleasure to acknowledge the New Lothrop Girls Volleyball Team whose athletic prowess and determination has led them to their third State Championship in five years; and,

WHEREAS, On Saturday, March 27, 2004 at University Arena on the campus of Western Michigan University, the Lady Hornets defeated the Kingsley Stags to capture the 2004 State Volleyball crown; and,

WHEREAS, The Lady Hornets defeated Kingsley 15-3, 15-8 after dispatching 2002 finals foe Ravenna by identical 15-6 scores in Friday's Semi-finals round. The Hornets never went three games in a single post-season match; and,

WHEREAS, The members of the New Lothrop Girls Volleyball Team are accomplished athletes who this season have earned first place in a number of meets and tournaments; culminating with the capture of the Class C State Volleyball Championship; and,

WHEREAS, Volleyball is a game of skill and precision, the players must be proficient in the nuances of each of the six different floor positions and must have the endurance and stamina to outlast the strongest of opponents; and,

WHEREAS, The Lady Hornets have continually demonstrated their mastery of these volleyball fundamentals; indeed, they have captured the very essence of the game; when the players hit the court, they are no longer individual personalities, but mesh together to form a team that leaps, spikes, slams, and serves with one common goal—victory; and,

WHEREAS, The Lady Hornets are one class act; the girls are respectful of their rivals and modest about their individual achievements. TEAM is the key word here, and it is the singular most important ingredient in their phenomenal success!

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners is proud to laud the Lady Hornets, and to congratulate their coach, Sheri Warner on another winning season. With continued hard work and positive attitudes, the members of the Hornets are sure to keep on winning, not only on the court but throughout life. We wish them the very best in all their future endeavors!

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the April 20, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Michael P. O'Hare, Commissioner, District #1

By Commissioner O'Hare: That the Resolution be adopted. Approved.

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

NEW LOTHROP HORNETS**STATE CHAMPIONSHIP WRESTLING TEAM**

WHEREAS, It is a indeed a pleasure to acknowledge the New Lothrop Hornets Wrestling Team whose athletic prowess, coupled with strength and resolve have led them to a unprecedented twelfth State Wrestling Championship; and,

WHEREAS, The Hornets closed out the 2004 campaign with a 24-4 record, and posted victories in ten of fourteen of its match's; and,

WHEREAS, The Hornets were tested twice along the way to the title; the team staved off elimination by edging No.2 ranked Springport in the Regional finals and rallied from deficits to top Martin 36-33 in state finals; and,

WHEREAS, The members of the New Lothrop Hornets Wrestling Team are accomplished athletes who this season have worked hard to earn their place in wrestling history by continually and consistently demonstrating their mastery of wrestling fundamentals.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners is proud to recognize the New Lothrop Hornets Wrestling Team, and offer our sincere congratulating on another winning season!" We wish them the very best in all their future endeavors!

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the April 20, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Michael P. O'Hare, Commissioner, District #1

By Commissioner O'Hare: That the resolution be adopted. Approved.

IN RECOGNITION OF TIM EBENHOEH, JR.**NEW LOTHROP HORNETS****INDIVIDUAL STATE WRESTLING CHAMPION**

WHEREAS, It is a indeed an honor and a pleasure to acknowledge Tim Ebenhoeh, Jr. whose athletic prowess, self-assurance and determination have led him to his third consecutive Division 4 Individual State Wrestling Championship; and,

WHEREAS, Tim or "Homer" as he is known by his friends, family, and fans won the individual title after pinning Union City's Phil Goodrich in 1 minute, 15 seconds. This feat, coupled with his Hornet's recently captured 12th State Championship is more "frosting on the cake" for this talented high school senior; and,

WHEREAS, Tim has indeed earned his place in New Lothrop's wrestling history by concluding the 2004 season with an impressive 63-0 record, and an overall four year record of 238 - 4; and,

WHEREAS, Even more impressive is that Ebenhoeh beat four other champions who were crowned at the Michigan High School Athletic Association finals in Auburn Hills. His closest match all year was a 4-0 win at 145 pounds. Tim is currently ranked second in the State!

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby congratulate Tim Ebenhoeh, Jr. for his outstanding wrestling accomplishments. We wish him the very best in the future!

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the April 20, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,
SAGINAW COUNTY BOARD OF COMMISSIONERS
Todd M. Hare, Chair
Michael P. O'Hare, Commissioner, District #1
By Commissioner O'Hare: That the Resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented to:
NEW LOTHROP COACH
TIM EBENHOEH, SR.

WHEREAS, After seventeen years Tim Ebenhoeh, Sr. is leaving his position as co-coach of the very successful New Lothrop Wrestling Team; and,
WHEREAS, Coach Ebenhoeh announced his retirement shortly after New Lothrop secured its twelfth State Wrestling title to become the most winning school in Michigan prep history; and,
WHEREAS, Coach Ebenhoeh was instrumental in the development of New Lothrop's wrestling program, and most of all its programs success. This is evident not only in the championships his teams have won, but in the life skills his players have developed through his teaching; and,
WHEREAS, On behalf of the many young athletes who have reaped the benefits of your efforts, the Saginaw County Board of Commissioners is proud to recognize you for your dedication and coaching skills.

NOW, THEREFORE, BE IT RESOLVED, That it is with great pride and admiration for the accomplishments of Coach Ebenhoeh, that the Saginaw County Board of Commissioners proudly joins with the New Lothrop community in commemorating his retirement from coaching. We wish him the very best in all his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the April 20, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,
SAGINAW COUNTY BOARD OF COMMISSIONERS
Todd M. Hare, Chair
Michael P. O'Hare, Commissioner, District #1
By Commissioner O'Hare: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented to:
THE SAGINAW CHAPTER OF A. PHILIP RANDOLPH INSTITUTE

WHEREAS, The A. Philip Randolph Institute is an organization committed to providing voter participation programs aimed at maximizing registration and turnout in African American communities on Election Day; and,

WHEREAS, The Saginaw Chapter of the A. Philip Randolph Institute annually holds a Banquet to promote and broaden the participation of African Americans and trade unionists in the political process; and,

WHEREAS, The theme for this year's 23rd Annual Banquet, held on this 17th day of April at the Saginaw County Event Center Unity Hall, is "LET YOUR VOICE BE HEARD...VOTE;" and,

WHEREAS, It is an honor to welcome the special guest speaker Mrs. Flonzie Brown-Wright who shares with us her insight and experiences; Mrs. Brown-Wright is the President and CEO of FBW & Associates in Germantown, Ohio, and a former Investigator for the U.S. Equal Employment Opportunity Community.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners

extends its gratitude to members of the Saginaw Chapter of the A. Philip Randolph Institute for their steadfast pursuit of social, political and economic justice for all working Americans;

BE IT FURTHER RESOLVED, That the Saginaw County Board of Commissioners gives a cordial welcome to Mrs. Flonzie Brown-Wright and the message of inspiration she brings to our community;

BE IT FURTHER RESOLVED, That this resolution be recorded in the official minutes of the Saginaw County Board of Commissioners and duly inscribed upon parchment and presented to her.

Respectfully,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Board Chair

Adopted: April 20, 2004

Robert M. Woods, Jr., Commissioner District #7

Presented: April 17, 2004

By Commissioner Woods: That the resolution be adopted. Approved.

CLERK'S CALL OF SESSION

April 5, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of April Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, April 20, 2004 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair Hare: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

4-20-1 SHERIFF commending Timothy Genovese for his work as Emergency Services Director.

-- Courts and Public Safety

4-20-2 CLERK asking the Board to authorize a proposed notary fee increase.

-- County Services (4-20-1.6)

4-20-3 CONTROLLER sending a communication showing the mandated and non-mandated services and costs for 2004. (previously distributed to each commissioner)

-- Each Standing Committee

4-20-4 CONTROLLER sending the Retiree Health Care Fund Actuarial Report as of December 31, 2003.

-- Appropriations / Budget Audit (4-20-4.3)

4-20-5 SHERIFF asking the Board to consider reclassifying a position of Accountant II I08 at the Sheriff Department.

-- Courts and Public Safety (4-20-3.1)

- 4-20-6 MENTAL HEALTH sending the Executive Summary of their 2003 Quality Report.
-- Human Services
- 4-20-7 EMERGENCY SERVICES asking approval of the 2003 State Homeland Program Part II Training Grant and Agreement.
-- Courts and Public Safety (4-20-3.2)
- 4-20-8 FAMILY DIVISION OF CIRCUIT COURT asking for a budget adjustment for FY 2004.
-- Courts and Public Safety (4-20-3.3)
- 4-20-9 SAGINAW BAY RC&D sending a copy of the 2004 Small Joint Venture Grant Application.
-- County Services
- 4-20-10 CONTROLLER sending a review and analysis of General Fund Related Reserves of Saginaw County. (previously distributed to all commissioners)
-- Committee of the Whole
- 4-20-11 CONTROLLER announcing that the 2004 General Information Book is available on the County's website. (previously distributed to all commissioners)
-- Receive and file
- 4-20-12 EQUALIZATION submitting the 2004 Equalization Report.
-- County Services (4-20-1.1)
- 4-20-13 HEALTHSOURCE SAGINAW asking the Board to place a facility replacement/improvement millage question on the August 2004 Primary Election ballot.
-- Human Services
- 4-20-14 SAGINAW CITY sending notice of the public hearing on the application for an obsolete property rehabilitation exemption certificate for 215 N. Park Street.
-- County Services
- 4-20-15 CONTROLLER sending the Comprehensive Annual Financial Report for Saginaw County for FY ended September 30, 2003. (previously distributed to all commissioners)
-- Appropriations / Budget Audit (4-20-4.1)
- 4-20-16 CONTROLLER sending the voucher payment transmittal form dated 3/23/04 thru 4/12/04.
-- Appropriations / Budget Audit
- 4-20-17 STATE OF MICHIGAN EMERGENCY TELEPHONE SERVICE COMMITTEE sending notice that Saginaw County has been certified and is in compliance with PA 244 of 2003.
-- Courts and Public Safety
- 4-20-18 FRANKENMUTH CHAMBER OF COMMERCE AND CONVENTION & VISITORS BUREAU sending its audit information from 2002/2003 and current 2003/04 budget information.
-- County Services
- 4-20-19 MENTAL HEALTH AUTHORITY sending a copy of their independent audit report as prepared by The Rehmann Group, for the year ended September 30, 2003.
-- Human Services
- 4-20-20 BUENA VISTA CHARTER TOWNSHIP sending the notice of hearing on Alchem Aluminum Inc./IMCO Recyclings application for a new personal property tax exemption.
-- County Services

4-20-21 BUENA VISTA CHARTER TOWNSHIP sending the notice of hearing on Alchem Aluminum Inc./IMCO Recyclings application for a industrial facilities exemption certificate.

-- County Services

4-20-22 PLANNING sending a proposed resolution to redesignate the Metropolitan Planning Organization from Saginaw County Metropolitan Planning Commission to SMATS Policy Committee.

-- County Services

4-20-23 MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY sending notice the County, through its Planning Department has received a 300,000 Grant #MSC-2004-0540-HOA.

-- Human Services

4-20-24 SAGINAW COUNTY HOUSING REHABILITATION PROGRAM sending a summary of the 2002/03 Housing Rehabilitation Program along with a Certificate of Appreciation received the USDA Rural Development.

-- Human Services

4-20-25 PUBLIC WORKS COMMISSIONER asking approval of the resolution approving the contract for the Village of Merrill/Jonesfield Township Water Project/

-- County Services

4-20-26 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.

- a. Allegan County opposing changes or cuts to revenue sharing.
- b. Lake County opposing the Presidents increased co pay for veterans.
- c. Allegan County opposing changes to personal property taxes - H.B. 4234
- d. Allegan County opposing changes to prisoners sentencing guidelines.
- e. U.S. Environmental Protection Agency sending a copy of their newsletter.
- f. Berrien County opposing changes to the Drain Code as set forth in S.B. 217.
- g. Ingham County opposing changes to the Drain Code as set forth in S.B. 217.
- h. Newaygo County opposing the Administrations proposal regarding PILT funding.
- i. Hillsdale County opposing changes to the Drain Code as set forth in S. B. 217.
- j. Oceana County opposing changes to the Drain Code as set forth in S.B. 217.
- k. St. Joseph County opposing changes to the Drain Code as set forth in S.B. 217.
- l. Oakland County opposing July property tax collection for revenue sharing funds.
- m. Underground Railroad sending a card asking for donations for their program.
- Receive and file

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:35 p.m. The Board reconvened, time being 5:56 p.m.

By Commissioner Wurtzel, supported by Commissioner Graham that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (4-20-04)

Members present: *J. Graham, Chair, T. Sangster, Vice-Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel*

Others present: *M. McGill, Controller; A. Borrello, Counsel; K. Schultz, J. Corley, M. Massey, Board Staff*

I. Welcome

- II. Call to Order---Chair Graham at 5:35 p.m.
- III. Public Comments
- IV. Agenda – COMMITTEE REFERRALS
1. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
 - 1.6) County Clerk, re: increase fees charged for notary services
---Hadsall presented the report on behalf of the Committee Chair who was unable to attend the committee meeting. Hadsall moved, supported by Horn to approve 1.6. There were no exceptions. Motion carried.
 2. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
none submitted
 3. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
 - 3.1) Sheriff Department, re: factoring of Accountant II I08
 - 3.2) County Emergency Management, re: 2003 State Homeland Security Program Part II Training Grant and Agreement
 - 3.3) Tenth Judicial Circuit of Michigan Family Division, re: budget adjustment
---O'Hare moved, supported by Hadsall to approve 3.1, 3.2 and 3.3. There were no exceptions. Motion carried. Blaine noted for the record that there were no matching funds required for the Homeland Security Grant.
 4. APPROPRIATIONS - J. Graham, Chair, T. Sangster, Vice-Chair
Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
 - 4.1) County of Saginaw Comprehensive Annual Financial Report and Management Letter (Saginaw County Auditors Gerald Desloover and Tom Smith from Rehmann Robson were present to answer questions, report was previously distributed to each commissioner)
 - 4.2) Payment of claims for the period February 24 - March 22, 2004
---Novak presented the report on behalf of the Committee Chair who was unable to attend the committee meeting. Novak moved, supported by Ruth to approve 4.1 and 4.2. There were no exceptions. Motion carried.
Executive Committee - T. Hare, Chair; C. Smith, Vice-Chair
none submitted
Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair
 - 4.3) Retiree Health Care Fund Actuarial Report as of 12/31/03
---Smith presented the report on behalf of the Committee Chair who was unable to attend the committee meeting. Smith moved, supported by Ruth to approve 4.3. There were exceptions. Basil stated that he found the report troubling, referencing the \$84,968,301 in unfunded liability and how that amount would escalate over the years. He also referenced bullet number three in the report and asked if the committee had considered ways to "make some incremental benefit reductions and/or changes in future years...." Bartels went on to comment that he found the report troubling, as well. One of his concerns was the auditor's recommendation that the County's rate of contribution should be 20.38% of payroll and the report is recommending 8%. McGill responded with the information he had given at the Labor Relations Subcommittee meeting explaining his recommendation is based on the County's budget constraints. In response to Basil's concern with bullet three, McGill said this would be a longer process because it involves labor agreements. Smith responded the Labor Relations Subcommittee talked about all the options put forth by Basil and more. Recommendations from the committee on benefit reduction plans will, in part, be based on the findings of the

Union/Management Health Insurance Committee, as well as, the third Committee of the Whole meeting where "Cost Reduction and Revenue Enhancing Initiatives" will be reviewed. Horn questioned whether the report should be pulled until after the final Committee of the Whole meeting and asked whether there were any time constraints. McGill responded there were none but he would like the Board to decide by June, prior to putting together next year's budget. Wurtzel tabled by commissioner privilege to the next scheduled meeting, stating that commissioners will be meeting individually with the Controller during the next two weeks at which time they can discuss the committee's recommendation.

Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair

none submitted

V. Miscellaneous---None.

VI. Adjournment---Hare moved, supported by Novak to adjourn. Motion carried; time 5:56 p.m.

Respectfully submitted,

Kaye M. Schultz, Committee Clerk

James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON COUNTY SERVICES - - 1.1

APRIL 20, 2004

We herewith submit the report (*communication 4-20-12*) of the real and personal property by class. The Saginaw County Department of Equalization has, in accordance with the constitutional and statutory provisions, examined the assessment rolls of the various townships and cities in the County of Saginaw, as required, and has determined that the real and personal property valuations as set opposite the several townships and cities represent the County Equalized Valuations for the year 2004.

We met with James Totten, Equalization Director who informed us the Total Equalized Value of the County for 2004 has increased by some \$235,589,775 to \$5,378,529,278 for an increase of 4.58% Real Property increased \$270,877,225 or 5.86%. However, Personal Property reduced the Total Equalized Value by \$35,287,450. Industrial Facilities Assessed Values for 2004 are \$204,654,247 which is a 5.62% decrease (\$12,182,827) from the previous year.

The reductions in Personal Property valuations for the Ad Valorem and Facilities Rolls are directly connected to the accelerated depreciation multipliers approved by the State Tax Commission and the growth in Personal Property Exemptions for Act 328. This is the fifth year for these exemptions in Saginaw County.

Taxable Value is certified the fourth Monday in June and is not a part of this report. However, an estimate of this value would be an increase of approximately 3.0% over the 2003 Taxable Value for Saginaw County. The captured valuations of the various TIFA, DDA, Brownfield, and Renaissance Districts will be published with the actual breakdown of taxable values.

It is the recommendation of your committee that the Equalization Report for Saginaw County for 2004 by class be accepted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 4-20-1.1

(For instructions for filling out this blank, see reverse side of page 3.)

Michigan Department of Treasury
L- 4024

73 - SAGINAW COUNTY.

Page 1
Personal and Real Property - Totals

STATEMENT of acreage and valuation in the year 2004 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

TOWNSHIP OR CITY	NUMBER OF ACRES ASSESSED (COL.1) ACRES HUNDREDTHS	TOTAL REAL PROPERTY VALUATIONS (TOTALS FROM PAGES 2 AND 3)		PERSONAL PROPERTY VALUATIONS		TOTAL REAL PLUS PERSONAL PROPERTY	
		(COL.2) ASSESSED VALUATIONS	(COL.3) EQUALIZED VALUATIONS	(COL.4) ASSESSED VALUATIONS	(COL.5) EQUALIZED VALUATIONS	(COL.6) ASSESSED VALUATIONS	(COL.7) EQUALIZED VALUATIONS
01 ALBEE	23,207	58,498,500	58,498,500	3,388,000	3,388,000	61,886,500	61,886,500
02 BIRCH RUN	22,974	207,852,407	207,852,407	16,028,900	16,028,900	223,881,307	223,881,307
03 BLUMFIELD	22,933	78,543,800	78,543,800	7,070,600	7,070,600	85,614,400	85,614,400
04 BRADY	22,772	56,805,150	56,805,150	2,211,300	2,211,300	59,016,450	59,016,450
05 BRANT	23,676	53,944,853	53,944,853	2,732,600	2,732,600	56,677,453	56,677,453
06 BRIDGEPORT	22,041	241,180,600	241,180,600	20,292,500	20,292,500	261,473,100	261,473,100
07 BUENA VISTA	23,028	174,138,123	174,138,123	87,624,900	87,624,900	261,763,023	261,763,023
08 CARROLLTON	2,379	91,324,000	91,324,000	7,873,200	7,873,200	99,197,200	99,197,200
09 CHAPIN	15,719	21,791,100	21,791,100	532,100	532,100	22,323,200	22,323,200
10 CHESANING	23,271	129,421,100	129,421,100	6,584,600	6,584,600	136,005,700	136,005,700
11 FRANKENMUTH	21,710	97,429,800	97,429,800	2,146,300	2,146,300	99,576,100	99,576,100
12 FREMONT	23,850	62,245,980	62,245,980	2,538,400	2,538,400	64,784,380	64,784,380
13 JAMES	12,532	56,121,800	56,121,800	1,728,700	1,728,700	57,850,500	57,850,500
14 JONESFIELD	16,306	42,057,100	42,057,100	2,875,800	2,875,800	44,932,900	44,932,900
15 KOCHVILLE	12,041	150,125,000	150,125,000	23,010,700	23,010,700	173,135,700	173,135,700
16 LAKEFIELD	16,263	31,595,612	31,595,612	1,503,972	1,503,972	33,099,584	33,099,584
17 MAPLE GROVE	23,756	70,647,200	70,647,200	1,493,700	1,493,700	72,140,900	72,140,900
18 MARION	15,649	20,178,800	20,178,800	462,500	462,500	20,641,300	20,641,300
19 RICHLAND	23,598	120,594,600	120,594,600	5,852,200	5,852,200	126,446,800	126,446,800
20 SAGINAW	16,235	1,261,137,200	1,261,137,200	75,085,500	75,085,500	1,336,222,700	1,336,222,700
21 ST. CHARLES	23,233	84,516,800	84,516,800	6,162,300	6,162,300	90,679,100	90,679,100
22 SPAULDING	15,572	43,082,350	43,082,350	2,209,400	2,209,400	45,291,750	45,291,750
23 SWAN CREEK	15,276	81,767,200	81,767,200	5,014,600	5,014,600	86,781,800	86,781,800
24 TAYMOUTH	21,772	115,630,500	115,630,500	4,720,900	4,720,900	120,351,400	120,351,400
25 THOMAS	20,881	395,064,400	395,064,400	41,247,700	41,247,700	436,312,100	436,312,100
26 TITTABAWASSEE	23,704	234,183,800	234,183,800	12,915,500	12,915,500	247,099,300	247,099,300
27 ZILWAUKEE	4,267	4,706,900	4,706,900	805,200	805,200	5,512,100	5,512,100
CITIES:							
51 FRANKENMUTH	1,210	244,614,100	244,614,100	16,988,400	16,988,400	261,602,500	261,602,500
52 SAGINAW	11,480	620,229,931	620,229,931	124,301,700	124,301,700	744,531,631	744,531,631
53 ZILWAUKEE	1,611	37,700,300	37,700,300	5,998,100	5,998,100	43,698,400	43,698,400
Totals For County	522,946	4,887,129,006	4,887,129,006	491,400,272	491,400,272	5,378,529,278	5,378,529,278

OFFICE OF THE BOARD OF COMMISSIONERS OF SAGINAW COUNTY,

Saginaw, Michigan 2004

WE HEREBY CERTIFY That the foregoing is a true statement of the number of acres of land in each township in the County of Saginaw and of the value of the real property and of the personal property in each township and city as assessed in the year 2004, and of the aggregate valuation of the real property and personal property in each township and city in said county as equalized by the Board of Commissioners of said county on the _____ day of April, 2004. At a meeting of said board held in pursuance of the provisions Sections 209.1 - 209.8, MLC. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.

Dated at _____ this _____ day of _____ 2004

Todd M. Hare, Chairman of Board of Commissioners

James T. Totten, Equalization Director

Susan Kaltenbach, Clerk of Board of Commissioners

(For instructions for filling out this blank, see reverse side of page 3.)

Michigan Department of Treasury
L- 4024

73 - SAGINAW COUNTY.

Page 2
Equalized Valuations - Real

STATEMENT of valuation in the year 2004 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

TOWNSHIP OR CITY	REAL PROPERTY EQUALIZED VALUATIONS BY COUNTY BOARD OF COMMISSIONERS						(COL.7) TOTAL REAL PROPERTY
	(COL.1) AGRICULTURE	(COL.2) COMMERCIAL	(COL.3) INDUSTRIAL	(COL.4) RESIDENTIAL	(COL.5) TIMBER-CUTOVER	(COL.6) DEVELOPMENTAL	
01 ALBEE	17,017,700	1,058,100	161,000	40,261,700			58,498,500
02 BIRCH RUN	13,989,070	61,591,100	324,600	131,947,637			207,852,407
03 BLUMFIELD	23,947,400	5,121,100	956,400	48,518,900			78,543,800
04 BRADY	17,233,950	3,366,900	625,800	35,578,500			56,805,150
05 BRANT	12,806,800	236,200	144,600	40,757,253			53,944,853
06 BRIDGEPORT	10,722,200	44,260,100	13,231,200	172,865,100		102,000	241,180,600
07 BUENA VISTA	16,662,400	46,430,600	36,030,900	75,014,223			174,138,123
08 CARROLLTON		8,930,100	3,792,200	78,601,700			91,324,000
09 CHAPIN	9,812,700	131,400	52,000	11,795,000			21,791,100
10 CHESANING	15,594,400	20,066,000	2,891,300	90,807,100		62,300	129,421,100
11 FRANKENMUTH	26,959,600	1,095,200	1,150,200	68,224,800			97,429,800
12 FREMONT	14,834,450	37,300	125,400	47,248,830			62,245,980
13 JAMES	6,001,900	1,089,800	67,000	48,963,100			56,121,800
14 JONESFIELD	12,134,300	1,970,300	459,200	27,493,300			42,057,100
15 KOCHVILLE	7,592,400	88,612,300	5,401,400	46,447,200		2,071,700	150,125,000
16 LAKEFIELD	10,135,733	273,200		21,186,679			31,595,612
17 MAPLE GROVE	19,800,000	756,700	198,200	49,892,300			70,647,200
18 MARION	7,401,700	169,100		12,608,000			20,178,800
19 RICHLAND	17,205,700	10,652,700	223,600	92,409,300		103,300	120,594,600
20 SAGINAW	351,000	332,161,200	6,316,900	913,745,100		8,563,000	1,261,137,200
21 ST. CHARLES	17,585,900	6,416,400	348,600	60,165,900			84,516,800
22 SPAULDING	7,000,500	1,468,000	596,200	34,017,650			43,082,350
23 SWAN CREEK	5,659,100	1,686,800	2,088,800	72,332,500			81,767,200
24 TAYMOUTH	10,297,600	2,064,100	118,800	103,150,000			115,630,500
25 THOMAS	10,622,800	43,539,600	7,020,600	333,324,100		557,300	395,064,400
26 TITTABAWASSEE	14,155,200	24,218,400	2,608,100	193,202,100			234,183,800
27 ZILWAUKEE	1,431,200	795,700	682,000	1,760,000		38,000	4,706,900
CITIES:							
51 FRANKENMUTH		89,910,300	3,031,600	151,321,600		350,600	244,614,100
52 SAGINAW	130,700	95,550,145	45,118,825	479,430,261			620,229,931
53 ZILWAUKEE	80,200	2,312,600	7,519,800	27,521,000		266,700	37,700,300
Totals For County	327,166,603	895,971,445	141,285,225	3,510,590,833		12,114,900	4,887,129,006

OFFICE OF THE BOARD OF COMMISSIONERS OF SAGINAW COUNTY,

Saginaw, Michigan _____ 2004

WE HEREBY CERTIFY That the foregoing is a true statement of the equalized valuations of real property classifications in each township and city in the County of Saginaw in the year 2004, We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.

Dated at _____ this _____ day of _____ 2004

Todd M. Hare, Chairman of Board of Commissioners

James T. Totten, Equalization Director

Susan Kaltenbach, Clerk of Board of Commissioners

(For instructions for filling out this blank, see reverse side of page 3.)

Michigan Department of Treasury
L- 4024

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Page 3
Assessed Valuations - Real

STATEMENT of valuation in the year 2004 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

TOWNSHIP OR CITY	REAL PROPERTY ASSESSED VALUATIONS BY COUNTY BOARD OF COMMISSIONERS						
	(COL.1) AGRICULTURE	(COL.2) COMMERCIAL	(COL.3) INDUSTRIAL	(COL.4) RESIDENTIAL	(COL.5) TIMBER-CUTOVER	(COL.6) DEVELOPMENTAL	(COL.7) TOTAL REAL PROPERTY
01 ALBEE	17,017,700	1,058,100	161,000	40,261,700			58,498,500
02 BIRCH RUN	13,989,070	61,591,100	324,600	131,947,637			207,852,407
03 BLUMFIELD	23,947,400	5,121,100	956,400	48,518,900			78,543,800
04 BRADY	17,233,950	3,366,900	625,800	35,578,500			56,805,150
05 BRANT	12,806,800	236,200	144,600	40,757,253			53,944,853
06 BRIDGEPORT	10,722,200	44,260,100	13,231,200	172,865,100		102,000	241,180,600
07 BUENA VISTA	16,662,400	46,430,600	36,030,900	75,014,223			174,138,123
08 CARROLLTON		8,930,100	3,792,200	78,601,700			91,324,000
09 CHAPIN	9,812,700	131,400	52,000	11,795,000			21,791,100
10 CHESANING	15,594,400	20,066,000	2,891,300	90,807,100		62,300	129,421,100
11 FRANKENMUTH	26,959,600	1,095,200	1,150,200	68,224,800			97,429,800
12 FREMONT	14,834,450	37,300	125,400	47,248,830			62,245,980
13 JAMES	6,001,900	1,089,800	67,000	48,963,100			56,121,800
14 JONESFIELD	12,134,300	1,970,300	459,200	27,493,300			42,057,100
15 KOCHVILLE	7,592,400	88,612,300	5,401,400	46,447,200		2,071,700	150,125,000
16 LAKEFIELD	10,135,733	273,200		21,186,679			31,595,612
17 MAPLE GROVE	19,800,000	756,700	198,200	49,892,300			70,647,200
18 MARION	7,401,700	169,100		12,608,000			20,178,800
19 RICHLAND	17,205,700	10,652,700	223,600	92,409,300		103,300	120,594,600
20 SAGINAW	351,000	332,161,200	6,316,900	913,745,100		8,563,000	1,261,137,200
21 ST. CHARLES	17,585,900	6,416,400	348,600	60,165,900			84,516,800
22 SPAULDING	7,000,500	1,468,000	596,200	34,017,650			43,082,350
23 SWAN CREEK	5,659,100	1,686,800	2,088,800	72,332,500			81,767,200
24 TAYMOUTH	10,297,600	2,064,100	118,800	103,150,000			115,630,500
25 THOMAS	10,622,800	43,539,600	7,020,600	333,324,100		557,300	395,064,400
26 TITTABAWASSEE	14,155,200	24,218,400	2,608,100	193,202,100			234,183,800
27 ZILWAUKEE	1,431,200	795,700	682,000	1,760,000		38,000	4,706,900
CITIES:							
51 FRANKENMUTH		89,910,300	3,031,600	151,321,600		350,600	244,614,100
52 SAGINAW	130,700	95,550,145	45,118,825	479,430,261			620,229,931
53 ZILWAUKEE	80,200	2,312,600	7,519,800	27,521,000		266,700	37,700,300
Totals For County	327,166,603	895,971,445	141,285,225	3,510,590,833		12,114,900	4,887,129,006

OFFICE OF THE BOARD OF COMMISSIONERS OF SAGINAW COUNTY,
Saginaw, Michigan _____ 2004

WE HEREBY CERTIFY That the foregoing is a true statement of the assessed valuations of real property classifications in each township and city in the County of Saginaw in the year 2004. We further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 198 of 1974; P.A. 255 of 1978; P.A. 385 of 1984; P.A. 224 of 1985; P.A. 147 of 1992; or Section 5 Article IX of the Constitution of the State.

Dated at _____ this _____ day of _____ 2004

Todd M. Hare, Chairman of Board of Commissioners

James T. Totten, Equalization Director

Susan Kaltenbach, Clerk of Board of Commissioners

FROM: COMMITTEE ON COUNTY SERVICES - - 1.2

APRIL 20, 2004

Your committee has considered communication 3-23-15 from Johnathan Miller, Information Systems and Services Director asking approval of a resolution approving the County's membership in a Saginaw Area GIS Authority.

In June 2003, the Controller informed Johnathan Miller that no funds would be available to allocate to the County's GIS Program in the next budget cycle. The ISS Director was asked to approach the various cities/townships and other agencies to determine the interest in establishing a collaborative GIS Authority to continue the services that have been developed by the County.

A study committee was formed, and after numerous meetings in which preliminary goals were determined, a proposed resolution was drafted by Attorney David Meyer. The proposed cost of membership would be one dollar per parcel, based on the number of parcels in the member city/township. For example, Saginaw County has some sixty-six thousand parcels not including the City of Saginaw; therefore, our cost would be sixty-six thousand dollars. A list of local units and agencies who have adopted resolutions is attached.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Pulled / returned to Committee by Vice-Chair Hadsall

~~**FROM: COMMITTEE ON COUNTY SERVICES - - 1.3** **APRIL 20, 2004**~~

~~Your County Services Committee considered a recommendation from the Legislative Subcommittee to officially dissolve the Saginaw County Board of Auditors based on Public Act 14 of 2004 which repealed Local Act 540 of 1903, entitled "An act to establish a board of county auditors for the County of Saginaw and to prescribe their powers and duties." Public Act 14 became effective February 26, 2004.~~

~~We recommend the Saginaw County Board of Auditors be dissolved based on Public Act 14 of 2004 subject to a legal opinion from County Counsel Andre' R. Borrello confirming what actions may or may not be necessary on the part of the Board; further, that our gratitude be extended to the members of the Board of Auditors for their years of public service.~~

~~Respectfully submitted,~~

~~**COMMITTEE ON COUNTY SERVICES**~~

~~Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster~~

~~Cheryl M. Hadsall, Vice Chair
Kenneth B. Horn
Todd M. Hare~~

FROM: COMMITTEE ON COUNTY SERVICES - - 1.4

APRIL 20, 2004

Your committee has considered communication 3-23-20 from Annette Rummel, President / CEO Saginaw County Convention & Visitors Bureau asking approval of the applications for Share Reserve Funds for the Village of Birch Run (\$64,865.80), and the Village of Chesaning (\$4,376.86).

Ms. Rummel informed us the share reserve funding formula is currently in the process of being revised, and will be forwarded to the Board for review and approval in the near future.

We find the request to be in agreement with terms included in the Management Agreement

between the County of Saginaw and the Saginaw County Convention Bureau and Room Tax Guidelines; and recommend approval of the applications for 2003 Share Reserve funds, as outlined above.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.5

APRIL 20, 2004

Your committee has considered communication 3-23-20 from Annette Rummel, President / CEO Saginaw County Convention & Visitors Bureau (SCCVB) submitting the independent audit for FY 2002/2003, and asking for formal approval of its current 2003/04 budget. (Budget summary attached)

When Ms. Rummel took over the Bureau's operations in the fall of 2002, it was agreed that an independent audit would be completed prior to formal adoption of a 2003/04 budget. The audit report was received in December 2003, and was favorable in all respects. Subsequently the 2003/04 budget was adopted by the SCCVB Board in January. The budget reflects a significant cost reduction in staff and overhead expenses, and an increase in direct promotion and advertising. The proposed budget for FY 2004/05 will be submitted in September. This will put the budget cycle back on track.

In accordance with the Management Agreement between Saginaw County and the Saginaw County Convention & Visitors Bureau we recommend the 2002/03 audit results and budget for the current FY 2003/04 be accepted and approved as submitted by the SCCVB.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 4-20-1.5

SUMMARY OF SAGINAW COUNTY CONVENTION & VISITORS BUREAU BUDGET/EXPENDITURES W/2003.2004 PROPOSED BUDGET				
ORGANIZATIONAL AREAS OF INVESTMENT				
	2003.2004 Proposed Budget	2002/2003 Budget Year Transition Est. of Inc. & Exp.	2001/2002 Audit	2000/2001 Audit
Income				
Room Tax	869,000	891,756	891,756	702,561
Interest	1,200	1,200	1,190	6,383
Other Income	8,000	0	0	0
Contingency Fund	0	0	0	0
Total Income	878,200	892,956	892,946	708,944
Expenses				
Overhead				
Personnel Cost	276,655	270,700	332,919	366,519
Overhead/Other	112,500	221,870	167,658	175,353
Overhead Total	389,155	492,570	500,577	541,872
Technology	15,050	12,000	0	0
Meetings & Conventions	42,700	20,500	0	0
General Tourism/Festival and Events Information	413,295	356,286	410,215	299,149
Motorcoach	18,000	9,400	0	0
Niche Markets	0	0	0	0
Publicity	0	2,200	0	0
Total Expenses	878,200	892,956	910,792	841,021
Income/Expense	0	0	-17,846	-132,077
Personnel Cost as a percentage of budget	31.50%	30.32%	37.28%	0.51699288
Overhead/other as a percentage of budget	12.81%	24.85%	18.78%	0.247343937
Direct Promotion and Advertising as a percentage	55.69%	44.84%	45.94%	0.421964217
National Average for CVB's of like size				
Personnel Cost as a percentage of budget	39.20%			
Overhead/other as a percentage of budget	17.40%			
Direct Promotion and Advertising as a percentage	43.10%			

FROM: COMMITTEE ON COUNTY SERVICES - - 1.6

APRIL 20, 2004

Your committee has considered communication 4-20-2 from Susan Kaltenbach, County Clerk asking to increase fees her office charges for notarizing documents in accordance with the new Michigan Notary Act which took effect on April 1, 2004.

We met with Ms. Kaltenbach who informed us she has been working with the Michigan Association of County Clerks to update Michigan's notary statute which has not had a comprehensive revision since 1846. The Michigan Notary Public Act (PA 238 of 2003) streamlines the notary application process; extends the length of new appointments by an additional two years; establishes statewide appointments (*no need to reapply when moving within the state*); revises fees; clarifies rules, responsibilities and restrictions; and creates new notary crimes. Under the new law, active Michigan notary publics retain their commissions and are not required to reapply until their commissions are about to expire.

In keeping with the new law, which she helped author, Ms. Kaltenbach is asking to revise the fees she charges for the following notary services.

	<u>Previous</u>	<u>Proposed</u>
Notarization of a Document	\$1.00	\$2.00
Typing Format and notarizing Document	\$3.00	\$5.00
Notarial Acknowledgement	\$1.00	\$5.00

It is the recommendation of your committee to approve the County Clerk's request to increase notary fees, as outlined above, and in accordance with the new Michigan Notary Act.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

HUMAN SERVICES COMMITTEE (*none submitted*)

FROM: COURTS AND PUBLIC SAFETY - - 3.1

APRIL 20, 2004

Your committee has considered communication no. 4-20-5 from Sheriff Charles Brown asking reclassification of the position of Accountant II I08 to Financial Administrator, as factored.

Sheriff Brown informed the committee the position was improperly classified when it was filled. He noted that the duties and responsibilities of the position far exceed the current job description for an accountant due to the overall complexity of the Sheriff Department's budget.

It is our recommendation that the position of Accountant II I08 in the Sheriff Department be referred to the Labor Relations Subcommittee for factoring evaluation of the proper grade and title; further, that the proper County officials be authorized and directed to amend the budget and personnel complement accordingly, effective upon Board approval.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 3.2

APRIL 20, 2004

Your committee has considered communication no. 4-20-7 from Timothy Genovese, Director, Saginaw County Emergency Management asking approval of a 2003 State Homeland Security Program Part II Training Grant Agreement with the Michigan Department of State Police, Emergency Management Division.

The purpose of the grant agreement is to provide Federal pass-through funds to Saginaw County for completing training based on the State Homeland Security Needs Assessment. This grant funding will serve to institutionalize terrorism awareness, CBRNE Defensive Operations training, and Unified Incident Command System training specifically for the following first time responders and public/elected officials: Emergency Medical Services, Emergency Management Agency, Fire Service Governmental Administrative, Hazardous Materials, Health Care, Law Enforcement, Private Security, Public Health Public Safety Communications, and Public Works. All training must be ODP approved and each jurisdiction has the discretion to determine which first responders from the list will be reimbursed. The grant, in the amount of \$193,245.20 is for the period March 1, 2004 to February 28, 2005 and no matching dollars are required.

It is our recommendation to enter into an agreement between the Saginaw County Emergency Management and the Michigan Department of State Police, Emergency Management Division to receive the 2003 State Homeland Security Program Part II Training Grant as outlined above; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 3.3

APRIL 20, 2004

Your committee has considered communication no. 4-20-8 from Judge Faye Harrison, Tenth Judicial Circuit of Michigan, Family Division asking for an adjustment in their 2004 budget as listed below:

	Current			Adjusted
	Expense	Authorized	Expense	Authorized
Activity	<u>Budget</u>	<u>Personnel</u>	<u>Budget</u>	<u>Personnel</u>
CASA Program	-	-	90,000 -	

BOARD OF COMMISSIONERS**APRIL 20, 2004**

Child Care-Probate/Detention	4,168,518	36.84	4,095,818	36.34
Circuit Court-Family Division	<u>2,510,149</u>	<u>26.50</u>	<u>2,546,499</u>	<u>27.00</u>
Total	6,678,667	63.34	6,732,317	63.34

General Fund Appropriation

CASA Program			-	-
Child Care-Probate/Detention	2,289,191		2,252,841	
Circuit Court-Family Division	<u>2,510,149</u>		<u>2,546,499</u>	
Total	4,799,340		4,799,340	

The budget adjustment will allow for the implementation of a new activity of Court Appointed Special Advocate (CASA), while realigning child care/court staff and expenses to comply with State funding requirements. The Special Advocates are volunteer positions at the Probate Court that assist and track County troubled youth. They assure that all available community resources are made available and used by County troubled youth, specifically all neglect and abuse cases. The funding adjustments will enable a special fund to be set up for training these volunteers on a continuing basis. The adjustment requires no increase in the current total number of authorized positions or the current amount of General Fund Appropriation.

We recommend approval of the budget adjustment submitted by the Tenth Judicial Circuit of Michigan, Family Division, as outlined above; further the proper County officials be authorized and directed to make the necessary adjustments and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1**APRIL 20, 2004**

Your Budget Audit Subcommittee considered communication no. 4-20-15 from Marc A. McGill, Controller/CAO, submitting the County of Saginaw Comprehensive Annual Financial Report (CAFR), and Management Letter for fiscal year ended September 30, 2003.

Saginaw County Auditors Gerald Desloover and Tom Smith from Rehmann Robson appeared before the committee and issued an unqualified opinion that the CAFR fairly represents the County's financial position. The Auditors also offered suggestions for strengthening internal controls and improving operating efficiencies. The Controller responded to each of their suggestions.

Copies of the CAFR were provided to committee members and all other commissioners. Rehmann Robson is scheduled to be present during the April 20 Appropriations Meeting and commissioners may ask questions at that time.

The committee acknowledged Michael E. Thompson, Administration Director, and Koren A. Reaman, Assistant Financial Services Director, for implementing the new governmental reporting model required under the Governmental Accounting Standards Board (GASB) Statement No. 34, thereby continuing Saginaw County's excellence in financial reporting.

Accordingly, we recommend the County of Saginaw Comprehensive Annual Financial Report and Management Letter for fiscal year ended September 30, 2003 be accepted.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Novak: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

APRIL 20, 2004

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (3-23-16 & 3-23-22)

We recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period February 24 through March 22, 2004.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Novak: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

RD 11

COMMUNICATION NO. 3-23-16

VOUCHER PAYMENT TRANSMITTAL FORM

Date 2/24/04 through 3/8/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 43478 through 44189 totaling \$ 2,899,297.30 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

2004 MAR 9 A 11:22
RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Dated 3-11-04

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on APRIL 20, 2004

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

AUDIT

COMMUNICATION NO. 3-23-22

VOUCHER PAYMENT TRANSMITTAL FORM

Date 3/9/04 through 3/22/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 44190 through 45043 totaling \$ 3,237,729.23 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Koren C. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 3-25-04

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on APRIL 20, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2004 MAR 23 A 8:21

Tabled by Commissioner Privilege (Wurtzel)**FROM: COMMITTEE ON APPROPRIATIONS — 4.3 ————— APRIL 20, 2004**

Your Labor Relations Subcommittee considered communication no. 4-20-4 from Marc A. McGill, Controller/CAO sending recommendations relating to the Retiree Health Care Fund Actuarial Report as of December 31, 2003. A copy of the actuarial evaluation of the fund is forwarded to the Board pursuant to County Policy #233, Section 6.6. A copy was provided to each commissioner.

Actuarial valuations assist in understanding the costs of the present retiree health benefits; maintaining a funding program so that costs will remain reasonably level from year to year and generation to generation; and providing liability information for financial reports. The Controller presented a comparative summary of material report items, listed below. The assumptions are based on "intermediate" health care trend rates.

<u>Item</u>	<u>12/31/2001</u>	<u>12/31/2003</u>	<u>Variance</u> <u>Amount</u>	<u>Percent</u>
Active Members	784	721	63	8.1%
Retirees	326	353	27	8.3%
Total Participants	1,110	1,074	36	3.3%
Health Benefit Trend	7.25%	14%	6.75%	93.1%
Total Liability	\$58,603,342	\$95,667,299	\$37,063,957	63.3%
Assets	9,201,547	10,698,998	1,497,451	16.3%
Unfunded Liability	\$49,401,795	\$84,968,301	\$35,566,506	71.9%
Unfunded Percentage	84.3%	88.9%	4.6%	5.5%

Recommended County Contribution for Succeeding Fiscal Year

Percentage of Payroll	12.74%	20.38%	7.64%	59.9%
Dollar amount	\$ 3,648,804	\$ 6,014,269	\$ 2,365,465	64.8%

Even though the total number of plan participants went down and the amount of plan assets went up, unfunded liabilities rose significantly due primarily to a nearly doubling of estimated health benefit trend increases. At this time, existing assets cover only about 11.1% of estimated liabilities; a pay-as-you-go method used by 9 out of 10 counties in the State. In order to fully fund the estimated liabilities, the actuaries recommend a County contribution of 20.38% of payroll for the next thirty (30) year period.

In view of recent budget constraints, we concur with the Controller's recommendation and direct the proper County officials to proceed as follows:

- Continue the current rate of contribution amounting to about 8% of payroll using a pay-as-you-go funding model referenced in the actuarial report which is an amount adequate enough to pay current retiree expenses for the 2004/2005 fiscal year;
- Amend Retiree Health Care Fund Policy #233 to reflect the actual method the County has been using to finance health care benefits for retirees, i.e. pay-as-you-go rather than on an actuarial basis, as attached; and,
- Direct the Labor Relations Subcommittee to consider making some incremental benefit reductions and/or changes in future years to moderate both the significant increases in cost and unfunded liabilities.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice Chair

COMMITTEE COMPENSATION – 5.1**APRIL 20, 2004**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held March 14-27, 2004.

Community Action Committee Meetings---1-15, 1-19, 2-5, 2-19, 3-9,

& 3-11-04*

T. Sangster, 48 miles	318.00
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MAC Taxation & Economic Development in Lansing---3-12-04*

R. Bartels, 160 miles	110.00
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Factoring Committee---3-15-04

C. Smith, 0 miles (no comp.)	
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P. Wurtzel, 0 miles (no comp.)	
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Labor Relations Subcommittee---3-15-04

T. Sangster, 8 miles	53.00
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C. Smith, 3 miles	51.13
-------------------	-------

C. Hadsall, 40 miles	65.00
----------------------	-------

M. O'Hare, 50 miles	68.75
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P. Wurtzel, 13 miles	54.88
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J. Graham, 24 miles	59.00
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Community Action Committee---3-16-04

T. Sangster, 8 miles	53.00
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Saginaw Convention & Visitors Bureau---3-16-04

K. Horn, 30 miles	61.25
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Animal Control Advisory Council---3-17-04

C. Smith, 3 miles	51.13
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R. Woods, 7 miles	52.63
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Mental Health Recipient Rights---3-17-04

R. Woods, 7 miles	12.63
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Mosquito Abatement Commission---3-17-04

M. O'Hare, 50 miles	18.75
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Frankenmuth Convention & Visitors Bureau---3-18-04

K. Horn, 6 miles	27.25
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Commission on Aging---3-18-04

M. O'Hare, 0 miles	25.00
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Community Action Committee---3-18-04

T. Sangster, 8 miles	28.00
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Committee of the Whole---3-18-04

R. Bartels, 3 miles	51.13
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T. Basil, 3 miles	51.13
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B. Blaine, 26 miles	59.75
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J. Graham, 24 miles	59.00
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C. Hadsall, 40 miles	65.00
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T. Hare, 2 miles	50.75
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K. Horn, 30 miles	61.25
-------------------	-------

R. Kahn, 7 miles	52.63
------------------	-------

M. O'Hare, 50 miles	68.75
---------------------	-------

C. Ruth, 4 miles	51.50
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T. Sangster, 8 miles	53.00
----------------------	-------

C. Smith, 3 miles	51.13
-------------------	-------

R. Woods, 7 miles	52.63
-------------------	-------

P. Wurtzel, 13 miles	54.88
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MAC Environmental in Lansing---3-19-04

B. Blaine, 160 miles	110.00
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M. O'Hare, 110 miles	91.25
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Job Training Consortium Board in Bay County---3-22-04	
R. Bartels, 30 miles	61.25
B. Blaine, 50 miles	68.75
J. Graham, 48 miles	68.00
T. Novak, 30 miles	61.25
C. Ruth, 30 miles	61.25
T. Sangster, 30 miles	61.25
Region VII Advisory Council---3-23-04	
C. Ruth	5.00
Board Session (all present)---3-23-04	
Substance Abuse Advisory Board---3-24-04	
C. Hadsall, 40 miles	15.00
City County School at Courthouse---3-25-04	
B. Blaine, 26 miles	59.75
C. Ruth, 4 miles	51.50
T. Basil, 3 miles	51.13
Human Services Collaborative Body---3-26-04	
C. Smith, 3 miles	51.13
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
COMMITTEE COMPENSATION – 5.2	APRIL 20, 2004
I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held March 28 – April 10, 2004.	
Mental Health Executive Limitations---3-24-04*	
R. Woods, 7 miles	12.63
Saginaw Future Board---3-29-04	
T. Hare, 2 miles	50.75
Parks Commission---4-1-04	
B. Blaine, 26 miles	9.75
Emergency Operations Table Top Exercise---4-1-04	
M. O’Hare, 50 miles	68.75
Mosquito Abatement Commission---4-2-04	
M. O’Hare, 50 miles	18.75
Human Services Committee---4-5-04	
R. Woods, 7 miles	52.63
R. Kahn, 7 miles	52.63
C. Smith, 3 miles	51.13
Legislative Subcommittee---4-6-04	
T. Hare, 2 miles	50.75
K. Horn, 30 miles	61.25
R. Woods, 7 miles	52.63
R. Bartels, 3 miles	51.13
B. Blaine, 26 miles	59.75
T. Hare, 2 miles	50.75
County Services Committee---4-6-04	
C. Hadsall, 40 miles	65.00
R. Bartels, 0 miles (no comp.)	
K. Horn, 0 miles (no comp.)	

T. Hare, 0 miles (no comp.)

Crime Prevention Council---4-7-04

C. Hadsall, 40 miles 65.00

Courts & Public Safety Committee---4-7-04

M. O'Hare, 50 miles 68.75

T. Novak, 10 miles 53.75

T. Basil, 3 miles 51.13

B. Blaine, 26 miles 59.75

P. Wurtzel, 13 miles 54.88

Board of Health---4-7-04

R. Kahn, 7 miles 2.63

Budget Audit Subcommittee---4-8-04

T. Novak, 10 miles 53.75

K. Horn, 30 miles 61.25

R. Kahn, 7 miles 52.63

T. Hare, 2 miles 50.75

Respectfully submitted,

Kaye Schultz, Board Coordinator

*Not previously reported

By Commissioner Horn: That Committee Compensation Report(s) 5.1, 5.2, and - be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS

RESOLUTION "A"

APRIL 20, 2004

APPROVING MEMBERSHIP IN THE SAGINAW AREA GIS AUTHORITY AND APPOINTING A COUNTY REPRESENTATIVE AND ALTERNATE

At a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan held on the **20th day of April, 2004** at 5:00 o'clock P.M. Michigan time.

PRESENT *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT *none*

The following resolution was offered by Hadsall and seconded by Ruth:

WHEREAS, The County of Saginaw has been requested to be a contracting charter member of the Saginaw Area GIS Authority, an Authority established under the Michigan Urban Cooperation Act, Public Act No. 7 of 1967, as amended; and

WHEREAS, This municipality believes that the general health, safety and welfare of its residents will be best served if it becomes a contracting party in establishing the Authority.

NOW THEREFORE, BE IT RESOLVED by this Board as follows:

1. This governmental unit shall participate in the organization and formation of the Saginaw Area GIS Authority, pursuant to the Michigan Urban Cooperation Act.
2. Upon execution of the Interlocal Agreement by all participating members, the County of Saginaw shall transfer all of its interest in the GIS-related assets to the Saginaw Area GIS Authority, to be held according to the terms of the Interlocal Agreement.
3. The following representative and alternative representative are hereby appointed to serve as representative of Saginaw County in negotiating and formulating the Interlocal Agreement, together with By-Laws and all other documents which are determined to be necessary to establish the Authority:

Representative: Johnathan Miller, Director, Information Systems and Services

Alternate Rep: James Totten, Director, Equalization Department

YEAS: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

NAYS: *None*

ABSTENTIONS: *None*

Resolution declared adopted.

CERTIFICATION

STATE OF MICHIGAN)
SS

COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings which were taken at a regular meeting of the County of Saginaw Board of Commissioners, held on the 20th day of April, 2004, the original of which is on file in my office. I further certify that notice of the above meeting was given in accordance with the provisions of the Michigan Open Meetings Act.

Susan Kaltenbach, Clerk

PROCLAMATIONS

Chair Hare proclaimed the following:

PROCLAMATION

Presented to

SAGINAW COUNTY DEPARTMENT OF PUBLIC HEALTH

WHEREAS, The health of the citizens of Saginaw County is a major concern of the Saginaw County Board of Commissioners and the Saginaw County Board of Public Health; and,

WHEREAS, The Saginaw County Department of Public Health provides leadership in serving the health needs of the citizens of Saginaw County through innovative, unique and meaningful services; and,

WHEREAS, The citizens of Saginaw County are served through these programs and have benefited through increased health awareness and the continuing and expanding preventive activities of the Saginaw County Department of Public Health.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim the week of **April 5-9, 2004 as: PUBLIC HEALTH WEEK** in the County of Saginaw, Michigan in recognition of the important role played by the Saginaw County Department of Public Health in serving all of our citizens and to encourage the citizens of this County to become more aware of the many important services available to them through the Saginaw County Department of Public Health.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 5th day of April in the year of Our Lord Two Thousand and Four.

Sincerely,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Cheryl M. Hadsall, Commissioner

Adopted: April 20, 2004

Presented: April 8, 2004

PROCLAMATION

Presented to

CHILD ABUSE & NEGLECT COUNCIL OF SAGINAW COUNTY

WHEREAS, Since 1983, National Child Abuse Prevention Month has been observed every year in April. The goal of this month-long observance is to increase awareness of child abuse and its prevention; and,

WHEREAS, Reports estimate that nearly three million children are reported abused or neglected every year in the United States; and,

WHEREAS, From September 2002 through October 2003, over 2600 reports of child abuse and neglect were received by the Saginaw County Family Independence Agency; and,

WHEREAS, The Child Abuse & Neglect Council of Saginaw County, established in 1979, is dedicated to the prevention of child abuse and neglect through education, awareness, intervention, and advocacy programs offered throughout the community; and,

WHEREAS, In memory of the children who have died by violence, the last Friday in April is set aside to recognize these little ones and help to make a difference for the ones who are still fighting to hold their heads high.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim: **APRIL AS CHILD ABUSE PREVENTION AND AWARENESS MONTH AND FRIDAY, APRIL 30 AS CHILDREN'S MEMORIAL DAY**

in the County of Saginaw to help realize the end of child abuse and neglect, and to remember the young lives cut short by senseless violence by flying the Children's Memorial Flag at the Courthouse on April 30.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 20th day of April in the year of our Lord two thousand and four.

Respectfully,

Todd M. Hare, Chairman

PROCLAMATION
Presented to UAW & SMCO

WHEREAS, Workers' Memorial Day is recognized by unions across the Country to remember victims of workplace death, injury or disease; and,

WHEREAS, Some six thousand American workers die every year. Countless others are injured, become ill, or are permanently disabled. Those are the statistics. But behind the numbers are real people - individuals whose hopes and dreams have been shattered, or tragically extinguished forever; and,

WHEREAS, Unfortunately, there are still employers and workers who have little regard for or knowledge of safety and/or health issues. Worse, many ill or injured workers are afraid to report their injuries or illness for fear of being fired or subjected to retaliation; and,

WHEREAS, We, as concerned Americans can help prevent further tragedies by continuing to observe Workers' Memorial Day and by:

- ◆ Calling for ergonomic standardization;
- ◆ Ending attacks on workers' safety and health and workers' rights;
- ◆ Allowing workers to organize and join unions without interference or intimidation;
- ◆ Establishing stronger safety and health protection and enforcement;
- ◆ Providing fair and timely compensation for injured workers;
- ◆ Furnishing coverage to all workers under the job safety law;
- ◆ Implementing stronger whistle-blower protection for workers who report job hazards and injuries;
- ◆ Enforcing the right of workers and unions to speak out for strong job safety laws and to have a full voice in the legislative and political process.

WHEREAS, The observance of Workers' Memorial Day reminds us to renew our commitment to

creating and sustaining a safe and healthy work environment for everyone. On this day, the Anniversary of the Occupation Safety & Health Safety Act, as we rededicate ourselves to improving the safety and health of every American in the work place, let us focus on what still needs to be done and recognize why safety and health in the workplace is ultimately in the best interest of every American.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim **April 28, 2004 as: "WORKERS' MEMORIAL DAY"** in the County of Saginaw in recognition of all the workers in Saginaw County and across this nation who have been killed, injured and/or disabled while on the job.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 20th day of April in the year of our Lord Two Thousand and Four.

Sincerely,

Todd M. Hare, Chairman

PROCLAMATION

Presented to

THE BUSINESS & PROFESSIONAL WOMEN OF SAGINAW

WHEREAS, Forty years after the passage of the Equal Pay Act and Title VII of the Civil Rights Act, women and people of color continue to suffer the consequences of inequitable pay differentials; and,

WHEREAS, Current available statistics from the U.S. Census Bureau, the General Accounting Office, U.S. Department of Labor Statistics and U.S. Department of Education, show little change or progress in pay equity; and,

WHEREAS, This disparity costs the average woman and her family in wages and impacts Social Security benefits and pensions; and,

WHEREAS, Fair pay strengthens the security of families, eases future retirement costs, and enhances the economy; and,

WHEREAS, Tuesday, April 20 symbolizes the time in the new year in which statistics show the wages paid to women catch up to the wages paid to men from the previous year.

NOW, THEREFORE, BE IT RESOLVED, That I, Todd M. Hare, Chair of the Saginaw County Board of Commissioners do hereby proclaim **Tuesday, April 20, 2004 as: EQUAL PAY DAY** in the County of Saginaw and urge all citizens to recognize the full value of women's skills and significant contributions to the labor force.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the County of Saginaw to be affixed this 20th day of April in the year of our Lord two thousand and four.

Respectfully,

Todd M. Hare, Chairman

APPOINTMENTS AND ELECTIONS

Board of Canvassers (*Vacancy filled by Clerk*) - Michael Smith (term expires 10/31/05)

Brownfield Redevelopment Authority - Steve Jonas (term expires 12/31/06)

Commission on Aging (*District #14, Ray Bartels*) - Dr. Robert Vitu (term expires 04/01/07)

Jury Commission (*Appointed by Chair upon recommendation of Circuit Ct. Judges*) - John Lewis (term expires 04/30/10)

Officers Compensation Commission (*Appointed by Chair with confirmation by Board*)

Joe DeFrancesco (term expires 09/30/04) - *Unanimously approved by voice vote*

Mental Health Authority Board (*Appointed by Chair with confirmation by Board*)

Commissioner Basil requested a roll call vote on each appointment.

Raymond Albert for a term expiring April 1, 2007 (*primary consumer*)

Roll was taken by the Clerk beginning with Commissioner Ruth.

ayes: Ruth, Smith, Graham, Basil, Kahn, Bartels, Novak, O'Hare, Blaine, Hadsall, Horn, Wurtzel, Sangster, Woods, Hare - 15

nays: - 0

Philip Grimaldi for a term expiring April 1, 2007 (*general public*)

Roll was taken by the Clerk beginning with Commissioner Smith.

ayes: Basil, Kahn, Bartels, Horn, Wurtzel, Woods, Ruth, Hare - 8

nays: Smith, Graham, Novak, O'Hare, Blaine, Hadsall, Sangster - 7

Robin Humble for a term expiring April 1, 2007 (*secondary consumer*)

Roll was taken by the Clerk beginning with Commissioner Graham.

ayes: Graham, Basil, Kahn, Bartels, Novak, O'Hare, Blaine, Hadsall, Horn, Wurtzel, Sangster, Woods, Ruth, Smith, Hare - 15

nays: - 0

Chairman Hare called on Counsel Andre' R. Borrello to discuss the opinion he wrote on whether Lester Heyboer, President/CEO of HealthSource, whose term expired April 1, 2004 can serve as a member of the Saginaw County Community Mental Health Authority Board (SCCMHA). Commissioners were provided a copy prior to the Session. Based on his research, Counsel concluded that because Mr. Heyboer is a "policymaker" he cannot serve on the SCCMHA Board, an agency HealthSource has a contract with. A copy of the opinion and an earlier opinion dated March 4, 1998 from then County Counsel Peter C. Jensen remains on file in the Board Office. Commissioner Horn asked Counsel a series of questions. After debate, Commissioner Woods called the question; then tabled the appointment by commissioner privilege. A question was raised whether the appointment could be tabled, referencing Board Rule Section 6.2. Counsel Borrello responded it is not an election and that would suggest it could be tabled. (*See audiences below for additional comments.*)

COMMISSIONERS' AUDIENCES

---Commissioner Ruth asked for clarification regarding the Mental Health Authority Board appointments that just occurred. He was advised that the appointment of the agency/occupation member was tabled by commissioner privilege based on Counsel's opinion.

---Commissioner Sangster commented he did not believe a list of proposed candidates submitted by the Service Employees International Union Local 517-M (SEIU) at Mental Health should be considered a negative and is no different than any other group submitting names to the Board of Commissioners.

---Commissioner Smith voiced similar comments, saying that it was an opportunity to bring other qualified people into public service. She thanked everyone who relayed their interest.

---Commissioner Horn said he would put his questions relating to Counsel's opinion on the conflict of interest in writing and forward them to him.

By Commissioner Woods: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 6:27 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



MAY SESSION 2004

First day of the May 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, May 18, 2004. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel -15*

ABSENT: 0

TOTAL: 15

Commissioner Hadsall opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chair Hare called on Commissioner O'Hare to assist Wm. Lechel, Director and Margaret Breasbois, Education Coordinator, Mosquito Abatement Commission, with the presentation of prizes to the 3rd, 4th and 5th grade winners of the "Mosquito Abatement Challenge" short story contest. Mr. Lechel recognized the three Judges with a certificate of appreciation: Todd Hare, Board Chair, and Robert Bolger and Robert Weise, Mosquito Abatement Commission members.

First Place - receiving mountain bikes and helmets

Girls: 3 rd Grade	Jacinda Pease, Patterson Elementary
4 th Grade	Cassandra Lewis, North Saginaw Charter Academy
5 th Grade	Tori Wilson, Bridgeport-Spaulding Middle School
Boys: 3 rd Grade	Lance Tribfelner, Patterson Elementary
4 th Grade	Matthew Sutter, Our Lady of Perpetual Help
5 th Grade	Matthew Carstens, Bridgeport-Spaulding Middle School

Second Place - receiving \$50 gift certificates to Fashion Square Mall

3 rd Grade	Kylie Docken, Patterson Elementary
4 th Grade	Alec Shaft, Schrah Elementary (tie) Maninderjit Ghotra, Plainfield Elementary (tie)
5 th Grade	Josh Sopczynski, Bridgeport-Spaulding Middle School

Classroom Participation and Creativity Award - receiving pizza party

Mrs. Ryan North Saginaw Charter Academy

School Participation and Creativity Awards - receiving QX3+ computer microscope
Bridgeport-Spaulding Middle School
Plainfield Elementary

Chair Hare called on Commissioner Woods who presented Sandra M. Lindsey, CEO, Saginaw County Community Mental Health Authority with a proclamation designating May as Mental Health Month to raise awareness and understanding of mental health and illness. Ms. Lindsey introduced Mike and Robin who spoke about the benefits they have received through the services provided by Community Mental Health. *(See Proclamations)*

Chair Hare called on James Koski, Public Works Commissioner, and together they presented Sharon A. Honaman with a resolution recognizing her years of service with Saginaw County as an employee in the Drain / Public Works Office. *(See Laudatory Resolutions)*

Chair Hare called on Commissioner Horn who presented Angela L. Garner, former Management Assistant for the County Controller, with a resolution of appreciation for her part in making the County Event Center a success. Don Scherzer and Darrick Huff, Project Managers from Spicer Group presented Chairman Hare and Ms. Garner with a poster depicting the Event Center during stages of its renovation and construction. *(See Laudatory Resolutions)*

Chair Hare called on Commissioner Bartels who introduced Eagle Scouts Spencer Bierlein, Jamie Carpp, and Adam Maine. Commissioner Bartels previously presented them with resolutions at a May 16 ceremony. Commissioner Blaine announced he presented a similar resolution to Eagle Scout Joshua Woodrow on May 16. *(See Laudatory Resolutions)*

Chair Hare called on Jennifer Tebedo who introduced herself as the newly hired President/CEO of the Frankenmuth Convention & Visitors Bureau.

Chair Hare called on Mary Sherman, resident and trustee of Lakefield Township, who said the township is being assessed taxes it cannot afford, and pleaded with commissioners to reject any additional county-wide millage proposals.

Chair Hare called on the following individuals who spoke about today's Mental Health Authority Board appointment:

- Ray Albert, President of the Alliance for the Mentally Ill and Member of the Mental Health Board, supported the re-appointment of Lester Heyboer to the Board.
- Pat Kaltenbach, Attorney for the Authority, stated from their perspective there is no conflict of interest in re-appointing Mr. Heyboer.
- Louis Vescio, Member of the State and Local Alliance for the Mentally Ill, thanked commissioners for the re-appointments made last month and requested that Mr. Heyboer be re-appointed, as well.

LAUDATORY RESOLUTIONS

Chair Hare announced the following resolutions/certificates were prepared and presented.

RESOLUTION OF RECOGNITION

Presented to:

SHARON A. HONAMAN

WHEREAS, The members of the Saginaw County Board of Commissioners are pleased to take this opportunity to acknowledge Ms. Sharon A. Honaman as she brings to a close a long and productive career with Saginaw County as an employee in the Drain / Public Works office; and, **WHEREAS**, After nearly thirty-two years of dedicated service, Ms. Honaman will retire from her position as Chief Deputy Public Works Commissioner on May 21, 2004; and,

WHEREAS, Ms. Honaman, or "Sharon" as she is known by her co-workers, friends, and family, began her career as an Office Clerk on June 25, 1973; and,

WHEREAS, Sharon's strong work ethics, intelligence, and common sense, combined with her knowledge of the Drain Code paved the way for her to achieve her current position of Chief Deputy; and,

WHEREAS, Sharon put her valuable skills to good use and was often called upon to help train personnel in other counties; and,

WHEREAS, In addition to completing many job related courses throughout the years, Sharon earned her Bachelor of Arts in Business Administration from Saginaw Valley State University; and,

WHEREAS, In 1987 when the Public Works Commissioner required extended hospitalization and rehabilitation, Sharon took complete control of the office, meeting all deadlines, and providing continuous service to the public until the Commissioner was able to return to work; and,

WHEREAS, Sharon can look back with pride on her career, and be secure in the knowledge that her many years of public service have been truly appreciated. Her knowledge and experience will be missed immensely.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners do hereby join with the Public Works Commissioner in expressing its appreciation to Sharon Honaman for her unselfish dedication to Saginaw County and the Drain / Public Works office. We wish her the very best in the future!

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 18, 2004 session as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

James A. Koski, Public Works Commissioner

By Commissioner Smith: That the resolution be adopted. Approved.

RESOLUTION OF ACKNOWLEDGMENT

Presented to:

ANGELA L. GARNER

WHEREAS, On April 8, 2001 the residents of this community passed a county wide ballot question for acquiring, renovating and operating the City of Saginaw Civic Center. At that time, three assurances were made to the voters of the County: 1) More events would be held; 2) the events would be better; and 3) there would be a significant reduction of the operating subsidy to the facility; and,

WHEREAS, Ms. Angela L. Garner, County Controller's Office, was assigned to work with the contractors, architects, management firm, and Event Center Advisory Board to assist with reaching these goals. Ms. Garner committed herself to the task at hand, and with her communications skills, support and assistance, the promised success has been realized, and the goals achieved; and,

WHEREAS, With collaborative efforts of all, a sports team once again calls Saginaw County home. The Saginaw Spirit Hockey Team has garnered the support of the community's hockey fans as well as other sports enthusiasts; and,

WHEREAS, The "Grand Re-opening" of the Event Center took place in November 2003. World famous Comedian Bill Cosby, commemorated the special occasion by entertaining us with his humor and wit. Other top draws to the Event Center include country singer Toby Keith, rap-

metal artist Kid Rock, comedian Jerry Seinfeld, and such Broadway favorites as Beauty and the Beast, Oliver, and Kiss Me Kate; and,

WHEREAS, During the two and one-half years the Event Center has operated under the County, the original subsidy for operations has been reduced by nearly one-half million dollars annually; and,

WHEREAS, Allen Vella, Manager of the County Event Center continues to extend praise and accolades to Saginaw County for the efforts and achievements of Angela L. Garner in her role as liaison between the County and SMG Management Firm which oversees the operations of the Event Center; and,

WHEREAS, At its March 5, 2004 meeting, the Saginaw County Building Authority officially recognized Angela L. Garner for her part in making the County Event Center a success.

NOW, THEREFORE, BE IT RESOLVED, That the members of the Saginaw County Board of Commissioners do hereby join the Saginaw County Building Authority, Mr. Allen Vella, and the community in expressing our sincere appreciation to Angela L. Garner for her efforts toward making the County Event Center a place that everyone can enjoy.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 18, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

By Commissioner Horn: That the resolution be adopted. Approved.

**COUNTY OF SAGINAW
SPECIAL RESOLUTION**

Presented to:

EAGLE SCOUT SPENCER BIERLEIN

Achieving the rank of Eagle Scout carries special significance. It is a performance-based award, having standards that have been well maintained over the years. Only 2.5 percent of all boy scouts fulfill the requirements needed to achieve this status.

WHEREAS, It is a distinct privilege to extend congratulations to Spencer Bierlein as he is presented with the highest honor bestowed on a Boy Scout, the prestigious Eagle Award. This achievement signifies qualities that are much admired by his peers as well as the residents of Saginaw County; and,

WHEREAS, Through his affiliation with Troop 312, Spencer has taken full advantage of the opportunities for personal growth that have made the Boy Scouts of America one of the most universally respected organizations in our Country. Like those before him, Eagle Scout Bierlein has displayed unselfishness and eagerness to accept responsibility; and,

WHEREAS, Spencer has followed Boy Scout tradition through the positions he has held with his troop, his participation in civic activities, and the completion of his Eagle service project which was to construct a decorative retaining wall and update the landscaping around the flagpole for the American Legion Post 439; and,

WHEREAS, The famed Boy Scouts' motto, "Be Prepared," appropriately describes Spencer in his new role as an Eagle Scout. He has clearly learned the valuable lessons that scouting strives to teach, such as working hard, accepting responsibility, showing concern for others and providing leadership. Spencer is the son of Ron and Joyce Bierlein of Saginaw Township.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners take special pride in acknowledging Spencer Bierlein for achieving the rank of Eagle Scout. We are very proud of this young man, and are pleased he is a part of this

community. We wish him continued success in all his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 18, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Raymond Bartels, Commissioner, District #14

Thomas Basil, Commissioner, District #12

Dr. Roger Kahn, Commissioner, District #13

By Commissioner Bartels: That the resolution be adopted. Approved.

**COUNTY OF SAGINAW
SPECIAL RESOLUTION**

Presented to:

EAGLE SCOUT JAMIE CARPP

Achieving the rank of Eagle Scout carries special significance. It is a performance-based award, having standards that have been well maintained over the years. Only 2.5 percent of all boy scouts fulfill the requirements needed to achieve this status.

WHEREAS, It is a distinct privilege to extend congratulations to Jamie Carpp as he is presented with the highest honor bestowed on a Boy Scout, the prestigious Eagle Award. This achievement signifies qualities that are much admired by his peers as well as the residents of Saginaw County; and,

WHEREAS, Through his affiliation with Troop 312, Jamie has taken full advantage of the opportunities for personal growth that have made the Boy Scouts of America one of the most universally respected organizations in our Country. Like those before him, Eagle Scout Carpp has displayed unselfishness and eagerness to accept responsibility; and,

WHEREAS, Jamie has followed Boy Scout tradition through the positions he has held with his troop, his participation in civic activities, and the completion of his Eagle service project which was to refurbish the guest bleachers at Boyd Field #3; and,

WHEREAS, The famed Boy Scouts' motto, "Be Prepared," appropriately describes Jamie in his new role as an Eagle Scout. He has clearly learned the valuable lessons that scouting strives to teach, such as working hard, accepting responsibility, showing concern for others and providing leadership. Jamie is the son of Jim and Melissa Carpp of Saginaw Township.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners take special pride in acknowledging Jamie Carpp for achieving the rank of Eagle Scout. We are very proud of this young man, and are pleased he is a part of this community. We wish him continued success in all his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 18, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Raymond Bartels, Commissioner, District #14

Thomas Basil, Commissioner, District #12

Dr. Roger Kahn, Commissioner, District #13

By Commissioner Bartels: That the resolution be adopted. Approved.

**COUNTY OF SAGINAW
SPECIAL RESOLUTION**

Presented to:

EAGLE SCOUT ADAM MAINE

Achieving the rank of Eagle Scout carries special significance. It is a performance-based award, having standards

that have been well maintained over the years. Only 2.5 percent of all boy scouts fulfill the requirements needed to achieve this status.

WHEREAS, It is a distinct privilege to extend congratulations to Adam Maine as he is presented with the highest honor bestowed on a Boy Scout, the prestigious Eagle Award. This achievement signifies qualities that are much admired by his peers as well as the residents of Saginaw County; and,

WHEREAS, Through his affiliation with Troop 312, Adam has taken full advantage of the opportunities for personal growth that have made the Boy Scouts of America one of the most universally respected organizations in our Country. Like those before him, Eagle Scout Maine has displayed unselfishness and eagerness to accept responsibility; and,

WHEREAS, Adam has followed Boy Scout tradition through the positions he has held with his troop, his participation in civic activities, and the completion of his Eagle service project which was to refurbish the playground equipment at St. Thomas Aquinas School; and,

WHEREAS, The famed Boy Scouts' motto, "Be Prepared," appropriately describes Adam in his new role as an Eagle Scout. He has clearly learned the valuable lessons that scouting strives to teach, such as working hard, accepting responsibility, showing concern for others and providing leadership. Adam is the son of Dave and Peggy Maine.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners take special pride in acknowledging Adam Maine for achieving the rank of Eagle Scout. We are very proud of this young man, and are pleased he is a part of this community. We wish him continued success in all his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 18, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Raymond Bartels, Commissioner, District #14

Thomas Basil, Commissioner, District #12

Dr. Roger Kahn, Commissioner, District #13

By Commissioner Bartels: That the resolution be adopted. Approved.

**COUNTY OF SAGINAW
SPECIAL RESOLUTION**

Presented to:

EAGLE SCOUT JOSHUA WOODROW

Achieving the rank of Eagle Scout carries special significance. It is a performance-based award, having standards that have been well maintained over the years. Only 2.5 percent of all boy scouts fulfill the requirements needed to achieve this status.

WHEREAS, It is a distinct privilege to extend congratulations to Joshua Woodrow as he is presented with the highest honor bestowed on a Boy Scout, the prestigious Eagle Award. This achievement signifies qualities that are much admired by his peers as well as the residents of Saginaw County; and,

WHEREAS, Through his affiliation with Troop 305, Joshua has taken full advantage of the opportunities for personal growth that have made the Boy Scouts of America one of the most universally respected organizations in our Country. Like those before him, Eagle Scout Roberts has displayed unselfishness and eagerness to accept responsibility; and,

WHEREAS, Joshua has followed Boy Scout tradition through the positions he has held with his troop, his participation in civic activities, and the completion of his Eagle service project which was designing and building a Computer Work Center for Nativity Lutheran Church; and,

WHEREAS, The famed Boy Scouts' motto, "Be Prepared," appropriately describes Joshua in his new role as an Eagle Scout. He has clearly learned the valuable lessons that scouting strives to

teach, such as working hard, accepting responsibility, showing concern for others and providing leadership; and,

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners take special pride in acknowledging Joshua Woodrow for achieving the rank of Eagle Scout. We are very proud of this young man, and are pleased he is a part of this community. We wish him continued success in all his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 18, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Robert D. Blaine, Commissioner, District #2

By Commissioner Blaine: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented to

PAUL M. SCHOMAKER

WHEREAS, Paul Schomaker began his employment with Saginaw County on August 9, 1973 as a Road Officer at the Carrollton Road Animal Shelter; and,

WHEREAS, In 1999 the agency moved to its current location on Gratiot Street in the City of Saginaw and was renamed the Saginaw County Animal Care Center to emphasize the efforts of employees to care for the animals; and,

WHEREAS, During his thirty year career, Paul performed the specialized duties of the department, working as interim Director, Road Sergeant, and as a Union Steward for over six years; and,

WHEREAS, Paul performed inspections at the kennels located in the County and developed a strong working relationship with them; he was instrumental in helping to make the Department one of the most respected and efficient in the State; and,

WHEREAS, As Senior Officer, Paul played a significant role in the training of new officers, and was responsible for making many decisions while at the scene of a call; and,

WHEREAS, During his career, Paul has benefited countless residents; his contributions have been immeasurable and his expertise will be missed.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby express its deepest appreciation to Paul M. Schomaker for his faithful and dedicated years of service for the County of Saginaw and wish him well in his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 18 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Roger N. Kahn, Commissioner District #13

Adopted: May 18, 2004

Presented: April 30, 2004

By Commissioner Kahn: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented to

LAUREL S. KACER

WHEREAS, Laurel Kacer began her employment with Saginaw County on December 12, 1978 at the Carrollton Road Animal Shelter; and,

WHEREAS, In 1999 the agency moved to its current location on Gratiot Street in the City of Saginaw and was renamed the Saginaw County Animal Care Center to emphasize the efforts of employees to care for the animals; and,

WHEREAS, Early in her career, Laurel worked on the road and in the kennel, but soon thereafter she became the number-one person in charge of office operations; everyone who entered the Center was greeted by her and she was the initial contact person for them; and,

WHEREAS, Laurel also served as Dispatcher, the lifeline for officers on the scene, and was "the voice" they were accustomed to hearing each day; and,

WHEREAS, Laurel can be credited with professionally and tactfully managing the difficult situations encountered on nearly a daily basis, serving the residents and compassionately caring for the animals; her reliability, uniformity and experience will be missed.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby express its deepest appreciation to Laurel S. Kacer for her faithful and dedicated years of service for the County of Saginaw and wish her well in her future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 18 meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Roger N. Kahn, Commissioner District #13

Adopted: May 18, 2004

Presented: April 30, 2004

By Commissioner Kahn: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented to

BRYAN L. FORREST

WHEREAS, Bryan Forrest began his employment with Saginaw County on September 17, 1984 as a Road Officer at the Carrollton Road Animal Shelter; and,

WHEREAS, In 1999 the agency moved to its current location on Gratiot Street in the City of Saginaw and was renamed the Saginaw County Animal Care Center to emphasize the efforts of employees to care for the animals; and,

WHEREAS, In September 1997 after showing outstanding leadership abilities, Bryan was selected to fill the position of Assistant Director, a position he held until his retirement; and,

WHEREAS, Bryan was invaluable in maintaining the highest standards of service, and earned the trust and confidence of the Director, his fellow employees and the public; and,

WHEREAS, Whether performing bite education, accepting donations, humane care, or career days, he was a model of professionalism, and his association with the children in the community helped bring the Department closer to the residents; and,

WHEREAS, Bryan's appearance portrayed his pride in his work, and his calm demeanor in working with the residents and employees defused many difficult situations; his caring and compassionate attitude, managerial skills and knowledge will be missed.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby express its deepest appreciation to Bryan L. Forrest for his faithful and dedicated years of service with the County of Saginaw and wish him well in his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the

minutes of the May 18 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Roger N. Kahn, Commissioner District #13

Adopted: May 18, 2004

Presented: April 30, 2004

By Commissioner Kahn: That the resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

Presented to:

RECIPIENTS OF THE MAYOR'S COLLEGE SCHOLARSHIPS

Arthur Hill High School Students:

*Shaneditha Butler, Marcelle Smith, Jennifer Harge, Anthony Kaufman,
Cecelia Rodriguez, Travis W. Weber, Danyelle Weston, Devon Patterson*

Saginaw High School Students:

Brittany Burns, Ryan McBride

Carrollton High School Student:

Alissa Cormier

Freeland High School Student:

Brett Wejrowski

Nouvel Catholic Central High School Student:

Ester Richards

Buena Vista High School Student:

Ryan Jackson

Bridgeport-Spaulding High School Student:

Jordan Vinson

The Saginaw County Board of Commissioners takes this opportunity to acknowledge
Your selection by the Saginaw International Mahogany Models to receive
The Mayor's Scholarship.

The 12th Annual Mayor's Scholarship Ball is held today, Saturday, May 1, 2004
At the Horizons Conference Center to recognize you and other area youth
Who have shown commitment to education and hard work.

The Saginaw County Board of Commissioners takes great pleasure in recognizing
Your determination in pursuing your goals which enabled you to achieve
This prestigious award.

We likewise commend your parents, teachers and counselors who offered
Their guidance and assistance and wish you well in the bright future that lies before you.

**ON BEHALF OF THE
SAGINAW COUNTY BOARD OF COMMISSIONERS**

Todd M. Hare, Chairman

Adopted: May 18, 2004

By Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To

PASTOR WILLIAM D. ALDRIDGE

"The steps of a good man are ordered by the Lord, and he delighteth in his way."

Psalm 37:23

WHEREAS, On Friday, May 14, 2004, a celebration will be held at the Horizons Conference Center, in honor of Reverend William D. Aldridge on the occasion of his retirement after 50 years of Pastoral

Leadership at The New Christ Community Church; and,

WHEREAS, Reverend Aldridge has served as Pastor of Christ Community since 1954, and with the support of the Church and the guidance of the Lord has achieved many accomplishments; and,

WHEREAS, In addition to his years of commitment to Christ Community, Pastor Aldridge has served as a Public School Educator, Counselor, and Civic Leader. He taught in the Buena Vista School District and is a retiree of General Motors Malleable Iron Foundry; and,

WHEREAS, Pastor Aldridge, a native of Eupora, Mississippi received his diploma at Rusk College and went on to complete three years of college academic work at the college, before deciding to respond to God's call to service. As a youngster, Rev. Aldridge demonstrated outstanding athletic ability in football, basketball, baseball and track. He is well-known in Saginaw for his unyielding, animated style of refereeing City-league basketball games; and,

WHEREAS, Pastor Aldridge united in marriage with Eugene Erby Aldridge in 1948 and they shared 51 years together, before God called her home in 1999. They are the proud parents of eight children; and,

WHEREAS, This dynamic Pastor has shared himself diligently throughout the course of his life, and his personal dedication and courage has left a lasting impression on the lives of thousands of individuals.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners are honored to join with members of The New Christ Community Church, family, friends and the community in extending tribute to Pastor William D. Aldridge on his Pastoral Retirement after 50 years of faithful service. We wish him continued blessings.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 18, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Terry W. Sangster, Commissioner, District #6

By Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

DR. WILSON S. SMITH, JR.

WHEREAS, On Friday, May 14, 2004, in the Saginaw High School Auditorium, faculty, community and students will honor Dr. Wilson S. Smith, Jr. for his longtime service as Principal of Saginaw High; and,

WHEREAS, Dr. Smith, a native of Thomaston, Georgia, received a BA Degree in Sociology and Elementary Education from Clark College in Atlanta, Georgia, a MA from Oberlin College in Oberlin, Ohio, and his PhD from Ohio State University. Upon moving to Michigan in 1973, Dr. Smith began his career with the Saginaw Public School System as Principal of Houghton School. He then took over the reigns of Saginaw High in 1976 and remained Principal for twenty-seven years. Dr. Smith has touched the lives of thousands of young people; and,

WHEREAS, Dr. Smith is married to Cheryl Smith and they are the proud parents of three children, Alan, Jimson and Jamila; and,

WHEREAS, This outstanding Educator and Administrator has exhibited his leadership abilities, and his concern for the welfare of others, especially the youth; and,

WHEREAS, Dr. Smith served as a member of the Board of Directors for the Saginaw Civic Center, OIC of Metropolitan Saginaw, and is a member of the Planning Committee for the African Arts Festival.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby acknowledge Dr. Wilson S. Smith, Jr. for his many years of commitment and dedication to Saginaw High and to the citizens of Saginaw County. We wish him continued success in all his endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the

minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Carl E. Ruth, Commissioner

Board of Commissioners

District #8

Adopted: May 18, 2004

Presented: May 14, 2004

By Commissioner Ruth: That the resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

Presented to:

SUPERINTENDENT EDWARD JONES

On May 11-14, 2004 at the Greater Metropolitan Cathedral Church of God in Christ, The Judah District of Southwest Michigan Third Ecclesiastical Jurisdiction Of the Churches of God in Christ will hold its Annual Conference.

On behalf of the Saginaw County Board of Commissioners, it is a pleasure To acknowledge Superintendent Edward Jones for his unselfish and dedicated Christian work in the Judah District.

Superintendent Jones, a life long resident of Saginaw

Is Pastor and Organizer of Refreshing Life Ministries in Saginaw.

He is married to Vera Jones and they are the proud parents of four children.

We are honored to join with the Judah District of Southwest Michigan Third Ecclesiastical Jurisdiction of the Churches of God in Christ, family and friends

In expressing appreciation to District Superintendent, Pastor Edward Jones For his contributions and achievements.

We wish him continued blessings in the Lord's service.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner

Board of Commissioners

District #6

Adopted: May 18, 2004

Presented: May 14, 2004

By Commissioner Sangster: That the resolution be adopted. Approved.

COUNTY OF SAGINAW

SPECIAL RESOLUTION

Presented to:

EAGLE SCOUT ALEXANDER S. McCALLUM

Achieving the rank of Eagle Scout carries special significance. It is a performance-based award, having standards that have been well maintained over the years. Only 2.5 percent of all boy scouts fulfill the requirements needed to achieve this status.

WHEREAS, It is a distinct privilege to extend congratulations to Alexander S. McCallum as he is presented with the highest honor bestowed on a Boy Scout, the prestigious Eagle Award. This achievement signifies qualities that are much admired by his peers as well as the residents of Saginaw County; and,

WHEREAS, Through his affiliation with the Boy Scouts, Alex has taken full advantage of the opportunities for personal growth that have made the Boy Scouts of America one of the most universally respected organizations in our Country. Like those before him, Eagle Scout McCallum has displayed unselfishness and eagerness to accept responsibility; and,

WHEREAS, Alex has followed Boy Scout tradition through the positions he has held with his troop, his participation in civic activities, and the completion of his Eagle service project which was to design, build and get sponsors for a nine hole disk golf course and Frankenmuth Memorial Park; and,

WHEREAS, The famed Boy Scouts' motto, "Be Prepared," appropriately describes Alex in his new role as an Eagle Scout. He has clearly learned the valuable lessons that scouting strives to teach, such as working hard, accepting responsibility, showing concern for others and providing leadership; and,

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners take special pride in acknowledging Alexander S. McCallum for achieving the rank of Eagle Scout. We are very proud of this young man, and are pleased he is a part of this community. We wish him continued success in all his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the May 18, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Kenneth B. Horn, Commissioner, District #4

By Commissioner Horn: That the resolution be adopted. Approved.

RESOLUTION OF ACKNOWLEDGEMENT

Presented to:

SOUTHWEST SAGINAW VILLAGE

MELTING POT NEIGHBORHOOD ASSOCIATION

WHEREAS, The Southwest Saginaw Village Melting Pot Neighborhood Association was founded in 1994 to promote communication, cooperation, and friendship; and,

WHEREAS, The Association encourages the maintenance, upkeep and improvement of the area, and identifies and assists in the resolution of problems by working with the churches, schools, and families; and,

WHEREAS, The Association has a vision of well maintained owner occupied homes, drug free neighborhoods, a healthy business community and accessible recreational programs;

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby acknowledge the Southwest Saginaw Village Melting Pot Neighborhood Association and commend them for empowering residents of the area to create changes that enhance its neighbors and ultimately our County as a whole.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

James M. Graham, District #11

Adopted: May 18, 2004

Presented: May 25, 2004

By Commissioner Graham: That the resolution be adopted. Approved.

CLERK'S CALL OF SESSION

May 3, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of May Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, May 18, 2004 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw

County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair Hare: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

5-18-1 SAGINAW COUNTY HOUSING REHABILITATION PROGRAM asking the County to adopt a fair housing policy.

-- Human Services (5-18-3.2)

5-18-2 SHERIFF sending notice that a grant has been applied for from the Michigan Office of Drug Control Policy to offset incarceration expenses for OUIL 3rd offenders.

-- Courts and Public Safety (5-18-1.2)

5-18-3 COMMUNITY CORRECTIONS asking to apply for, and accept if awarded, grant funding from the State Office of Community Corrections for 2005 programs.

-- Courts and Public Safety (5-18-1.1)

5-18-4 PUBLIC WORKS COMMISSIONER asking for a salary waiver to fill the Chief Deputy at the top of the H-10 salary range.

-- County Services (5-18-2.6)

5-18-5 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 4-13 through 4-26-04.

-- Appropriations / Budget Audit (5-18-4.1)

5-18-6 PUBLIC HEALTH informing the Board that funding for the Child Health Assessment Model Program will end on June 30, 2004.

-- Human Services

5-18-7 PUBLIC WORKS COMMISSIONER asking for authorization to make a formal offer to owners of the proposed disposal site for the Saginaw River dredging project.

-- County Services (5-18-2.5 / Res. B)

5-18-8 PUBLIC HEALTH asking to transfer the Disease Intervention Specialist from AIDS Prevention and Intervention to Nursing Services.

-- Human Services (5-18-3.4)

5-18-9 MICHIGAN WORKS! asking for approval of the proposed method for hiring and training of a new Michigan Works! Consortium Director.

-- County Services (5-18-2.7)

5-18-10 PUBLIC HEALTH BOARD informing the Board that it has voted to research the issue of restricting land monitoring in the Tittabawassee flood plain.

-- Human Services

5-18-11 PARKS COMMISSION asking approval of a proposal to undertake a Dow Chemical funded riverbank stabilization/fishing access project.

-- County Services (5-18-2.8)

5-18-12 PARKS COMMISSION asking the County Services Committee to provide guidelines for waiving the \$25 per hour gazebo fee at Borchard Park.

-- County Services (5-18-2.3)

5-18-13 CONTROLLER sending the budget adjustments for the period January 1 through March 31, 2004.

-- Appropriations / Budget Audit

- 5-18-14 CONTROLLER sending the Revenue Enhancing and Cost Reduction Initiatives.
-- Committee of the Whole
- 5-18-15 PUBLIC WORKS COMMISSIONER asking to amend Municipal Civil Infraction Ordinance #115.
-- County Services (5-18-2.4 / Res. C)
- 5-18-16 FAMILY INDEPENDENCE AGENCY asking the Board for a supplemental appropriation of \$3,000.
-- Human Services (5-18-3.5)
- 5-18-17 INFORMATION SYSTEMS AND SERVICES asking for funds to replace the computer room air conditioner.
-- County Services
- 5-18-18 PUBLIC HEALTH requesting a new position of Office Manager for the Personal and Preventive Health Services Division.
-- Human Services
- 5-18-19 CONTROLLER sending the Marc-ing Report dated May 2004. (previously distributed to commissioners)
-- Executive Committee
- 5-18-20 EMERGENCY TELEPHONE COMMITTEE notifying counties and 911 coordinators that the Annual Report on CMRS wireless E911 service in accordance with PA 32 of 1986 is due in July.
-- Courts and Public Safety
- 5-18-21 REGION VILL AAA send notice it is accepting letters of intent for FY 2005 funds.
-- Human Services
- 5-18-22 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 4/27 - 5/20/04.
-- Appropriations / Budget Audit
- 5-18-23 CONTROLLER recommending the County participates in the National Prescription Health Plan.
-- Human Services
- 5-18-24 MICHIGAN DEPARTMENT OF CORRECTIONS sending a copy of their final audit report of the Saginaw County Jail Reimbursement Program.
-- Courts & Public Safety
- 5-18-25 STATE COURT ADMINISTRATIVE OFFICE sending notice they will be forwarding the second quarter disbursement from the Court Equity Fund for the State FY 2004.
-- Courts & Public Safety
- 5-18-26 9-1-1 COMMUNICATIONS CENTER AUTHORITY sending their six month financial report ending March 31, 2004.
-- Courts and Public Safety
- 5-18-27 9-1-1 COMMUNICATIONS CENTER AUTHORITY sending their 2004/2005 budget for Saginaw County 9-1-1.
-- Courts and Public Safety
- 5-18-28 REGION VII AAA sending their 2003 Annual Report.
-- Human Services
- 5-18-29 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- a. MSU Extension sending its annual report for Urban Collaborators.
 - b. Michigan League for Human Services sending racial/ethnic information for children in Michigan.

- c. Michigan Department of Natural Resources sending notice of the secondary deadline for 2004 grants.
- d. Senator Goschka thanking the Board for the letter regarding concerns about revenue sharing cuts.
- e. Washtenaw County opposing HB 4234 regarding personal property tax exemptions.
- f. Michigan Department of Environmental Quality regarding an application received from Eggers Excavating for a permit for sand mining.
- g. Michigan Department of Environmental Quality regarding an application received from SVSU for a permit to expand a detention basin.
- h. Lenawee County opposing any plans to close Adrian Training School.
- i. Michigan's Children sending a report titled Beginning At Birth.
- j. Newaygo County opposing changes to the Drain Code.
- k. Ottawa County supporting Oakland County Commissioner Eric Coleman for the office of NACo 2nd Vice President.
- Receive and file

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:45 p.m. The Board reconvened, time being 5:58 p.m. By Commissioner Graham, supported by Commissioner O'Hare that the Minutes of the Appropriations Meeting be received and made a part of this day's session. Commissioner Kahn voted nay. Carried.

V. APPROPRIATIONS MINUTES (5-18-04)

Members: *J. Graham - Chair, T. Sangster - Vice Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel*

Others: *M. McGill - Controller; A. Borrello, C. Grossi - Counsel; K. Schultz, J. Corley, M. Massey - Board Staff*

I. Welcome

II. Call to Order---Graham at 5:45 p.m.

III. Public Comments

IV. Agenda – COMMITTEE REFERRALS

1. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair

1.1) Community Corrections, re: 2005 grant funding

1.2) Sheriff, re: Michigan Office of Drug Control Policy grant to offset incarceration expenses for OUIL 3rd offenders

---O'Hare moved, supported by Wurtzel to approve 1.1 and 1.2. There was an exception to 1.1; motion to approve 1.2 carried. In 1.1, Kahn questioned whether there were any plans for a Drug Court in Saginaw. Benita Snyder, Community Corrections, responded there were not. Motion to approve 1.1 carried.

2. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair

2.6) Public Works Commissioner, re: salary waiver for Chief Deputy position

2.7) Michigan Works!, re: addition of a temporary managerial position

2.8) Parks Commission, re: grant for a riverbank stabilization project

---Ruth moved, supported by Hare to approve 2.6, 2.7 and 2.8. There were no exceptions; motion carried.

3. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
 3.3) Planning, re: continuation funding for Housing Rehabilitation Program
 3.4) Health Department, re: transfer of a position from the AIDS activity to Nursing Services
 3.5) Family Independence Agency, re: requesting a supplemental appropriation of \$3000

---Woods moved, supported by Smith to approve 3.3, 3.4 and 3.5. There were exceptions to 3.5; motion to approve 3.3 and 3.4 carried. In 3.5, Bartels voiced his objections to an appropriation from the Budget Stabilization Fund, citing the current financial problems facing the County. Although not opposed to training/education, he was opposed to using the Budget Stabilization for this purpose. Basil voiced similar concerns, stating it was an inappropriate use of Budget Stabilization funds. Kahn requested that the question be divided. Bartels invoked his commissioner privilege to table. Horn (point of order) questioned whether Kahn should be allowed to finish. Graham called on Deputy Parliamentarian Basil who ruled the debate over.

4. APPROPRIATIONS - J. Graham, Chair, T. Sangster, Vice-Chair
Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
 4.1) Payment of claims for the period March 23 - April 26, 2004
 4.2) Recommendation, re: supporting HJR Y, a constitutional amendment to protect revenue sharing payments to counties

---Hadsall moved, supported by Novak to approve 4.1 and 4.2. There were no exceptions; motion carried.

Executive Committee - T. Hare, Chair; C. Smith, Vice-Chair

none submitted

Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair

none submitted

Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair

none submitted

V. Miscellaneous

VI. Adjournment

---Woods moved, supported by Hare to adjourn. Motion carried; time being 5:58 p.m.

Respectfully submitted,

Kaye M. Schultz, Committee Clerk

James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COURTS AND PUBLIC SAFETY -- 1.1

MAY 18, 2004

Your committee has considered communication no. 5-18-3 from Benita L. Snyder, Community Corrections Manager submitting the FY 2005 continuation grant application to the Michigan Department of Corrections, Office of Community Corrections.

Each program meets the objectives of the Office of Community Corrections to improve the utilization of jail space by supporting alternatives to incarceration and offender treatment/rehabilitation options. The total amount requested is \$1,660,766. Although no County match is required, local supportive dollars will be used. The programs are as follows:

- 1) Community Corrections Plans and Services - \$383,188
- 2) CCAB Administration - \$110,447
- 3) Probation Residential Services - \$1,167,131

We recommend the Community Corrections FY 2005 continuation grant application to the Michigan Department of Corrections be approved; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to include the amount awarded into the 2005 County Budget.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 1.2

MAY 18, 2004

Your committee has considered communication no. 5-18-2 from Sheriff Charles Brown sending notice they have applied for a grant available through the Michigan's Office of Drug Control Policy (ODCP).

We met with Sheriff Brown who informed us the grant would be used to establish a $\frac{3}{4}$ position dedicated to organizing community rehabilitative services for OUIL 3rd offenders processed through the Jail. He also noted that funding for this position/activity is being requested, in part, to assist in offsetting incarceration expenses for OUIL 3rd offenders that are no longer being reimbursed from the State. If the grant is awarded to support this initiative, the Sheriff Department will not be required to replace the position with a new hire. In essence, this funding will partially support an existing Deputy position. The budget established for the project is \$111,175, with a 40% match or \$44,470. Actual savings to the Law Enforcement Budget will be approximately \$28,000.

We recommend approval for the Sheriff Department to accept the grant funds, if awarded, from the Michigan Office of Drug Control Policy, as outlined; further, that the proper County Officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.1

MAY 18, 2004

Your committee has considered communication 4-20-18 from Jennifer Tebedo, President/CEO

Frankenmuth Convention & Visitors Bureau submitting the independent audit for FY 2002/03 and a copy of its current FY 2003/04 budget. A copy of the audit is on file in the Board Office; a budget summary is **attached**.

In accordance with the Management Agreement between Saginaw County and the Frankenmuth Convention & Visitors Bureau, we recommend the 2002/03 audit results and budget for the current FY 2003/04 be accepted as submitted by the FCVB.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 5-18-2.1

Frankenmuth Convention & Visitors BureauDetailed
Fiscal Year 2003-2004 Budget Summary

		Percentage of Revenues	
Revenues			
Memberships			
Active Memberships	\$ 45,000		
Affiliate Memberships	\$ 9,000		
Associate Memberships	\$ 500		
	\$ 54,500	9.4%	
Room Tax Revenue	\$ 445,000	76.8%	
Cooperative Advertising Income	\$ 60,000	10.4%	
Pavilion Display Revenue	\$ 12,750	2.2%	
Programs & Events Revenue			
Holiday Lighting	\$ 2,000		
Souvenirs	\$ 3,000		
	\$ 5,000	0.9%	
Miscellaneous Income	\$ 2,000	0.3%	
Total Revenues	\$ 579,250	100.0%	

		Percentage of Expenses	
Expenses			
General Tourism Promotion/Advertising/Operations			
Souvenir Expense	\$ 1,200		
Educational Seminars	\$ 2,200		
Holiday Lighting Expense	\$ 2,500		
Guide Book Expense	\$ 46,000		
Happenings Brochure	\$ 600		
Video Cassettes	\$ 500		
Photo Library	\$ 1,000		
Winter Promotion	\$ 5,000		
Travel Information Center	\$ 5,000		
World Wide Web/City Cam	\$ 8,000		
Billboards	\$ 11,200		
Print Advertising	\$ 40,000		
Radio Advertising	\$ 19,500		
TV Advertising	\$ 51,200		
Media/Press/PR	\$ 3,500		
Association Dues	\$ 1,550		
Brochure Distribution	\$ 5,000		
Tourism Incentives	\$ 800		
Response Mailings	\$ 7,500		
Direct Mail Promotions	\$ 800		
Other Meetings & Conventions	\$ 2,500		
Toll-Free Services	\$ 7,000		
Portable Display	\$ 500		
City Beautification	\$ 1,000		
Willkommen Club	\$ 500		
Gemutlichkeit Award	\$ 100		

Attachment 5-18-2.1

Meetings & Luncheons	\$ 500	
Visitor Information Center	\$ 500	
Sales Leads	\$ 300	
Auto Lease & Gas	\$ 12,000	
Postage	\$ 5,000	
Telephone	\$ 15,000	
Operating Supplies	\$ 1,000	
Bank Service Charges	\$ 900	
Depreciation	\$ 4,000	
Misc.	\$ 500	
	<u>\$ 264,350</u>	45.6%
Meetings & Convention Promotion & Advertising		
Convention/Meeting Planner	\$ 1,250	
Wedding Planner	\$ 500	
Meeting Planner Fam Tour	\$ 1,000	
Direct Mail	\$ 500	
Association Dues	\$ 800	
MSAE	\$ 2,000	
Society of Gov. Meeting Prof.	\$ 1,000	
MMPI	\$ 750	
Other Meetings	\$ 1,500	
Covention Incentives	\$ 1,500	
Meetings & Lunches	\$ 250	
Travel & Mileage	\$ 500	
Misc.	\$ 100	
	<u>\$ 11,650</u>	2.0%
Motorcoach & Group Tour Promotion & Advertising		
Group Tour Planner	\$ 1,000	
School Tour Planner	\$ 200	
Association Dues	\$ 3,000	
ABA	\$ 2,800	
NTA	\$ 3,300	
Circle Michigan	\$ 2,000	
Other Meetings	\$ 500	
Group Tour Incentives	\$ 500	
Meetings & Lunches	\$ 400	
Travel & Mileage	\$ 100	
Misc.	\$ 200	
	<u>\$ 14,000</u>	2.4%
Administrative Reimbursement (Reimbursement Line Item)	<u>\$ 289,250</u>	49.9%
Total Expenses	<u>\$ 579,250</u>	100.0%
Increase in Unrestricted Net Assets	<u>\$ -</u>	

FROM: COMMITTEE ON COUNTY SERVICES - - 2.2**MAY 18, 2004**

Your committee has considered communication 4-20-22 from Jay Reithel, Director, Saginaw County Metropolitan Planning Commission asking the Board to adopt a resolution designating the Saginaw Metropolitan Area Transportation Study (SMATS) Policy Committee as the Metropolitan Planning Organization (MPO) for Saginaw County.

We met with Mr. Reithel who informed us the Federal Transportation Act requires each urbanized area to have a designated MPO. Currently, the Planning Commission is the designated MPO for Saginaw County. Under the new proposal, the SMATS Policy Committee (a free-standing agency) would be designated as the MPO for Saginaw County and the Planning Commission would be disband. This proposal is the result of the County's efforts to address recent reductions in state funding and the escalating cost of operating County government.

The proposal includes Saginaw County continuing to house the MPO office; the contribution of space, equipment and miscellaneous indirect costs would be considered Saginaw County's share of the "in-kind" match required to leverage federal transportation planning funds. The current MPO staff would continue solid waste planning activities, and as the damage assessment team for Emergency Services. Re-designation is contingent upon approval of the Governor, and support from local units representing 75% of the population of the County. Final creation of the MPO would be accomplished through the FY 04/05 Budget process. Please refer to the **attached** for additional detailed information relating to this proposal.

We agree with the request. Under the proper order of business, the appropriation resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 2.2

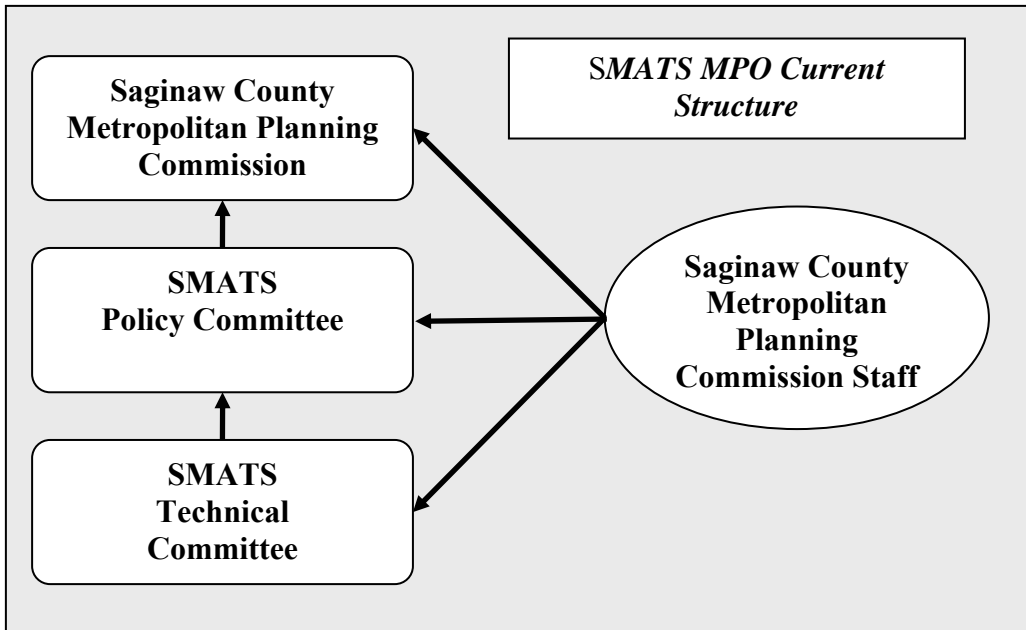
***Saginaw Metropolitan Area Transportation Study
Metropolitan Planning Organization (MPO)***

Currently, the Saginaw County Metropolitan Planning Commission is designated as the Metropolitan Planning Organization (MPO) for Saginaw County. Section 8 of the Federal Transit Act requires that a Metropolitan Planning Organization (MPO) be designated for each urbanized area and that the metropolitan area has a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs that consider all transportation modes and supports metropolitan community development and social goals. In short, an area with over 50,000 people is required to create the structure for an MPO so that they are eligible to receive federal funds for transportation projects.

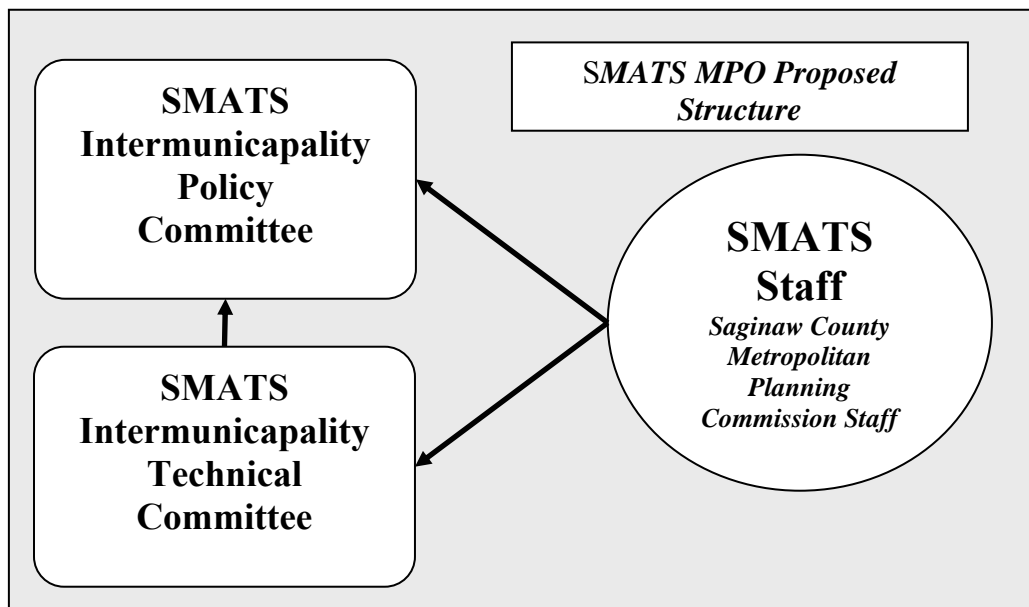
The Saginaw area road agencies will receive over \$75,000,000 for transportation projects for fiscal year 2004. Currently, Saginaw County provides the matching funds for transportation planning grants so the MPO can carry out its required tasks to ensure that Saginaw County will receive transportation project funding.

Proposal

- The SMATS MPO has an existing structure that is comprised of the Technical Committee which reports to the Policy Committee, which in turn, forwards their recommendations to the Saginaw County Metropolitan Planning Commission for final approval of all transportation related actions. The staff for the Saginaw County Metropolitan Planning Commission also serves as the staff for the MPO.



- Metropolitan Planning Commission staff proposes that the Policy Committee for the Saginaw Metropolitan Area Transportation Study be designated as the MPO for Saginaw County. The current Saginaw County Metropolitan Planning Commission staff would then become employees of the MPO.



- Redesignation of an MPO can occur by agreement of the Governor and affected local units of government representing 75 percent of the population in the entire metropolitan

area. The central cities must be among the units of local government agreeing to the redesignation. The MPO would be created as a membership-based Intermunicipality Committee. Michigan Public Act 200 of 1957 provides for the creation, by two or more municipalities, of an Intermunicipality Committee for the purpose of studying area problems.

- Saginaw County would continue to house the MPO office. The contribution of space, equipment, and miscellaneous indirect costs would be considered Saginaw County's share of the "in kind" match required to leverage the federal transportation planning funds. Member municipalities will be encouraged to provide "in kind" services as well. Such services may include providing the MPO with traffic counts from their community.
- MPO staff would continue to be the designated planning agency for solid waste planning.
- MPO staff will continue to contract with local units of government for planning services.
- MPO staff will continue to serve as the damage assessment team for Emergency Services.

Welcome to the MPO:

This section is intended for members of the Saginaw Metropolitan Planning Organization (MPO) and the public. Its purpose is to answer questions about what MPO is and what it does, what authority it has, what kinds of decisions it makes, and what the responsibilities are of the members of its committees. It is also intended to provide a brief introduction to the planning and funding of transportation projects in the Saginaw Metropolitan Planning Organization region.

What is the MPO?

Every metropolitan area with a population of more than 50,000 persons must have a designated Metropolitan Planning Organization for transportation to qualify for federal highway or transit assistance. The Saginaw County Metropolitan Planning Commission is the MPO for the Saginaw Urbanized area.

It is important that the Policy Committee membership for the MPO is made up of locally elected officials of the cities and counties within the urbanized area. Other appointed officials include the Chairperson of the Saginaw Transit Authority Regional Services (STARS) Board, the Chairperson of the Saginaw County Board of Commissioners, and the District Engineer of the Michigan Department of Transportation.

The United States Department of Transportation (USDOT) relies on the MPO to ensure that highway and transit projects that use federal funds are products of a credible planning process and meet local priorities. United States Department of Transportation will not approve federal funding for urban highway and transit projects unless they are on the MPO's program. Thus, the MPO's role is to develop and maintain the necessary transportation plan for the area to assure that federal funds support these locally developed plans. The Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) has greatly strengthened this responsibility by placing the MPO in a primary role for the programming of transportation projects to be carried out in any given year. The MPO has also been given the responsibility to involve the public in this process through expanded citizen participation efforts.

Since the MPO is made up of those agencies responsible for carrying out transportation programs in the region, the process puts all units into partnership with one another to carry out the programs. Any agency can, however, carry out its own transportation projects with its own funds independent of the MPO.

What does the MPO do?

The MPO carries out three major work activities to meet specific federal requirements. These are:

- The development and maintenance of the Long Range Transportation Plan (LRTP) through a "continuing, comprehensive, and cooperative (3C)" planning process.
- The biennial development of a three-year program for highway and transit improvements.

This program is known as the Transportation Improvement Program or TIP.

- The annual adoption of a comprehensive one-year planning program: the Unified Planning Work Program or UPWP that describes and coordinates the individual transportation planning activities of all agencies in the area.

Without these products, the Saginaw Metropolitan Area Transportation Study Metropolitan Planning Organization would lose its eligibility for federal transportation funds.

The MPO completed its Metropolitan Transportation Plan that was adopted in 2002. A computerized model was developed that can simulate traffic flows within this area under both existing and proposed future conditions. In this way, existing and future problems are identified, alternate solutions proposed and tested and specific proposals selected for inclusion in the plan. Equally important, a realistic assessment of financial resources has been made so that the resulting plan reflects the capacity of the area to carry it out. Citizen involvement is an important ingredient in this process.

While the Long Range Transportation Plan looks some twenty years into the future, the MPO also develops a biennial Transportation Improvement Program that identifies those projects that will be carried out in the next three years. This process involves solicitation of projects' requests from those agencies responsible for providing transportation services and facilities, cooperatively ranking them into their merits, and selecting those highest priority projects that will fit into the estimated available funding.

The Unified Planning Work Program is similar to the Transportation Improvement Program in that an annual solicitation of ideas is requested that are then ranked and fit into an estimated budget. The difference is that instead of specific transportation projects, the program consists of planning studies that are necessary to carry out the program. While most of the programs are carried out by the MPO's own staff, a portion is assigned to other participating agencies in accordance with their own skills and responsibilities. The Unified Planning Work Program is adopted in August for each new federal fiscal year (October 1 to September 30).

Value of the MPO:

The value of having the MPO involved in functions that go beyond transportation planning has long been recognized. As a county-wide organization, the MPO has produced current and forecasted demographic and employment data for the entire area. The MPO has also provided contractual assistance to local units of government for the completion of local ordinance and land use development. These data are useful for other public and private entities for planning and forecasting their operations.

How is the MPO organized?

There are two aspects of the MPO organization. First is the formal structure of the MPO as committees and the second is the arrangement between its staff and the staff of the participating agencies. The Saginaw Metropolitan Area Transportation Study organization is structured with the Planning Commission as its governing body. The Saginaw County Metropolitan Planning Commission meets on the second Tuesday of each month at 7:00 p.m. in the Saginaw County Courthouse.

The Policy Committee serves as its recommending body. There are twenty-seven (27) voting members on the Policy Committee and ten (10) alternates, as well as six (6) non-voting members. The membership includes representatives of three (3) cities, eight (8) townships, two (2) county agencies, one (1) state agency, one (1) regional agency, and one (1) federal agency. The Policy Committee is supported by a Technical Committee (comprised of appointed persons with expertise in the operation and maintenance of the transportation system) and a hired staff. Both Committees operate under adopted by-laws.

Policy Committee meetings generally are held on the second Thursday of even numbered months at 12:00 noon, at Timbers Restaurant. The Policy Committee membership includes the Chief

Elected Official from each unit of local government in the Saginaw Metropolitan Area Transportation Study Area, or their designated representative. It also includes officials from state and federal departments of transportation, representatives of local transportation agencies, such transportation interest groups as the Tri-City Cyclists, and private sector representatives from such enterprises as Consumers Energy, the local taxicab operator, a road construction company, a cement manufacturer, a local towing company, and a trucking company. At these meetings current transportation issues are discussed and status reports on transportation studies and projects are given. After these discussions are completed, policy actions are taken that include adoption of the Transportation Improvement Program and Unified Planning Work Program, revision to these documents or the Long Range Transportation Plan, and adoption of resolutions related to current transportation issues.

The technical oversight of the MPO's work is delegated to the Technical Committee, a working group composed of professional staff members of the MPO's organizations. Technical Committee meetings are generally convened on the fourth Thursday of odd numbered months at 10:00 a.m. The meetings are hosted by Committee members at their offices. Call the Saginaw Metropolitan Area Transportation Study office at 797-6800 for a specific meeting location. The Technical Committee met jointly with the Policy Committee monthly during the development of the 2027 Long Range Plan. Most Technical Committee members are on the administrative staffs of local, State or Federal agencies. Roadway, air and public transit agencies are represented along with general purpose local government, state air quality regulators and several local companies with an interest in transportation planning. The Technical Committee reviews and critiques transportation planning documents prepared by Saginaw Metropolitan Area Transportation Study staff and recommends actions to the Policy Committee. Technical Committee members also serve on task forces to accomplish specific items in the Saginaw Metropolitan Area Transportation Study work program. There is always an opportunity for the public to address the Committee at their meetings.

Continuing technical support to the transportation planning program is provided by the MPO Staff and ad hoc committees composed of professional staff members of the MPO's organizations. It is at this level that the technical studies are reviewed in detail so that a relatively finished product is passed to the Technical Advisory Committee.

The MPO Staff is comprised of staff from the Saginaw County Metropolitan Planning Commission. The Staff conducts studies and oversees projects as directed by the Saginaw Metropolitan Area Transportation Study Policy Committee. The Staff reports findings to the MPO Committees and participates in other community wide efforts. The combined work of the MPO Staff and the participating staff of other member organizations provides the information needed to make program and policy decisions.

During the course of its work, the Staff identifies transportation needs in the community. Normally these needs are addressed by member organizations. The staff works with other public, private, and academic organizations in the metropolitan area.

A third partner in the process is the general public. Considerable time is devoted to assure that the public is informed of the MPO's programs and activities and that interested citizens have an opportunity to participate in them.

Functional Responsibilities of Participating Agencies:

There are many agencies involved in transportation and most of them are public. Some are concerned with only one specific transportation activity while others have a broader interest. The agencies discussed below are involved in the actual construction, development, and operation of the transportation system in the Saginaw urban area.

Michigan Department of Transportation (MDOT)

The Michigan Department of Transportation has a statewide multimodal responsibility and

works to develop the modes of air, port, rail, highway transit and non-motorized. Statewide activity includes serving in conjunction with FHWA as the state agency to regulate the 3-C planning process. Local activity in regard to the state highways is handled at regional offices. The regional office is concerned only with state trunklines (i.e. I-75, I-675, M-84, M-81, M-57, M-47, M-46, and M-13).

Saginaw County Road Commission

Three persons appointed by the County Board of Commissioners constitute the policy body for control of all county roads outside of incorporated cities and villages in the County. The annual budget is derived mainly through state (Act 51) and federal-aid allocations, plus other programs. Although the Road Commission has complete program responsibility the townships often participate in specific construction programs.

City of Saginaw

The City has one of the most extensive and comprehensive roles in the development of the transportation system. The City pursues street, bridge, railroad (with railroad companies), and enhancement projects.

Issues and Activities:

The MPO is particularly interested in issues involving long range transportation planning, development of intermodal connections, reducing reliance on automobile, and land use options to reduce trips. Current activities of the MPO include:

- Collecting and maintaining comprehensive data. The data includes demographic and employment information, travel time and delays, traffic counts and congestion, and land use information. The MPO is making a major effort to initiate Geographic Information Systems (GIS) to enhance the analysis.
- Working with various interest groups to deal with the full range of transportation issues.
- Carrying out the recommendations of the Long Range Transportation Plan.
- Maintaining working relationships with the municipal planning organizations to integrate the land use planning and development of the region with its necessary transportation planning and development.
- Developing intermodal planning activities.

Funding for Highway, Transit, and other projects:

Construction Funds

Nearly all major transportation projects in the MPO region involve some federal funding. TEALu has placed the MPO in a major partnership position with the transportation providers to determine how the federal funds should be allocated to the many competing projects. These federal funds are provided to the region under several program categories. In the highway area, funds are identified as Interstate, National Highway System (NHS), Surface Transportation Program (STP), Bridge Replacement and Rehabilitation, and Congestion Mitigation and Air Quality Improvement Program (CMAQ). Transit funds are provided through various sections of transit programs for operating and capital expenses for urban and rural needs.

Despite the specification of funds to a particular program area, there is considerable flexibility provided to the MPO in making final determination of the projects to be funded and the source of funding. Though some funds are specifically restricted for one particular type of project or another, a large portion of them may be transferred from one program to another, including the transfer of funds from highway to transit projects and vice-versa. This provides the MPO with significant latitude in shaping the programs to meet local priorities. Many transportation projects on city and county roads are financed through local funds. The Capital Improvement Projects (CIPs) of the cities and counties provide this information.

Planning Funds

The MPO uses planning funds to meet federal requirements for the Long Range Transportation

Plan (LRTP), the Transportation Improvement Program (TIP), the Unified Planning Work Program (UPWP), and specific studies addressing area wide and local issues. These funds are obtained as PL (Planning) funds from the Federal Highway Administration (FHWA) and Section 5303 (MPO Planning) funds from the Federal Transit Administration (FTA). The use of these funds is identified in the annual Unified Planning Work Program.

How is a project included in the Unified Planning Work Program and Transportation Improvement Program?

Unified Planning Work Program (UPWP)

The Unified Planning Work Program lists all the studies to be undertaken during the coming year. These studies may involve any aspect of transportation including highways, transit, and the needs of the transportation disadvantaged. A study may be proposed by any participating entity of the MPO. Some studies are proposed in response to federal or state requirements while others are included responding to local needs. The list of proposed studies is reviewed by the Technical Advisory Committee. A selection is made of those studies to include in the coming year's Unified Planning Work Program based on the MPO priorities, the need to satisfy state and federal requirements, and funding constraints. The proposed Unified Planning Work Program is then submitted for approval of the Saginaw Metropolitan Area Transportation Study Technical Committee. The draft is then reviewed by the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). The MPO staff incorporates the comments of the state and federal agencies and presents the final document to the Saginaw Metropolitan Area Transportation Study Policy Committee for approval.

Transportation Improvement Program (TIP)

The TIP is required to list all transportation projects in the MPO region using federal funds. This includes highway and transit projects and other necessary enhancements such as bicycle and pedestrian projects. The MPO entities propose eligible projects. The MPO staff and the Saginaw Metropolitan Area Transportation Study Technical Committee evaluate the proposed projects and rank them in accordance with a process. The Project Advancement flow chart (Fig. 2) shows how a project advances from conception stage to construction stage through the transportation process.

The comments received during public meetings are made as part of the process. The ranking of the projects consistent with funding constraints and public comments are presented to the Transportation Policy Committee for final selection of projects for a Transportation Improvement Program.

What is expected of me?

Whether you are a member of the MPO or a private citizen, you have a role to play with the MPO. The Saginaw Metropolitan Area Transportation Study Policy Committee makes difficult decisions in a cooperative manner. However, the Saginaw Metropolitan Area Transportation Study Policy Committee's responsibilities do not begin and end with making decisions. Policy Committee members are ultimately responsible to the residents of the region for the quality of transportation services and for the impact of transportation on their overall quality of life. This means the members share the responsibility for making sure that major transportation issues of today and tomorrow are dealt with fairly and properly. The citizens are encouraged to participate in the transportation planning process during the monthly meetings of the Saginaw Metropolitan Area Transportation Study Policy Committee and the Technical Committee.

What other information is available?

If you would like to learn more about the issues the MPO deals with and the services it provides, you may wish to visit the Saginaw County Metropolitan Planning Commission office. The Planning also maintains a library that contains several publications on transportation and related

subjects. Visitors' may read any of the library's publications while at the office and may make copies at cost. However, most publications cannot be removed from the office. The MPO staff is also available to make presentations or to speak to organizations or group of citizens on any subject of mutual interest.

<u>Townships</u>	2000 Population	Percent of County Total	Comment
Albee	2338	1.11%	
<i>Birch Run</i>	<i>6191</i>	<i>2.95%</i>	<i>May 11th 7:00 p.m.</i>
Blumfield	2014	0.96%	May approval
Brady	2344	1.12%	May approval
Brant	2023	0.96%	
<i>Bridgeport Charter</i>	<i>11,709</i>	<i>5.57%</i>	<i>Approved</i>
<i>Buena Vista Charter</i>	<i>10,318</i>	<i>4.91%</i>	<i>May 10th 6:30</i>
<i>Carrollton</i>	<i>6602</i>	<i>3.14%</i>	<i>Approved</i>
Chapin	1045	0.50%	
<i>Chesaning</i>	<i>4861</i>	<i>2.31%</i>	<i>May approval</i>
Frankenmuth	2049	0.98%	
Fremont	2099	1.00%	
James	1930	0.92%	May approval
Jonesfield	1710	0.81%	May approval
Kochville	3241	1.54%	
Lakefield	1030	0.49%	
Maple Grove	2640	1.26%	May approval
Marion	925	0.44%	
Richland	4281	2.04%	May approval
<i>Saginaw Charter</i>	<i>39,657</i>	<i>18.88%</i>	<i>Approved</i>
Spaulding	2399	1.14%	
St. Charles	3393	1.62%	
Swan Creek	2536	1.21%	May approval?
Taymouth	4624	2.20%	
<i>Thomas</i>	<i>11,877</i>	<i>5.65%</i>	
<i>Tittabawassee</i>	<i>7706</i>	<i>3.67%</i>	
Zilwaukee	61	0.03%	
<u>Cities</u>			
Frankenmuth	4838	2.30%	May approval
<i>Saginaw</i>	<i>61,799</i>	<i>29.42%</i>	<i>Meet with City Engineer- May?</i>
Zilwaukee	1799	0.86%	
<u>Villages</u>			
Birch Run	1653	0.79%	
Chesaning	2548	1.21%	
Merrill	782	0.37%	
Oakley	339	0.16%	
St. Charles	2215	1.05%	
<u>County Total</u>			
Saginaw County	210,039	100.00%	~77.8% (need 75%)

5/6/04

FROM: COMMITTEE ON COUNTY SERVICES - - 2.3

MAY 18, 2004

Your committee has considered communication 5-18-12 from John Schmude, Director, Parks and Recreation Department asking for guidelines with regard to waiving the \$25 per hour fee for using the gazebo at the Fred Borchard Park.

Mr. Schmude informed us the Controller submitted a recommendation to the Parks Commission to handle waiver requests for the gazebo's use. Traditionally, the Parks Department has scheduled the gazebo's use, even though Borchard Park is not operated or maintained by the Parks Department. The former Administration Director considered requests for waivers. Last year gazebo use generated approximately \$200 in revenue.

At Parks Commission operated facilities, the Commission has designated the Parks Director as the individual with the responsibility of waiving fees. Mr. Schmude indicated that in general waivers are granted if the organization is a church or other non-profit agency.

It is the recommendation of your committee that the Parks Department continue to schedule the gazebo's use and that the hourly fee be waived completely.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.4

MAY 18, 2004

At the February 2004 Session, the Board adopted Municipal Civil Infraction Ordinance #115. Subsequently we received communication 5-18-15 from James Koski, Public Works Commissioner informing us that the District Court Administrator has asked that language be added to the Ordinance that would enable District Court to process citations from offenders who want to pay their fine without a formal hearing.

Civil Counsel recommends Ordinance #115 be amended to include the following language:

SECTION 4. ENFORCEMENT AND PENALTIES

- A. Unless otherwise established by ordinance or other section under this Ordinance, a schedule of fines for admissions of responsibility by persons served with Municipal Civil Infraction Citations is hereby established. Fines do not include any costs, damages, expenses or other assessments that may be recoverable by law. Fines shall be as follows:

First Offense: \$100.00

Second Offense: \$500.00

Third or Any Subsequent Offense: \$2500.00

- B. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues, unless otherwise provided.

SECTION 5. EFFECTIVE DATE

The amended Ordinance shall take effect when notice of the adoption is published in a newspaper of general circulation in the County - MCL 46.11(j).

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted amending Municipal Civil Infraction Ordinance #115.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioners Basil and Horn objected. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.5

MAY 18, 2004

Your committee has considered communication 5-18-7 from James Koski, Public Works Commissioner asking for approval of a proposed resolution, drafted by Civil Counsel, to purchase the property chosen as the containment site for the Saginaw River Dredging Project.

Mr. Koski informed us the purchase is contingent upon receipt of funding; and the site location is subject to approval by appropriate state and federal regulatory authorities. The cost of the project is estimated to be \$2,000,000 and is apportioned as follows: State CDBG - \$1,333,000, Saginaw River Alliance - \$333,000, SFI Revolving Loan Fund - \$334,000. No County funds will be expended or otherwise encumbered in any way for this project.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.6

MAY 18, 2004

Your committee has considered communication 5-18-4 from James Koski, Public Works Commissioner asking the Board to approve a salary waiver for Karleen Helmreich who was recently hired as Chief Deputy to replace Sharon Honaman who is retiring.

We met with Mr. Koski who informed us the Chief Deputy position was factored at M-10 at an annual salary of \$61,892. In accordance with the change in County Policy, the position is now categorized as H-10, with a top level pay of \$57,050. Due to Ms. Helmreich's experience and knowledge, Mr. Koski is requesting she be hired at Level H-10, Step 5 (3 year - \$51,072). Ms. Helmreich has thirteen years experience in local government, a Bachelor of Arts from Saginaw Valley State University, and a Master of Science in Administration from Central Michigan University. She has training in GIS and holds many other educational certificates. This represents a reduction of \$10,820 in the Public Works Commissioner's budget. Ms. Helmreich was previously a Level III Appraiser in the Saginaw County Equalization Department, and also an Assessor for Tittabawassee Township.

It is our recommendation to approve the salary waiver for Karleen Helmreich at Level H-10, Step 5, effective May 24, 2004. We further recommend that the proper County officials be authorized and directed to make the necessary personnel changes.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.7

MAY 18, 2004

Your committee has considered communication 5-18-9 from Dennis Brieske, Director, Michigan Works Administration asking to add a temporary management position of Level H-13, Step 1 - \$68,013 to the Michigan Works! Department.

Mr. Brieske will retire August 31, 2004. To fill the position, an interview committee was formed consisting of members from the Saginaw Midland Bay Workforce Development Board and Consortium Board. Their recommendation for a replacement will be submitted at the June Board Session for formal concurrence. It is their intent to fill the temporary management position with the candidate to give Mr. Brieske ample time to train the individual. The temporary position would be eliminated after Mr. Brieske's retirement. Any costs incurred will come from Michigan Works! Administrative funds.

It is the recommendation of your committee that the request of the Saginaw Midland Bay Workforce Development Board and Consortium Board to add a temporary management position at Level H-13, Step 1 be approved as outlined above; and further that the proper County officials be authorized and directed to amend the personnel complement accordingly.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.8

MAY 18, 2004

Your committee has considered communication 5-18-11 from John Schmude, Director, Parks and Recreation Department asking to accept a \$306,000 grant from the Dow Chemical Company to make improvements at Imerman Memorial Park.

Mr. Schmude informed us the grant funds would be used to stabilize approximately 320 linear feet of riverbank, and to construct an 80 linear feet of floating dock, and 1,336 square foot wood viewing peer. No County funds would be used or expended on this project.

It is the recommendation of your committee to accept the \$306,000 grant from the Dow Chemical Company as requested by the Parks and Recreation Commission; further, that the proper County officials be authorized and directed to sign the necessary documents, subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 3.1

MAY 18, 2004

Your committee has considered communication no. 4-20-13 from Lester Heyboer, President/CEO, HealthSource Saginaw asking the Board to place on the August 2004 Primary Election Ballot a facility replacement/improvement millage question for a period of twenty-five years. A total packet of supportive material from HealthSource was previously distributed to all commissioners.

The committee met with Mr. Heyboer and Jordan London of Edmund London & Associates, Inc., Architects & Planners to review the \$35,000,000 replacement/improvement facility plan. Mr. Heyboer and Mr. London informed us the plan consists of approximately 160,000 square feet of new construction and improvements to 59,000 square feet of existing facility space. The project is necessary in part, by recent passage of the 2000 Life Safety Code which discontinues grandfathering of old construction. Part of the current facility would be torn down and replaced with several X-shaped buildings. This would allow County residents to have the use of a state-of-the-art facility providing for their rehabilitative, mental health and long-term care needs. Residents would experience quality of life improvements which meet modern design and code standards such as: Larger patient rooms and private restrooms, one ground level for easier access to grounds for residents, and facility wide security systems and measures. Plans for Town Hall activity areas would incorporate a bank, barber and hair salons, drug store, clothing shop, ice cream parlor, gift shop and post office.

The ballot question as prepared by the County Controller and reviewed by Civil Counsel, is as follows:

HEALTHSOURCE SAGINAW OBLIGATION GUARANTEE

“Shall the County of Saginaw (“County”) pledge its full faith and credit to guarantee payment of obligations in an amount not to exceed (\$35,000,000) in principal, which will add additional millage to the previously voted increase in the limitation on the total amount of general ad valorem taxes which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9 Section 6 of the Michigan Constitution of 1963, as amended, by an average levy of 0.4400 mill (\$0.44 cents per \$1,000) per year with the first year levy being 0.49 mill (\$0.4900 cents per \$1,000), for a twenty-five year period beginning in the years 2004 to 2028, both inclusive, for the purpose of renovation, remodeling, equipping and construction at Saginaw HealthSource Inc.?”

YES _____

NO _____

It is our recommendation to approve the request from HealthSource Saginaw, using the language prepared by the Controller and approved by Counsel; and direct the County Clerk to place the facility replacement/improvement millage question before the electorate at the August 3, 2004 Primary Election.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. After discussion, Commissioner Woods called the question; Commissioner Blaine requested a roll call vote. The Clerk began with District #12. Results as follows:

Aye: Kahn, Bartels, Novak, Sangster, Woods, Ruth, Smith, Graham, Hare

Nay: Basil, O'Hare, Blaine, Hadsall, Horn, Wurtzel

Nine ayes, six nays; motion carried.

FROM: COMMITTEE ON HUMAN SERVICES - - 3.2

MAY 18, 2004

Your committee has considered communication no. 5-18-1 from Eddie Patrick, Program Administrator, Saginaw County Housing Rehabilitation Program asking approval of a fair housing policy. **(attached)**

Mr. Patrick informed us the policy is needed to meet the requirements of the Michigan State Housing Development Authority (MSHDA) for the Saginaw County Housing Rehabilitation Program. County Civil Counsel, Attorney William Smith drafted the policy, which has been cleared by MSHDA pending approval by the Board and placement in the fair housing file.

It is our recommendation to adopt the Saginaw County Fair Housing Policy #253, as submitted; and further, that the proper County officials distribute the policy to all Saginaw County Elected Officials and Department Heads.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Roger N. Kahn

Connie D. Smith

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 5-18-3.2

Category: 200

Number: 253

Subject: **FAIR HOUSING POLICY/ SAGINAW COUNTY HOUSING**

1. **PURPOSE:** The purpose of this policy is to amend the County’s existing Fair Housing Policy to include the following:
 - 1.1 Assure compliance with Executive Order No. 11063, dated 11/20/62, as amended.
 - 1.2 Assure compliance with Michigan State Housing Development Authority, Office of Community development Fair Housing requirements Policy Bulletin #22, effective June 1, 2000.
2. **AUTHORITY:** This Policy will effect the requirements of the U.S. Department of Housing and Urban Development effecting Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as described in Executive Order 11063, supra and Michigan State Housing Development Authority Policy Bulletin No. 22, as approved by the Saginaw County Board of Commissioners.
3. **APPLICATION:** The Saginaw County Housing Rehabilitation Program
4. **RESPONSIBILITY:** This Policy shall be implemented by the Saginaw County Housing Program, and shall be overseen by the Saginaw County Board of Commissioners, or designee.
5. **DEFINITION(S):** None.
6. **POLICY:**
 - 6.1 The County of Saginaw hereby adopts each and every applicable provision of Executive Order 11063, originally dated November 20, 1962, as amended pertaining to equal opportunities in housing.

- 6.2 The County of Saginaw hereby adopts each and every applicable provision of Michigan State Housing Development Authority Policy Bulletin No. 22, dated June 1, 2000.
- 6.3 This Policy shall be reviewed, modified as necessary and resubmitted for Board of Commissioner action annually.
- 7. **ADMINISTRATIVE PROCEDURES:** This policy shall be annually reviewed by the program administrator of the Saginaw County Housing Program, and modified as necessary, submitted to the Office of Controller for approval, and to the Saginaw County Board of Commissioners for reaffirmation.
- 8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance to carry out its purpose. County Civil Counsel has determined that this policy as submitted pertains to the legal and appropriate activities of the Saginaw County Board of Commissioners.

Approved as to Substance
Saginaw County Controller/CAO

Approved as to Legal Content
Saginaw County Civil Counsel

Adopted: May 18, 2004

FROM: COMMITTEE ON HUMAN SERVICES -- 3.3

MAY 18, 2004

Your committee has considered communication no. 4-20-23 from the Michigan State Housing Development Authority sending notice that the County, through the Metropolitan Planning Department has been awarded continuation funding for the Community Development Block Grant in the amount of \$300,000. This grant would extend the County's Housing Rehabilitation Program for two more years for the period January 1, 2004 through December 31, 2005.

The CDBG funds are used to assist low to moderate families throughout Saginaw County with rehabilitation/renovations of single family homes. It also provides administrative funds to help offset the Planning Department's costs of running the program.

It is our recommendation that the Saginaw County Metropolitan Planning Commission be authorized to accept the \$300,000 grant for the 2004 CDBG Housing Rehabilitation Program; further, that the proper County officials be authorized and directed to amend the budget accordingly and execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Roger N. Kahn

James M. Graham, Vice-Chair
Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES -- 3.4

MAY 18, 2004

Your committee has considered communication no 5-18-8 from John D. Niederhauser, Health

Officer, Saginaw County Department of Public Health requesting to transfer the .25 Disease Intervention Specialist, P05 from the AIDS Prevention and Intervention Activity to Nursing Services.

Mr. Niederhauser informed us this request is the result of notification from the Michigan Department of Community Health of funding cuts to the AIDS Prevention and Intervention Program.

We recommend the approval of the request from the Health Department to transfer the position listed above; further, that the proper County officials be authorized and directed to make the necessary personnel changes.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Roger N. Kahn

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

TABLED BY COMMISSIONER BARTELS FOR ONE DAY'S SESSION

~~FROM: COMMITTEE ON HUMAN SERVICES — 3.5 — MAY 18, 2004~~

~~Your committee has considered communication no. 5-18-16 from Longino C. Gonzales, Family Independence Agency Director asking for a supplemental appropriation of \$3,000 to the 2004 Budget of the Saginaw County FIA Board.~~

~~Mr. Gonzales informed the committee the request for the additional funds is based on the following:~~

- ~~1) An increase of \$570 in the annual Michigan County Social Service Association (MCSSA) membership fee. The allocation for this cost item in the FY 04 FIA Board Budget was \$2,500.~~
- ~~2) Newly appointed FIA Board members would like to attend additional scheduled MCSSA events in order to expand their knowledge base relevant to human service issues and FIA operational policies. To accomplish this, an increase of \$2,430 is requested.~~

~~It is our recommendation to approve the request of the Family Independence Agency for an additional appropriation of \$3,000 to cover the expenses listed above, with the recommended funding source to be the County Budget Stabilization Fund. We further recommend that the proper County officials be authorized and directed to make the necessary budgetary adjustments accordingly.~~

~~Respectfully submitted,~~

~~COMMITTEE ON HUMAN SERVICES~~

~~Robert M. Woods, Jr.~~

~~James M. Graham, Vice-Chair~~

~~Roger N. Kahn~~

~~Connie D. Smith~~

~~Todd M. Hare~~

~~APPROPRIATIONS AUTHORIZATION:~~

~~James M. Graham, Chair~~

~~Terry W. Sangster, Vice-Chair~~

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

MAY 18, 2004

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (4-20-16 & 5-18-5)

We recommend the **attached** voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period March 23 through April 26, 2004.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

BUDGET
AUDIT

COMMUNICATION NO. 4-20-16

VOUCHER PAYMENT TRANSMITTAL FORM

Date 3/23/04 through 4/12/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 45044
through 46170 totaling \$ 5,114,476.64 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall *ms*
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2004 APR 12 P 3:03

Dated April 14, 2004

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
MAY 18, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

BUDGET
AUDIT

COMMUNICATION NO. 5-18-5

VOUCHER PAYMENT TRANSMITTAL FORM

Date 4/13/04 through 4/26/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 46171
through 46817 totaling \$ 2,796,937.60 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall *xps*
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2004 APR 26 P 4:04

Dated May 12, 2004

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
MAY 18, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

MAY 18, 2004

The Michigan Association of Counties in their May 6, 2004 Legislative Alert advised counties that Representatives in the House have introduced proposed HJR Y, a constitutional amendment to protect a portion of state revenue sharing for counties by ensuring that counties would get 2% of the first 4 cents of sales tax.

Your Budget Audit Subcommittee supports the efforts of Legislators to provide the same constitutional guarantees of state revenue sharing to counties as is afforded to cities, townships and villages. Under the proper order of business the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COMMITTEE COMPENSATION – 5.1

MAY 18, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held April 11-24, 2004.

HealthSource Building & Planning---3-25-04*

R. Bartels, 3 miles	1.13
J. Graham, 24 miles	9.00

HealthSource Finance---3-30-04*

R. Bartels, 3 miles	1.13
---------------------	------

HealthSource Board of Trustees---4-5-04*

R. Bartels, 3 miles	1.13
C. Smith, 3 miles	1.13

Labor Relations Subcommittee---4-12-04

C. Smith, 3 miles	51.13
C. Hadsall, 40 miles	65.00
M. O’Hare, 50 miles	68.75
P. Wurtzel, 13 miles	54.88
J. Graham, 24 miles	59.00
T. Hare, 2 miles	50.75

Solid Waste Management Planning Committee---4-13-04

M. O’Hare, 50 miles	28.75
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Frankenmuth Convention & Visitors Bureau---4-15-04

K. Horn, 6 miles	27.25
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Committee of the Whole---4-15-04

R. Bartels, 3 miles	51.13
T. Basil, 3 miles	51.13
J. Graham, 24 miles	59.00
C. Hadsall, 40 miles	65.00
T. Hare, 2 miles	50.75
K. Horn, 30 miles	61.25
R. Kahn, 7 miles	52.63
T. Novak, 10 miles	53.75
M. O’Hare, 50 miles	68.75
C. Ruth, 4 miles	51.50
C. Smith, 3 miles	51.13

BOARD OF COMMISSIONERS**MAY 18, 2004**

R. Woods, 7 miles	52.63
P. Wurtzel, 13 miles	54.88
Search Committee to fill Michigan Works Director Position---4-19-04	
C. Ruth, 4 miles	51.50
MAC Environmental Committee in Lansing---4-20-04	
M. O'Hare, 110 miles	66.25
Human Services Collaborative Body---4-20-04	
C. Smith, 3 miles	26.13
Board Session (all present)---4-20-04	
911 Board---4-22-04	
T. Novak, 10 miles	53.75
Mosquito Abatement Commission---4-22-04	
M. O'Hare, 50 miles	18.75
City County School Liaison at Board of Education---4-22-04	
B. Blaine, 26 miles	59.75
C. Ruth, 4 miles	51.50
Search Committee to fill Michigan Works Director Position---4-23-04	
C. Ruth, 4 miles	51.50
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
COMMITTEE COMPENSATION – 5.2	May 18, 2004
I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held April 25 – May 8, 2004.	
Human Services Collaborative Body---4-23-04*	
C. Smith, 3 miles	51.13
MAC Human Services Committee in Lansing---4-26-04	
J. Graham, 160 miles	110.00
HealthSource Finance---4-27-04	
R. Bartels, 3 miles	1.13
Substance Abuse Advisory Board---4-28-04	
C. Hadsall, 40 miles	15.00
Mental Health Executive Limitations---4-28-04	
R. Woods, 7 miles	12.63
HealthSource Personnel---4-28-04	
J. Graham, 24 miles	9.00
MAC Economic Development & Taxation Committee in Lansing---4-30-04	
R. Bartels, 160 miles	110.00
HealthSource Board---5-3-04	
R. Bartels, 3 miles	1.13
J. Graham, 24 miles	9.00
Human Services Committee---5-3-04	
R. Woods, 7 miles	52.63
J. Graham, 24 miles	59.00
R. Kahn, 7 miles	52.63
T. Hare, 2 miles	50.75
Emergency Services Full Scale Exercise For Chair---5-4-04	
M. O'Hare, 50 miles	68.75
Community Issues Off Air Interview for Chair---5-4-04	

T. Novak, 10 miles	53.75
County Services Committee---5-4-03	
C. Ruth, 4 miles	51.50
C. Hadsall, 40 miles	65.00
R. Bartels, 3 miles	51.13
K. Horn, 30 miles	61.25
T. Sangster, 8 miles	53.00
T. Hare, 2 miles	50.75
Crime Prevention Council---5-5-05	
C. Hadsall, 40 miles	65.00
J. Graham, 24 miles	59.00
T. Novak, 10 miles	53.75
Courts & Public Safety Committee---5-5-04	
M. O'Hare, 50 miles	68.75
T. Novak, 10 miles	28.75
T. Basil, 3 miles	51.13
B. Blaine, 26 miles	59.75
Board of Health---5-5-04	
R. Kahn, 7 miles	2.63
Parks & Recreation at Imerman---5-6-04	
B. Blaine, 26 miles	9.75
Region VII Advisory Council---5-6-04	
C. Ruth,	5.00
Budget Audit Subcommittee---5-6-04	
C. Hadsall, 40 miles	65.00
T. Novak, 10 miles	53.75
K. Horn, 30 miles	61.25
C. Ruth, 4 miles	51.50
J. Graham, 24 miles	59.00
Mosquito Abatement Commission---5-6-04	
M. O'Hare, 50 miles	18.75
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
By Commissioner Horn: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.	

RESOLUTIONS

RESOLUTION A

MAY 18, 2004

RE: TO ESTABLISH AN INTERMUNICIPALITY COMMITTEE UNDER MICHIGAN PUBLIC ACT 200 OF 1957 FOR PURPOSES OF TRANSPORTATION PLANNING IN THE SAGINAW COUNTY STUDY AREA

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 18th day of May, 2004, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Smith:

WHEREAS, The urban transportation planning regulations implementing sections of the Federal-Aid Highway Act of 1962, and the Urban Mass Transportation Act of 1964, as amended, require that each urbanized area, as a condition of receipt of Federal transportation capital or operating assistance, have a continuing, cooperative and comprehensive (3-C) transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and,

WHEREAS, The Saginaw Metropolitan Area Transportation Study was initiated in 1965 to conduct a transportation planning process in response to the Federal-Aid Highway Act of 1962 and the Urban Mass Transportation Act of 1964, as amended; and,

WHEREAS, Urban transportation planning funds from the United States Department of Transportation are available, directly or indirectly to the Saginaw Metropolitan Area Transportation Study to carry out the transportation planning process in the Saginaw County study area; and,

WHEREAS, The County of Saginaw has previously participated and agrees to continue to participate with other local municipalities in the comprehensive, cooperative and continuing transportation planning process for the Saginaw County study area; and,

WHEREAS, Michigan Public Act 200 of 1957 provides for the creation, by two or more municipalities of an Intermunicipality Committee for the purpose of studying area problems; and,

WHEREAS, The Intermunicipality Committee may accept gifts and grants from the Federal, State and local governments, also from private individuals, foundations or agencies, if such grants are made for furtherance of the objectives for which the Intermunicipality Committee is established; and,

WHEREAS, Resolution to join in creating an Intermunicipality Committee as provided by Michigan Public Act 200 of 1957, does not obligate the County of Saginaw to any dues, fees or other financial commitments to the Intermunicipality Committee.

NOW, THEREFORE, BE IT RESOLVED, That the County of Saginaw, along with the other member municipalities of SMATS, has duly considered the creation of such an Intermunicipality Committee and County of Saginaw does hereby agree to join with those municipalities similarly agreeing to jointly and mutually establish and organize an Intermunicipality Committee under Michigan Public Act 200 of 1957 for the purpose of studying the area transportation problems of mutual interest and concern, such Intermunicipality Committee hereafter referred to as the SMATS Intermunicipality Committee; and,

BE IT FURTHER RESOLVED THAT:

1. The SMATS Intermunicipality Committee created by this resolution shall be that organization previously established and presently operating as a voluntary association under the name Saginaw Metropolitan Area Transportation Study.
2. In addition to the municipalities herein named, and accordance with the by laws, the SMATS Intermunicipality Committee shall include a duly appointed representative from the East Central Michigan Planning and Development Region, MBS Airport, Saginaw Transit Authority Regional Services, Michigan Department of Transportation, Federal Highway Administration, Michigan State Police, and the Bay County MPO.
3. Membership on the Committee may in the future include other such units of government, agencies, commissions or committees that would be eligible in accordance with the by-laws.

4. The by-laws, as approved by the Saginaw Metropolitan Area Transportation Study Policy Committee and **attached** hereto, shall be the by-laws of the SMATS Intermunicipality Committee.
5. The SMATS Intermunicipality Committee shall operate and act in compliance with and under the authority of Michigan Public Act 200 of 1957 and shall have the duties, privileges and rights prescribed in that Act.
6. The SMATS Intermunicipality Committee shall develop transportation plans and programs for the Saginaw Urbanized Area, integrally considering local, county, regional and state plans.
7. The SMATS Intermunicipality Committee’s broad objectives encompass, but are not limited to the following:
 - To develop transportation plans and programs and establish processes for the continuing review of plans, recommendations and programs to facilitate the movement of persons and goods in the Saginaw County Study Area;
 - To design and carry out the assembling and analysis of information pertaining to transportation within the area;
 - To coordinate transportation facility implementation and operation within the Saginaw Study area;
 - To review and evaluate the planning and programming of transportation related activities, projects and programs within the Saginaw Study area as they may impact the transportation system;
 - To assist in project implementation, where such projects require organizational, functional, and operational analysis and/or to undertake those implementation functions not reserved to other agencies or as may be appropriately delegated by such other agencies;
 - To establish and implement a continuing program of public information regarding transportation planning, programs and projects.

Signatories to this resolution mutually agree to join in and ascribe to this comprehensive, continuing and cooperative transportation planning process for the Saginaw Study Area, in fulfillment of the requirements of the Federal-Aid Highway Act of 1962, the Urban Mass Transportation Administration Act of 1964, as amended, and other relevant acts, regulations, or directives pertaining to Federal and State participation in the transportation planning program and project in the Saginaw Urbanized Area.

ADOPTED:

Yeas --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

Nays --- None

Todd Hare, Chairman
 Saginaw County Board of Commissioners
 Legal Counsel

Marc McGill, Controller/CAO
 County of Saginaw

Gilbert, Smith & Borrello
STATE OF MICHIGAN }
 }
 }
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 18th day of May, 2004.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 18th day of May, 2004.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

Attachment to Resolution A (5-18-04)

**AMENDED BY-LAWS
SAGINAW METROPOLITAN AREA TRANSPORTATION STUDY
POLICY COMMITTEE**

By-laws and rules of procedure of the Policy Committee of the Saginaw Metropolitan Area Transportation Study are established as follows:

I. DUTIES OF THE POLICY COMMITTEE

1. Establish general policy directions for Saginaw Metropolitan Area Transportation Study, ~~and in recognition of the Saginaw County Metropolitan Planning Commission responsibility for plan formulation.~~
2. Approve work programs, assignments, organize new committees and appoint their membership.
3. Receive and review significant study reports and improvements programs. All SMATS decisions and final reports will be reviewed and approved by this Committee as public documents with the strong implication that these represent the approved policy of local units of government. Final approval by the Policy Committee will be necessary for the completion of the Study elements indicated in the Unified Work Program.
4. Establish a line of communications with each local unit of government and cooperate with their respective local planning commission in examining transportation issues and needs in conjunction with duly elected councils and boards.
5. Submit any final reports to elected respective councils and boards in cooperation with their planning commission (as these reports affect land-use plan, ordinances and capital expenditures) for their adoption and/or revision.
6. Review State and Federal Projects to insure that they are consistent with State and Federal Guidelines and the planning program and policies of SMATS and other agencies.

II. MEMBERSHIP OF THE POLICY COMMITTEE

1. Voting Members-Voting membership is extended to public officials having responsibility for provision of transportation services and facilities or of general purpose local government in municipalities or urban areas of the SMATS Study Area. Any of the officials listed below may designate in writing an alternate: This alternate may serve as an officer of the Policy Committee.
 - a. Chairman of the Saginaw County Board of Commissioners
 - b. Chairman of the Saginaw County Road Commission
 - c. Mayors of the City of Saginaw, City of Frankenmuth, and the City of Zilwaukee
 - d. U.S. Fish and Wildlife Service – Manager of Shiawassee National Wildlife Refuge
 - e. Federal Highway Administration, Transportation Planning Official
 - f. Michigan Department of Transportation, Transportation Planning Official

- g. Michigan Department of Transportation, District Engineer
 - h. Michigan Department of Transportation, Transportation Service Center Manager
 - i. Township Supervisors for townships with urban area including; Birch Run, Bridgeport, Buena Vista, Carrollton, James, Kochville, Saginaw, Spaulding, Tittabawassee and Thomas Townships
 - j. Chairperson of the East Central Michigan Planning and Development Regional Commission
 - k. Village Presidents for the Villages of Oakley, St. Charles, Merrill, Chesaning and Birch Run
 - l. Board Chair of the Saginaw Transit Authority Regional Services
 - m. Chairperson of MBS International Airport Commission.
 - n. President of Saginaw Valley State University
2. **Non-voting Members** -Non-voting membership is extended to individuals interested in transportation planning for the Saginaw area.
- a. Rural Townships are encouraged to participate as non-voting members of the Policy Committee.
 - b. Any representative members from private businesses, trade associations or citizen interest groups having expressed their desire to participate in the transportation planning process for the Saginaw area.

III. OFFICERS OF THE POLICY COMMITTEE

The Policy Committee shall elect a Chairperson and Vice-Chairperson at their first regular meeting of each year. The Study Director shall be the Secretary. The term of office shall be for one year, expiring at the time of the following first yearly meeting of the Policy Committee or until their successors are elected. In the event of a vacancy occurring in any of the offices hereinbefore mentioned, the Policy Committee members may fill said vacancy at any regular meeting subsequent to the time when said vacancy occurs.

1. **Duties of the Chairperson**-The Chairperson shall preside at all meetings of the Policy Committee, and shall have a vote upon all resolutions as a member.
2. **Duties of the Vice-Chairperson**-The Vice-Chairperson shall preside and exercise all of the duties of the Chairperson in the Chairperson's absence. Should neither the Chairperson nor the Vice-Chairperson be present at a meeting, a temporary Chairperson shall be elected by a majority vote of the members present.
3. **Duties of the Secretary**-The Secretary shall perform the usual duties of his/her office, and such other duties as the Policy committee may direct. As Study Director, the Secretary also directs staff activities to meet requirements of State and Federal agencies and desires of the Policy Committee.

IV. MEETINGS AND AGENDAS

The Policy committee has established a regular meeting schedule in which meetings are held on the second Thursday of each even numbered month. (February, April, June, etc...). The agenda of each meeting shall be circulated by mail to the voting and non-voting membership not less than 5 days prior to said meeting. An 18-hour public notice will also be posted in a public location. The agenda may be modified by a majority of the members present.

V. SPECIAL MEETINGS

Special meetings of the Policy Committee may be called at any time by the Chairperson or by a majority of the members of the Policy committee, at such time or place as may be deemed necessary. Voting and non-voting members shall be notified in writing by mail of

the time, place, and purpose of such meetings at least five (5) days prior thereto. An 18-hour public notice will also be posted in a public location.

VI. QUORUM

Six members of the voting membership constituting said Policy Committee shall constitute a quorum for the transaction of business.

VII. RELATIONSHIP TO TECHNICAL COMMITTEE

The SMATS Policy Committee has certain inherent obligations relative to the SMATS Technical Committee. Policy Committee members obligations include:

- a. Define any policy guidelines within which the Technical Committee is to function.
- b. Evaluate Technical Committee findings and recommendations carefully and objectively.

~~**VIII. RELATIONSHIP TO SAGINAW COUNTY METROPOLITAN PLANNING COMMISSION**~~

- ~~1. Recommend all reports, work program, Transportation Improvements Programs, data sets and other material for final approval by Saginaw County Metropolitan Planning Commission as the designated Metropolitan Planning Organization for the Saginaw urbanized area.~~
- ~~2. In the event of any disagreements between the Saginaw County Metropolitan Planning Commission and the Policy Committee regarding approval of any item of business, the subject item shall be returned to the Policy Committee for reconsideration and any possible amendment. The Policy Committee may elect to seek further input from the Technical Committee on such a matter. No official action shall be considered approved by the Saginaw Metropolitan Area Transportation Study until the Policy Committee and the Saginaw County Metropolitan Planning Commission have approved congruent versions. Please note, however, that the Policy Committee may approve the form of any document or program and endorse the substantial majority of its contents, allowing minor modifications to be made in the version to be approved by the Saginaw County Metropolitan Planning Commission. This provision is deemed necessary to accommodate the intricacies of coordination among numerous agencies and the practical realities associated with deadlines imposed by state or federal programs.~~

~~**IX. VOTING**~~

VIII. VOTING

Votes may be conducted by a simple majority at the meeting, by mail with a signed ballot or by a telephone vote following any duly noticed and advertised meeting of the Policy Committee at which an item was discussed and staff was instructed to conduct a mail or telephone vote. However, a telephone or mail vote requires ten (10) votes as a quorum. A two thirds majority for any decision to spend urban funds in any non-urban area is required.

~~**X. PARLIAMENTARY PRACTICE.**~~

IX. PARLIAMENTARY PRACTICE

- I. Roll and Call to Order
- II. Public Comment
- III. Approval of Previous Meeting's Minutes
- IV. Unfinished Business
- V. Reports
 - a. Committee
 - b. Staff

VI. New Business

VII. Adjournment

The rules of parliamentary practice as provided in "Robert's Rules of Order" shall govern in all cases, provided such rules are not inconsistent with these By-laws.

~~XI. AMENDMENTS~~

X. AMENDMENTS

These By-laws, or any part thereof, may be altered, amended, added to or repealed by a majority of the members of the Policy Committee at any meeting of said Policy Committee, provided, however, that before any changes are made in said By-laws, a copy of the proposed changes shall be filed with the Secretary at least ten (10) days prior to the meeting at which action thereon is to be taken, and the Study Director shall send a copy of said proposed changes by mail to each member at least five (5) days prior to said meeting, together with written notice of the time and place of such a meeting.

The foregoing By-laws amend those By-laws adopted by the Policy Committee at a duly constituted meeting on February 19, 1975 and amended on February 10, 1994. They were adopted by the Policy Committee for the Saginaw Metropolitan Area Transportation Study at their June 13, 2002 meeting.

William W. Wright, Secretary
Study Director

RESOLUTION B

MAY 18, 2004

BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 18th day of May, 2004, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Smith:

WHEREAS, The flow of water into the Saginaw River/Bay watershed, the state's largest, encompasses nearly 8,700 square miles in all or part of 21 counties in the central lower peninsula; and,

WHEREAS, The health and vitality of a large portion of the state's economy and recreational interests depend upon the viability and availability of access to the various docks and other points of interest located within Saginaw County by commercial and recreational interests; and,

WHEREAS, The viability and navigability of the Saginaw River has been diminished by the great amount of silt flowing into the river from its tributaries, which has also diminished the ability to control flooding; and,

WHEREAS, Dredging of the Saginaw River, in order to maintain a depth suitable for flood control and commercial/recreational interests, is in the best interest of the general public; and,

WHEREAS, In order to accomplish dredging, a suitable location for deposit of dredged spoils must be acquired and permitted by appropriate state and federal agencies; and,

WHEREAS, Such a site has been located and tentatively approved by state and federal regulatory authorities; appraised by a competent and qualified appraiser; and a fair market value has been determined.

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Graham:

WHEREAS, On February 24, 2004 the Saginaw County enacted Municipal Civil Infraction Ordinance #115; and,

WHEREAS, Subsequently, the 70th District Court Administrator requested that language be added to the Ordinance that would enable the Court to process citations from offenders who want to pay their fine without a formal hearing.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Commissioners of the County of Saginaw do hereby amend Saginaw County Municipal Civil Infraction Ordinance #115 to include the following language:

SECTION 4. ENFORCEMENT AND PENALTIES

A. Unless otherwise established by ordinance or other section under this Ordinance, a schedule of fines for admissions of responsibility by persons served with Municipal Civil Infraction Citations is hereby established. Fines do not include any costs, damages, expenses or other assessments that may be recoverable by law. Fines shall be as follows:

First Offense:	\$100.00
Second Offense:	\$500.00
Third or Any Subsequent Offense:	\$2500.00

B. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues, unless otherwise provided.

SECTION 5. EFFECTIVE DATE

The amended Ordinance shall take effect when notice of the adoption is published in a newspaper of general circulation in the County - MCL 46.11(j).

Respectfully submitted,

Todd M. Hare, Chair

Saginaw County Board of Commissioners

ADOPTED:

Yeas --- Raymond F. Bartels, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

Nays --- Thomas A. Basil, Kenneth B. Horn

STATE OF MICHIGAN }
 } SS

COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 18th day of May, 2004.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 18th day of May, 2004.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

COUNTY OF SAGINAW

RE: RECOMMENDATIONS FOR THE GOVERNOR AND THE STATE LEGISLATURE WITH REGARDS TO PROVIDING COUNTY GOVERNMENTS WITH A CONSTITUTIONAL REVENUE SHARING AMENDMENT

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 18th day of May, 2004, at 5:00 p.m.

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT: *None*

Commissioner Hadsall offered the following resolution and moved its adoption. The motion was seconded by Commissioner Novak:

WHEREAS, County governments are subdivisions of the state government and are required to finance or carry out state mandates in many areas, including public and mental health, disease control, substance abuse, courts, jails, detention of juvenile delinquents and care of abused and neglected youth, equalization of assessments, maintenance of vital records, prosecution of crimes, and oversight of elections; and,

WHEREAS, The provision of these mandated services constitute the vast majority of county services; and,

WHEREAS, The demand for most mandated county services arises from the circumstances of poverty and crime, which directly affect the quality of life for county residents; and,

WHEREAS, Funding for these services comes in great part from state-shared revenues; and,

WHEREAS, Cities, Villages and Townships have constitutional protection for a portion of their revenue sharing while Counties do not; and,

WHEREAS, Counties must provide State of Michigan Constitutional services while Cities, Villages and Townships do not; and,

WHEREAS, Constitutional limits on the growth of property tax revenues, decreases in state shared revenues, and statutory limits on the generation of fees and charges are significantly limiting the ability of county governments to provide these services; and,

WHEREAS, The Representatives in the House have introduced a proposed constitutional amendment, HJR Y, to protect a portion of state revenue sharing for counties by ensuring that counties would get 2% of the first 4 cents of sales tax constitutionally; and,

WHEREAS, County Boards of Commissioners under HJR Y would then have the same abilities to serve the citizens of the state as do City Councils, Township Boards and Village Councils.

THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners supports the State Legislators efforts to provide the same constitutional guarantees of state revenue sharing to Counties as is afforded to Cities, Townships and Villages;

BE IT FURTHER RESOLVED, That the Saginaw County Board of Commissioners recommends that the Michigan Association of Counties, the Governor and the State Legislature support the proposed constitutional amendment HJR Y which will ensure the citizens of Michigan receive stable funding of state mandated and state constitutional services appropriate to their needs;

BE IT FURTHER RESOLVED, That copies of this resolution be sent to the Michigan Association of Counties, the Governor, area Legislators and all Michigan counties.

Respectfully submitted,

Todd M. Hare, Chair

Saginaw County Board of Commissioners

ADOPTED:

Yeas --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Nays --- *None*

STATE OF MICHIGAN }
 }
 } SS
 COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of held on the 18th day of May, 2004.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 18th day of May, 2004.

Susan Kaltenbach, Clerk
 County of Saginaw

SEAL

UNFINISHED BUSINESS

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3

APRIL 20, 2004

Your Labor Relations Subcommittee considered communication no. 4-20-4 from Marc A. McGill, Controller/CAO sending recommendations relating to the Retiree Health Care Fund Actuarial Report as of December 31, 2003. A copy of the actuarial evaluation of the fund is forwarded to the Board pursuant to County Policy #233, Section 6.6. A copy was provided to each commissioner.

Actuarial valuations assist in understanding the costs of the present retiree health benefits; maintaining a funding program so that costs will remain reasonably level from year to year and generation to generation; and providing liability information for financial reports. The Controller presented a comparative summary of material report items, listed below. The assumptions are based on "intermediate" health care trend rates.

<u>Item</u>	<u>12/31/2001</u>	<u>12/31/2003</u>	<u>Variance</u>	
			<u>Amount</u>	<u>Percent</u>
Active Members	784	721	-63	-8.1%
Retirees	<u>326</u>	<u>353</u>	<u>27</u>	8.3%
Total Participants	1,110	1,074	-36	-3.3%
Health Benefit Trend	7.25%	14%	6.75%	93.1%
Total Liability	\$58,603,342	\$95,667,299	\$37,063,957	63.3%
Assets	<u>9,201,547</u>	<u>10,698,998</u>	<u>1,497,451</u>	<u>16.3%</u>
Unfunded Liability	\$49,401,795	\$84,968,301	\$35,566,506	71.9%
Unfunded Percentage	84.3%	88.9%	4.6%	-5.5%
<u>Recommended County Contribution for Succeeding Fiscal Year</u>				
Percentage of Payroll	12.74%	20.38%	7.64%	59.9%
Dollar amount	\$3,648,804	\$6,014,269	\$2,365,465	64.8%

Even though the total number of plan participants went down and the amount of plan assets went up, unfunded liabilities rose significantly due primarily to a nearly doubling of estimated health benefit trend increases. At this time, existing assets cover only about 11.1% of estimated liabilities; a pay-as-you-go method used by 9 out of 10 counties in the State. In order to fully fund the estimated liabilities, the actuaries recommend a County contribution of 20.38% of payroll for the next thirty (30) year period.

In view of recent budget constraints, we concur with the Controller's recommendation and direct the proper County officials to proceed as follows:

- o Continue the current rate of contribution amounting to about 8% of payroll using a pay-as-you-go funding model referenced in the actuarial report which is an amount adequate enough to pay current retiree expenses for the 2004/2005 fiscal year;
- o Amend Retiree Health Care Fund Policy #233 to reflect the actual method the County has been using to finance health care benefits for retirees, i.e. pay-as-you-go rather than on an actuarial basis, as attached; and,
- o Direct the Labor Relations Subcommittee to consider making some incremental benefit reductions and/or changes in future years to moderate both the significant increases in cost and unfunded liabilities.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment - UB Report from 4-20-4.3

Category: 200

Number: 233

Subject: **RETIREE HEALTH CARE FUND POLICY**

1. **PURPOSE:** The purpose of this policy is to:
 - 1.1 Formulate a written County Retiree Health Care Fund Policy which clearly defines how health care benefits for retirees are financed and administered;
 - 1.2 Assure each employee that there are adequate reserves to pay retiree health care benefits when due;
 - 1.3 Accurately charge all funds and activities for their respective retirement costs;
 - 1.4 Identify and report the level of Retiree Health Care Fund surpluses and deficits;
 - 1.5 Designate the persons who shall act as the Fund investment fiduciaries;
 - ~~1.6 Restrict withdrawals from the Fund solely for the payment of health care benefits on behalf of qualified persons and payment of expenses of administration of the Retiree Health Care Fund;~~
 - 1.7 Designate the qualified person to administer payment of health care benefits from the Fund;
 - 1.8 Establish investment parameters for the Saginaw County Retiree Health Care Fund; **and,**
 - ~~1.9 Determine whether the Saginaw County Retiree Health Care Fund will be established on an actuarial basis; and,~~
 - 1.10 Communicate to County Elected Officials, Department Heads and the Public the Retiree Health Care Fund Policy for the County of Saginaw.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to all Saginaw County employees and elected officials.
4. **RESPONSIBILITY:** The Saginaw County Treasurer shall be responsible for the implementation of this policy.

- 5. **DEFINITIONS:** None.
- 6. **POLICY:**
 - 6.1 The Saginaw County Treasurer shall act as the Saginaw County Retiree Health Care Fund Investment Fiduciary.
 - 6.2 All monies retained in the Saginaw County Retiree Health Care Fund shall be restricted and may only be withdrawn for the payment of health care benefits on behalf of qualified individuals and payment of expenses of administration of the Saginaw County Retiree Health Care Fund.
 - 6.3 The Saginaw County Controller/Chief Administrative Officer and/or his designee shall be considered the qualified person for purposes of payment of health care benefits from the Saginaw County Retiree Health Care Fund.
 - 6.4 The Saginaw County Retiree Health Care Fund shall be established by transferring the monies currently held in the Saginaw County Post-Employment Health Benefits Fund. ~~Further, future adjustments in contributions by Saginaw County Departments shall be determined on an actuarial basis.~~
 - 6.5 The Funds from the Saginaw County Retiree Health Care Fund which are not required to pay current liabilities shall be invested by the County Treasurer in the following manner:
 - 6.5.1 Sixty-five percent (65%) in equity securities, which include a broad market index and other stock mutual funds.
 - 6.5.2 Thirty-five percent (35%) shall be invested in bonds and bond mutual funds.
 - 6.6 The Saginaw County Controller/CAO shall arrange to have an actuarial review of the Saginaw County Retiree Health Care Fund at least every three years with assets valued on a market basis. The Saginaw County Controller with the assistance of the Saginaw County Treasurer shall annually prepare and issue a summary report to the Saginaw County Board of Commissioners regarding the value of assets in the Fund.
- 7. **ADMINISTRATIVE PROCEDURES:** The County Treasurer and the Controller’s Office shall be responsible for developing, updating and implementing any associated administrative procedures not already stated in this policy.
- 8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved As to Substance:
Saginaw County Controller

Approved As to Legal Content:
Saginaw County Civil Counsel

ADOPTED: MAY 23, 2000
Effective date: October 1, 2000
Amended: December 11, 2001
Amended: May 18, 2004

PROCLAMATIONS

Chair Hare proclaimed the following:

**PROCLAMATION
MENTAL HEALTH MONTH**
(Presented under Audiences)

WHEREAS, The U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and,

WHEREAS, Mental illnesses are health conditions characterized by alterations in thinking, mood, or behavior (or some combination) associated with distress and/or impaired functioning; and,

WHEREAS, More than 19 million adult Americans age 18 and over will suffer from a depressive illness each year and at least 1 in 20 – or as many as 3 million young people, may have a serious emotional disturbance that severely disrupts his or her ability to function at home, school or in the community and will be unnecessarily incapacitated for weeks or months because their illness is untreated; and,

WHEREAS, An estimated two-thirds of all young people with mental problems are not getting the help they need and a majority of the 30,000 plus Americans who commit suicide each year are believed to have mental disorders; and,

WHEREAS, Saginaw County Community Mental Health Authority has made a commitment to community-based systems of mental health care for all residents; and,

WHEREAS, The guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management and high-quality and consumer-responsive services, and these principles are now being adopted by private and public healthcare payers; and,

WHEREAS, The National Mental Health Association, the National Council for Community Behavioral Healthcare, and their national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners, do hereby proclaim May 2004 as: **MENTAL HEALTH MONTH** in the County of Saginaw, Michigan and call upon all Saginaw County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness, diagnosis and treatment, and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 18th day of May in the year of Our Lord Two Thousand and Four.

Respectfully,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

PROCLAMATION

WHEREAS, The nearly 2.7 million Registered Nurses in the United States comprise our Nation's largest health care profession; and,

WHEREAS, The depth and breadth of the registered nursing and profession meets the different and emerging health care needs of the American population in a wide range of settings; and,

WHEREAS, The American Nurses Association, as the voice for the Registered Nurses of this Country, is working to chart a new course for a healthy Nation that relies on increasing delivery of primary and preventive health care; and,

WHEREAS, A renewed emphasis on primary and preventive health care will require the better utilization of all our Nation's registered nursing resources; and,

WHEREAS, Professional nursing has been demonstrated to be an indispensable component in the safety and quality of care of hospitalized patients; and,

WHEREAS, The demand for registered nursing services will be greater than ever because of the aging of the American population, the continuing expansion of life-sustaining technology, and the explosive growth of home health care services; and,

WHEREAS, More qualified Registered Nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community; and,

WHEREAS, The cost-effective, safe and quality health care services provided by Registered Nurses will be even a greater component of the U.S. health care delivery system in the future; and,

WHEREAS, The American Nurses Association has declared the week of May 6-12 as **NATIONAL NURSES WEEK**, with the theme "Nurses: Your Voice, Your Health, Your Life" in celebration of the ways in which Registered Nurses strive to provide safe and high quality patient care and map out the way to improve our health care system.

NOW, THEREFORE, I Todd M. Hare, Chairman of the Saginaw County Board of Commissioners, do hereby proclaim May 10-14, 2004 as: **NURSES WEEK** in the County of Saginaw and encourage all residents of Saginaw County to join in honoring the Registered Nurses who care for us.

BE IT FURTHER RESOLVED, That the residents of the County of Saginaw celebrate Public Health nursing accomplishments and efforts to improve our health care system and show our appreciation for the Nation's Registered Nurses during this week and throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 18th day of May in the year of our Lord two thousand and four.

Sincerely,
Todd M. Hare, Chairman
Saginaw County Board of Commissioners

Presented by,
Cheryl M. Hadsall, Commissioner
District #3

PROCLAMATION

WHEREAS, The goal of the "Just Say No" Committee in Saginaw County is to encourage our youth and emphasize the importance of being and staying drug free; and,

WHEREAS, By being drug free, youth are more likely to get better grades, raise their goals, and stay in school. As a result, they have the opportunity to become positive role models while improving and strengthening our community; and,

WHEREAS, To help promote the "Just Say No" concept, an annual march and rally against drugs will be held on Saturday, May 15, 2004. Hundreds of youth are expected to participate in the walk/rally activities, which begins at 12:00 noon at Saginaw City Hall.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim May 15, 2004 as: **"JUST SAY NO DAY"** in the County of Saginaw and in doing so urge all citizens of Saginaw County to support and promote this worthwhile program to show young people that we care.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 15th day of May in the year of our Lord Two Thousand and Four

Sincerely,
Todd M. Hare, Chairman
Saginaw County Board of Commissioners

Presented by,
Terry W. Sangster, Commissioner
District #6

APPOINTMENTS AND ELECTIONS

Chairman Hare appointed Herbert Spence III to the Economic Development Corporation for a term expiring April 1, 2006.

Chairman Hare stated he would be using the process as in the past to make an appointment to the Mental Health Authority Board, i.e. *appointment by the Chair with confirmation by the Board*. He appointed Patricia Murray-Steding representing Agency/Occupation for a three year term expiring April 1, 2007, and asked for the Board's confirmation. After comments from commissioners, Commissioner Blaine requested a roll call vote. The Clerk began with District #13. Results as follows:

Aye: Kahn, Novak, O'Hare, Blaine, Hadsall, Sangster, Smith, Graham, Hare
Nay: Bartels, Horn, Wurtzel, Wood, Ruth, Basil
Nine ayes, six nays; appointment confirmed.

COMMISSIONERS' AUDIENCES

Commissioner Novak recognized some of his pupils in the audience. Commissioner Novak just completed his student teaching assignment at Arthur Hill High School.

Commissioner Horn noted the approaching festival season in Frankenmuth. He invited commissioners to attend: the "World Expo of Beer" - May 21-22; "Lumberjack Festival" May 28-30; "46th Annual Bavarian Festival" - June 10-13.

Commissioner Blaine announced that forty of his psychology class students were given a tour of the Jail today. He thanked Jail Sergeant Gary VanRiper for conducting the tour.

Commissioner Smith requested a moment of silence in memory of Dennis S. Wisniewski, a Saginaw Attorney and longtime civic leader who died after battling a long illness. DennyOs, as he was known by his friends, served as Director of the Michigan Works program through the Office of the Friend of the Court.

By Commissioner Woods: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:36 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



JUNE SESSION 2004

First Day of the June 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, June 22, 2004. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Horn opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

PUBLIC HEARING

Opening

At 5:02 p.m., Chairman Hare opened the Public Hearing on the Brownfield Redevelopment Plan for the Con Agra/Merrill Elevator Project for Miles Petroleum located in Jonesfield Township. He called for comments. Hearing none, he announced the public hearing would remain open. (Report 6-22-3.4)

AUDIENCES

Chairman Hare called on Wendy Scott, Director of Meeting & Convention Sales, Saginaw County Convention & Visitors Bureau, who invited commissioners to attend the fifth annual Agricultural & Tourism Familiarization Tour on August 4. The Board's Standing committees were scheduled to be held that day at the Shiawassee Flats National Wildlife Refuge followed by a dinner and tour.

Chairman Hare called on Ann Doyle who voiced her concerns with the condition of Tittabawassee Road near Gleaner which resulted in her car windshield being cracked. The Road Commission is using a new chip & seal process; the stones are larger and loose. Commissioner Kahn spoke more about this under commissioners' audiences.

PUBLIC HEARING

2nd Call

At 5:05 p.m., Chairman Hare announced the second call of the public hearing being held on the

Brownfield Redevelopment Plan for the Con Agra/Merrill Elevator Project. He called for comments. Hearing none, he announced the public hearing would remain open.

LAUDATORY RESOLUTIONS

Chair Hare announced the following resolutions/certificates were prepared and presented.

RESOLUTION OF ACKNOWLEDGMENT

Presented To:

MR. GEORGE W. ADAMS

WHEREAS, July 1, 2004 marks the retirement of Mr. George W. Adams from the Saginaw Public School District after thirty-six years of service; and,

WHEREAS, Mr. Adams, a native of Columbus, Georgia received a BA Degree in Health and Physical Education from Morris Brown College in Atlanta, Georgia, and a MA in Guidance and Counseling from Atlanta University; and,

WHEREAS, Upon moving to Michigan in the late 1960's, Mr. Adams began his career in the Saginaw School District as the first African American Male Counselor. What was only supposed to be three years, turned into thirty-six years of making a difference in the lives of thousands of young people; and,

WHEREAS, A star athlete at Morris Brown, Mr. Adams has coached students in basketball, baseball, football, swimming and track and field. He is retiring from the present position of Assistant Principal at the Saginaw Career Complex and has served in various capacities at the former Arthur Eddy Junior High School, Center for the Arts and Sciences Academy, Eddy Community Center, Coulter Elementary, Webber Junior High, Daniels Community High, and Saginaw High; and,

WHEREAS, Mr. Adams is married to Marilyn Adams and they are the proud parents of two children, George and Corey; and,

WHEREAS, Mr. Adams' community involvement includes: member of Bethel A.M.E. Church, Alpha Phi Alpha Fraternity, Inc., Michigan Driver Traffic and Safety Education Association, National Association of Secondary School Principals, Michigan Association of Secondary School Principals, Saginaw Association of Secondary School Principals, Professional Counselor License Association and the NAACP; and,

WHEREAS, This outstanding Assistant Principal, Teacher, Counselor, and Administrator has shared himself diligently with others and it is reflected by the respect and adoration he receives from those around him.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby recognize Mr. George W. Adams on his retirement after thirty-six of commitment and dedication to the Saginaw Public School District, and to the citizens of Saginaw County. We wish him God's blessings in his retirement and all future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the June 22, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
District #9

Carl E. Ruth, Commissioner
District #8

By Commissioner Ruth: That the Resolution be adopted. Approved.

RESOLUTION OF APPRECIATION

Presented To:

SARA B. CLAVEZ

WHEREAS, May 28, 2004 marks the retirement of Sara B. Clavez after sixteen years as the first Director of Saginaw Valley Regional 4-C, Community Coordinated Child Care; and,

WHEREAS, The mission of the Saginaw Valley Regional 4-C is to promote high quality child care programs through education and referrals and to coordinate community resources that meet the needs of the child care consumers. Families in Saginaw, Bay, Arenac and Midland Counties are served by 4-C; and,

WHEREAS, When Ms. Clavez started in 1988, 4-C had a budget of \$60,000. Today, the operation has grown to \$760,000 with offices at 5560 Gratiot and a staff of sixteen; and,

WHEREAS, Besides the Referral Service Program, Ms. Clavez was team leader in the Saginaw County Early On which coordinates services for families with children under three years old; the Time Out! Program which helps parents and children work through various difficulties; and the Project Zero that reduces the number of families receiving benefits by eliminating child care barriers; and,

WHEREAS, In addition, Ms. Clavez has served as Chair of the Human Services Collaborative Body which consists of various agencies involved in human service efforts.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby express its sincere appreciation to Sara Clavez and commends her for her dedication and commitment to improving the lives of families in our community.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
District #9

Connie D. Smith, Commissioner
District #10

Adopted: June 22, 2004

Presented: May 28, 2004

By Commissioner Smith: That the Resolution be adopted. Approved.

**RESOLUTION RECOGNIZING
THE 100TH ANNIVERSARY OF THE
FRANKENMUTH FIRE DEPARTMENT**

The Saginaw County Board of Commissioners is honored to join the Frankenmuth community on this fourth day of June in the year of our Lord Two Thousand and Four to celebrate the Centennial of the Frankenmuth Fire Department.

It began back in 1904 on Tuscola Street with a horse-drawn steam-powered engine, hose and cart. Martin Eischer was Fire Chief and the Department was fully staffed and organized with nineteen men. At that time, a majority of the calls involved barn fires.

Now one hundred years later, Chief David Wright heads a firefighter roster of thirty volunteers, two assistants and three captains. Housed on West Genesee Street, its modern fire trucks, equipment and vehicles can quickly and efficiently respond to fires, natural disasters and accidents. The Department is also a major sponsor of many social activities and functions.

It is indeed an honor for the Saginaw County Board of Commissioners to publicly recognize the Frankenmuth Fire Department for providing the community with exceptional leadership and excellent organization for one hundred years.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman District #9

Kenneth B. Horn, Commissioner District #4

Adopted: June 22, 2004

Presented: June 4, 2004

By Commissioner Horn: That the Resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

Participants in the 2nd Annual African American Health Expo
On behalf of the Saginaw County Board of Commissioners I am pleased to acknowledge your participation in the 2nd Annual African American Health Expo held on June 4-6, 2004 at the Wolverine Baptist Convention Center.

It is a privilege to have as a Special Guest, National Radio Producer/Host, National Radio Hall of Fame Nominee and Kidney Cancer Survivor,
Mr. Walt "Baby" Love.

The Health Expo is held to raise awareness and support for a statewide initiative to improve cancer outcomes of African Americans in Michigan.

A variety of activities have been planned for this family affair weekend which includes:

Friday - Gospel Skating Party at Brockway Roller Rink;

Saturday - Free Health Screenings, Panel Discussion with

Moderator Dr. Claude Young of Detroit,

and a Special Luncheon with faith leaders;

Sunday - Afternoon of Music and Ministry.

We are pleased to recognize the 2nd Annual African American Health Expo and we commend the Greater Coleman Temple COGIG, along with sponsors COGIC Ministerial Alliance, Faith Access to Community Economic Development, and the Michigan Department of Community Health.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner

District #9

District #6

Adopted: June 22, 2004

Presented: June 5, 2004

By Commissioner Sangster: That the Resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

PASTOR & MRS. OTIS WASHINGTON

*"And I will give you Pastors according to mine heart,
which shall feed you with knowledge and understanding." - Jeremiah 3:15*

WHEREAS, On Sunday, June 6, 2004 the members of the Messiah Missionary Baptist Church will rejoice in the Lord as they celebrate the 7th Anniversary of Pastor Otis and Sis. Bonn Washington; and,

WHEREAS, Pastor Washington accepted the call to the ministry at the age of seventeen and was licensed and ordained at the Rose Hill Missionary Baptist Church by Pastor Levi Patten. He was a loyal associate at Rose Hill for over twenty years; and,

WHEREAS, In 1997, Pastor Washington was called as the Under-Shepherd of the congregation of Messiah. Under his guidance, many souls have been added to the Church. In addition, several ministries have been established, including: The Messiah Praise Team, Youth Church, Praise Drama, Voices of Messiah, and the In-Touch Ministry; and,

WHEREAS, Pastor Washington has been employed by Delphi Saginaw Steering Division for over twenty seven years. A family man, Pastor & Sis. Washington have shared their life together

since 1977 and are the proud parents of three children, Aliscia Nicole, Otis Tryell and Travis Darnell.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby join with the Messiah Missionary Baptist Church in honoring this remarkable couple, Pastor & Sis. Otis Washington for their faithful and dedicated service to the Church and this community. We hope that the membership continues to grow spiritually in unity and in love.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
District #9

Terry W. Sangster, Commissioner
District #6

Adopted: June 22, 2004

Presented: June 6, 2004

By Commissioner Sangster: That the Resolution be adopted. Approved.

**COUNTY OF SAGINAW
RESOLUTION OF ACKNOWLEDGEMENT**

Presented to:

WHITE PINE MIDDLE SCHOOL BAND

WHEREAS, At the Eighteenth Annual All-Area Invitational Academic Track held at Arthur Hill High School Auditorium on April 6, 2004 the White Pine Middle School Band took first place in the Instrumental Group category; and,

WHEREAS, The White Pine Middle School musicians, whose five-year winning streak was snapped last year, regained the title of best band with their rendition of Martha and the Vandellas' "Heatwave"; and,

WHEREAS, The White Pine Middle School Band members are:

Katie O'Brien	Anthony Davis	Catherine Callahan	Jessica Todoroff
Sky Young	Jay Rickert	Andy Dilts	Ashleigh Oliver
Kellie Steele	Casie Delgado	Joe Murawski	Rachel Cook
Ayesha Yalamarthy	Tomas Olivarez	Cate Petrowski	Cody Schlott
Samantha Swanton	Scott Boggess	Alex Fattal	Ashley Potuchek

NOW, THEREFORE, BE IT RESOLVED, That the Board of Commissioners of the County of Saginaw do hereby extend accolades and congratulations to the White Pine Middle School Band; the band teacher, Michael Vierow; and the School's Principal Bonnie Eaves.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the June 22, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to each of them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair, District #9

Thomas A. Basil, Commissioner, District #12

Presented: June 9, 2004

By Commissioner Basil: That the Resolution be adopted. Approved.

**RESOLUTION RECOGNIZING
THE CITY AND TOWNSHIP OF ZILWAUKEE SESQUICENTENNIAL**
The Saginaw County Board of Commissioners is honored to join Zilwaukeean in celebrating

their 150th birthday at the Sesquicentennial Festival events scheduled June 4-5-6. The Zilwaukee community has a rich and colorful history. The Chippewa Indians aptly called the area "Nemitequa" - Where the woods come to the water. Its origins go back to 1848 when brothers Daniel and Solomon Johnson came into the Saginaw Valley and began construction of a steam generated sawmill on the shores of the Saginaw River. Their foresight and spirit was followed with further development by individuals like themselves. On January 20, 1854, citizens gathered for their first meeting to elect township officers. The settlement flourished and became self sufficient, prospering from the lumber and salt mills. Now 150 years later, Zilwaukee continues to be a proud and spirited community. Its leaders support existing businesses while attracting new development to the area. The river continues to flow, and as in the past, is a source of commercial and recreational interests. The Zilwaukee Bridge rising magnificently over the land is a testament to how far we have come. With this resolution the Saginaw County Board of Commissioners publicly recognizes the Zilwaukee community on their Sesquicentennial and wish them continued prosperity in the years ahead.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare

Chairman District #9

Adopted: June 22, 2004

Timothy M. Novak

Commissioner District #15

Presented: June 4, 2004

By Commissioner Novak: That the Resolution be adopted. Approved.

RESOLUTION OF APPRECIATION

Presented to

THE FAMILY YOUTH INITIATIVE COALITION

WHEREAS, A genuine concern for the community was the motivation that brought together the Saginaw Police Department, the Board of Education and the Substance Abuse Treatment and Prevention Services to form the county-wide Family Youth Initiative; and,

WHEREAS, FYI was the first such initiative in Saginaw to address the critical problem of substance abuse among youth and their families by engaging in an approach that enhanced self-concept and reduced or eliminated exposure and use of substances; and,

WHEREAS, FYI gives youth between the ages of 10 and 20 a drug-free environment and encourages them to complete high school through the use of Safe Houses and Faith-Based organizations; and,

WHEREAS, FYI recruits adult and youth mentors who encourage youth to improve academic, social and interpersonal skills; their focus is on reducing risk factors, teaching avoidance skills, and building a collaborative and anti-drug partnership between youth, teachers, parents and the community.

NOW THEREFORE BE IT RESOLVED, That the Saginaw County Board of Commissioners takes this opportunity to recognize the Family Youth Initiative Coalition, to support their goals and objectives, and to join in congratulating the 2004 FYI high school graduates for their commitment to education and hard work.

BE IT FURTHER RESOLVED, That this Resolution be made a part of the Official Proceedings of the Saginaw County Board of Commissioners as a permanent record, and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman District #9

Cheryl M. Hadsall, Commissioner District #3

Adopted: June 22, 2004

Presented: June 16, 2004

By Commissioner Hadsall: That the Resolution be adopted. Approved.

CERTIFICATE OF CONGRATULATIONS**Presented to****FAMILY YOUTH INITIATIVE GRADUATES**

The Saginaw County Board of Commissioners joins today in recognizing the 2004 Family Youth Initiative high school graduates. These youth have shown a true commitment to education and hard work, and will be an inspiration to others that follow in their steps.

Through the combined efforts of schools, community, police and family they have received strategies for success to last a lifetime.

The Saginaw County Board of Commissioners is honored to congratulate the 2004 Class of FYI High School Graduates, and wish them continued achievements and happiness in the years ahead.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare

Chairman District #9

Adopted: June 22, 2004

Cheryl M. Hadsall

Commissioner District #3

Presented: June 16, 2004

By Commissioner Hadsall: That the Resolution be adopted. Approved.

CLERK'S CALL OF SESSION

June 7, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of June Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, June 22, 2004 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair Hare: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

6-22-1 MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY sending notice that because of new legislation, county solid waste planning is again delayed.

-- County Services

6-22-2 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 5/11 through 5/24/04.

-- Appropriations / Budget Audit

6-22-3 SAGINAW COUNTY OFFICERS COMPENSATION COMMISSION sending the compensation levels for non-judicial elected officials for 2005-2006. (previously distributed)

-- Appropriations Agenda

6-22-4 PUBLIC HEALTH asking approval of a Technician position for lead poison screening.

-- Human Services (6-22-1.6)

- 6-22-5 SHERIFF DEPARTMENT asking for an increase in the Narcotics Unit and Drug Forfeiture budgets.
-- Courts and Public Safety (6-22-2.1)
- 6-22-6 MICHIGAN ATTORNEY GENERAL certifying Saginaw County as disparate in accordance with our request.
-- Courts and Public Safety
- 6-22-7 REGION VII AAA sending its Annual Implementation Plan for Fiscal 2005.
-- Human Services (6-22-1.2)
- 6-22-8 EQUALIZATION sending form L-4046 - Statement of Taxable Valuation in 2004.
-- County Services
- 6-22-9 SAGINAW FUTURE INC. sending notice that the County has been authorized to apply for a grant for a market study and analysis focusing on medical technology and healthcare services industry.
-- County Services (6-22-3.3)
- 6-22-10 BROWNFIELD REDEVELOPMENT AUTHORITY asking approval of the Con Agra/Merrill Elevator Plan.
-- County Services (6-22-3.4)
- 6-22-11 BROWNFIELD REDEVELOPMENT AUTHORITY asking approval of the Promissory Note for the Con Agra/Merrill Elevator Plan.
-- County Services (6-22-3.4)
- 6-22-12 BROWNFIELD REDEVELOPMENT AUTHORITY asking approval of the consulting contract with AKT Peerless for the Con Agra/Merrill Elevator Plan.
-- County Services (6-22-3.4)
- 6-22-13 MICHIGAN WORKS! CONSORTIUM BOARD AND WORKFORCE DEVELOPMENT BOARD asking the Board to concur with the appointment of Edward Oberski as the new Michigan Works! Director.
-- County Services (6-22-3.5)
- 6-22-14 10TH CIRCUIT COURT FAMILY DIVISION advising the county they have been awarded the Juvenile Accountability Block Grant to assist with the Truancy Early Intervention Program.
-- Courts and Public Safety
- 6-22-15 MICHIGAN STATE UNIVERSITY EXTENSION sending a list and status of the grants administered through Saginaw County, and the prognosis for continuation in 2005.
-- Human Services
- 6-22-16 MARIE RUEMENAPP, CHAIR, VISION 2020 ENTREPRENEUR & SMALL BUSINESS COMMITTEE sending a copy of the Benchmarking Study of the Saginaw County Small Business Environment. (previously distributed)
-- Human Services
- 6-22-17 PUBLIC WORKS COMMISSIONER asking approval of the appropriate resolution to purchase property for the Village of Oakley Waste Water Treatment System Project.
-- County Services (6-22-3.2 / Resolution B)
- 6-22-18 PUBLIC HEALTH sending notice of the public hearing on proposed amendments to the Saginaw County Environmental Health Code.
-- Human Services (6-22-1.2)
- 6-22-19 FAMILY INDEPENDENCE AGENCY sending an updated communication related to the request for an additional \$3,000 appropriation for conferences/travel and membership fees.
-- Human Services (Unfinished Business 5-18-3.5)

- 6-22-20 COMMISSION ON AGING asking the Board to review and approve its application for FY 2005 State and Federal funds through Region VII AAA.
-- Human Services (6-22-1.4)
- 6-22-21 FRIEND OF THE COURT asking approval of a proposed reorganization of the Friend of the Court Office.
-- Courts and Public Safety (6-22-2.3 / 4.1)
- 6-22-22 SHERIFF asking to accept a \$15,000 grant from the Office of Drug Control Policy and to use Inmate Trust funds to upgrade the existing "livescan" network.
-- Courts and Public Safety (6-22-2.2)
- 6-22-23 SAGINAW CITY sending notices of finding no significant effect on the environment and request for release of funds for the Community Development Block Grant emergency shelter and home programs.
-- Human Services
- 6-22-24 CONTROLLER forwarding a request from Commissioner Roger Kahn that the Board adopt a resolution supporting Senate Bill 1276 and House Bill 5963 which relates to the dioxin issue.
-- Human Services
- 6-22-25 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 5/25 through 6/7/04.
-- Appropriations / Budget Audit
- 6-22-26 LEGAL SERVICES OF EASTERN MICHIGAN sending a summary of its FY 2004-2005 application for Region VII AAA funds for the Minority Outreach and Advocacy Program.
-- Human Services
- 6-22-27 MICHIGAN STATE UNIVERSITY EXTENSION asking the county to match funds to support a new position of MSU Extension Community & Economic Development Agent.
-- Human Services (6-22-1.7)
- 6-22-28 SAINT MARY'S sending a summary of its FY 2004-2005 funding proposal to Region VII AAA for Guardian Angel Respite & Adult Day Services.
-- Human Services
- 6-22-29 COMMUNITY ACTION CENTER sending a summary of its FY 2004-2005 application to Region VII AAA to administer the Minority Senior Outreach and Advocacy Project.
-- Human Services
- 6-22-30 REGION VII AAA sending a list of one-time funding awards to various agencies for the current FY 2003-2004.
-- Human Services
- 6-22-31 BAY CITY PUBLIC SCHOOLS sending a list of property tax levies approved by the Board of Education.
-- County Services
- 6-22-32 PUBLIC HEALTH asking to move the Prevention / Treatment Coordinator position from activity number 60140 - Substance Abuse Coordinating Agency to 60141 - B.A.S.A.R.A.
-- Human Services
- 6-22-33 FAMILY INDEPENDENCE AGENCY sending information on the Saginaw County Child Care Fund Budget and FIA Board Budget for FY-2005.
-- Courts and Public Safety
- 6-22-34 COMMISSIONER ROGER N. KAHN sending an update on House Bill No. 5963 and Senate Bill No. 1276 relating to the dioxin concentration levels along the Tittabawassee River and floodplain, and asking for their re-consideration if the Bills are re-introduced.
-- Human Services

6-22-35 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 6/8 through 6/21/04.

-- Appropriations / Budget Audit

6-22-36 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.

- a. Roscommon County submitting resolutions relating to revenue sharing payments, July property tax collection proposal, and veterans benefit reductions.
 - b. Newaygo County supporting constitutional guarantees of revenue sharing for counties.
 - c. MAC thanking the Board for its recommendations for a constitutional revenue sharing amendment.
 - d. National Council on Family Relations sending a brochure which includes information on building strong communities for military families.
 - e. MEDC announcing the second year of its Blueprint for Michigan's Downtowns.
 - f. Antrim County opposing the proposal for July property tax collections; changes in personal property tax collection; cuts in revenue sharing; changes to sentencing guidelines; the administration proposal for PILT funding; the proposed co-pay for prescription drugs for Veterans; and asking the legislature to fully fund existing positions in the Department of Transportation's Multi-Modal Bureau.
 - g. Alger County supporting protection of Jordan Valley Mineral Rights; asking for Legislative review of the Court funding process; opposing collection of State minimum fees; and opposing S.B. 217 that would revise the Michigan Drain Code.
 - h. Governor Granholm thanking the Board for contacting her about the proposed county summer tax levy.
 - i. Ingham County Historical Commission encouraging the preservation of historical flags and banners.
 - j. Washtenaw County opposing S.B. 1147, H.B. 5762, S.B. 1081, 1103, and the proposed 35 parts per million maximum contaminant level for dioxin in drinking water.
- Receive and file

PUBLIC HEARING

Final Call

At 5:06 p.m., Chair Hare announced the third and final call of the public hearing being held on the Brownfield Redevelopment Plan for the Con Agra/Merrill Elevator Project. He called for comments. Hearing none, he announced the public hearing closed. (6-22-3.4)

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:06 p.m. The Board reconvened, time being 5:25 p.m.

By Commissioner Wurtzel, supported by Commissioner Graham that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (6-22-04)

Members present: *J. Graham-Chair, T. Sangster-Vice Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel*

Others: *M. McGill-Controller; A. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff*

I. Welcome

- II. Call to Order---Graham at 5:06 p.m.
- III. Public Comments---None
- IV. Agenda – COMMITTEE REFERRALS
1. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
- 1.4) Commission on Aging, re: 2004 funding application to Region VII AAA
- 1.5) Health Department, re: new position of Office Manager
- 1.6) Health Department, re: new position of Technician for lead poison screening
- 1.7) MSU Extension, re: County match to support a new MSU position
---Woods moved, supported by Bartels to approve Reports 1.4 through 1.7. There were no exceptions; motion carried.
2. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
- 2.1) Sheriff Department, re: Narcotics Unit and Drug Forfeitures budget increases
- 2.2) Sheriff Department, re: funding to upgrade "livescan" system
- 2.3) Friend of the Court, re: reorganization
---O'Hare moved, supported by Wurtzel to approve Reports 2.1 through 2.3. There were no exceptions; motion carried.
3. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
- 3.5) Michigan Works!, re: appointment of new director and salary waiver
- 3.6) Information Systems & Services, re: air-conditioning unit replacement for Computer Room
---Ruth moved, supported by Smith to approve Reports 3.5 and 3.6. There was an exception to 3.6. Motion to approve 3.5 carried. In 3.6, Wurtzel questioned whether the purchase went through a competitive bid process. McGill responded that it did, and the low bid was under-cut by the County's Maintenance Department. Motion to approve 3.6 carried.
---Ruth called on Mr. Edward Oberski whose appointment was confirmed at this day's session to fill the MI Works! Director position when the current Director retires July 30, 2004. Mr. Oberski thanked the Board of Commissioners, Consortium Board and Workforce Development Board for his selection, and looked forward to working with them.
4. APPROPRIATIONS - J. Graham, Chair, T. Sangster, Vice-Chair
- Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
- 4.2) Recommendation, re: supporting the shift of property tax collections and the creation of a Revenue Sharing Reserve Fund (RSRF)
---Graham advised the report was laid on the table, and would require a 2/3rds for approval. Hadsall moved, supported by Ruth to approve Report 4.2. Discussion followed. Wurtzel asked for a thumb-nail sketch of the plan and how it impacts the constituency. McGill responded, providing a shortened version of what was presented to the Budget Audit Subcommittee at 4:00 p.m. Basil expressed two concerns he had: this would be used as an excuse to not make needed cuts; and the money set aside would be spent on things other than what was originally intended. In response to questions from Bartels, McGill said an act of the Legislature would be required for approval, and the plan applies only to the county general operating millage. Horn made several comments on the timing. There being no further discussion, Graham requested a show of hands. The motion carried with one nay vote recorded for Blaine.

Executive Committee - T. Hare, Chair; C. Smith, Vice-Chair

None submitted

Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair

- 4.1) Recommendation, re: factoring evaluation of positions at the Sheriff Department, Health Department, and the Friend of the Court
 ---Sangster requested a division of the question; there were no objections. Sangster moved, supported by Wurtzel to approve Item A; motion carried. Smith tabled Item B by commissioner privilege. Sangster moved, supported by Wurtzel to approve Item C; motion carried.

Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair

None submitted

V. Miscellaneous

- 1) 6-22-3 Saginaw County Officers Compensation Commission submitting the 2005 and 2006 compensation levels for elected county officials (*previously distributed*); determination is binding unless the board of commissioners reject the determination by resolution adopted by two-thirds of the members of the board, MCLA 45.473
 ---Woods tabled by commissioner privilege to the next day's session.

VI. Adjournment

---Sangster moved, supported by Ruth to adjourn. Motion carried; time being 5:25 p.m.

Respectfully submitted,

Kaye M. Schultz, Committee Clerk

James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES**FROM: COMMITTEE ON HUMAN SERVICES -- 1.1****JUNE 22, 2004**

Your committee has considered communication no. 6-22-7 from Bruce King, Executive Director, Region VII Area Agency on Aging asking for a letter of support for the Annual Implementation Plan for FY 2003-2004. A copy of the Plan is on file for review in the Board Office.

It is the recommendation of your committee to support the Plan. **Attached** is the letter of support to be forwarded to Region VII.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 6-22-1.1

June 22, 2004

Bruce King, Executive Director
 Region VII Area Agency on Aging
 1615 S. Euclid Avenue
 Bay City, MI 48706

Dear Mr. King:

Please accept this correspondence as a Letter of Support for the Region VII Area Agency on Aging Annual Implementation Plan for FY 2005.

In discussion with the Saginaw County Commission on Aging Director, Karen Courneya, we

understand that a revision has been made to the budget, which will reflect administration costs. As of yet we have not received the revision but request that a copy be forwarded upon completion.

We look forward to a continuing positive working relationship to provide quality, cost effective services to Saginaw County’s aging population.

Sincerely,

Todd M. Hare, Chairman

Saginaw County Board of Commissioners

c: Karen M. Courneya, Director

Saginaw County Commission on Aging

FROM: COMMITTEE ON HUMAN SERVICES -- 1.2

JUNE 22, 2004

Your committee has considered communication no. 6-22-18 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health submitting for approval amendments to the Environmental Health Code. **(attached)** Deletions are in ~~strikeout~~ and **additions** are in **bold italic** print.

We met with Mr. Niederhauser and Kevin Datte, Environmental Health Director who informed us the proposed amendments would update existing code language to include current technology and align with State of Michigan requirements. The amendments would also add language on minimum standards for housing and property maintenance, as well as, public bathing beaches. A public hearing on the proposed amendments was held on June 3, 2004 pursuant to Section 2442 of the Public Health Code, and the amendments will be effective 45 days after Board approval.

It is our recommendation to approve the Saginaw County Department of Public Health Environmental Health Code amendments as submitted, by the Health Department.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved. Noted: To address Commissioner Basil's concerns, Mr. Niederhauser said that Chapter III, Section 4.11 and Chapter VI, Section 3.1(1) would be clarified. There were no objections.

Attachment 6-22-1.2

PROPOSED AMENDMENTS

SAGINAW COUNTY

ENVIRONMENTAL HEALTH CODE

Additions to the Code appear in **bold type**, deletions are crossed out.

Whenever “his” is referenced in the Code, it shall mean his/her throughout and is not intended to be gender specific.

**Saginaw County Department of Public Health
“Protecting and Promoting the Public’s Health”**

Mission:

Our commitment is to protect and promote the public’s health and well-being.

Vision:

To be a recognized leader providing health resources and quality services to our diverse community through innovation and dedication.

INTRODUCTION

The Saginaw County Department of Public Health developed the Environmental Health Code in 1974, with approval of the Code by the Saginaw County Board of Commissioners on December 4, 1974. Since then, amendments were made to the Code in 1976, 1980, and 1990. These amendments were administrative changes, which adjusted the Code slightly, but did not affect the core or construction components of the Code.

The amendments to the Code for 2004, were intended to update the Code to reference changes in state statutes. Also, the Environmental Health Services Division has worked with the Code since its inception in 1974 and has identified its strengths and weaknesses. As such, the Code revisions are expected to improve, modernize, and diversify it as well as equip it for adapting to current and future technology.

This version of the Code has also added two new sections that should improve the quality of life of our citizens, benefit and protect the community, promote optimum health and environment, and expand services to meet our Mission and Vision. The new sections were incorporated into the Code to address housing conditions and public bathing beaches.

John D. Niederhauser, M.P.H.

Health Officer

Kevin W. Datte, M.S.A., R.S.

Environmental Health Services Director

~~Saginaw County Environmental/Occupational Health Services Division~~

~~Saginaw County Department of Public Health~~

~~1600 N. Michigan, Saginaw, Michigan 48602~~

~~Information for Users of On-Site Sewage Disposal~~

~~And Water Systems in Saginaw County~~

~~Dear Land User:~~

~~If you are building or planning on locating at a site which is not served by a public water supply and sewage disposal system, you are required to obtain a water and sewage permit from this office. Since a private sewage disposal system depends upon absorption of the septic tank effluent by the soil, you should furnish exact directions to the site and otherwise cooperate with the department of health representatives who will inspect the soil at your site. Inspections include an observation of the layers of soil which exist below the land surface, the type of soils and the features of the area, such as the water table level.~~

~~The permit which you receive will state certain minimum standards for the construction of the sewage disposal system. In addition to these minimums you are required to maintain proper isolation distances. It is very important that you show the minimum requirements to your installer—any changes must be approved by this office.~~

~~Well and septic system installers are now required to be registered by the Saginaw County Department of Public Health. In addition, your well should be installed by a Registered Well Installer to meet the requirements of the Water Quality Law—Act 368, P.A. 1978, Part 127. Locate the well and septic system where they will be easy to service. The three acceptable methods for water well installation are pitless adapter, pumphouse or an approved well pit. If a well pit is used, the following policy governs its use: (1) The pit may not be located in an area which is subject to flooding or where a high water table exists. (2) A pit which is of watertight construction and drained by gravity through a watertight conduit at least 4 inches in diameter to the ground surface within 100 yards and to a point not subject to flooding.~~

~~The time necessary for approval of the applications varies and is dependent on the investigation required to establish soil characteristics, water levels and other environmental data. All applications should be processed within a period of ten days of the time the completed application is received and the fees receipted.~~

~~Don's forget to check with your township representatives to be sure that your plans are acceptable with local regulations and zoning requirements for obtaining your building permit. Best wishes and good luck on your new development!~~

~~Senen L. R. Asuan, M.D., M.P.H.
Health Officer~~

~~Bennie T. Woodard, Jr., M.S.Hgn., R.S.
Environmental/Occupational Health
Services Director~~

~~INSTRUCTIONS TO SEWAGE AND WELL PERMIT APPLICANTS~~

~~The Saginaw County Department of Public Health will take prompt action on your application if you will take the time to provide the following information. The information is necessary for this Department to have in order to issue a well and/or sewage disposal permit.~~

- ~~1. Complete the application form.~~
- ~~2. Make a plot plan on the application for showing dimensions of house, location of house in relation to lot lines, bluff lines, lakes or streams, dimension of lot, and desired well location. (We suggest you draw a sample plot plan on a separate piece of paper before using the space on the application.~~
- ~~3. Make a map showing driving directions to your property. Describe any features on your property which would make it easier to identify.~~
- ~~4. We ask that you make three (3) test holes in triangle form 50-60 feet apart in the area where you wish to place the sewage system and mark each hole with a brightly colored flag attached to a tall stake. The hole may be made with a post hole digger, shovel or backhoe, etc., to a depth of 60 inches. If a backhoe is used an environmental health specialist must be present. If the desired location is hidden from view, also place a flag at the roadway.~~
- ~~5. Submit appropriate fees along with the sewage disposal and/or water well applications.~~

~~The Saginaw County Department of Public Health will:~~

- ~~1. Make an on-site investigation of the conditions of your lot in regards to sewage disposal. Soil borings will be evaluated as to soil texture, drainage, and water table elevations.~~
- ~~2. Issue a sewage disposal permit which will include minimum sizes and locations of all the necessary facilities in regards to sewage disposal. The minimum size of the drainage system will be calculated for you based on the size of the house and type of soil encountered. Well permits will be issued in a similar manner. If unfavorable conditions are found, you will be notified in writing.~~
- ~~3. Always be available on a consultative basis to answer your questions at any time prior to, during, and after construction of your sewage disposal system. The Department of Public Health has a great deal of information regarding the operation and maintenance of your system. Please feel free to make use of this service.~~
- ~~4. Make a complete inspection of the completed well installation prior to covering to insure that the system has been properly installed and quality materials have been used.~~

~~The Health Officer or his designated agent with:~~

- ~~1. Make a complete inspection of the completed sewage disposal system prior to covering to insure that the system has been properly installed and quality materials in the amounts required have been used.~~

- ~~2. The Health Department shall provide information relative to isolation distances, tile configuration, aggregate size and general system design. This information may change in light of increased technology and is subject to approval by the Board of Commissioners.~~

ENVIRONMENTAL

HEALTH CODE

Chapter I

Purpose, Administration and General Definitions

Section 1 — Purpose

- 1.1 The broad objective of these regulations is to provide a means of safeguarding the environment, necessary for the health, safety and welfare of the consumer and all residents of Saginaw County.

Section 2 — Authority, jurisdiction and administration

- 2.1 Authority. By virtue of the power vested in the Saginaw County Department of Public Health under Act 368, P.A. 1978, as amended, there are hereby provided regulations affecting the public health, safety, welfare and environmental quality of Saginaw County, including the provisions for violations of said regulations.
- 2.2 Jurisdiction. The Saginaw County Department of Public Health shall have jurisdiction throughout the County of Saginaw, including all cities, villages and townships in the administration and enforcement of these regulations and relevant State Laws including all regulations or amendments hereafter adopted unless otherwise specifically stated.
- 2.3 Enforcement. All premises affected by the requirements of these regulations shall be subject to the inspection by the Health Officer and the Health Officer may collect such samples for laboratory examination, make tests or take such photographs as he deems necessary for the enforcement of these regulations.
- 2.4 Right of Entry. No person shall refuse to permit the Health Officer, after proper identification, to inspect **as deemed necessary in the enforcement of this Code, any property, public or private, located in the County of Saginaw for the purpose of obtaining information, conducting surveys or inspections, collecting samples, inspecting sewage disposal or water supply systems, or evaluating a premise to ensure compliance with any permits, standards, codes, regulations, and enforcement actions** ~~any premise~~ at reasonable times nor shall any person molest, **interfere**, or resist the Health Officer in the discharge of his duty.
- 2.5 Abatement of Nuisances. Nothing stated in these regulations shall be construed to limit the power of the Health Officer toward the immediate abatement of a public nuisance or menace to the public health or of a condition, which in the opinion of the Health Officer may become a menace to the health of the community.
- 2.6 Interference with Notices. No person shall remove, mutilate, or conceal any notice or placard posted by the Health Officer, except by written permission of the Health Officer.
- 2.7 Validity. If any section, subsection, clause or phrase of these regulations is for any reason adjudged unconstitutional or invalid, it is hereby provided that the remaining portions of these regulations shall not be affected.
- 2.8 Appeals
- (1) Unless otherwise specifically provided for in these regulations, appeals from the rulings of the Health Officer shall be submitted in writing to the Board of Appeals within a period of 15 days after such ruling from the Health Officer setting forth the grounds upon which the appeal is made. The appellant shall file with the Health Officer from whose decision said appeal is taken, and file with the Secretary of the Board of Appeals a notice of said appeal. The Health Officer shall, from whom said appeal is taken, prepare a

- summary report of all previous actions which are pertinent thereto and file said report with the Secretary of the Board of Appeals.
- (2) The Board of Appeals shall establish a time, date and place within 30 days of receipt of an appeal for hearing of the appeal. The appellant shall be notified in writing by certified mail at least 10 days before the hearing of the time, date and place. The final disposition of said appeal shall be by resolution of the majority of the Board which shall either affirm, modify or reverse in whole or in part the action of the Health Officer. A signed copy of the action shall be served upon the appellant.
- (3) Membership of the Board of Appeals
Every January the Chairman of the Saginaw County Board of Commissioners would alternately appoint the following for two-year terms to the Board of Appeals:
- (A) One member of the Board of Commissioners
(B) One township supervisor selected from a list not exceeding five supervisors submitted by the Saginaw County Township Officers Association
(C) One Saginaw County citizen at large
(D) One representative from a city within Saginaw County.
- Every January the Chairman of the Board of Health shall appoint:
- (E) **At least** one member of the Board of Health to serve on the Board of Appeals.
The members of the Board of Appeals shall elect their own chairperson from among its membership. The Environmental Health Services Director shall serve as an ex-officio member without right to vote and acts as secretary for the Board.
All Board members shall take office beginning January 1, 1992. Candidates A and B for one year, C and D for two years. On January 1, 1993, candidates A and B will be appointed for two year terms. Upon expiration of each term thereafter, appointments will be for two years.
- 2.9 Amendments. The Board of Health of the County of Saginaw may from time to time recommend supplements or amendments subject to approval of the Board of Commissioners. Any proposed amendments, supplements or changes will be issued in writing. **Any amendments, supplements or changes made to said Code will be forwarded** to the various municipalities. ~~provided, however, the Board of Health shall conduct a public hearing in August 1975, February of 1976, 1977, 1978, 1979 and 1980 to review the effectiveness and consider any recommended amendments to said Code.~~

Section 3 — General Definitions

The following words and terms used in this Chapter, unless otherwise expressly stated elsewhere in the Code shall have the following meaning:

- 3.1 Board of Health. The term “Board of Health” shall mean the Saginaw County Board of Health.
- 3.2 Health Department. The term “Health Department” shall mean the Saginaw County Department of Public Health.
- 3.3 Health Officer. The term “Health Officer” shall mean the Health Officer of the Saginaw County Department of Public Health and/or his authorized representatives, including any municipality designee as provided in the Memorandum Agreement as authorized by Section 4:2(4), Chapter IV of these regulations.
- 3.4 Municipality. The term “municipality” shall mean any incorporated city or village; or general law or charter township within Saginaw County.
- 3.5 Habitable Building. The term “habitable building” shall mean any structure, or part thereof, in which persons live or sleep or reside or are employed or congregate which is occupied in whole or in part.

- 3.6 Premise. The term “premise” shall mean the tract or parcel of land on which a habitable building may be located and shall include the building. **It shall also include vacant land on which a well could be installed for the withdrawal of water for any purpose.**
- 3.7 Person. The term “person” shall mean any individual, firm, partnership, party, corporation, company, association or any public or private entity.
- 3.8 Dwelling. The term “dwelling” shall mean any house, building or structure, tent, shelter, trailer, vehicle, watercraft or portion thereof which is occupied in whole or in part as a home or as an insulating or sleeping place of one or more human beings, either permanently or transiently.
- 3.9 Nuisances per se. “Nuisances per se” means any violation of the provisions of these regulations and their failure to comply in the official order given under the authority of these regulations.

CHAPTER II

Penalties

Section 1 — Penalties

- 1.1 Any person who shall intentionally fail to comply with the provisions of these regulations as set forth in the Code or any part thereof shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished by a fine not exceeding the sum of \$200 or by imprisonment in the County jail, not exceeding 30 days or both such fine and imprisonment at the discretion of the Court. Each day a violation is permitted to exist shall constitute a separate and distinct violation.

CHAPTER III

Water Supply Control Regulations

Section 1 — Purpose

- 1.1 The purpose of these regulations is to govern the installation, construction and extensive alteration of a private, **commercial, industrial, agricultural,** or semi-public water supply ~~to premises on any premise or to dwellings~~ and habitable buildings.

Section 2 — Definitions

The following words and terms used in this Chapter, unless otherwise expressly stated shall have the following meaning:

- 2.1 **“Abandoned” shall mean a water well that has been taken out of service, permanently discontinued, is in such disrepair that its continued use for the purpose of obtaining groundwater is impractical, is a threat to groundwater resources, may be a health or safety hazard, or is left uncompleted.**
- 2.2 [formerly 2.1] **“Available” shall mean abuts, is adjacent to, runs laterally across, or is within 200 feet of the premise. in a right of way, easement, highway, street, or public way which crosses, adjoins, or abuts upon the property, and the structure can be connected at a reasonable cost and the municipality will accept the connection.**
- 2.3 [formerly 2.2] **“Extensive Alteration or Extension” shall include but is not limited to replacing the casing, removing a casing from the ground for any reason, deepening the casing, installing a liner, changing pump type, extending the casing, installing a pitless adapter, or other work necessary to bring the water well installation up to the standards of this Code or the Well Construction Code, Part 127 of Act 368, P.A. of 1978, as amended.**
- 2.4 [formerly 2.3] “Ground Water” means water which is presently flowing or located below the surface of the earth.
- 2.5 [formerly 2.4] “Permit” shall mean a written document issued by the Health Officer ~~permitting~~ **authorizing** the construction of a ground water supply system under this regulation.

- 2.6 [formerly 2.5] “Water Supply System” means a water well or other device and all appurtenances thereto for the delivery of water for use from the source, including pumps and piping up to and including the pressure tank.
- 2.7 “Well” means an opening in the surface of the earth for the purpose of removing fresh water or a test well, recharge well, ~~or~~ waste disposal well, **or a well used temporarily for dewatering purposes during construction.**

Section 3 — Water Supply Required

- 3.1 No person shall permit a habitable building, structure or premise to be constructed or maintained for human occupancy, use or assembly without first providing an adequate, safe water supply. Any premise constructed or maintained which is not in accordance with these regulations may be declared unfit for habitation and may be so posted and ordered vacated by the Health Officer.
- 3.2 All ~~other~~ water supply systems replaced by connections to a ~~public~~ municipal water supply system shall be **connected and maintained in accordance with the regulations of the municipality operating and maintaining such water supply system; and** abandoned in such a manner as to prevent: any nuisance, ~~or menace to the~~ public health **risk, irreparable harm and/or contamination of the ground water aquifer,** or cross connection to said ~~public~~ *with the municipal* water supply system. ~~provided, however, that all connections to a public water supply system shall be in accordance with the regulations of the municipality operating and maintaining such water supply system.~~
- 3.3 The Health Officer may condemn any existing water supply system that is **in violation of violating the criteria of 5.1(1) through 5.1(4). the standards of Section 3. Should a water supply system be condemned, the owner or operator of the system will be notified in writing within ten (10) days of the condition or circumstance that was the cause of the condemnation.** A water supply system so condemned shall be repaired, rebuilt or replaced by a system constructed according to the provisions of these regulations within a period of ~~time~~ specified by the Health Officer.
- 3.4 All water supply systems shall be located wholly upon the property served, except that under certain conditions where suitably executed and recorded easements or right-of-way agreements exist this provision shall be waived by specific written permission of the Health Officer.
- 3.5 **An abandoned well shall be properly plugged or sealed in accordance with the applicable rules of Part 127 of Act 368, P.A. of 1978, as amended. A well that is abandoned must be plugged or sealed within sixty (60) days from the date that the well was replaced by a new well or a municipal water system connection.**
- (1) **The Health Officer may order the well owner to abandon the well if upon investigation it is determined that the existing well meets the criteria of this section.**
- (2) **A well may be kept in service for irrigation purposes or other uses except to supply potable water to the habitable building, structure, or premise. The well must be capable of delivering water for its intended use and must be constructed in accordance with the requirements of Part 127 of Act 368.**
- (3) **A well kept in service must be disconnected from any water distribution piping, shall not be located in an area subject to seasonal flooding, shall have a secured watertight cap/seal to prevent the entrance of foreign materials, and prevent access to the well.**
- 3.6 **Exclusion from plugging or sealing well casings. Any well that cannot be plugged or sealed may be excluded from the requirements of 3.5 with written permission of the Health Officer. Any request before the Health Officer for an exclusion must be submitted in writing and shall include a reason why the exclusion should be**

granted. Additional information may also be required, such as but not limited to, a plot plan showing the location of the abandoned well, a statement from a licensed well drilling contractor describing what steps were taken to locate the well, and any other information that may be beneficial in the review of the exclusion request.

- 3.7 The Health Officer, upon granting an exclusion, shall require as a minimum that the water line(s) from the well to the structure or dwelling be permanently closed off at the point closest to the well casing as possible by an approved method to prohibit the entrance of water from a high ground water condition or other contaminants, including soil.

Section 4 — Administration

~~4.1 “Permits.” Any person, firm, company, or corporation who shall engage in the business of installation of a water supply system or any part thereof under the provisions of this regulation must be registered with the Saginaw County Department of Public Health. In no way shall this provision be constructed to prohibit an individual from installing his own water supply system, provided that he obtains a permit from the Saginaw County Department of Public Health. The Health Officer may revoke or suspend the registration of any person, firm, company, or corporation identified in this paragraph who knowingly violates the provisions of these regulations. Rescinded.~~

History: Required registration of well drillers by the department; Eff. August 24, 1976; Rescinded Eff. June 22, 2004.

- 4.2 Permits required. No person shall install, construct, extend or extensively alter a water supply system unless a valid permit has been issued by the Health Officer for such installation, construction, extensive alteration or extension.
- (1) Permits are not transferable to place. Should the ownership of the property for which a permit has been issued change ownership, the permit ~~may~~ **must** be transferred to the new owner. Such transfer must be requested in writing on forms to be provided by the Health Officer and signed by permit holder. The permit holder being the person to whom the permit was originally issued. **A transferred permit shall be subject to the same conditions as the original permit. Any change in the scope of the project will cause the permit to be null and void.**
 - (2) Application for permit shall be made upon such forms and shall contain such reasonable information as required by the Health Officer. **Information shall include the following for commercial, industrial, agricultural or semi-public use:**
 - (A) **depth of the proposed well,**
 - (B) **proposed casing size,**
 - (C) **projected yield, and**
 - (D) **proposed use of the well.**
 - (3) **Before a permit is issued for the construction, installation, or extension of a water supply system, the Health Officer may require the owner to provide a hydrogeologic study or an environmental impact statement on the anticipated influence of the proposed use of the well on the ground water aquifer. Said aquifer study must be completed by a qualified professional whose expertise is with geology and/or hydrology.**
 - (4) **The Health Officer may require special construction techniques or methods that may be deemed necessary to protect a fresh water aquifer from a water bearing formation that may cause degradation or contamination from the intrusion of unpalatable, unsuitable, or contaminated ground water.**
 - (5) [formerly (3)] A permit for installation, construction, extensive alteration or extension shall become void ~~twelve (12)~~ **twenty-four (24)** months from the date of issuance thereof,

- ~~unless a renewal of same shall have been obtained from the Saginaw County Department of Public Health prior to expiration of the existing permit.~~
- (6) **A permit issued for the installation of a water supply system may be declared void if a change occurs in the plans of the well owner relative to the supply design, location, or use; the well installation will not comply with Part 127 of Act 368, P.A. of 1978 as amended; or if the Health Officer has reason to believe that an intentional misrepresentation, omission, or withholding of pertinent information has occurred.**
- (7) **Should the State of Michigan adopt laws and rules that permit and regulate certain types of groundwater wells, the requirement to obtain a permit to construct or install the well in accordance with these regulations may be waived by the Health Officer.**
- 4.2 No person shall begin construction or locating of any habitable building, structure or premise without first having obtained a water supply system permit unless said habitable building, structure or premise prior to occupancy shall be connected to a public water supply system.
- 4.3 Application for permit shall be accompanied by the following information:
- (1) Adequate plans showing locations of pertinent features of the system, together with all necessary design data which may be required by the Health Officer.
- 4.4 The Health Officer may refuse to issue a permit for a water supply system where the required submitted information is not in compliance with the provisions of these regulations, **is inconsistent with a municipality or governmental entity which has a more restrictive regulation or ordinance prohibiting the installation of a water supply system, is in an area determined to be contaminated or likely may draw water from an aquifer that has been determined to be unfit for human consumption, or if the installation of the well would likely result in and/or cause:**
- (1) **an adverse impact on other water users, including without limitation public or private use,**
- (2) **intrusion of salt water or the movement of lower quality water into the ground water reservoir,**
- (3) **injury to the public health, safety, or welfare, or**
- (4) **unpalatable water or insufficient yield.**
- 4.5 **Well first areas. In known critical water supply areas where obtaining satisfactory yields of quality and quantity ground water may be a problem, a "well first" requirement may be instituted before development of the premise. A well first designation by the Health Officer will require the owner or applicant to construct or install a test well before site preparation and development, including excavation and construction of any type of structure or onsite sewage disposal system, occurs on the premise. The following provisions also apply:**
- (1) **A valid permit must be obtained before construction or installation of the test well.**
- (2) **Upon completion of the water supply system, the well shall be tested for satisfactory yield of quantity or quality, dependent on the critical water supply problem.**
- (3) **Approval of the test well water supply must be obtained from the Health Officer before further development of the premise. Upon approval of the test well water supply, the Health Officer shall authorize, in writing, the use of the test well for its intended purpose.**
- (4) **Before construction or installation of the test well, the suitability of the premise for an onsite sewage disposal system must be obtained from the Health Officer.**
- (5) **If any test well is found to be unsatisfactory with regards to quantity or quality of yield, the test well shall be abandoned. The owner may construct or install more**

- than one test well in order to obtain a satisfactory yield of quantity or quality provided that the locations of additional test wells do not interfere with the approved location for the onsite sewage disposal system.
- (6) The criteria for well first areas shall be defined as follows:
- (A) An area with insufficient well production of 5 gpm or less in a majority of adjacent wells or wells in close proximity to other insufficient wells as reported on water well records.
- (B) Wells that produce unpalatable water quality with no economical residential treatment available in a majority of adjacent wells or wells in close proximity to other unpalatable wells.
- (7) The Health Officer shall make available to the public for review upon request, a map of the areas affected by this designation.
- 4.6 [formerly 4.6] No water supply system shall be placed into operation or otherwise used for its intended purposes without an approval of the construction and installation of such system by the Health Officer.
- (1) The Health Officer shall be notified before any water well and water lines and/or all appurtenances to a water supply system are covered with earth **for all well installations that utilize a deep well jet, shallow well jet, other type of non-submersible pump or below ground pressure tank.** Inspection of such ~~facilities~~ **installations** shall be promptly made and in every case within the next working day upon notification, excluding Saturdays, Sundays and holidays. **Water supply systems with a submersible pump shall be inspected within five (5) working days upon notification or confirmation that the installation is completed, excluding Saturdays, Sundays and holidays.**
- (2) When upon inspection the ~~facilities~~ **water supply system** is found to be in general conformance with approved plans, **permit conditions/specifications** and these regulations, the ~~facilities~~ **water well** shall ~~be approved~~ **receive full approval or conditional approval** for use and notification of such approval given to the applicant within five (5) days.
- (3) If upon inspection the water supply system is found to be in noncompliance with these regulations, the Health Officer shall give written notice to the applicant specifying these non-complying items and why the water supply system cannot be approved.
- (4) **Written** notification of approval **status** or non-approval of a ~~water supply system~~ **water well installation** shall be ~~by such means but not limited to a project approval or non-approval tag, placard or other similar device and written notification to the applicant~~ **forwarded to the owner. If the inspection determines that the well cannot be approved, written notification will be forwarded to the owner within five (5) days from the date of the inspection.**
- (5) **If conditional approval of a water well installation is authorized by the Health Officer, the water supply system shall be placed into operation or otherwise used for its intended purposes. Upon completion and approval of the permit conditions or specifications, an amendment to full approval status will be granted. Should a water supply system in use for its intended purpose and operating under a conditional approval create a condition that is inconsistent with or in violation of a permit condition or specification, the conditional approval status of the water well installation may be suspended or revoked. The conditional approval of any water supply system that has been suspended or revoked may be ordered to cease and desist by the Health Officer until the permit condition or specification violation has been corrected and approved.**

- 4.8 [formerly 4.7] If any person is aggrieved by a ruling of the Health Officer and wishes to appeal such ruling, he may do so as outlined in Section 2.8, Chapter I of this Code.
- 4.9 **Emergency conditions. When a lack of water results in undue hardship and this event occurs on a Saturday, Sunday, or holiday when the Health Department is closed, a well driller or property owner may initiate repair work or construction of a new/replacement well or water supply system without prior notification or permit. The well driller or property owner shall contact the Health Department on the next working day to obtain a permit. The well driller or property owner shall be responsible for complying with all provisions of this Code and Part 127 of Act 368.**
- 4.10 [formerly 4.8] Each application for permit shall be accompanied by a fee to be recommended from time to time by the Saginaw County Board of Public Health with approval by the Saginaw County Board of Commissioners as authorized by Section 2444, Act 368, P.A. 1978, and shall be payable to the Saginaw County Department of Public Health for deposit in the health fund of the County of Saginaw.
- 4.11 **No permit is required for minor repairs to the system such as replacing a well screen, a similar pump, drop pipe, pressure tank or controls; or lowering the drop pipe.**

Section 5 — Private and Semi-Public Water Supply System Construction Requirements

- 5.1 Where a public water supply system is not available, then all water supply facilities must be constructed, installed and maintained in accordance with the following provisions:
- (1) Private water supplies. Requirements with respect to water well construction and water pump installation. Installations for new and altered water wells within the County of Saginaw shall be those requirements set forth in the applicable parts of **Part 127 of P.A. 368.**
 - (2) Semi-public water supplies. Water supplies serving the public, such as but not limited to ~~dairies, dairy farms, nursing homes, homes for the aged, food service establishments, motels, mobile home parks, parks, churches, schools, businesses, etc.~~ **office buildings, motels, retail stores, businesses, day care centers, schools, churches, adult foster care homes, and other similar premises of public use or assembly not classified as a Type II water supply system in accordance with the Safe Drinking Water Act, Act 399, P.A. of 1976, and that serve less than 25 persons for sixty days of the year, are subject to the following requirements set forth in the applicable parts of Part 127 of Act 368, P.A. of 1978, as amended.** Requirements with respect to water well construction and water pump installation for new or altered water wells in the County of Saginaw shall be those requirements set forth by Act 399, P.A. of 1976, entitled the Safe Drinking Water Act.
 - (3) **Other water supplies. Water supplies not serving the public that withdraw water for irrigation, manufacturing, production purposes or commercial, industrial, or agricultural commerce operations/business enterprises are subject to the requirements set forth in the applicable parts of Section 127 of P.A. 368, as amended.**
 - (4) [formerly (3)] The palatability and safety of the water shall be of suitable bacteriologic and chemical quality ~~and —The Drinking Water Standards of the Environmental Protection Agency will be used as guidelines determining suitable bacteriological and chemical quality~~ **shall be safe for human consumption as determined by the Health Officer. Acceptability shall be based upon the established drinking water bacteriological standards. The palatability of the water supply for human consumption shall be determined by the Health Officer, based on the chemical parameters established by the Environmental Protection Agency.**

- (5) The ~~three~~ **two** acceptable methods for water well installation are pitless adapter, ~~and pumphouse. or an approved well pit. If a well pit is used, the following policy governs its use:~~ (1) ~~The pit may not be located in an area which is subject to flooding or where a high water table exists.~~ (2) ~~A pit which is of watertight construction and drained by gravity through a watertight conduit at least 4 inches in diameter to the ground surface within 100 yards and to a point not subject to flooding.~~
- (6) [formerly (4)] Water wells which are provided under provisions of Section 5.1(1) and Section 5.1(2) shall provide a sufficient yield of water for the intended purposes of the well. **Sufficient yield shall be defined as 10 gpm.**
- (7) **If any water supply system is found to be in noncompliance with 5.1(4) through 5.1(6), the owner shall be notified in writing. At the time of notification, practical alternatives, if available, will be given to the owner to bring the water supply system into compliance.**
- (8) **Stop Work Order. The Health Officer may issue a stop work order when the water supply system under construction does not comply with the requirements of this Code, all applicable laws, regulations, and ordinances, special construction requirements/methods, or permit specifications/conditions. Work shall not resume until the owner, applicant, and/or authorized agent has agreed to make corrections to comply with this Code, the cause for the order, and the Health Officer rescinds the stop work order.**

Section 6 — Emergency Action

- 6.1 **Whenever the Health Officer finds that an emergency or imminent health hazard exists which requires immediate action to protect the public health from a waterborne disease outbreak, contamination of a ground water supply or aquifer or other activity that may cause morbidity or mortality, the Health Officer shall without notice or hearing, issue an order to prohibit the use of a water supply system, pause the installation of a water well, or correct the condition that is the cause for the emergency action. An order issued by the Health Officer shall include the emergency or imminent health hazard condition and the actions necessary to remove and correct the condition. Any person, firm, corporation, community or organization to whom such order is directed shall comply therewith immediately.**
- 6.2 **Upon removing or correcting the emergency or imminent health hazard by the person, firm, corporation, community or organization to whom such order is directed, the Health Officer will inspect the corrective action taken. If the corrective action has eliminated the emergency or imminent health hazard, the Health Officer will dismiss the order.**

Section 7 — Injunction [formerly Section 6]

- 7.1 [formerly 6.1] Notwithstanding the existence and pursuit of any other remedy, the Health Officer may maintain an action in the name of the County for injunction or other process against any person, firm or corporation to restrain or prevent the construction, enlargement or alteration of a ground water supply system without a permit therefore, or the operation or conduct of a habitable dwelling, structure or premise contrary to this regulation or the use of a previously determined unsafe water supply.

Section 8 — Validity [formerly Section 7]

- 8.1 [formerly Section 7.1] Any section, subsection, paragraph, sentence, clause, phrase or portion of the Chapter that is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed as separate, distinct and independent provisions and such ruling shall not affect the validity of the remaining portions thereof.

CHAPTER IV

Sewage (Wastewater) Disposal Regulations

Section 1 — Purpose

- 1.1 The purpose of these regulations is to govern the installation, construction and extensive alteration of private or semi-public sewage disposal systems of flows of 10,000 gallons per day or less to those premises, dwellings and habitable buildings where a public sewage disposal system is not available (flows in excess of 10,000 gallons per day are governed by ~~the Michigan Water Resources Commission Act 451, P.A. of 1994~~).

Section 2 — Definitions

The following words and terms used in this Chapter, unless otherwise expressly stated, shall have the following meaning:

- 2.1 Absorption Field. "Absorption field" shall mean a system for distributing septic tank effluent or overflow below the ground surface by means of a series of branch lines or approved drainfield materials so as to allow the overflow of effluent to be absorbed by the surrounding soil.
- 2.2 **Alternative System. "Alternative system" means any method of proven method of on-site sewage treatment or disposal other than conventional tank with soil absorption trenches or bed. Alternative systems include but are not limited to aeration treatment systems, pressurized mounds, sand filters, pack bed or septic tank filters, constructed wetlands, graveless systems, or stone substitutes.**
- 2.3 Available. "Available" shall mean ~~abuts, is adjacent to, runs laterally across, or is within 200 feet of the premise~~ **a public sanitary sewer located in a right of way, easement, highway, street, or public way which crosses, adjoins, or abuts upon the property and the structure can be connected at a reasonable cost and the municipality will accept the connection.**
- 2.4 Building Sewer. "Building sewer" shall mean a sewer from the building foundation to the septic tank and shall be a minimum of 4 inches in diameter.
- 2.5 Dosing Chamber. "Dosing chamber" shall mean a watertight tank or receptacle used for the purpose of retaining the overflow of effluent from the septic tank, pending its automatic discharge to a selected point.
- 2.6 Flush Toilet. "Flush toilet" shall mean a type of **water** closet or plumbing receptacle containing a portion of water which receives human excreta and so designed as by a means of a flush of water to discharge the contents of the receptacle to an outlet connection.
- 2.7 Ground Water. "Ground water" shall mean the water in the ground that is in the zone of saturation.
- 2.8 High Ground Water Elevation. "High ground water elevation" means the highest elevation of the ground water during the normally wet periods of the year. [High ground water is evidenced by the physical soil characteristics such as mottling and/or physical presence of ground (free) water.]
- 2.9 **Holding Tank. "Holding tank" means a watertight receptacle with no outlet; equipped with an alarm device, and used solely for holding wastewater until it is pumped by a licensed service vehicle.**
- 2.10 Nuisance. "Nuisance" shall include but not be limited to any condition where effluent from any sewage disposal facilities is exposed to the surface of the ground or is permitted to drain on or to the surface of the ground, into any ditch, storm sewer, lake or stream, or when the odor, appearance or presence of this material has an obnoxious or detrimental effect on or to the senses or health of persons or when it shall obstruct the comfortable use or sale of adjacent property.

- 2.11 Other Toilet Facilities. "Other toilet facilities" shall mean privies, septic toilets, chemical toilets, and other such devices used for the disposal of human excreta as may be approved by the Saginaw County Department of Public Health.
- 2.12 Permit. "Permit" shall mean a written document issued by the Health Officer permitting the construction of a sewage disposal system under this regulation.
- 2.13 Portable Toilet. "Portable toilet" shall mean an enclosed facility containing an easily cleanable, watertight container, which is vermin proof, for reception of human excrement and is used on a temporary basis at transitory gatherings or construction projects or any other occasion where permanent toilet facilities are not available.
- 2.14 Septic Tank. "Septic tank" shall mean a watertight covered receptacle designed and constructed to receive the discharge of sewage, separate solids from the liquid, digest organic matter and store digested solids through a period of detention and allow the clarified liquids to discharge for final disposal.
- 2.15 Sewage (Wastewater). "Sewage (wastewater)" shall mean the liquid waste from all habitable buildings and shall include lavatory, bathtub, shower and laundry and any other water carrying waste of organic or inorganic nature, excluding roof, footing and storm drainage, either singly or in any combination thereof.
- 2.16 Sewage Disposal System. "Sewage disposal system" shall mean a septic tank and absorption field or other similar device used in the collection and/or disposal of sewage and/or human excreta. This shall include all similar contrivances used in the collection and/or disposal of sewage whether specifically enumerated herein or not.
- 2.17 Sewers. "Sewers" shall mean a conduit pipe for carrying of sewage.
- 2.18 Surface Water. "Surface water" means a body of water whose top surface is exposed to the atmosphere, including a ~~flowing body~~, pond, ~~or~~ lake, **ditch, stream or river**.
- 2.19 Local Unit of Government. "Local unit of government" shall mean a city, village or township.

Section 3 — Sanitary Disposal of Sewage Required

- 3.1 No person shall **occupy, offer for occupancy, or** permit a habitable building, structure or premise to be constructed or maintained for human occupancy, use or assembly without first providing adequate facilities for the safe, sanitary disposal of all sewage (wastewater) that could hazard the public health or create objectionable nuisance conditions.
- 3.2 Where a publicly operated system for collection and disposal of sanitary sewage is available, then each habitable building, structure or premise shall connect to said public sanitary sewage system, provided however, an owner of a structure using an acceptable innovative or alternative waste treatment system in combination with an acceptable alternative greywater system as defined in Act 421, P.A. 1980, shall not be required to connect to an available public sanitary sewer system.
- (1) No privy, septic tank or other private means of sewage disposal shall be maintained or used on a property having a public sanitary sewer available; provided, however, that all connections and discharges to a public sanitary sewage system shall be in accordance with the regulations of the municipality operating and maintaining such sanitary sewage system.
- (2) **Municipal sewers shall be considered available if the municipality determines that the structure can be connected to the sanitary sewer. The municipality has the right to accept or reject the connection of the structure to the sanitary sewer based on treatment plant capabilities, infrastructure capacity, local code, ordinance, or any other expressed reason.**

- (3) [formerly 3.2(2)] All other sewage disposal facilities replaced by connections to a public sanitary sewage system shall be abandoned in such a manner as to prevent any nuisance or menace to the public health by filling said facilities with earth or rock or other approved materials.
- 3.3 All facilities for the disposal of sewage shall be so constructed, maintained and operated that there is:
- (1) No access to this possible cause of sickness and source of filth by flies, rodents or other vectors of disease or by persons or domestic pets.
 - (2) No unlawful pollution of any stream, public or private drainage system, watercourse, or other surface body of water.
 - (3) Adequate isolation to protect wells or other sources of water supply from contamination.
 - (4) **No owner, occupant, or agent/representative that causes or allows the discharge of sewage or deposit of sewage upon the surface of the ground, ponding in a crawl space/basement, flowing into a surface water catch basin, sump pump chamber or other clear water receptacle, agricultural subsurface drainage system or any other subsurface structure that will migrate wastewater by design beyond the property line, real or perceived, of the residence or premise.**
- 3.4 **The Health Officer may require written maintenance agreements or contracts between the owner, Health Department, and/or third party contractors should an alternative sewage disposal or treatment system be approved for installation.**
- 3.5 [formerly 3.4] The Health Officer may condemn any **structure, premise, habitable building or existing sewage disposal system** that is violating the criteria of 3.3(1) through ~~3.3(3)~~ **3.3(4). The owner or occupant of any structure, premise, habitable building or existing** ~~An individual sewage disposal system so condemned shall be repaired, rebuilt or replaced or correct the unacceptable condition in accordance with by a system constructed according to~~ the provisions of these regulations within **sixty (60) days or a reasonable period of time specified in writing** by the Health Officer.
- 3.6 [formerly 3.5] All sewage disposal facilities shall be located wholly upon the property served; except, that under certain conditions where suitably executed and recorded easements or right-of-way agreements exist, this provision shall be waived by specific written permission of the Health Officer.
- 3.7 **Unless otherwise specifically approved by the Health Officer, each habitable building, structure or dwelling shall be served by its own individual sewage disposal system within its own property boundaries. Duplexes shall be served by a separate sewage disposal system for each living unit, unless otherwise specified and approved by the Health Officer.**

Section 4 — Administration

- 4.1 Permit. Any person, firm, company, or corporation who shall engage in the business of installation of a sewage disposal system or any part thereof under the provisions of this regulation must be registered with the Saginaw County Department of Public Health. In no way shall this provision be construed to prohibit an individual from installing his own sewage disposal system, provided he obtains a permit from the Saginaw County Department of Public Health, Health Officer or his designated representative. The Health Officer may **seek enforcement action against** ~~revoke or suspend the registration of any person, firm, company, or corporation identified in this paragraph who knowingly engages in practices that~~ violate the provisions of these regulations.
- (A) **If enforcement action becomes necessary against the person, firm, company, or corporation who allegedly violated the provisions of these regulations, the Health Officer shall provide the person, firm, company, or corporation with a written**

- description of the charge or charges in sufficient detail. Enforcement action will be progressive and advance as follows:
- (1) **First three (3) incidences – warning letter of each incident.**
 - (2) **Fourth incident – suspend registration for 2 weeks.**
 - (3) **Fifth incident – suspend registration for one year.**
 - (4) **Sixth incident – permanent revocation of registration**
- (B) **A person, firm, company, or corporation who receives a notice of enforcement action shall have the right to an Informal Hearing to review the validity of the alleged practice. A written request for an Informal Hearing must be submitted to the Health Officer within fifteen (15) days of the date the Health Officer mailed the notice of enforcement action.**
- 4.2 Permits required. No person shall install, construct, extend or extensively alter a sewage disposal system unless a valid permit has been issued by the Health Officer for such installation, construction, extensive alteration or extension.
- (1) Permits are not transferable to place. Should the ownership of the property for which a permit has been issued change ownership, the permit ~~may~~ **must** be transferred to the new owner. Such transfer must be requested in writing on forms to be provided by the Health Officer and signed by permit holder. The permit holder being the person to whom the permit was originally issued.
 - (2) Application for permits shall be made upon such forms and shall contain such reasonable information as required by the Health Officer.
 - (3) A permit for installation, construction, extensive alteration, or extension shall become void ~~twelve (12)~~ **twenty-four (24)** months from the date of issuance thereof, ~~unless a renewal of same shall have been obtained from the Saginaw County Department of Public Health prior to expiration of the existing permit.~~
 - (4) A local unit of government may enter into a contract with the Health Officer so as to allow the local unit of government to carry out a portion of the administration of its program. Provided, however, a local unit of government wishing to enter into a contract with the Board of Health may use the designated approved representative of another local unit of government provided that the designated approved representative does not serve more than four local units of government contiguous to said unit of government and provided that designated representatives must not be engaged as a septic system installer in his inspection area. Each contract shall be approved by the Saginaw County Board of Health.
 - (5) A permit for a private sewage disposal system issued by the Health Officer on an area designated for the soil absorption system is valid except where said area is disturbed by major filling, excavating, paving, flooding or if there is an increase in the scope of the project. **Also, a permit issued may be declared void if any of the following applies:**
 - (A) **The location of the sewage system specified on the permit is altered.**
 - (B) **The Health Officer acquires new information indicating that the site approved for the installation of a sewage system does not meet the requirements of this Code.**
 - (C) **The Health Officer has reason to believe that an intentional misrepresentation, omission, or withholding of pertinent information has occurred.**
- 4.3 No person shall begin construction or locating of any habitable building, structure or premise without first having obtained a sewage disposal system permit unless said habitable building, structure or premise prior to occupancy shall be connected to a public sanitary sewer system. This requirement does not relieve any person from obtaining any permit or authorizations from any municipality when connecting to a public sanitary sewer system.

- 4.4 No municipality, township, or other governing body shall issue a building permit or allow construction of any habitable building or structure on a premise requiring a private sewage disposal system unless a permit to construct or install said system has been issued by the Health Officer.**
- 4.5 [formerly 4.4] Application for permit shall be accompanied by the following information:
- (1) Adequate plans showing locations of pertinent features of the system, together with all necessary design data which may be required by the Health Officer.
- 4.6 [formerly 4.5] The Health Officer may refuse to issue a permit for a sewage disposal system where the required submitted information is not in compliance with the provisions of these regulations; provided, however, the Health Department shall furnish alternatives for any given problem location.
- 4.7 [formerly 4.6] No sewage disposal system shall be placed into operation or otherwise used for its intended purposes without an approval of the construction and installation of such system by the Health Officer.
- (1) The Health Officer shall be notified before any building sewer, septic tank, sewage disposal system or treatment structures are covered with earth. Inspection of such facilities shall be promptly made and in every case within the next **two** work days, excluding Saturdays, Sundays and holidays, after notification.
- (2) When upon inspection the facilities are found to be in general conformance with approved plans and these regulations, the facilities shall be approved for use and notification of such approval given to the applicant within five (5) days.
- (3) If upon inspection the sewage disposal system is found to be in noncompliance with these regulations, the Health Officer shall give written notice to the applicant, specifying those non-complying items and why the sewage disposal system cannot be approved.
- (4) Notification of approval or non-approval of a sewage disposal system shall be by such means but not limited to a project approval or non-approval tag, placard, or other similar device and written notification to the ~~applicant~~ **owner**.
- (5) Upon approval of the construction and installation of the sewage disposal system by the Health Officer, the owner, permit holder or agent/representative shall cover the system within seventy-two (72) hours of the approval unless the Health Officer requires the owner, permit holder or agent/representative to cover the system sooner. The Health Officer may authorize the system to remain uncovered for a longer period.**
- 4.8 [formerly 4.7] If any person is aggrieved by a ruling of the Health Officer and wishes to appeal such a ruling, he may do so as outlined in Section 2.8, Chapter I of this Code.
- 4.9 [formerly 4.8] Each application for a permit shall be accompanied by a fee to be established by the Saginaw County Board of Health from time to time, and shall be payable to the Saginaw County Department of Public Health for deposit in the health fund of the County of Saginaw. The fee shall be reviewed by the Saginaw County Board of Commissioners who may revoke, enlarge or amend any such fee schedule as authorized by Section 2444(1), Act 368, P.A. 1978.
- 4.10 Each installation of a replacement septic tank shall be sized, constructed, and installed in accordance with the applicable parts of Sections 5 and 6 of this Chapter. A septic tank installed separate from the repair or replacement of the soil absorption system must be reported to the Health Officer on reporting forms provided. This work must be completed by a registered sewage disposal system contractor or the property owner.**

Section 5 — Suitability for Development [formerly Individual Sewage Disposal Systems]

- 5.1 The suitability of a premise for development of a habitable building, structure or dwelling with an onsite sewage disposal system shall be based on a site evaluation. The dynamics of a site evaluation consider factors that may affect and impact the performance and operation of the system and include the permeability and structure of the soil, drainage and high ground water influences.**
- 5.2 Soil suitability shall be determined by soil borings, excavations or backhoe cuts made within the area proposed for the sewage disposal system. Test borings, excavations and cuts shall be an adequate number in order to determine if suitable soil conditions exist in the area of the proposed installation.**
- 5.3 No sewage disposal system shall be installed or permit issued:**
- (1) Where subsoil structure is of a character which is classified as unsuitable for domestic sewage disposal by field investigation and/or the engineering interpretations for soils established by the U.S. Department of Agriculture, **Natural Resource Conservation Service.**
 - (2) Where conditions of ponding, ~~or~~ flooding, or high ground water elevation are known to occur and such conditions will be in conflict with the development of a safe and adequate **sewage disposal systems** ~~for water supply and sewage disposal.~~
 - (3) **Where six (6) inches of aerated soil does not exist between the established ground surface and the high ground water elevation if the subsoil is sandy and 12 inches if the subsoil is sandy loam to sandy clay loam and the proposed location is the lowest portion of the property or an area influenced by surface water drainage.**
 - (4) [formerly 5.2(3)] Where approved drainfield material will not be at least 18 inches above high ground water elevations, provided, however, this does not apply to repair of existing systems.
 - (5) [formerly 5.2(4)] Where the proposed location of the sewage disposal system is within a flood plain inundated by seasonal flooding.
 - (6) [formerly 5.2(5)] Where a septic tank or disposal field is installed under any driveway, parking lot or paved area.
 - (7) [formerly 5.2(6)] Footing, roof and storm drainage, **or well water softener/conditioner recharge water**, either singly or in any combination thereof and any other similar water not defined as sewage (wastewater) shall not be connected to or discharge into the sewage disposal system.
 - (8) **Where the division of land would create a parcel or lot in violation of Act 87, P.A. of 1997.**
 - (9) **Where a municipal sewer system is available.**
- 5.4 A preliminary site evaluation of vacant land may be examined for soil suitability for the installation of an on-site sewage disposal system where the proposed size and location of the residential structure is unknown and the development of the site is not under the Land Division Act, Act 87, P.A. of 1997. A preliminary site evaluation application must be authorized by the property owner or authorized agent. Vacant land evaluations shall be documented and reported on forms provided by the Health Officer. Results of such evaluation shall be considered an opinion of the site suitability and conditions by the Health Officer for an on-site sewage disposal system and shall not be construed as the approval to install an on-site sewage disposal system, nor a blanket approval of the site for any type of development, structure or use.**

Section 6 —**Individual Sewage Disposal Systems** [formerly Construction Requirements on Individual Sewage Disposal Systems]

6.1 [formerly 5.1] All septic tanks shall be installed in such a location and manner as to be readily accessible for maintenance purposes and all absorption fields shall be installed only under such circumstances where sufficient land area is readily available for necessary expansion and relocation of the absorption field. An available location for the absorption field shall contain the necessary area for the initial installation with additional area for a replacement absorption field at least the size utilized by the initial absorption field installation. No permanent structure shall be placed on the area reserved for the replacement absorption field. In addition, minimum isolation distances shall be maintained as follows:

Minimum Isolation From*	Septic Tank	Soil Absorption System
Property Lines	10 ft.	10 ft.
Building Foundation and Basement Wall	10 ft.	20 ft.
Water Supply Well (Deep Well)	50 ft.	50 ft.
Shallow Well (Bored, Crock or Dug Well Installed Prior to 1996)	100 ft.	100 ft.
Shed, Pole Barn, or Unattached Garage on Slab Without Footings, Swimming Pool	10 ft.	10 ft.
Underground Drainage System, Road Ditch or County Drain	25 ft.	25 ft.
Lake, River or Stream	75 ft.	75 ft.
Utilities, Pressurized Water Line	10 ft.	10 ft.

*Isolation distances shall be increased or decreased as required.

6.2 [formerly 5.3] Size and design of the septic tank and absorption field shall be in accordance with soil conditions and standards of Section 5.2(1-6) **(1-8)**.

(1) Minimum size and design requirements for septic tanks and **soil absorption fields systems** shall be maintained as follows for single family dwellings **using 24” trenches**:

Minimum Sizes of Systems (Single Family)

No. of Bedrooms	Size of Tank 2-Compartment Gallons*	Size of Soil Absorption System (Lineal Feet in 2 Foot Trenches)* (with regard to natural soil drainage type)				
		Excellent Coarse Sand	Medium or Fine Sand	Very Good Sandy Loam	Good Loam	Fair Loam/Sandy Clay Loam
2-3**	1000 1250	300	350	375 400	575	750
4	1500	450	500	600	750	900
5	1750 2000	500	575	675	800	950

* Add 20% ~~drainfield and~~ 250 gallons to septic tank capacity if ~~garbage disposal is to be installed~~ **a spa/garden tub is to be installed in the habitable dwelling.**

** Less than ~~three~~ **two** bedroom systems ~~will require~~ **may be given** special consideration.

(2) Minimum size and design requirements for septic tanks and absorption fields for multiple dwellings, commercial, industrial, or places of assembly shall be in accordance with ~~calculated water usage~~ **the guidelines of the Michigan Criteria for Subsurface Sewage Disposal.**

- (3) Nothing contained herein shall prevent the use of special construction methods to develop subsurface permeable soil formations, **alternative treatment methods to clarify the effluent before applying the sewage effluent to the soil absorption system**, or use of other techniques providing the engineering design of such systems is first approved and their operation is in accordance with the standards of Section 3.3 of this chapter.
- ~~(4) Filled ground or "made land" shall be acceptable only under specific written approval of the Health Officer who shall inspect said fill to determine suitability. Such fill or made land shall be compacted in one (1) foot layers or allowed to settle for at least one (1) year from the time of filling. Filling shall be allowed except over unstable soil, peat, muck, organic material or within 100 feet of any lake, stream, pond or other surface body of water.~~
- (4) **Trenches constructed in 30" and 36" cuts must be approved by the Health Officer in advance. Size of system may be reduced depending on width of trench. Approval for wider trenches shall be determined by site and soil conditions.**
- (5) **The conversion of a trench system to an absorption bed shall be allowed with approval by the Health Officer before installation. If allowed by the Health Officer, the soil absorption system trench design shall be converted to an absorption bed by multiplying the lineal footage by 3.**
- (6) **The owner or authorized agent must protect the location of the soil absorption field from vehicle traffic that can create adverse soil conditions and reduce soil permeability due to compaction. The Health Officer may void a permit or issue a Stop Work Order if the conditions and structure of the soil have been compromised or altered and the performance of the system may be affected.**
- (7) **Any and all portions of a septic tank and soil absorption system not specified in this Chapter shall be constructed in accordance with the installation standards and criteria maintained by the Health Officer as a supplement to this Code. The Health Officer shall make available to the owner, applicant, or agent/representative of the owner the standards and criteria as part of the permit or attachment to the permit.**
- (8) **The Health Officer may allow the use of alternative technology or specialized treatment systems if the design would not be expected to jeopardize the public health or create a nuisance condition. Approval of an alternative treatment system may be made subject to such reasonable conditions as may be prescribed. An alternative or specialized treatment system must provide improved treatment and better quality effluent than a conventional sewage system. Improved treatment and effluent quality shall be measured with recognized standards. Sites to be considered for the use of alternative or specialized treatment systems must be suitable in accordance with the criteria of this chapter.**
 - (A) **The use of alternative technology or experimental systems must be reviewed by the Health Officer and approved in advance of installation. The review may require an additional fee in addition to the cost of the permit application with approval by the Board of Health and the Saginaw County Board of Commissioners.**
 - (B) **The soil absorption system for the final disposal of the effluent may be reduced as determined by the Health Officer, based on the alternative treatment system proposed. The Health Officer shall develop and maintain a reduction factor worksheet based on strength of wastewater, treatment capabilities of the alternative system, soil application rate, and performance standards of the proposed alternative system. The reduction factor worksheet shall be an addendum to the installation standards and construction criteria maintained by the Health Officer as a supplement to this Code.**

- (C) **In no case will the reduction factor be greater than 50% of a conventional system design.**
- 6.3 [formerly 5.4] **In the event of a failure of an existing onsite sewage disposal system, the Health Officer must be notified of the failure. Upon investigation of the cause of failure, the Health Officer may require repair specifications as necessary to correct the problem and upgrade the system to be in compliance with this Code. and said specifications may differ from those enumerated in paragraphs 5.1, 5.2, and 5.3 of this section. At the discretion of the Health Officer, modifications to the required isolation distances, materials or size as stated in this Code may be applied if local conditions warrant and in cases where dimensions, site development, features or site suitability create a challenge to comply with the standards of this Code. In such event, modifications will be applied if the Health Officer finds that the public health would not be jeopardized.**
- 6.4 **The Health Officer shall determine if an existing sewage disposal system is adequate for the projected use of a vacant commercial or industrial habitable building or structure. The evaluation of the onsite sewage disposal system shall be completed by the Health Officer before the habitable building or structure is repaired, remodeled or restored. Should replacement of the existing system be required, installation shall occur before occupancy.**
- (1) **The criteria of the evaluation will be based on the anticipated performance of the system so that the proposed use will not interfere with the current or future use of the system.**
- (2) **Should the performance evaluation determine that the existing sewage disposal system is inadequate for the projected use of the habitable building or structure, the system shall be repaired or replaced in accordance with the provisions of this Code.**
- 6.5 **The Health Officer shall determine if an existing sewage disposal system is adequate for the change of use of a commercial or industrial habitable building or structure. The evaluation of the onsite sewage disposal system shall be completed by the Health Officer before the habitable building or structure is repaired, remodeled or before the change of use occurs. Should replacement of the existing system be required, installation shall occur before the change of use.**
- (1) **The criteria of the evaluation will be based on the anticipated performance of the system so that the change of use will not interfere with the current or future use of the system.**
- (2) **Should the performance evaluation determine that the existing sewage disposal system is inadequate for the change of use of the habitable building or structure, the system shall be repaired or replaced in accordance with the provisions of this Code.**
- Section 7 — Construction Requirements on Individual Sewage Disposal Systems [formerly Section 6]
- 7.1 [formerly 6.1] **All septic tanks and absorption fields shall be constructed in accordance with the provisions of this chapter, be of durable, serviceable materials and be installed in a workman-like manner.**
- (1) **The septic tank shall have sufficient capacity for the anticipated loading, which shall generally be not less than one and one-half times the 24-hour sewage flow and shall be of a design and capacity approved by the Health Officer. All septic tanks must have a septic tank effluent filter installed in the outlet pipe of the tank or other approved location and be accessible through a riser for maintenance.**
- (A) **The effluent filter must be constructed of approved materials and meet the design criteria of ANSI/NSF Standard 46 or the equivalent.**

- (B) **The access riser must be watertight, extend to or above the finished grade, be large enough to allow for the removal of the tank cover, and installed at the outlet end of the tank. Said riser shall be secured with a locked lid to prevent unauthorized access.**
- (2) The absorption field for final disposal of septic tank effluent shall be constructed in such a fashion that uniform distribution of effluent over the entire soil area is effectively accomplished in a manner approved by the Health Officer. Dosing chambers or other special facilities to help insure uniform distribution in an approved disposal field operation shall be provided if deemed necessary by the Health Officer.
- (3) Absorption fields shall be installed in such a manner and location that surface water drainage is diverted away from the installation.
- (4) **The sewage effluent pipe from the tank to the absorption system must be solid and equivalent in strength to Schedule 40 or SDR 35 standards.**
- 7.2 [formerly 6.2] Private sewage disposal systems shall be connected to the sanitary plumbing system of the building.
- (1) Building sewers shall have sufficient grade to give velocities of flow adequate to prevent clogging and in no case shall the grade be less than 1.2% and must conform to State and local plumbing codes.
- 7.3 Stop Work Order. The Health Officer may issue a stop work order when the sewage disposal system under construction does not comply with the requirements of this Code, special construction requirements/methods, or permit specifications/conditions. Work shall not resume until the owner, applicant, and/or authorized agent has agreed to make corrections to comply with this Code, the cause for the order, and the Health Officer rescinds the stop work order.**

Section 8 — Holding Tanks, Portable Toilets, and Privies/Outhouses [formerly Section 7]

- 8.1 Holding tank. The Health Officer may approve the use of a holding tank to store sewage in an emergency, as a method of last resort, for a temporary period not to exceed 90 days or as necessary to protect the public health. An approval by the Health Officer shall be authorized by permit. The Health Officer may require special construction practices to ensure that degradation of the environment or natural resources does not occur or create a public health hazard. Approved service vehicles shall be used for servicing the holding tank and vehicles providing this service shall be licensed as required by Part 117 of Act 451, P.A. of 1994.**
- 8.2 [formerly 7.1] **Portable toilets and privies/outhouses.** Temporary use of approved portable toilets not connected to plumbing or other temporary facilities may be approved by the Health Officer under conditions where sewer and plumbing on construction sites *is are* not completed to the extent that flush-type facilities can be installed, or for transient gatherings not exceeding two weeks. No such portable facilities shall be installed within the County of Saginaw without first obtaining a permit from the Health Officer.
- 8.3 [formerly 7.2] Before granting any permit the Health Officer shall determine if the use is necessary and shall require the following:
- (1) Installation of sufficient number of facilities. The standards of the Department of Labor for construction sites shall be used as guidelines in determining adequate facilities.
- (2) Portable toilets shall be constructed and maintained so as to store all waste material in tight containers, free of leakage, which are smooth and easily cleanable, which deny access to flies, rodents and other vermin, are free of objectionable odors and meet additional sanitary requirements as may be necessary.
- (3) Construction shall be such as will enclose a portable toilet and will furnish privacy to users and the facility shall be kept clean.

- (4) Servicing of portable toilets shall be performed as often as necessary to comply with (2) and (3) above, but at least weekly.
- (5) Approved service vehicles shall be used **for the removal of human waste excreta** by the individual and vehicles providing this service shall be licensed as required by Act 243, P.A. of 1951, as amended **Part 117 of Act 451, P.A. of 1994.**
- (6) **The Code does not prevent a homeowner from constructing and utilizing a pit privy/toilet for the disposal of domestic wastewater.**
- (A) **Construction and maintenance of a privy shall be in accordance with 7.2(2) through 7.2(5) and requires a valid permit, review and approval of the construction plan, and inspection of the installation.**
- (B) **A privy shall not be located in an area that is subject to ponding or seasonal flooding.**
- (C) **The homeowner must have an approved method for disposal of greywater.**
- (D) **The privy shall be located at least 100 feet from any water supply system and all dwellings other than the one it serves and 10 feet from any property line.** [formerly 7.3] ~~The expiration date of all County permits issued hereunder shall be the date of expiration of the State Service License or the date of termination of request for use set forth in the permit application, whichever comes first.~~ **Rescinded.**

History: Permits for portable toilets expired in conjunction with State Service License; Eff. Dec. 4, 1974; Rescinded Eff. June 22, 2004

8.4 No privy or outhouse shall be maintained, constructed on or moved to any premise where a municipal sewer system is available for public use.

Section 9 — Sewage of Unknown Origin [formerly Section 8]

- 9.1 [formerly 8.1] Whenever the Health Officer shall determine that improperly treated sewage is flowing or is being discharged from the outlet of any public or private drain into any public drainage system or surface water body so as to create a public health hazard, water pollution or nuisance, he shall notify in writing the person owning, leasing or residing on such premises from which such sewage originates to connect such sewage flow to a sewage disposal system which complies with these regulations. At the end of such reasonable time as specified in the written notice, which has been served on the owner, leasee or resident, the Health Officer shall cause the outlet of such drain carrying sewage to be plugged until such time as the source(s) of sewage have been eliminated or the sewerage system complies with the provisions of this ~~regulations~~ **Code.**

Section 10 - Emergency Action

- 10.1 **Whenever the Health Officer finds that an emergency or imminent health hazard exists which requires immediate action to protect the public health from exposure to untreated or partially treated sewage, the Health Officer shall without notice or hearing, issue an order to prohibit the use of a facility, location or premise or restrict public access to a facility, location or premise until such time as the emergency or imminent health hazard has been removed, avoided or corrected. An order issued by the Health Officer shall include the emergency or imminent health hazard condition and the actions necessary to remove and correct the condition. Any person, firm, corporation, community or organization to whom such order is directed shall comply therewith immediately.**
- 10.2 **Upon removing or correcting the emergency or imminent health hazard by the person, firm, corporation, community or organization to whom such order is directed, the Health Officer will inspect the corrective action taken. If the corrective action has eliminated the emergency or imminent health hazard, the Health Officer will dismiss the order and allow use of and access to the facility, location or premise.**

Section 11 — Injunction [formerly Section 9]

11.1 [formerly 9.1] Notwithstanding the existence and pursuit of any other remedy, the Health Officer may maintain an action in the name of the County for injunction or other process against any person, firm or corporation to restrain or prevent the construction, enlargement, or alteration of a sewage disposal system without a permit therefore, or the operation or conduct of a residence of a habitable building, structure or premise contrary to this regulation or the discharge of waste actually or potentially unsafe or hazardous to public health, life, property values or the public welfare into public stream, county drain, road ditch or upon the ground surface, creating a health hazard or nuisance.

Section 12 — Validity [formerly Section 10]

12.1 [formerly 10.1] If any section, subsection, paragraph, sentence, clause, phrase or portion, or the Chapter, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such a portion shall be deemed a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portions thereof.

CHAPTER V**Maintenance of Housing and Property****Section 1** — Purpose

1.1 The purpose of these regulations is to establish minimum standards governing the condition and maintenance of all habitable buildings, structures and premises to ensure that properties are safe, sanitary, and fit for occupancy and use, to eliminate nuisances, and avoid, correct, or remove an imminent health hazard or cause of injury or disease to the public that may result from the continued use of or occupancy of habitable buildings, structures, and premises.

Section 2 — Administration

2.1 This chapter does not supercede any existing authority, ordinance, or code adopted and enforced by any municipality or governmental entity whether similar or more stringent standards, nor is it intended to prevent or interfere with the adoption and enforcement of similar or more stringent standards by any municipality or governmental entity. Any municipality or governmental entity with similar or more stringent standards with regard to housing conditions that has personnel, officers, or representatives with enforcement authority to regulate and control housing conditions shall have priority over the powers and duties of the Health Officer in the enforcement and administration of housing standards.

Section 3 — Definitions

3.1 **Imminent danger.** Imminent danger shall mean a condition, practice, or use of a premise, with or without a habitable building or structure, which could reasonably be expected to cause death, disease, or serious physical injury immediately or before correction of the condition or danger.

3.2 **Nuisance.** Nuisance means a condition that may cause injury or illness; endangers or is detrimental to human health, safety and welfare of the public; unsanitary condition; infestation from vermin or rodents; or renders the air, water, food, or water supply unwholesome; or when the odor or presence of a substance or appearance has an obnoxious or detrimental effect on the senses of persons.

Section 4 — Inspection

4.1 In order to safeguard the health and safety of the general public, the Health Officer shall have the authority to inspect and determine the condition of dwellings, habitable buildings and premises located in the County of Saginaw. The Health Officer may enter, examine, and survey at reasonable times all dwellings, habitable

buildings and premises.

Section 5 – Minimum Standards

- 5.1** Every dwelling, habitable building, or structure used for human occupancy and or assembly, shall contain a kitchen sink, a lavatory basin, and a flush water closet in working condition, or approved privy/outhouse. Any plumbing fixture that receives or drains wastewater in a dwelling, habitable building, or structure shall be directly connected to the building sewer and shall exit the structure through a sewer pipe to a private onsite sewage disposal system or municipal sewage collection system.
- 5.2** No person shall occupy, permit occupancy, or use for its intended purpose a dwelling, habitable building, or structure unless it is fit for human occupancy or assembly and in compliance with this Code.
- 5.3** Every dwelling, habitable building, structure, or premise or any part thereof shall be kept free from accumulation of filth, rubbish, harborage of vermin/rodents, garbage, domestic animal feces, or other materials detrimental to the health or welfare of the general public or community. The owner of every premise or property shall be responsible for complying with the provisions of this Section and the Code except that tenants shall be responsible for the cleanliness of those parts of the premise that they occupy and control.
- 5.4** Any dwelling, habitable building, or structure damaged by fire, wind, water, other natural causes, or that has been abandoned so as to become dangerous to life, safety, and the general health and welfare of the occupants or to the general public, shall be repaired, removed, demolished, restored, or rendered inaccessible.

Section 6 -- Housing or Dwelling “Unfit for Human Habitation”

- 6.1** Upon determination that a dwelling, habitable building, structure, or premise is noncompliant with Section 4 or is considered to be an imminent danger, the Health Officer shall order the occupant or owner to avoid, correct, or remove the imminent danger. An order shall be issued with the Health Officer’s findings and required action necessary to avoid, correct, or remove the condition that is imminent. The order will specify what action is necessary to correct the condition and the occupant or owner shall correct the condition as ordered and within the allotted time specified by the Health Officer.
- 6.2** When a dwelling, habitable building, or structure is dangerous or detrimental to life or health because of want of repair or maintenance, defects in the drainage, plumbing, water supply or their construction, or the existence on the premises of unsanitary conditions likely to cause sickness to the occupants, tenants, general public, or an imminent danger, and was not avoided, corrected, or removed as ordered by the Health Officer, it shall be deemed unfit for human habitation.
- 6.3** Whenever it is determined by the Health Officer that a dwelling, habitable building, or structure is unfit for habitation or an imminent danger, the Health Officer may issue an order requiring all persons living in the dwelling, habitable building, or structure to vacate it. The order shall state the specific reasons upon which such determination is passed. The Health Officer may post a notice on such premises declaring that it is “UNFIT FOR HUMAN HABITATION” and it shall be unlawful for any person to move into, reside in, or offer for rent, lease or sale, a dwelling, habitable building, or structure, which has been declared by the Health Officer to be unfit for human habitation until the condition or danger that caused the declaration has been avoided, corrected, or removed. It shall be unlawful for any person to remove, deface, or destroy any posted notice declaring the premises as “UNFIT FOR HUMAN HABITATION”.

- 6.4 Upon failure of the occupant or owner to correct the condition or to vacate the premise as ordered, the Health Officer may maintain an action in the name of the County for injunction or other process against any person, firm, or corporation who failed to avoid, correct, or remove the imminent hazard or nuisance condition.

Section 7 — Abandoned Swimming Pool

- 7.1 A swimming pool located on any premise or property shall be maintained by the owner, occupant or tenant so as not to create a nuisance condition.
- 7.2 Any swimming pool not maintained in good condition, without functioning circulating equipment resulting in dormant water, that creates a safety hazard without restricted access, or is in a state of disrepair shall be considered a nuisance by the Health Officer.
- 7.3 The owner of a pool determined to be a nuisance upon investigation by the Health Officer shall be ordered to repair, restore, drain or remove the pool from the premise within a reasonable time upon written notice to the owner.
- 7.4 If the owner fails to correct the nuisance condition as ordered, the pool shall be considered abandoned and the Health Officer shall direct the abatement of the nuisance condition at the expense of the owner.

Section 8 — Validity

- 8.1 If any section, subsection, paragraph, sentence, clause, phrase, or portion of this chapter is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holdings shall not affect the validity of the remaining portions thereof.

CHAPTER VI Public Bathing Beach

Section 1 — Purpose

- 1.1 The purpose of these regulations is to protect the public health, through limited intent, from waterborne disease transmission due to bacterial contamination. These regulations do not protect the public health from other potential hazards associated with bathing beach activities, such as chemical hazards, safety hazards, inadequate supervision, etc.

Section 2 — Definition

- 2.1 **Public Bathing Beach.** Public bathing beach shall mean a beach or bathing area offered to the public for recreational bathing, swimming or wading.

Section 3 — Public Bathing Beach Operation

- 3.1 A public bathing beach shall not be used for its intended purpose unless it is in compliance with the following:
- (1) The quality of the water is monitored through a water sampling program on a frequency of at least once per week or other frequency established by the Health Officer. A minimum of three sampling locations or stations shall be designated per bathing beach with each station spaced an equal distance apart. One representative sample shall be collected from each station during the water sampling event or frequency and a total of not less than three (3) samples collected for the bathing beach per sampling event. Each sample shall be collected at a depth of one foot below the water surface in at least three feet of water.
 - (2) Samples shall be analyzed by a laboratory certified by the Michigan Department of Environmental Quality. The results of each sampling event shall be available for review to the Health Officer.

- (3) The water quality meets the standards for recreational use as defined in Part 31 of Act 451 of the Public Acts of 1994.
 - (4) Information is conspicuously posted that informs the users that the water quality is monitored and provides the location of the sample test results. The sample results shall be posted at a designated area for public review.
 - (5) A telephone or other suitable means of communicating emergencies is available.
 - (6) The water supply is adequate and safe. The disposal of sewage is approved, meets the requirements as set forth in this regulation or applicable state criteria. The operation and maintenance is adequate and does not create a public health danger
 - (7) Refuse receptacles are adequate. Refuse shall be removed and disposed properly each day or as often as needed to prevent the emergence of insect larvae and discourage birds and vermin.
- 3.2 The Health Officer shall complete a sanitary survey each year. The survey shall follow established guidelines for the evaluation of a bathing beach.
- 3.3 The Health Officer shall review the water sample analysis reports to determine if the water quality meets the requirements as specified in this Code. If, during the sampling program, the water quality is determined to not meet the water quality standards as specified in this Code, the owner/operator shall prohibit use of the bathing beach by the public. The Health Officer may order the bathing beach closed or impose other measures to protect the health or safety of the public from unsafe or unacceptable water quality conditions. The owner/operator shall conspicuously post any closure of the bathing beach. The bathing beach closure shall be rescinded once the water quality standards are met.

Section 4 — Minimum Requirements

- 4.1 As a minimum, each beach must provide:
- (1) Adequately marked bathing, swimming and wading areas, including depth markers.
 - (2) Qualified lifeguards available at all times of operation or signage conspicuously located, which indicates, “No Lifeguard — Swim at Own Risk”. A qualified lifeguard must be a capable swimmer, competent in lifeguarding techniques, and have successfully completed a recognized course in cardiopulmonary resuscitation as well as a nationally recognized lifeguarding course.
 - (3) A sand or pea gravel bottom or equivalent that will not create turbidity.
 - (4) A bathhouse and toilet facilities in accordance with the Michigan Plumbing Code.
 - (5) An acceptable long spine board with a minimum of three (3) ties, runners, and a head immobilizer, ring buoy, or a floatation device attached to line suitable in length to reach across the width of the designated bathing area. Line shall be compatible with marine use and resistant to deterioration from exposure to water or ultraviolet rays.
 - (6) Water free of turbidity, excessive weed growth, oil, grease, or any other nuisance to the public.
 - (7) Beach areas free of oil, grease, or any other substance capable of creating a health or safety hazard or a nuisance to the public.
 - (8) A bather/swimmer capacity limit in accordance with accepted standards. Signage shall be conspicuously posted with the maximum bather/swimmer limit.

Section 5 — Validity

- 5.1 If any section, subsection, paragraph, sentence, clause, phrase, or portion of this Chapter is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent

provision and such holdings shall not affect the validity of the remaining portions thereof.

These regulations approved on the 29th day of May, 1974 by the Saginaw County Board of Health.

Approved December 4, 1974 by the Saginaw County Board of Commissioners.

Approved as amended by the Saginaw County Board of Health, March 1, 1976.

Approved as amended by the Saginaw County Board of Commissioners, August 24, 1976.

Approved as amended by the Saginaw County Board of Commissioners, May 13, 1980.

Approved as amended by the Saginaw County Board of Commissioners, December 26, 1990.

Approved as amended by the Saginaw County Board of Commissioners, **June 22, 2004.**

FROM: COMMITTEE ON HUMAN SERVICES -- 1.3

JUNE 22, 2004

Your committee has considered communication no. 5-18-23 from Marc McGill, Controller/CAO recommending the County participate in the National Prescription Health Plan (NPHP).

Mr. McGill and John Niederhauser, Health Officer informed us the National Prescription Health Plan is one of the most successful programs endorsed by the Michigan Association of Counties. It is the only discount prescription plan that was specifically designed for County government, and has been adopted by more than half the counties in Michigan. The following are highlights of the NPHP:

- The Plan will be available to any resident of Saginaw County without prescription coverage who is age 18 or older.
- The plan will be available regardless of health condition.
- The plan will cost \$20 per person / \$40 per couple.
- The plan will enable participants to save off regular retail prices on many brand name drugs, as well as, many generic drugs.
- The plan will be able to be used at thousands of pharmacies across the State and Nation.
- The plan will provide for a unique mail-order pharmacy arrangement.
- The plan will provide for all members to access a toll-free number to get questions answered about the plan.
- Plan members will be provided a Pharmacy Directory.

The NPHP would be administered by Saginaw County in conjunction with Benefit Control Methods, Inc. of West Bloomfield, Michigan. Saginaw County would publicize the Plan, distribute the printed materials and enrollment cards, and perform certain administrative responsibilities between the Health Department and the Controller's Office. An amount of \$5 from the \$20 plan cost will be retained by the County to cover all of the County's expenses; the remaining \$15 will be distributed to Benefit Control Methods, Inc.

We recommend approval for the County to participate in the National Prescription Health Plan, as outlined; further that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to approval by the Controller as to content and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 1.4**JUNE 22, 2004**

Your committee has considered communication no. 6-22-20 from Karen M. Courneya, Director, Saginaw County Commission on Aging submitting a summary of their FY 2005 application for State and Federal funds through the Region VII Area Agency on Aging for service programs to persons age 60 and older in Saginaw County.

The funding application includes the following services: Case Coordination and Support, Senior Center Staffing, Senior Center Operations, Congregate Nutrition, Home Delivered Meals and Care Giver Training. This year there are three new service categories: Minority Outreach, Transportation and Senior Center Staffing for the Friendship Center.

The previous provider for the Tri-City SER Senior Center withdrew from the contract May 1, 2004 due to financial difficulties. Commission on Aging negotiated with Region VII to become temporary provider through September 30, 2004 in an effort to continue services to Saginaw County's Hispanic elderly. The Audra Francis Center on Webber has been incorporated with the Hispanic Center, and as a result, attendance has increased from an average of ten participants a day to over forty-five a day. Funding for this Center also includes Minority Outreach and Transportation. While the Commission on Aging is still in negotiation for these categories, the funding will be approximately \$768,374 if they are awarded all funding for all the service categories. The 10% local match requirement will be either a cash match using millage funds, in-kind goods or services, or a combination thereof.

It is our recommendation to endorse the FY 2005 application submitted by the Saginaw County Commission on Aging for funding of service programs through the Region VII Area Agency on Aging, and authorize acceptance of the award for inclusion in the Commission on Aging 2005 Budget; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County subject to approval by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Roger N. Kahn

James M. Graham, Vice-Chair
Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 1.5**JUNE 22, 2004**

Your committee has considered communication no. 5-18-18 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health requesting approval to delete a position of Typist Clerk III T09, and allocate a new position of Office Manager for the Personal and Preventative Health Services Division.

Mr. Niederhauser informed us there have been significant increases in the complexity of the duties assigned to this position, as well as, the level and scope of assigned responsibilities. No additional County dollars are requested for the position.

We recommend the deletion of a Typist Clerk III T09 position, and the allocation of a new position of Office Manager for the Health Department, subject to factoring evaluation by the Labor Relations Subcommittee; further, that the proper County officials be authorized and directed to make the necessary adjustment to the personnel complement and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES -- 1.6

JUNE 22, 2004

Your committee has considered communication no. 6-22-4 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health asking for a new position of WIC Technician for the lead poison screening program.

In April 2004, House Bill 5119 was passed to ensure that all health professionals receiving Medicaid payments are in compliance with Federal standards for screening children enrolled in Medicaid for elevated blood lead levels. The WIC Technician is needed to provide blood testing through the Health Department. It will be supported through Medicaid reimbursements and no additional County allocation is needed to support it.

We recommend approval of a new position of WIC Technician T08 for the Health Department; further, that the proper County officials be authorized and directed to make the necessary adjustment to the personnel complement and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES -- 1.7

JUNE 22, 2004

Your committee considered communication no. 6-22-27 from Marie A. Ruemenapp, Director, MSU County Extension submitting a proposal to fund a new full-time MSU position of Extension Community & Economic Development Agent for a three year period, and asking the County to provide matching funds to assist with funding.

An overview of the proposal is listed below: (*budget on page two*)

- o MSU County Extension has been awarded a \$20,000 grant through the MSU Land Policy Program to fund a part-time agent to explore the feasibility of a land banking program and to focus on urban land use issues. The grant is for one year with the opportunity for a reduced level of funding for a second and third year.
- o MSU County Extension intends to partner the \$20,000 Land Policy Program grant with Community Development Block Grant (CDBG) funds MSU receives from the City of Saginaw annually for home maintenance education. This year's funding level of \$40,000

would be used to create a new position of Extension Community & Economic Development Agent who would focus on land banking, urban land use, and home maintenance education.

- o MSU County Extension and MSU Extension East Central Region believe there is merit in having a full-time position to increase the chances of long term success. The position would focus on land banking, urban land use, home maintenance education, and farmland preservation. To accomplish this, an additional \$23,000 is required. The MSU Extension East Central Region agrees to provide up to \$11,500 per year if the County will match the offer.
- o MSU County Extension advises once the position is established other funding sources would be available should there be reductions in either the Land Policy Program grant or City of Saginaw CDBG funds. After three years, the position would need to be self supporting or it would be discontinued.

We support the proposal presented by the MSU County Extension Director to fund a full-time position of Extension Community & Economic Development Agent, and recommend that the County assist in funding the position by appropriating \$11,500 from the Budget Stabilization Fund for a three year period subject to approval of the annual appropriation by the Board of Commissioners; further, that the proper County officials be authorized and directed to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 6-22-1.7

Budget for Full-time Position

	<u>Expenditures</u>	<u>Revenues</u>		
		CDBG	LPP Grant	MSUE County
Agent/Professional	\$51,000	\$22,300	\$17,000	
Salary \$34,000				
Fringe \$17,000				
Office Expenses: office supplies, travel, printing, internet, phone, computer maintenance costs, etc.	\$3,900	\$1,900	\$1,500	
Teaching Consultants: For CDBG	\$3,000	\$3,000		
Educational Materials	\$5,200	\$4,200	\$500	
Half-time Secretary	\$19,900	\$8,600	\$1,000	
Salary \$13,000				
Fringe \$ 6,900				
Unallocated Funding				\$11,500 \$11,500
		<hr/>	<hr/>	<hr/>
Totals	\$83,000	\$40,000	\$20,000	\$11,500 \$11,500
		\$83,000		

FROM: COURTS AND PUBLIC SAFETY - - 2.1

JUNE 22, 2004

Your committee has considered communication no. 6-22-5 from Sheriff Charles L. Brown asking for a budget adjustment due to unanticipated revenues and expenses incurred as a result of a drug forfeiture case.

It is the recommendation of your committee to approve an increase of \$80,800 in both revenues and expenditures in the Drug Forfeiture and Narcotic Unit Funds to account for forfeitures generated by the sale of property. We further recommend the proper County officials be authorized and directed to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2.2

JUNE 22, 2004

Your committee has considered communication no. 6-22-22 from Sheriff Charles L. Brown asking to accept a \$15,000 grant from the Office of Drug Control Policy to upgrade their existing "livescan" network.

The "livescan" system is used to digitally capture prints and all pertinent information specific to persons arrested. In addition, the system is used to track prosecutor and court proceedings. This information and documentation is required by the State of Michigan Central Record system.

The current system is several years old, requires significant maintenance and is subsequently down and/or out of service for lengthy periods of time. This generates time sensitive reporting problems with the State, and demands considerable man hours to re-enter data. The cost to upgrade is estimated at between \$25,000 to \$35,000; the balance after the \$15,000 grant is available in the Inmate Trust account.

We recommend approval for the Sheriff Department to accept the \$15,000 grant from the Office of Drug Control Policy, as outlined; further, that an amount up to \$20,000 in the Inmate Trust account be used to complete the upgrade of the "livescan" network. We further recommend the proper county officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2.3**JUNE 22, 2004**

Your committee has considered communication no. 6-22-21 from Susan K. Prine, Friend of the Court asking approval of a proposed reorganization of the Friend of the Court Office that would reduce costs and incur a savings to the County.

Ms. Prine informed us that effective July 6, 2004, a position of Account Specialist T10 will become vacant. As a result, the position will be filled from within, leaving a position of Typist Clerk III, T09 vacant.

It is proposed that the Typist Clerk III, T09 be eliminated and the duties be absorbed by six Typist Clerk I/II, T05/07 positions (three Enforcement Clerks / three Intake Clerks). The recommended title is Enforcement Analyst and Intake Analyst.

It is further proposed the position of Administrative Secretary to the Friend of the Court, T10 be evaluated due to significant changes in the duties performed. The recommended title is Administrative Assistant.

We recommend the reorganization of the Friend of the Court be approved, as outlined, by eliminating the position of Typist Clerk III, T09, and referring the positions of Clerk Typist I/II, T05/T07 and Administrative Secretary, T10 to factoring for the appropriate classification. We further recommend the proper County officials be authorized and directed to make the necessary personnel and budgetary adjustments.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.1**JUNE 22, 2004**

At the September 16, 2003 session, the Board adopted a resolution to undertake the construction of the Merrill/Jonesfield Water Supply System Project. Subsequently we received communication 4-20-25 from James Koski, Public Works Commissioner asking the Board to adopt the appropriate resolution approving the contract between Jonesfield Township, Merrill Village and the County of Saginaw for said Project.

Mr. Koski informed us the estimated total cost of the Project is \$4,270,000. The maximum principal amount to be bonded is expected to be \$2,415,000, with the balance coming from a United States Department of Agriculture Rural Development Grant. Jonesfield Township and Merrill Village are scheduled to approve the proposed contract at their respective June meetings. The two local units are solely responsible for paying off the bond issue.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted to accomplish same, subject to receipt of the appropriate documents from Jonesfield Township and Merrill Village, and Civil Counsel approval of said Contract.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.2 **JUNE 22, 2004**

At the February 24, 2004 session, the Board adopted a resolution approving the contract and bond issue for the Village of Oakley Waste Water Treatment Project, pursuant to an enforcement action by the Michigan Department of Environmental Quality and Michigan Attorney General for the Village to address alleged violations of environmental laws and regulations. In response to the action, the Village Council of Oakley requested that a sanitary sewer system be acquired and constructed in the Village through Saginaw County under P.A. 185 of 1957.

In communication 6-22-17, James Koski, Public Works Commissioner requests the appropriate resolution be adopted authorizing the acquisition of property needed for the waste treatment facility (lagoons). Engineering plans have been prepared defining the scope of the project, which is estimated to cost \$4,232,000. The United States Department of Agriculture Rural Development has approved a grant in the amount of \$3,174,000 for financing the construction of the sewer system. The remaining \$1,058,000 will be financed locally through the issuance of notes and bonds payable through special assessments. It is important that the resolution be adopted promptly or the Village will lose a significant portion of the USDA grant.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.3 **JUNE 22, 2004**

Your committee has considered communication 6-22-9 from JoAnn Crary, President, Saginaw Future, Inc. (SFI) asking Saginaw County to authorize submission of an application to the Michigan Economic Development Corporation (MEDC) for a \$50,000 grant for a market study and analysis focusing on medical technology and healthcare services industry.

We met with Ms. Crary who informed us SFI would be preparing the appropriate documents for the Board's consideration at the August session. No general fund dollars are involved. SFI would administer the grant in accordance with its agreement with the County.

It is the recommendation of your committee to authorize Saginaw Future, Inc. to apply for the grant, as outlined above, subject to legal counsel review of the documents.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.4 **JUNE 22, 2004**

Your committee has considered a request from Cynthia Winland, Brownfield Redevelopment Administrator asking approval of the Brownfield Redevelopment Plan for the Con Agra/Merrill

Elevator Project for Miles Petroleum (*comm. 6-22-10*), the Promissory Note (*comm. 6-22-11*), and Contract with AKT Peerless (*comm. 6-22-12*) for professional contracting services for said project. A public hearing will be held at this day's session.

Ms. Winland informed us it is anticipated that the Project will be funded through a Michigan Department of Environmental Quality (MDEQ) Revitalization Loan to Saginaw County. The project property is located in Jonesfield Township and is approximately 1.42 acres in size. Miles Petroleum intends to redevelop the property by demolishing the existing elevator and rehabilitating the existing remaining structures for use as a new corporate office, garage, warehouse and enclosed truck storage. The project is anticipated to be both a Single Business Tax credit capture as well as a tax increment financing project, and has been approved by the Jonesfield Township Board.

Eligible environmental costs are \$325,391. The tax capture on the project is scheduled to last eighteen years, capturing roughly \$520,796 in taxes. The taxes will be used to repay the Revitalization Loan - \$230,000, additional eligible costs of the developer - \$69,000, administrative costs of the Brownfield Authority - \$16,300, and to fund the county's revolving loan fund - \$179,105. Administrative expenses will be collected in years two and three of the plan. Beginning with year six, loan payments begin and taxes collected will be used to repay the loan. The property is anticipated to increase in value to approximately \$639,358 by the end of the tax capture period. If the MDEQ loan is not received, Miles Petroleum will pay the costs eligible for reimbursement and repay through the taxes collected.

It is the recommendation of your committee to approve the Brownfield Plan, the Promissory Note, and the Contract with AKT Peerless for the Con Agra/Merrill Elevator project as outlined above; and further that the proper County officials be authorized to execute the necessary documents. In the interests of expediency, we also recommend the Revitalization Loan Agreement for the Project be approved, subject to Civil Counsel review.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.5

JUNE 22, 2004

At the May 18, 2004 session, the Board approved a temporary management position for Michigan Works! to provide the retiring Director, Dennis Brieske ample time to train the person hired to replace him. In follow-up communication 6-22-13, Mr. Brieske informs us the Search Committee has selected Mr. Edward Oberski for filling the position of Consortium Director. The Search Committee that was composed of Commissioner Carl Ruth, Consortium Board and Workforce Development Board members conducted two rounds of interviews working with the Saginaw County Personnel Department. The recruiting process was consistent with Saginaw County policy and the Interlocal Agreement joining Saginaw, Midland and Bay Counties to deliver work related training and services.

Mr. Oberski's salary during July and August is \$68,013, Grade H13 at the entry level rate (Step 1). Because of his extensive experience the Search Committee is recommending that when the position becomes permanent on September 1, 2004, County policy be waived and his salary be set at \$80,292, Grade H13 five-year level (step 7). Funds are available within the Michigan Works! Budget to pay for same. As indicated in the May report, the temporary Director position will be eliminated upon Mr. Brieske's retirement on August 31, 2004.

We concur with the selection of Mr. Edward Oberski to fill the position of Consortium Director for the Michigan Works! Administration. We further recommend that effective September 1, 2004 Mr. Oberski's salary be established in Grade H13, step 7, and the proper County officials be authorized to make the necessary personnel changes accordingly.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES -- 3.6

JUNE 22, 2004

Your committee has considered communication 5-18-17 from Johnathan Miller, Director, Information Systems and Services (ISS) asking to replace the obsolete air conditioning unit in the ISS Computer Room. The Computer Room houses the County's Mainframe and various other servers. Sustaining the proper temperature is essential to the 24/7 operation.

We met with Mr. Miller and Annette Taylor, Director of Maintenance who informed us the manufacturer of the existing Pomona Air Conditioning Unit has been out of business for several years, making it difficult to find replacement parts, make repairs and avoid shut-downs of the system.

Mr. Miller and Ms. Taylor propose to replace the current air conditioner with a new Liebert Air Conditioning System at a cost of \$27,500 for the unit and installation. The Pomona Air Conditioning Unit would be kept as a back up in the event there is another failure.

It is the recommendation of your committee to approve the expenditure of up to \$27,500 from the Capital Improvement Fund to replace the existing Unit in the ISS Computer Room with a Liebert Air Conditioning System. We further recommend the proper County officials be authorized and directed to make the necessary budgetary adjustments.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

JUNE 22, 2004

Your Labor Relations Subcommittee considered referrals for factoring evaluation and/or classification. We herewith submit the following and direct the proper County officials to make the necessary budgetary adjustments.

A. Courts & Public Safety Committee Report 4-20-3.1 (4-20-5), re: classification of the Accountant II I08 position at the Sheriff Department

---Based on factoring evaluation, we recommend the position be re-titled Financial Administrator and placed in grade P07, effective April 20, 2004.

ITEM B WAS TABLED BY COMMISSIONER SMITH FOR ONE DAY'S SESSION

~~B. Human Services Committee Report 6-22-1.5 (5-18-18), re: classification of new Office Manager position for the Health Department Personal and Preventive Health Services Division~~

~~---Based on factoring evaluation, we recommend the new position of Office Manager be placed in grade T11, effective immediately.~~

C. Courts & Public Safety Committee Report 6-22-2.3 (6-22-21), re: classification of positions in Friend of the Court reorganization

---Based on factoring evaluation, we recommend the position of Typist Clerk I/II, T05/T07-Enforcement be re-titled Enforcement Analyst and placed in grade T09, and the position of Typist Clerk I/II, T05/T07-Intake be re-titled Intake Analyst and placed in grade T09, effective July 6, 2004; and the position of Administrative Secretary to the Friend of the Court, T10 be re-titled Administrative Assistant and placed in grade T13, effective immediately.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

LAI D ON THE TABLE FOR CONSIDERATION AT THIS DAY'S SESSION

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

JUNE 22, 2004

Your Budget Audit Subcommittee, at this day's session, met to consider support for the shift of property tax collections and the creation of a Revenue Sharing Reserve Fund (RSRF) as recommended by the Michigan Association of Counties (MAC) Board of Directors. This shift in tax collections is for county operating millages only – not special millages. The transition of collections and creation of the reserve is described as follows:

<u>Year</u>	<u>July Tax</u>	<u>December Tax</u>	<u>Reserve</u>
2004	-	3/3	1/3
2005	1/3	2/3	1/3
2006	2/3	1/3	1/3
2007	3/3	-	-

The creation of a Revenue Sharing Reserve Fund (RSRF) would be authorized by statute, with clear statements that it is restricted for the sole purpose of reducing the state's obligation for revenue sharing payments to counties for a temporary period.

The RSRF will be equal to 100% of the actual December 2004 tax collection of the county allocated millage. One third of the actual December 2004 levy will be placed in the RSRF. One half of the remaining amount necessary to fully fund the RSRF will be placed in the RSRF from the proceeds of the actual December 2005 tax collection. The remaining amount necessary to fund the RSRF will be placed in the RSRF from the proceeds of the actual December 2006 tax collection. Interest will accrue in the fund. Counties with a fiscal year ending December 31 will accrue the reserve fund amounts to the fiscal year ending in the year of the December levy.

Counties with a fiscal year ending September 30 will receive a revenue sharing payment in

October 2004 from the Department of Treasury in an amount equal to its October 2003 revenue sharing payment to account for accrual limitations affecting these counties with respect to the December levy. The counties with a fiscal year ending September 30 will repay the revenue sharing payment from the RSRF to the Department of Treasury not later than March 1, 2005. The amounts authorized to be withdrawn will not be affected by any Executive Orders issued after May 17, 2004.

Counties will be able to utilize the cash in the RSRF to offset cash flow problems which will occur with the shift in property tax collection periods. Counties will not be liable to reimburse the RSRF for lost interest earnings due to the use of funds for cash flow problems.

Counties with a fiscal year ending September 30 may withdraw an amount in that fiscal year not to exceed the total payments made to that county under the state Revenue Sharing Act in the state fiscal year ending September 30, 2004, without regard to any reductions from Executive Orders issued after May 17, 2004, adjust annually for each fiscal year beginning after September 30, 2004, by the inflation rate.

The counties' statutory guarantee to receive revenue sharing payments from the state shall remain in full force and effect, but the payments to an individual county shall be credited by the amount the individual county is able to withdraw funds from the RSRF. At the time that the RSRF for any individual county shall be depleted, the state will immediately resume its obligation to make revenue sharing payments. The counties' statutory guarantee to receive revenue sharing payments shall supersede the current sunset provision in the revenue sharing statute. The statutory language shall clearly indicate the intent of the state to continue revenue sharing payments to counties.

The committee understands that under this proposal the County would be entitled to full funding of State Revenue Sharing for the next five years with the State's intent to continue funding beyond five years. The committee also understands that the current legislation pending approval for the upcoming fiscal 2004/05 budget has Saginaw County slated for a 38% reduction in SRS or a cut of \$1,484,115 from our current \$3,908,245. We further understand that during the following two budget years being fiscal 2005/06 and 2006/07 the State could cut remaining SRS in its entirety.

The committee understands that Saginaw County is already now dealing with multimillion dollar deficits and that any further reductions in revenues will severely hamper attempts to deal with these deficits without a significant reduction in employees and services.

We recommend the Saginaw County Board of Commissioners support the MAC tax shift plan; further, that the Controller/CAO, Commissioners and other appropriate staff communicate the Board of Commissioners' support for this plan to our State Legislators, the Governor's Office, Department of Treasury, Department of Budget, and the Michigan Association of Counties and copy this action to the other 82 counties.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. It accordance with the 2004 Board Rules a 2/3's vote is required for items laid on the table. Chair called for a show of hands. Blaine objected. Approved 14-1.

COMMITTEE COMPENSATION – 5.1**JUNE 22, 2004**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held May 9-22, 2004.

Bridge Center for Racial Harmony---4-8-04*

BOARD OF COMMISSIONERS**JUNE 22, 2004**

C. Smith, 3 miles	51.13
Factoring Committee---5-10-04	
C. Smith, 0 miles (no comp.)	
Labor Relations Subcommittee---5-10-04	
T. Sangster, 8 miles	53.00
C. Smith, 3 miles	51.13
M. O'Hare, 50 miles	68.75
J. Graham, 24 miles	59.00
T. Hare, 2 miles	50.75
Mental Health Authority Board---5-10-04	
R. Woods, 7 miles	12.63
Committee of the Whole---5-13-04	
R. Bartels, 3 miles	51.13
T. Basil, 3 miles	51.13
B. Blaine, 26 miles	59.75
J. Graham, 24 miles	59.00
C. Hadsall, 40 miles	65.00
T. Hare, 2 miles	50.75
K. Horn, 30 miles	61.25
R. Kahn, 7 miles	52.63
T. Novak, 10 miles	53.75
M. O'Hare, 50 miles	68.75
C. Ruth, 4 miles	51.50
T. Sangster, 8 miles	53.00
C. Smith, 3 miles	51.13
R. Woods, 7 miles	52.63
P. Wurtzel, 13 miles	54.88
MAC Environmental Committee in Lansing---5-14-04	
M. O'Hare, 110 miles	91.25
Saginaw Convention & Visitors Bureau---5-18-04	
K. Horn, 30 miles	36.25
Board Session (all present)—5-18-04	
Animal Control Advisory Committee---5-19-04	
C. Smith, 3 miles	51.13
R. Woods, 7 miles	52.63
Saginaw Area Storm Water Authority---5-19-04	
C. Ruth, 4 miles	51.50
Airport Committee at Browne Airport---5-19-04	
K. Horn, 20 miles	7.50
R. Woods, 6 miles	2.25
Mental Health Recipient Rights---5-19-04	
R. Woods, 7 miles	12.63
Mental Health Executive Limitations---5-19-04	
R. Woods, 0 miles	10.00
Frankenmuth Convention & Visitors Bureau---5-20-04	
K. Horn, 6 miles	52.25
Search Committee to fill MI Works Director Position---5-20-04	
C. Ruth, 4 miles	51.50
Brownfield Redevelopment Authority—5-20-04	

C. Ruth, 4 miles 26.50
 Respectfully submitted,
 Kaye Schultz, Board Coordinator
 *Not previously reported

COMMITTEE COMPENSATION – 5.2 **JUNE 22, 2004**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held May 23 – June 5, 2004.

Health Department Planning Core Team---5-17-04*
 C. Hadsall, 40 miles 65.00
 Environmental Health Board of Appeals---5-24-04
 M. O’Hare, 50 miles 18.75
 Job Training Consortium Board in Saginaw---5-24-04
 R. Bartels, 3 miles 51.13
 B. Blaine, 26 miles 59.75
 J. Graham, 24 miles 59.00
 C. Ruth, 4 miles 51.50
 T. Sangster, 8 miles 53.00
 Region VII Advisory Council---5-25-04
 C. Ruth 5.00
 Substance Abuse Advisory Council---5-25-04
 C. Hadsall, 40 miles 15.00
 Mosquito Abatement Commission---5-27-04
 M. O’Hare, 50 miles 18.75
 Saginaw Health Plan Board---5-27-04
 C. Hadsall, 40 miles 65.00
 Human Services Collaborative Board---5-28-04
 C. Smith, 3 miles 51.13
 Crime Prevention Council---6-2-04
 J. Graham, 24 miles 59.00
 C. Hadsall, 40 miles 65.00
 T. Novak, 10 miles 53.75
 Local Emergency Planning Committee---6-3-04
 M. O’Hare, 50 miles 68.75
 Respectfully submitted,
 Kaye Schultz, Board Coordinator
 *Not previously reported

By Commissioner Horn: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS

RESOLUTION "A"

JUNE 22, 2004

At a regular meeting of the Board of Commissioners of the County of Saginaw held in the City of Saginaw, Michigan, on June 22, 2004, at 5:00 o'clock, P.M., Michigan time.

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT: *None*

The following resolution was offered by Ruth and seconded by Novak:

WHEREAS, the County of Saginaw (the "County"), by resolution of its Board of Commissioners, has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185 of the Michigan Public Acts of 1957, as amended ("Act 185"), which Department is administered by the Saginaw County Public Works Commissioner, acting as the Board of Public Works, under the general control of the Board of Commissioners; and

WHEREAS, pursuant to a request set forth in resolutions adopted by the Village Council of the Village of Merrill (the "Village") and the Township Board of the Township of Jonesfield (the "Township"), the Board of Commissioners, by resolution adopted on September 16, 2003, approved as a County project under Act 185 the acquisition, construction and financing of a water supply system to serve property in the Village and the Township (the "Project") and directed the Public Works Commissioner to submit to this Board, for approval, plans specifications and estimates of cost for the Project and to negotiate and to submit to this Board, for approval, a contract among the County, the Village and the Township in respect to the acquisition, construction and financing of the Project; and

WHEREAS, the Village Council of the Village and the Township Board of the Township, by resolution, have each approved the proposed Merrill/Jonesfield Water Supply System Contract, dated as of May 1, 2004, among the County, the Village and the Township (the "Contract"), which provides for the acquisition, construction and financing of the Project; and

WHEREAS, there has been presented to this Board by the Public Works Commissioner a description of the specific area to be served by the Project and estimates of cost and the period of usefulness thereof and the proposed Contract relating to the acquisition, construction and financing of the Project, including the issuance of bonds (the "Bonds") by the County to pay part of the costs of the Project in anticipation of contract payments to be made by the Village and the Township; and

WHEREAS, the County desires to approve the Contract; and

WHEREAS, it is anticipated that the County will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advances to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150 2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of the proceeds of tax-exempt obligations, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, as follows:

1. The Board of Commissioners does hereby approve the Contract in the form presented to this meeting, including the description of the specific area to be served by the Project, as set forth on Exhibit A attached to the Contract, and the estimates of cost and period of usefulness for the Project, as set forth on Exhibit B attached to the Contract, and the County Clerk is hereby authorized to endorse on said form of Contract the fact of such approval and return the same to the Public Works Commissioner.
2. The Public Works Commissioner is hereby authorized and directed to execute and deliver on behalf of the County the Contract in the form presented to this meeting in such number of original copies as he may deem appropriate.
3. The Project shall be as described in the preamble hereto and the maximum principal amount of Bonds expected to be issued for the Project is \$2,415,000.

Your committee has considered communication no. 5-18-16 from Longino C. Gonzales, Family Independence Agency Director asking for a supplemental appropriation of \$3,000 to the 2004 Budget of the Saginaw County FIA Board.

Mr. Gonzales informed the committee the request for the additional funds is based on the following:

- 1) An increase of \$570 in the annual Michigan County Social Service Association (MCSSA) membership fee. The allocation for this cost item in the FY 04 FIA Board Budget was \$2,500.

Withdrawn by Director: (6-22-19)

- ~~2) Newly appointed FIA Board members would like to attend additional scheduled MCSSA events in order to expand their knowledge base relevant to human service issues and FIA operational policies. To accomplish this, an increase of \$2,430 is requested.~~

-It is our recommendation to approve the request of the Family Independence Agency for an additional appropriation of ~~\$3,000~~ **\$570** to cover the expenses listed above, with the recommended funding source to be the County Budget Stabilization Fund. We further recommend that the proper County officials be authorized and directed to make the necessary budgetary adjustments accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Bartels: That the Report of the Committee, as amended, be received and the recommendations contained therein be adopted. Approved.

PROCLAMATIONS

Chair Hare proclaimed the following:

PROCLAMATION

WHEREAS, June 19th is a date that has much historical significance for African Americans, for it was on that date in 1865 that Texas and other Western states of the defeated Confederacy announced the Emancipation Proclamation to slaves in the area, who heard for the first time that they were indeed free, and with that announcement, slavery was ended in America; and,

WHEREAS, Slavery was often referred to as "that peculiar institution," yet life as a slave was hardly benign, and for 300 years African Americans were forced to endure cruel and inhumane treatment, over work, poor food, little opportunity for education, general helplessness and ultimately an early death; and,

WHEREAS, For most African Americans who were then bound hard by slavery, June 19th or Juneteenth, is celebrated as Independence Day, and is remembered as such to this day; and,

WHEREAS, It is truly important that all people remember and celebrate Juneteenth Independence Day for it not only commemorates the ending of the wicked and unjust slave system, but it offers opportunities to support improved relations between differing cultures and races in the Saginaw County community, and across the country; and,

WHEREAS, The Juneteenth Creative Cultural Center and Museum is working with groups and individuals to promote the historical place held by Michigan in abolishing slavery, for among others, Michigan was one state through which ran the "Underground Railroad" that helped run-away slaves to travel from the South and escape into Canada; and,

WHEREAS, Juneteenth Independence Day further provides every American citizen with the opportunity to learn more about our common past, and to better understand the experiences that have shaped our nation and its people.

NOW THEREFORE, The Saginaw County Board of Commissioners through its Chair, Todd M. Hare, does hereby proclaim: **JUNE 19th JUNETEENTH INDEPENDENCE DAY** in the County of Saginaw, Michigan and call upon all citizens to celebrate this symbolic day by joining in the festive activities planned to commemorate this important cultural and historic date.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 19th day of June in the year of Our Lord Two Thousand and Four.

Respectfully,

Todd M. Hare
Chairman - District #9

Carl E. Ruth
Commissioner - District #8

APPOINTMENTS

Library Board - Cindy Marcoux (*term expiring May 31, 2009*)

Local Development Finance Authority Board - Marvin Hare (*term expiring June 1, 2008*)

Workforce Development Board (*terms expiring 6/30/06*)

Community Based Organizations

Odail Thorns, GM Executive - retired

Economic Development

Steve Jonas, Vice President, Saginaw Future, Inc.

Education

Joseph Powe, President, Saginaw Intermediate School District

MESA (Employment Service)

Bruce Griffith, Manager, ESA Region II

Private Sector

John Nagy, President, Shear Tool, Inc.

Connie Kostrzewa, Executive Vice-President, Wright-K Technology

Ken Cichewicz, Director of Risk Management, Saginaw Control & Engineering

Talmadge Battle, Human Resource Supervisor, United Parcel Service

COMMISSIONERS' AUDIENCES

Commissioner Kahn, referencing Ann Doyle's comments under public audiences, said he has received 20 complaints regarding the Road Commission's road work on Tittabawassee Road near Gleaner which is located in his district. His concern was with possible personal injury, no signage and a lack of cooperation on the part of the Road Commission. He questioned whether the new chip & seal process should be halted and who should pay for damages to vehicles.

Commissioner Sangster reminded commissioners of an open house hosted by MSU Extension for candidates in the 2004 general election immediately following the Board Session.

By Commissioner Basil: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:44 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



AUGUST SESSION 2004

First Day of the August 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, August 10, 2004. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 14*

ABSENT: - 0

TOTAL: - 15

Commissioner Patrick Wurtzel opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

PUBLIC HEARING(S)

Opening

At 5:02 p.m., Chair Hare opened the Public Hearing on the proposed 2004/2005 County Fiscal Year Budget and the property tax millage rate proposed to be levied to support the Budget. (*copies of Appropriations Committee Report 8-12-4.2 were made available*) He asked if there was anyone wishing to speak. Hearing none, he announced the public hearing would remain open. (*Notice to publish in The Saginaw News attached*)

July 28, 2004

The Saginaw News

203 South Washington Avenue, Saginaw, MI 48607

Attention: Legal Advertising -

Please publish the following notice of public hearing on Sunday, August 1, 2004 in the legal section of the classified pages. **Please note that the highlighted portion of this notice must be published in 11 point boldfaced type.**

NOTICE OF PUBLIC HEARING

The Saginaw County Board of Commissioners will hold a public hearing on the proposed Saginaw County Budget for fiscal year 2004/2005 at 5:00pm on Tuesday, August 10, 2004 in Room 200 of the Saginaw County Governmental Center, 111 South Michigan Avenue, Saginaw, MI 48602. A copy of the proposed budget is available for inspection in the Controller's Office at the above address. Persons wishing to comment may call 790-5267 to be placed on the agenda and/or may send written comments to the Board at the above address. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.**

Please send your invoice, along with an affidavit to verify publication, to my attention.

Sincerely,

Michael E. Thompson
Administration Director
790-5209

C: Marc A. McGill, Controller/CAO
Koren A. Reaman, Financial Services Manager
Kaye M. Schultz, Board Coordinator

At 5:02 p.m., Chair Hare opened the Public Hearing on Saginaw Future Inc.'s application for funds through the Michigan Economic Development Corporation (MEDC) for a market study and analysis on the medical technology and healthcare services industry. He asked if there was anyone wishing to speak. Hearing none, he announced the public hearing would remain open. (*County Services Committee Report 8-10-1.1 / Resolution A*)

AUDIENCES

Chair Hare called on Captain Robert Rae, Saginaw County Sheriff Department, who on behalf of Sheriff Charles Brown presented a Certificate of Recognition from the State Community Corrections Board to Commissioner Roger Kahn thanking him for his service, leadership, and dedication on their Board.

Chair Hare called upon Commissioner Cheryl Hadsall and Commissioner Robert Woods who presented a resolution recognizing "Your First Wealth Is Health" Minority Health Fair to John Niederhauser, Public Health Officer. (*See Laudatory Resolutions*)

PUBLIC HEARING(S)

2nd Call

At 5:06 p.m., Chair Hare announced the second call of the Public Hearing on the proposed 2004/2005 County Fiscal Year Budget and the property tax millage rate proposed to be levied to support the Budget. He asked if there was anyone wishing to speak. Hearing none, he announced the public hearing would remain open.

At 5:06 p.m., Chair Hare announced the second call of the Public Hearing on Saginaw Future Inc.'s application for funds through the MEDC for a market study and analysis on the medical technology and healthcare services industry. He asked if there was anyone wishing to speak. Hearing none, he announced the public hearing would remain open.

LAUDATORY RESOLUTIONS

Chair Hare announced the following resolutions/certificates were prepared and presented.

CERTIFICATE OF RECOGNITION

Presented to:

DR. CHIDOZIE ONONUJU

The Saginaw County Board of Commissioners is honored to recognize Dr. Chidozie Ononuju, Founder and Vice President of American Medical Missionary Care located on Michigan Avenue in the City of Saginaw and their new location on Janes Avenue.

American Medical Missionary Care serves the Saginaw community with a wide variety of medical services including programs for pre-employment physicals, work right and work safe, pain management, diabetic and hypertension screening and management, cancer screening, smoking cessation, weight control, and stress management.

American Medical Missionary Care also offers education foundation scholarships that encourage youth to stay in school; and an emergency relief program that provides help to families and individuals experiencing financial difficulties.

The Saginaw County Board of Commissioners joins the community in thanking Dr. Chidozie Ononuju for his insight and mission that inspired him to found American Medical Missionary Care, Inc. where quality and compassionate care is given, where care is needed most.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare,
Chairman - District #9

Terry W. Sangster,
Commissioner - District #6

Adopted: August 10, 2004

Presented: June 26, 2004

By Commissioner Sangster: That the Resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

METROPOLIS/THE SAGINAW BANNER

WHEREAS, July 2004 marks the 1st Year Anniversary of the publication of the Metropolis/Saginaw Banner (formerly The Saginaw Banner). It has gone from a twenty-four page Section A & B; to a forty page Section A, B, & C and has articles covering various aspects of the community including; government, sports, entertainment, business, and church, along with local state and national news; and,

WHEREAS, The Metropolis/Saginaw Banner came from the vision of Mr. Jerome Buckley, Publisher and Editor-in-Chief as a way to offer an alternative to the “minority and business community” with an exclusive educational and informative venue about current events, including economic and social; and,

WHEREAS, The mission of the Metropolis/Saginaw Banner is to operate and serve as a print media venue for educating, and cultivating young adults as entrepreneurial and business leaders and to broaden economic opportunities within the community; and,

WHEREAS, The Metropolis/Saginaw Banner is published the first and third Friday of each month with a circulation of over 20,000 in various locations throughout Saginaw, Bridgeport, Bay City, Flint and Midland.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby acknowledge the 1st Year Anniversary of the Metropolis/Saginaw Banner. We commend Mr. Jerome Buckley and the Staff for their efforts and wish them continued success.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the August 10, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
District #9

Terry W. Sangster, Commissioner
District #6

By Commissioner Sangster: That the Resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

Presented to:

MOTHER GERALDINE ANDERSON

"Give her the reward she has earned, and let her works bring her praise at the city gate."

Proverbs 31:31

On Thursday, July 29, 2004, at Harris Temple Church of God in Christ,
The Pastors and members of Peace District N.E. Michigan will gather
To honor Mother Geraldine Anderson
On the occasion of her ninety (90) years of celebrated life and
For her many years of contributions to the Church of God in Christ.
Born July 30, 1914, this outstanding woman has shown her commitment to God
Through her tireless works for the Church and community.
Truly, the life she lives speaks for her and is a light that shines for others.
Mother Anderson has been blessed by God to reach this milestone birthday,
And it is fitting that she be honored by those who love and appreciate her.
The Saginaw County Board of Commissioners takes great pride
In joining the Pastors and members of Peace District N.E. Michigan, family and friends
In expressing gratitude to Mother Geraldine Anderson for a lifetime of serving the Lord.
We wish her a very Happy Birthday and pray for God's continued blessings upon her.

Respectfully submitted,

Saginaw County Board of Commissioners

Adopted: August 10, 2004

Todd M. Hare, Chairman

By Commissioner Woods: That the Resolution be adopted. Approved.

RESOLUTION OF ACKNOWLEDGMENT

Presented to:

THE SAGINAW MINORITY HEALTH INITIATIVE

WHEREAS, Despite notable progress in the overall health of the nation, many Americans who are members of racial and ethnic minority groups experience disparities in health care resulting in poor health and premature death; and,

WHEREAS, The Saginaw Minority Health Initiative was formed to reduce the health disparities in the Saginaw community by promoting individual health and wellness; and,

WHEREAS, The Saginaw Minority Health Initiative is a community-based coalition of over 30 health agencies, nonprofit organizations, churches and community leaders coordinated through the Saginaw County Department of Public Health; and,

WHEREAS, The Saginaw Minority Health Initiative in conjunction with the 36th Annual Saginaw African Cultural Festival will sponsor "Your First Wealth Is Health" Minority Health Fair on August 14 and 15 at Morley School Park; and,

WHEREAS, The Fair will welcome as its keynote speaker Michigan's First Surgeon General, Dr. Kimberlydawn Wisdom, appointed by Governor Jennifer Granholm in February 2003 to lead Michigan's public health promotion and disease prevention efforts.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners supports the efforts of the Saginaw Minority Health Initiative in reducing the health disparities in the Saginaw community, and encourages its residents to join others at the Minority Health Initiative Countywide Fair in promoting the health and wellness of everyone in the community.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Adopted: August 10, 2004

By Commissioner Ruth: That the Resolution be adopted. Approved.

CERTIFICATE OF ACKNOWLEDGMENT

Presented To:

THE SAGINAW AFRICAN CULTURAL FESTIVAL

On August 13-15, 2004 the 36th Annual Saginaw African Cultural Festival (SACF)
Will be held at Morley Elementary School Park.

This year's theme is **"Restoring UNITY in the CommUNITY."**

The festival is designed to provide cultural activities for all people of the community.

The Saginaw County Board of Commissioners are pleased to acknowledge

The Saginaw African Cultural Festival and to welcome as special guest,

Dr. Kimberlydawn Wisdom, Michigan's First Surgeon General.

We salute the founders of the Saginaw African Cultural Festival

In Addition, we commend the continued efforts of the organizers

In presenting this worthwhile event to the Saginaw County community.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Adopted: August 10, 2003

Todd M. Hare, Chairman

By Commissioner Ruth: That the Resolution be adopted. Approved.

CLERK'S CALL OF SESSION

July 26, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of August Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, August 14, 2004 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

8-10-1 FAMILY INDEPENDENCE AGENCY sending information that may result in a supplemental appropriation from the County for the Resident County Hospitalization Program

-- Human Services

8-10-2 CONTROLLER RETIREMENT ADMINISTRATOR asking the Board to certify the individuals selected to represent the County at the Annual MERS meeting.

-- Appropriations / Labor Relations (8-10-4.3)

8-10-3 MICHIGAN STATE UNIVERSITY EXTENSION informing the Board that an Acting Director will be appointed for the period the current Director, Marie Ruemenapp fills in for the East Central Regional Director. (*Also see communication 8-10-12*)

-- Human Services

8-10-4 PUBLIC HEALTH submitting a revised title and job description for the existing position of Public Health Communications Manager.

-- Human Services (8-10-2.5)

- 8-10-5 CONTROLLER sending the Marc-ing report dated July 2004.
-- Executive Committee (*previously distributed*)
- 8-10-6 MCCARTNEY & COMPANY sending the annual accounting for the Saginaw County 911 Service District.
-- Courts and Public Safety
- 8-10-7 COMMISSION ON AGING asking to accept additional funding totaling \$66,676 from various grants and forwarding a copy of their 2003 Annual Report.
-- Human Services (8-10-2.3)
- 8-10-8 DENNIS MAHONEY VISION 2020 FARMLAND AND OPEN SPACE PRESERVATION COMMITTEE asking approval of a proposed Ordinance for farmland preservation.
-- County Services
- 8-10-9 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 6-22 / 7-12-04.
-- Appropriations / Budget Audit
- 8-10-10 SAGINAW CITY sending the notice of hearing on a proposed obsolete property rehabilitation exemption certificate for 212 Janes.
-- County Services
- 8-10-11 CONTROLLER submitting Draft #1 of the recommended 2004/2005 County Budget and Resolutions A, B, and C.
-- Standing Committees / Budget Audit (8-10-4.2)
- 8-10-12 MICHIGAN STATE UNIVERSITY EXTENSION informing the Board that Ruth Miller was appointed Acting Director for the 18 month period ending December 31, 2005. (*Also see communication 8-10-3*)
-- Human Services
- 8-10-13 PUBLIC WORKS COMMISSIONER asking the Board to approve proposed first amendments to the Saginaw Area Storm Water Authority Articles of Incorporation.
-- County Services (8-10-1.2)
- 8-10-14 CONTROLLER asking the Board to approve the professional services agreement for Robert Peltier to provide the County with Level IV Assessor services.
-- County Services (8-10-1.3)
- 8-10-15 CONTROLLER asking the Board to approve the agreement with SMG for continued management of the Saginaw County Event Center.
-- County Services (8-10-1.4)
- 8-10-16 SAGINAW FUTURE, INC. asking for authorization to apply for funds for the medical/healthcare technology planning grant from Michigan Economic Development Corporation.
-- County Services (8-10-1.1 / Resolution A)
- 8-10-17 MICHIGAN WORKS! asking to increase a part-time position of Account Clerk I from 20 hours to 30 hours.
-- County Services (8-10-1.5)
- 8-10-18 MOSQUITO ABATEMENT asking for a budget adjustment for 2004.
-- Human Services (8-10-2.2)
- 8-10-19 SHERIFF asking the Board to authorize the transfer of \$8,000 from the Inmate Trust Account to upgrade the new Live Scan System.
-- Courts and Public Safety (8-10-3.1)
- 8-10-20 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 7-13 / 7-27-04.
-- Appropriations / Budget Audit

- 8-10-21 CIRCUIT COURT asking to accept a grant from the Live Scan Project for installing an electronic fingerprinting system at the Family Division on Hospital Road.
-- Courts and Public Safety (8-10-3.2)
- 8-10-22 SOLDIERS AND SAILORS RELIEF COMMISSION sending information relating to amended legislation which governs the \$300 stipend received toward qualified veterans burial expense.
-- Human Services
- 8-10-23 MICHIGAN SUPREME COURT sending notice of the third quarter disbursement from the Court Equity Fund.
-- Courts and Public Safety
- 8-10-24 CONTROLLER sending the report of budget adjustments for the period April 1 through June 30, 2004.
-- Appropriations / Budget Audit
- 8-10-25 SHERIFF sending notification they have been awarded grant monies to purchase "in car" video systems and asking for support of the project.
-- Courts and Public Safety
- 8-10-26 SAGINAW COUNTY CONSORTIUM OF HOMELESS ASSISTANCE PROVIDERS sending an informational copy of their 2004 grant application for Department of Housing and Urban Development funding.
-- Human Services
- 8-10-27 REGION VII AAA sending notice of funding awards for Commission on Aging Caregiver Training and Congregate Meals.
-- Human Services
- 8-10-28 PLANNING COMMISSION asking to be given the opportunity to review the draft Farmland Preservation Ordinance and present findings prior to the Board taking action.
-- County Services
- 8-10-29 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 7-28 / 8-9-04.
-- Appropriations / Budget Audit
- 8-10-30 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- a. Counties supporting the Governor's advanced property tax collection proposal. (*Ottawa, Midland*)
 - b. Counties supporting the proposed constitutional amendment to protect a portion of revenue sharing for counties. (*Lake, St. Joseph, Wexford, Berrien, Cheboygan, Antrim*)
 - c. Counties supporting the Drug Fair Pricing Act and the Great Lakes Alliance for Affordable Drugs Act. (*Lake, Washtenaw*)
 - d. Lake County supporting privacy of Library Cardholder information.
 - e. Lake County opposing delay of Election Day - November 2, 2004.
 - f. Antrim County opposing SB 1081 / 1103 reducing funding for transportation.
 - g. Governor Granholm thanking the Board for its resolution regarding guaranteed revenue sharing for counties.
 - h. Michigan Office of Financial and Insurance Services noticing the hearing on proposed rules to reduce insurance base rates and to ban the use of credit scoring.
 - i. Bay County supporting coordination of a New Prescription Drug Plan.
 - j. Darvin Ham, World Champion Detroit Piston thanking the Board for its Proclamation.
 - k. Michigan State Housing Authority sending information on County Allocation Grants.
 - l. Michigan League for Human Services sending a new analysis titled Tax Dollars at Work: Public Spending for Health and Social Programs in Michigan, by County, FY2003.

- m. Otsego County asking counties to not become involved in the dispute between Otsego, Crawford and Kalkaska Counties regarding a unified 46th Circuit Trial Court.
 - n. Attorney Frank Polasky sending his objections to the possible closing of the Lutz Veterans Affairs Medical Center.
 - o. Antrim County supporting signage that has GPS coordinates for all State and Federal ORV and snowmobile trails.
- Receive and file

INITIATORY MOTIONS

Commissioner Hadsall presented the following information, distributed to commissioners prior to the meeting.

August 10, 2004

TO: Saginaw County Board of Commissioners

FR: Cheryl M. Hadsall, Commissioner, District #3

Honorable Commissioners:

The Probate Court Family Division of the 10th Circuit under the direction of the Honorable Faye Harrison had previously secured a Juvenile Justice Accountability Block Grant in the amount of \$101,095 for the fiscal period April 1, 2004 through March 30, 2005. The grant funds are derived from the Federal Government and passed through the State Family Independence Agency. The intent of the grant is to address the substantial truancy, suspension, and expulsion rate of students in our schools. The grant will create a Saginaw County Truancy Early Intervention Program.

The grant originally required, and still requires a 10% match of \$10,110. The original intent was for an outside agency to provide the 10% match. At this late hour it has been determined by our Controller/CAO that the intended outside agency is no longer able to provide the match.

The Controller/CAO has reviewed the current budget to actual financial statements of the County Child Care Fund and finds that excess funds exist within that budget to provide the required 10% match. The excess funds are due to continued efforts by the Court to divert our youth from private institutions.

Moved by Commissioner Hadsall, supported by Commissioner Graham to recommend that the Saginaw County Board of Commissioners approve the transfer of \$10,110 from the County Child Care Fund to the JJABG Grant Fund in order to satisfy the 10% local match requirement for the Saginaw County Truancy Early Intervention Program. There is no additional General Fund support required. Further, recommend that the appropriate staff record the necessary budget adjustments and execute the grant documents as required. Motion carried.

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:09 p.m. The Board reconvened, time being 6:08 p.m.

By Commissioner Novak, supported by Commissioner Smith that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (8-10-04)

Members present: *J. Graham-Chair, T. Sangster-Vice Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel*

Others: *M. McGill-Controller; A. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff*

I. Welcome

- II. Call to Order---Graham at 5:09
- III. Public Comments
- IV. Agenda – COMMITTEE REFERRALS
1. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
- 1.5) Michigan Works!, re: increase in hours for part-time Account Clerk I
---Ruth moved, supported by Smith to approve Report 1.5. There were no exceptions; motion carried.
2. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
- 2.2) Mosquito Abatement Commission, re: 2004 budget adjustment
- 2.3) Commission on Aging, re: additional grant funding
- 2.4) Health Department, re: moving a position of Prevention & Treatment Coordinator from Substance Abuse to B.A.S.A.R.A.
- 2.5) Health Department, re: classification of Public Health Communications Manager
---Woods moved, supported by Smith to approve Reports 2.2 through 2.5. There were no exceptions; motion carried.
- 3a. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
- 3.1) Sheriff Department, re: appropriation to upgrade Live Scan network
- 3.2) Family Division, re: grant for Live Scan Project
---O'Hare moved, supported by Wurtzel to approve Reports 3.1 and 3.2. There were no exceptions; motion carried.
- 3b. Courts and Public Safety Committee referral, re: HealthSource loan to promote approval of a countywide tax
---Graham called on Lester Heyboer, President/CEO, HealthSource Saginaw; Peter Jensen, HealthSource Saginaw Attorney was also present. An opinion dated August 10 addressed to Heyboer from Jensen on the Campaign Contributions / HealthSource Millage Election was provided to each commissioner. The discussion is summarized below:
---Commissioners questioned: the legality of the loan; who authorized the loan; the use of HealthSource stationery, and Newsletter to promote the campaign; the number of mailings, who received the mailings; whether letters were sent to former patients causing HIPPA issues; the use of the hospital's P.O. Box and phone number; whether any attorneys advised against the loan; whether any complaints have been filed; why the election was held in August.
---Commissioners commented: about jeopardizing the credibility of HealthSource and the County; other laws exist to safeguard public funds; tax dollars should not be used for a tax increase; alternative methods are available for taking care of the infirmed; vendors and contractors being contacted to help repay the loan; passage of the millage was not in question; the information about the loan was made aware to the public prior to the primary and the millage clearly passed.
---HealthSource President and Counsel responded: campaign finance reports were appropriately filed with the County Clerk showing the amount of the loan; HealthSource Counsel, Attorney Michael Hodge, an election expert at Miller Canfield in Lansing, and David Murley, Administrator for the Michigan Campaign Finance Act each opined the loan was not in violation of the Campaign Finance Act as long as it is repaid in the required 30 day period; as of today, all funds have been repaid to HealthSource except \$32,000; the contributors will be identified in an election statement due September 2; commissioners/public had a right to feel the loan was perhaps inappropriate, but that it was not an illegal act; the HealthSource Board authorized Heyboer to contact Prining &

Ewend to develop a campaign strategy and as President/CEO he had the authority to move forward; felt it was permissible to use the Newsletter; other out-of-pocket expenses have been reimbursed; contributions are an individual company's decision and solicitation is not an uncommon practice; the HealthSource Board determined to go forth with the August primary because of low interest rates and so construction could begin in Spring 2005; the major mailing did not use the hospital's P.O. Box or phone number; the addresses of employees and retirees were provided after receiving a FOIA request; mailings were mostly sent to guardians and not distributed to patients in the hospital.

---Hare pointed out that no action was scheduled to take place unless a member of the Board made a formal complaint. Based on the allegations, Wurtzel questioned whether it would be appropriate and whether the County was obligated to levy the millage. Jensen urged the Board to levy the voter approved millage, and offered to change their methods in the future. Wurtzel directed his question to County Counsel Borrello who responded he believed the County was obligated to levy the millage. Graham requested a conclusion to the discussion.

---Wurtzel moved, supported by Basil to ask for an opinion from County Counsel as to whether the County is liable in any way for the actions taken by HealthSource, and whether the County is obligated to levy the millage; further, that the opinion be provided to commissioners prior to the next Board. Motion carried.

4. APPROPRIATIONS - J. Graham, Chair; T. Sangster, Vice-Chair

Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair

4.1) Controllor's Office, re: claims for the period April 27 - June 21

4.2) Recommendation, re: draft #1 2004/2005 FY Budget and Resolutions A, B, and C

---Novak moved, supported by Woods to approve Reports 4.1 and 4.2. There was an exception to 4.2; motion carried to approve 4.1. Wurtzel said he did not want to hold up Budget Resolution A but in light of the opinion requested of Counsel he asked the legal obligation on the part of the County to levy the HealthSource millage should Resolution A be held? McGill encouraged the Board to lay the Budget on the table and said that Counsel would provide his opinion prior to the next Board. Horn questioned whether the question can be divided when the Budget is voted on. Referencing Page 3, Paragraph 3 of Budget Resolution A, he recommended municipalities be made aware that the 911 Emergency Services Funding Assessment is now capped. Basil questioned whether Resolution B was an endorsement of the salary increase for elected officials submitted by the Saginaw County Officers Compensation Commission. Graham responded it is not and said that the Officers Compensation Commission recommendation will come up under Unfinished Business. Blaine pointed out that the only wage increases included in the budget are for settled union contracts. (Page 9, Resolution A). McGill distributed Draft #1 of pay increases for 2004/2005. Smith noted this does not mean the unions currently in negotiations will not get a wage increase, only that it will be determined through collective bargaining. Discussion ended. Motion on the floor to approve Report 4.2 carried; a nay vote was recorded for Blaine.

Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair

4.3) Controllor's Office, re: certification of MERS officer and employee delegates and alternates

4.4) Recommendation, re: factoring of Public Health Communications Manager

---Sangster moved, supported by Novak to approve Report 4.3. There were not exceptions; motion carried. Report 4.4 was pulled by Sangster and returned to committee.

Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair

none submitted

Executive Committee - T. Hare, Chair; C. Smith, Vice-Chair

none submitted

V. Miscellaneous

VI. Adjournment---Hare moved, supported by Novak to adjourn. Motion carried; time being 6:08 p.m.

Respectfully submitted,

Kaye M. Schultz, Committee Clerk

James M. Graham, Committee Chair

PUBLIC HEARING(S)

3rd Call - Closing

At 6:08 p.m., Chair Hare announced the third and final call for the Public Hearing on the proposed 2004/2005 County Fiscal Year Budget and the property tax millage rate proposed to be levied to support the Budget. He asked if there was anyone wishing to speak. Hearing none, he announced the public hearing closed; time being 6:08 p.m.

At 6:08 p.m., Chair Hare announced the third and final call for the Public Hearing on Saginaw Future Inc.'s application for funds through the MEDC for a market study and analysis on the medical technology and healthcare services industry. He asked if there was anyone wishing to speak. Commissioner Sangster recommended that a more collaborative effort be put forth with other agencies in the community conducting surveys. Commissioner Horn agreed but added that in this particular study was different from a survey being conducted by the Saginaw County Convention and Visitors Bureau. The Chair asked if there were any other comments. Hearing none, he announced the public hearing closed; time being 6:11 p.m.

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON COUNTY SERVICES - - 1.1

AUGUST 10, 2004

At the June 22, 2004 session, the Board authorized Saginaw Future, Inc. (SFI) to prepare an application to the Michigan Economic Development Corporation (MEDC) for a \$50,000 grant for a market study and analysis focusing on medical technology and healthcare services industry. In communication 8-10-16 SFI requests the Board formally adopt a resolution authorizing the submission of the application for the planning grant funds, and for the Board to hold the necessary public hearing. Matching funds for the \$100,000 project would be provided by a \$25,000 grant from the Community Foundation, and a \$25,000 grant from the Saginaw County RLF. If received, the funds would be used to hire a professional economic development planning firm that deals specifically with the healthcare industry to address specific objectives. (see attached) SFI would administer the grant in accordance with its agreement with the County. The public hearing has been noticed for this day's session.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted to accomplish same, subject to legal counsel review of the documents. We further recommend that the proper County officials be authorized to execute the necessary documents on behalf of the County.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 8-10-1.1

CDBG ECONOMIC DEVELOPMENT PLANNING PROJECT

Saginaw County Medical Technology Planning Project

Narrative

1. Describe the major objectives of the planning project.
 - Develop and implement strategies to support the region's health sciences sector, with special emphasis on biosciences and medical devices
 - Assess the medical and healthcare economy
 - Identify key trends in the medical devices and healthcare services sectors
 - Target specific healthcare services and medical device firms for investment in Saginaw County
2. Explain how the project will lead to an eligible economic development implementation project (e.g., economic development infrastructure, commercial industrial rehabilitation, certified business park, or downtown development project).

The South Washington Ave Group was formed in the late 90's to look at land use along Saginaw County main business corridor in downtown Saginaw. Through the group's work the area has become a center for the medical field for the entire mid-Michigan area. The areas two main hospitals (Covenant and Saint Mary's), the Field Neurosciences Institute and the new Michigan Cardiovascular Institute are located within this area, along the river, in the city of Saginaw. These organizations have invested over \$50 million dollars into the area and serve over 25 counties in Michigan. The Washington Avenue Project has just received a \$500,000 HUD grant for land acquisition, and development. The goal of the group is to develop properties to attract businesses in the medical technology field to compliment the existing healthcare infrastructure.

The planning document will guide Saginaw in attracting new health/medical industries into the area. Through this plan Saginaw County and its partners will: Prepare marketing materials aimed at those targeted medical and health industries. Participate in Trade Shows, Site Consultant Events and other activities that get "Saginaw" in front of targeted businesses. Prepare and place advertisements targeted at selected medical and healthcare related businesses, and conduct direct calls on firms targeted for investment in the Saginaw area.
3. Identify the development value and expected impact that the planning project will have on the community in six months, two years, and five years.

Within six months Saginaw will; Conduct a detailed assessment of Saginaw's unique strengths and weaknesses in the medical and healthcare economy, the regional economy and national industry trends. Identify key trends both nationally and regionally and discuss potential implications on the Saginaw area's medical and health industry. Benchmark best practices of regions that have been successful in leveraging the medical and health industries and compare those to Saginaw. And develop an action strategy, timeline, resource requirements, and performance measures.

Within two years Saginaw will; Development of an inventory of medical/health related assets in the Saginaw area, Conduct industry focus groups and interviews with companies and institutions to identify barriers to and opportunities for growth. Assess venture capital resources and traditional availability of capital. Identify medical and health industry and service targets for the Saginaw area (including "upstream" opportunities). Saginaw Future will develop a marketing strategy to seek out new bioscience investment.

Within five years, through this coordinated plan, Saginaw will use its existing medical infrastructure to draw in new medical manufacturing jobs into the area. Saginaw expects to create one hundred medical and healthcare related jobs per year for the five-year

- period.
4. Identify the projected timeline for completion of the planning project. Saginaw County will prepare an RFP for consulting services by October 1st, 2004. The study will be conducted and the plan completed by October 1st, 2005
 5. Describe the regional support for the planning project and the expected regional impact. Saginaw County has formed a partnership with Midland and Bay Counties to form Vision Tri County to develop a new marketing/communication plan for the tri-county region. This group has recognized Saginaw's strong medical infrastructure as major asset and opportunity for the region. One of the main goals of the group is combine Saginaw's cutting edge medical facilities, with the attraction of the regions major Corporation (Dow Chemical) in Midland County. This plan will create a regional approach to business attraction to attract new investment by new companies in the medical/healthcare fields. Each of the three counties local economic development agencies and Chambers of Commerce have all signed on to support this project.
 6. Explain how the planning project will lead to future job creation. Explain how the project will meet the low and moderate-income national objective where at least 51 percent of the anticipated project beneficiaries would be persons of low and moderate income. The medical/health care fields have an extremely high ratio of support staff to professional personnel. Support areas such as medical billing, paramedics, physical therapist assistants, radiography, health insurance coding and claims, medical secretary, medical transcription specialist, nurse assistants, and clerical workers etc. will provide good paying jobs for low to moderate income individuals in the Saginaw Area. As the administrator for this grant Saginaw Future Inc. will facilitate a partnership between incoming employers and Michigan Works! To ensure low and moderate income populations are served.
 7. Complete a project budget (see attachment) including all sources of financing (both public and private). Describe the basis and methods used for determining the costs of each proposed work activity. Cost estimates were based on similar studies done in other areas around the nation. RFP's will be sent out to qualified firms derived from the MEDC website and from the International Economic Development Corporation. Should the project exceed the proposed budget Saginaw County will provide the additional funds needed to complete the project.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.2**AUGUST 10, 2004**

Your committee has considered communication 8-10-13 from James Koski, Public Works Commissioner / Saginaw Area Storm Water Designee asking approval of the first amendment to the Saginaw Area Storm Water Authority (SASWA) Articles of Incorporation.

The amendments reflect the addition of James Township as a member municipality, and provide additional clarity in several areas. A copy of the amended Articles is attached. Changes are shown in bold and strike-out. All other municipalities have approved the changes.

It is the recommendation of your committee to approve the first amendment to the Saginaw Area Storm Water Authority Articles of Incorporation as submitted by Mr. Koski, and drafted by David P. Meyer, Attorney for the Saginaw Area Storm Water Authority, subject to review and approval of Civil Counsel.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 8-10-1.2

FIRST AMENDED
ARTICLES OF INCORPORATION
of

SAGINAW AREA STORM WATER AUTHORITY

These Articles of Incorporation (the “Articles”) are adopted by the incorporating municipal corporations for the purpose of creating an authority under the provisions of Act No. 233, Michigan Public Acts of 1955, as amended, MCLA 124.28 1 (the “Enabling Act”).

ARTICLE I

Name

The name of the Authority is “Saginaw Area Storm Water Authority” (“Authority”). The registered office of the Authority shall be located as designated by the Authority Board of Trustees (the “Board”), from time to time.

ARTICLE II

Member Municipalities

The municipal corporations creating this Authority are as follows:

- Bridgeport Charter Township
- Buena Vista Charter Township
- Carrollton Township
- Kochville Township
- City of Saginaw
- Saginaw Charter Township
- Spaulding Township
- Thomas Township
- Tittabawassee Township
- City of Zilwaukee
- County of Saginaw Road Commission
- County of Saginaw

JAMES TOWNSHIP

all of which are hereby designated as the Incorporating Municipalities. In addition, any Municipalities which are admitted as Member Municipalities prior to June 30, 2002, shall be designated as Incorporating Municipalities. The Incorporating Municipalities, together with new Member Municipalities which are admitted under Article XX, shall constitute the “Member Municipalities” or “Members”.

ARTICLE III

Purpose

The purpose of the Authority is to provide its Member Municipalities with assistance in maintaining compliance with the laws and regulations of the United States and the State of Michigan which pertain to the regulation of storm water discharges, including by way of illustration, but not exclusion, the following:

1. Provide public education and outreach regarding the impacts of polluted storm water runoff discharges;
2. Provide public participation and involvement in the implementation and development of storm water discharge permits and programs;
3. Assist member municipalities in the detection and elimination of illicit discharges **INTO STORM WATER DRAINAGE SYSTEMS** ~~of storm water~~;

4. Establish uniform standards, policies, and procedures for erosion and sediment control, all in accordance with the Enabling Act. In addition the Authority is authorized to perform any other functions permitted by the Enabling Act.

ARTICLE IV

Powers

The Authority shall be a body corporate with power to sue or to be sued in any court of this state. It shall be comprised of the territory lying within the corporate boundaries of its Member Municipalities. It shall possess all of the powers granted by statutes now in effect or hereafter adopted or amended, and by these Articles, which powers are necessary to carry out the purposes of its incorporation, and those incident thereto. The enumeration of any powers in these Articles or in the Enabling Act shall not be construed as a limitation upon its general powers unless the context shall clearly indicate otherwise.

ARTICLE V

Corporate Seal

The Authority shall have a corporate seal in a form approved by the Board of Trustees.

ARTICLE VI

Existence

The Authority shall continue in existence perpetually or until dissolved by a vote of two-thirds (2/3) of the Members or by law. The Authority shall not, however, be dissolved if such dissolution would or could operate as an impairment of any municipal bonds issued by the Authority or other contracts of the Authority.

ARTICLE VII

Fiscal Year

The fiscal year of the Authority shall commence and end at such times as provided in the bylaws.

ARTICLE VIII

Board. Trustees. Term of Office. Officers. Removal

- A. **Board Membership.** The governing body of the Authority shall be a Board of Trustees (the "Board"), which shall consist of one voting representative ("Trustee") for each Member Municipality who shall be appointed by a majority vote of the governing body of the Member Municipality making the appointment.
- B. **Term of Office.** Members of the first Board shall be appointed within thirty days after these Articles become effective, and their terms shall be staggered and expire on December 31 of the years as follows:

<u>Member Municipality</u>	<u>Year of Expiration</u>
Bridgeport Charter Township	2003
Buena Vista Charter Township	2004
Carrollton Township	2005
Kochville Township	2006
City of Saginaw	2003
Saginaw Charter Township	2004
Spaulding Township	2005
Thomas Township	2006
Tittabawassee Township	2003
City of Zilwaukee	2004
County of Saginaw Road Commission	2005
County of Saginaw	2006
JAMES TOWNSHIP	2003

Following the initial term of office, the term of each Trustee appointed by a Member Municipality shall be for a term of four (4) years and shall commence on January 1

- immediately following the expiration of the term of the Trustee appointed by such Member Municipality.
- C. Alternate Trustee. Each Member Municipality shall also appoint an alternate Trustee by majority vote of the governing body. An alternate Trustee may attend meetings of the Board but may vote only in the absence of the Trustee appointed by the alternate's respective Member Municipality.
- D. Oath and Compensation. Each Trustee shall file an oath of office with the Clerk of the Member Municipality from which the Trustee is appointed. Trustees shall serve without compensation, but the Board may by majority vote of its total membership authorize payment of actual expenses incurred by any Trustee in connection with the business of the Authority.
- E. Organizational and Annual Meeting. The members of the first Board shall qualify by filing their oaths of office and shall meet for the purpose of organization within forty-five days after the effective date of these Articles. Thereafter the Board shall meet for such purpose on the third Wednesday in December of each year at the time and place fixed for holding of regular meetings. At each such ~~organizational~~ **ANNUAL** meeting the Board shall select a Chairman and Vice Chairman, who shall be members of the Board, and a Secretary and a Treasurer who may, but need not, be members of the Board. The offices of Secretary and Treasurer may, but need not, be combined and held by one person. Such officers shall serve until the next annual organizational meeting or until their respective successors shall be selected and qualified.
- Failure to hold meetings or appoint or select Trustees or officers as herein provided shall not render invalid any action taken by the Board or its officers. No appointment of any Trustee or election of any officer, and no action taken at any meeting shall be invalid because it did not occur within or at the time specified in these Articles or the Bylaws.
- F. Removal and Resignation of Trustee. A Trustee or alternate Trustee may be removed for cause at any time by majority vote of the legislative body of the Member Municipality which appointed the Trustee. Any officer of the Board may be removed as an officer at any time by majority vote of the total membership of the Board. A Trustee may resign by providing prior written notice to the Chairman and Secretary of such resignation. An officer may resign from an office by providing prior written notice to the Chairman and the Secretary of such resignation.

ARTICLE IX

Vacancy of Board Trustee

In the event of a vacancy on the Board, the legislative body of the Member Municipality which appointed the Trustee or alternate Trustee whose position has become vacant shall fill the vacancy for the unexpired term. In the event of a vacancy in an office of the Board, such vacancy shall be filled by the Board for the unexpired term. In case of the temporary absence or disability of any officer, the Board may appoint some person temporarily to act in the office's place except that in the event of the temporary absence or disability of the Chairman, the Vice-Chairman shall so act.

ARTICLE X

Meetings and Bylaws

- A. Regular and Special Meetings. **ALL MEETINGS OF THE BOARD SHALL BE CONDUCTED AT A PUBLIC MEETING HELD AND NOTICED IN COMPLIANCE WITH THE OPEN MEETINGS ACT, ACT NO. 267 OF THE PUBLIC ACTS OF MICHIGAN OF 1976, AS AMENDED.** Regular meetings of the Board shall be held at such time and place as determined by the Board or in the Bylaws. Special meetings of the Board may be called by the Chairman or one-third of the total

Trustees, by serving written notice of the time, place and purpose thereof; upon each member of the Board personally, or by leaving it at the trustee's place of residence, at least twenty-four hours prior to the time of such meeting, or by depositing the same in a United States Post Office or mail box within the limits of the Authority, at least seventy-two hours prior to the time of such meeting, enclosed in a sealed envelope, properly addressed to the Trustee's home or office address, with first class postage fully prepaid. ~~Special meetings of the Board at which all members are present shall be deemed to be valid even though no written notice thereof has been given as provided above. Any member of the Board may waive notice of any meeting either before or after the holding thereof. Written consent to any action taken by the Board shall have the same effect as if the consenting member had been present and had voted in favor of such action at a duly called and noticed meeting.~~

- B. Quorum. At least a majority of the members of the Board shall be required to constitute a quorum. The Board shall act by motion, resolution, regulation, ordinance, or consent to action. For the passage of any resolution or ordinance providing for the issuance of bonds or other indebtedness, an affirmative vote of at least two-thirds (2/3) of the members of the Board shall be required. Other action, except as hereinafter provided in Article XX, shall be by affirmative vote of a majority of the members of the Board.
- C. Bylaws and Rules. The Board shall have the right from time to time to adopt and amend Bylaws and Rules governing the Board's procedure. The Bylaws and Rules shall not conflict with the terms of any statute or with these Articles. The Board shall keep a journal of its proceedings, which shall be signed by the Secretary. All votes shall be "Yeas" and "Nays," except that where the vote is unanimous, it shall only be necessary to so state. Each Trustee in attendance shall be required to vote upon all matters unless the Trustee shall be disqualified therefrom.
- D. Conflict of Interest. No Trustee may vote upon any matter in which the Trustee has a personal interest. No Trustee shall have a financial interest in any contract with the Authority. Each Trustee shall execute a disclosure at least annually which sets forth all known conflicts on which the Trustee may be called upon to vote as a member of the Board.

ARTICLE XI

Duties of Officers, Annual Budgets, Committees, and Depository

- A. Chairman and Vice Chairman. The Chairman of the Board shall be the presiding officer thereof. In the absence or disability of the Chairman, the Vice Chairman shall perform the duties of the Chairman.
- B. Secretary. The Secretary shall be the recording officer of the Board, and shall keep and maintain books, records, and accounts of the Authority's business and affairs and shall keep minutes of the meetings of the Board.
- C. Treasurer. The Treasurer shall be custodian of the funds of the Authority and shall file a bond conditioned upon the faithful performance of the duties of the office of Treasurer. The cost of the bond shall be paid by the Authority.
The officers of the Board shall have such other powers and duties as maybe conferred upon them by the Board, and as provided in the Bylaws.
- D. Budget. The Board shall, prior to the first Monday of November of each year, prepare, adopt and file with the legislative bodies of the Member Municipalities, an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority. The formula which is used for the apportionment of operational costs shall be based ~~reviewed annually by the Board~~ **UPON APPROVAL OF TWO THIRDS (2/3) OF THE LEGISLATIVE BODIES OF THE**

- MEMBER MUNICIPALITIES.** The annual budget shall set forth the necessary funds required from each Member Municipality for the next fiscal year.
- E. Committees. The Board may, by resolution passed by a majority of the whole Board, appoint committees of one or more Trustees, authority as specified by the Board in the resolution making such appointments. The Board may designate one or more Trustees as alternate members of a committee who may replace an absent or disqualified member at a meeting-of a committee.
- F. Banking. All monies of the Authority shall be deposited in a bank or banks, to be designated by the Board, and all checks or other forms of withdrawals therefrom in any amount shall be signed by two officers of the Board as shall be designated in the Bylaws or by resolution of the Board.

ARTICLE XII

Power to Acquire Property

The Authority shall have power to acquire property necessary for its purpose by purchase, construction, lease, gift, devise, or condemnation, either within or without its corporate limits. It may hold, manage, control, sell, exchange, or lease such property. For the purpose of condemnation, it may proceed under the provisions of any statute which grants a municipality or public body the authority to acquire private property for public use.

ARTICLE XIII

Power to Execute Contracts

The Authority may individually, or jointly with member municipalities, enter into contracts, providing for the acquisition, construction, improvement, enlargement, extension, operation, and financing of a property necessary to carry out its purposes, as authorized and provided in the Enabling Act. The Authority may, subject to the prior approval of two-thirds (2/3) the Member Municipalities, enter into contracts with any Member or Non-member Municipality for services which relate to the purposes of this Authority, or any other service authorized by the Enabling Act. The contract shall provide for reasonable charges or rates for such service furnished. No contract shall be for a period exceeding two years.

ARTICLE XIV

Issuance of Bonds

For purposes of obtaining funds for the acquisition, purchase, construction, improvement, enlargement, or extension of property, facilities or services, or any other project authorized by the Enabling Act, the Authority may, by ordinance or resolution duly adopted by the Board, issue its negotiable bonds, secured by the contractual full faith and credit pledges of each contracting member municipality, in accordance with and subject to the provisions of the Enabling Act and the quorum requirements under these Articles. **NOT WITHSTANDING THE ABOVE, A MEMBER'S OBLIGATION TO PLEDGE ITS FULL FAITH AND CREDIT FOR INDEBTEDNESS SHALL BE LIMITED TO ITS PROPORTIONATE MEMBER SHARE AT THE TIME OF CONTRACTING FOR THE INDEBTEDNESS.**

ARTICLE XV

Hiring of Employees

The Board shall have power to secure all necessary services and to hire all necessary employees to carry out the functions of the Authority and to fix the compensation therefore.

ARTICLE XVI

Annual Audit

The Board shall cause an annual audit to be made of its financial transactions by an independent certified public accountant and shall furnish at least five copies thereof to each Member Municipality.

ARTICLE XVII

Publication of Articles

The Articles or any amendments thereto, shall be published once in a newspaper having general circulation within the territorial limits of the Authority. One printed copy of the Articles, certified with the date and place of publication, shall be filed with both the Michigan Secretary of State and the Clerk of the County of Saginaw within thirty (30) days after the execution thereof has been completed. The Secretary of the Authority is hereby designated as the person to cause the Articles to be published, certified, and filed. If the Secretary is unable to act or neglects to act, then a person designated by the Board, shall perform these duties.

ARTICLE XVIII

Effective Date of Authority

The Authority shall become effective upon execution of these articles by all Incorporating Municipalities and completion of all procedures provided in Article XVII. The effective date of subsequent amendments to these Articles of Incorporation shall be the date of filing of certified copies and publication of the Amendment as provided in Article XVII.

ARTICLE XIX

Amendments

Amendments may be made to these Articles of Incorporation at any time by approval of two thirds (2/3) of the legislative bodies of the Member Municipalities of which the Authority is composed. All amendments shall be endorsed, published, and certified. Printed copies thereof shall be filed in the same manner as the original Articles of Incorporation, except that the filed and printed copies shall be certified by the Secretary of the Board or such person as be may designated by the Board. The Secretary of the Board or such person designated by the Board, shall cause the Amended Articles to be published and filed as previously set forth.

ARTICLE XX

New Member Municipalities

Any municipal corporation may be permitted to become a member of the Authority by resolution of the Board and approval by two-thirds (2/3) of all the then member Trustees appointed by the Member Municipalities.

ARTICLE XXI

Withdrawal

A Member Municipality may withdraw from the Authority at any time by filing with the Chairman or Secretary of the Authority a resolution of withdrawal approved by a majority of the members of its legislative body. However, such municipality will not be relieved of any contractual obligations assumed by the Municipality as the result of its membership in the Authority, including but not limited to its pledge of full faith and credit for the payment of any obligation.

ARTICLE XXII

Captions and Bylines

The captions and bylines used in these Articles are for the convenience of reference only and in no way define, limit, or describe the scope or intent of these Articles.

ARTICLE XXIII

THE ARTICLES OF INCORPORATION, AS ADOPTED JANUARY 15, 2003, EXCEPT AS AMENDED HEREIN, ARE HEREBY RATIFIED AND CONFIRMED.

Adoption

These **FIRST AMENDMENT TO THE** Articles **OF INCORPORATION** will have been deemed to be adopted by the legislative bodies of all of the following Member Municipalities:

Bridgeport Charter Township
Buena Vista Charter Township
Carrollton Township

Kochville Township
 City of Saginaw
 Saginaw Charter Township
 Spaulding Township
 Thomas Township
 Tittabawassee Township
 City of Zilwaukee
 County of Saginaw Road Commission
 County of Saginaw

JAMES TOWNSHIP

CERTIFICATION OF ADOPTION

[County of Saginaw]

Saginaw County, Michigan

The foregoing Articles of Incorporation of the Saginaw Area Storm Water Authority were hereby amended by the County of Saginaw Board of Commissioners at a regular meeting duly held on the 10th day of August 2004. *(Initially adopted by Saginaw County Board of Commissioners on October 15, 2002)*

Todd M. Hare, Chairman

Susan Kaltenbach, Clerk

FROM: COMMITTEE ON COUNTY SERVICES - - 1.3

AUGUST 10, 2004

Your committee has considered communication 8-10-14 from Marc McGill, Controller recommending the Board enter into a three-year agreement with Robert Peltier to provide Level IV Assessor services for Saginaw County.

Mr. McGill informed us due to budget constraints the position providing Level IV Assessor services was eliminated from the 2003/04 budget. James Totten, a Level III appraiser in Equalization was appointed to oversee the Department. However, because of the County's SEV level, the State is requiring the County to utilize the services of a Level IV Assessor.

Mr. Peltier is a certified Level IV Assessor who has proven experience in County government. He would prepare and/or supervise the preparation of all reports/services requiring Level IV certification for a sum not to exceed \$25,000 per year. Mr. Totten would continue to oversee the daily operations of the Department. Funds have been included in Equalization's proposed budget for FY 2004/05. A complete copy of the agreement is available in the Board Office for review.

We recommend the contract with Robert Peltier for Level IV Assessor services be approved for a three-year period October 1, 2004 through September 30, 2007, as outlined above; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.4

AUGUST 10, 2004

Your committee has considered communication 8-10-15 from Marc McGill, Controller asking the Board to approve a proposed agreement with SMG for management of the County Event Center for the period beginning October 1, 2004 and ending September 30, 2009.

Members of the County Building Authority Marv Hare, Bill Smith and Mr. McGill informed us SMG has met all expectations and has done an excellent job operating under the benchmarks while drawing quality events to the facility. SMG has increased the number of events, improved the quality of the events and substantially reduced the annual operating deficit.

The Building Authority would like to continue the positive relationship, and has negotiated a proposed five-year agreement with SMG. The new contract has the same three compensation features that the current contract contains. The major change is a reduction in the incentive fee from a base of \$850,000 to \$590,000. A complete copy of the agreement is available in the Board Office for review.

We recommend the contract with SMG for management of the Saginaw County Event Center be approved for the five-year period October 1, 2004 through September 30, 2009, as outlined above; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 1.5

AUGUST 10, 2004

Your committee has considered communication 8-10-17 from Saginaw Midland Bay Michigan Works! Consortium Board asking to increase the hours of a part-time Account Clerk I from twenty hours to thirty hours per week.

The Account Clerk job duties have increased due to more programs being administered and the resulting increase in claims and disbursements. Grant funds will pay all costs associated with the increased hours. No County General Fund monies are involved.

It is our recommendation that the position of part-time Account Clerk I at Michigan Works! be increased from twenty (20) hours per week to thirty (30) hours per week retroactive July 1, 2004; and further that the proper County officials be authorized and directed to make the necessary personnel and budgetary adjustments.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.1

AUGUST 10, 2004

Last year the Board designated the Saginaw County Human Services Collaborative Body as the eligible "Local Council" for the purpose of applying for and administering the Early Learning Opportunities Act discretionary grant program.

Letters of Designation are required under the application rules. County Civil Counsel Andre' R. Borrello has rendered an opinion that there is no financial obligation on the part of the County. Attached is the "Letter of Designation" forwarded to the Saginaw County Human Services Collaborative Body in order to meet time frames for submitting their application.

We recommend this informational report be received and filed.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Roger N. Kahn

James M. Graham, Vice-Chair
Connie D. Smith

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 8-10-2.1

July 2, 2004

To Whom It May Concern:

Under the authority granted by the Saginaw County Board of Commissioners, I hereby designate the Saginaw County Human Services Collaborative Body as the eligible "Local Council" for the purpose of the Early Learning Opportunities Act (ELOA) discretionary grant program. I also authorize the Saginaw County Human Services Collaborative Body to develop and submit an application to the Administration on Children, Youth and Families, Child Care Bureau in response to the ELOA Funding Opportunity Number HHS-2004-ACF-ACYF-LO-0024, CFDA Number 93.577, and to administer and implement the project if funded.

I hereby authorize the Saginaw Intermediate School District to serve as the fiscal agent for the Saginaw County Human Services Collaborative Body and the fiscal agent's employer Identification Number (EIN) is: 38-1708761 and this EIN has been entered in Item 6 on the Application for Federal Assistance (SF-424). The organizational DUNS Number for the fiscal agent is 010871309.

As required under the statute governing ELOA, the Saginaw County Human Services Collaborative Body includes: (1) Representatives of local agencies that will be directly affected by early learning programs assisted under the ELOA and this announcement; (2) parents; (3) other individuals concerned with early learning issues in the locality, such as representatives of entities providing elementary education, child care resource and referral services, early learning opportunities, child care, and health services; and (4) other key community leaders.

In making this designation, the County of Saginaw emphasizes it shall not take part in the administration of this program and in no manner shall be considered responsible for any financial obligations whatsoever, including but not limited to providing matching funds, resulting from this designation or the designated Local Council's filing of its application.

The Saginaw County Human Services Collaborative Body was responsible for preparing and submitting the enclosed application for the ELOA discretionary grant program.

Sincerely,

Connie D. Smith, Vice Chair
Saginaw County Board of Commissioners

Dated 7/2/04

FROM: COMMITTEE ON HUMAN SERVICES - - 2.2

AUGUST 10, 2004

Your committee has considered communication no. 8-10-18 from William Lechel, II, Director, Mosquito Abatement Commission asking to transfer \$50,000 from the Mosquito Control Fund Balance to the Suppression & Exterminating Budget.

Mr. Lechel informed us the shortfall in their suppressant supply for the current mosquito season is due to the nine inches of rain in the months of May and June, along with the subsequent influx

of abundant mosquito breeding. This transfer will not affect the balance of funds in the Mosquito Abatement Reserve for Advance Tax Collection account. No General Fund money is involved.

It is the recommendation of your committee to approve the transfer of \$50,000 from the Mosquito Abatement Commission Fund Balance account to the 2004 Suppression & Exterminating Budget; further, that the proper County Officials be authorized and directed to make the necessary budgetary adjustments.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Roger N. Kahn

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.3

AUGUST 10, 2004

Your committee has considered communication 8-10-7 from Karen M. Courneya, Director, Saginaw County Commission on Aging requesting to accept additional grant funds totaling \$81,976.

A grant from Region VII in the amount of \$66,676 requires a 10% Count match which will be met by in-kind services. In addition, the Saginaw Community Foundation and Sheriff’s Association have awarded the COA \$15,300 with no match requirement. The funds will be used for Home Delivered Meals, Caregivers Training and equipment.

It is the recommendation of your committee that the Saginaw County Commission on Aging be authorized to accept the grant awards from the Region VII AAA, the Saginaw Community Foundation, and Sheriff’s Association in the amount of \$81,976; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Roger N. Kahn

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.4

AUGUST 10, 2004

Your committee has considered communication no. 6-22-32 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health asking to move the Prevention and Treatment Coordinator position from activity number 60140 – Substance Abuse to 60141 – B.A.S.A.R.A.

Mr. Niederhauser informed us the personnel adjustment will accommodate the Michigan Department of Community Health’s request that they review and amend the budget for the Coordinating Agency. No additional County funds are necessary to support the position.

We recommend that the proper County officials be authorized and directed to make the necessary adjustments to the personnel complement and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Roger N. Kahn

James M. Graham, Vice-Chair
Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.5

AUGUST 10, 2004

Your committee has considered communication no. 8-10-4 from John D. Niederhauser, Health Officer, Saginaw County Department of Public Health asking reclassification of the position of Public Health Communications Manager H10, as factored.

Mr. Niederhauser informed the committee that when the position was established two years ago, it was directly responsible for emergency preparedness operations, as well as, health education and media communications. Since that time, an Emergency Preparedness Coordinator position was created to meet State requirements for emergency preparedness. The Public Health Communications Manager now supervises both the Emergency Preparedness Coordinator, and clerical positions.

It is our recommendation that the position of Public Health Communications Manager in the Health Department be referred to the Labor Relations Subcommittee for factoring evaluation * of the proper grade; further, that the proper County officials be authorized and directed to amend the budget and personnel complement accordingly, effective upon Board approval.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Roger N. Kahn

James M. Graham, Vice-Chair
Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

***Labor Relations Subcommittee Report 8-10-4.4 was pulled and returned to committee.**

FROM: COURTS AND PUBLIC SAFETY - - 3.1

AUGUST 10, 2004

At the June 22 Session, the Board authorized the Sheriff Department to accept a \$15,000 grant from the Office of Drug Control Policy and to use an amount up to \$20,000 in the Inmate Trust Account to complete the upgrade of the “livescan” network. In communication no. 8-10-19, Sheriff Charles L. Brown is requesting an additional appropriation of \$8,000 for the system.

The Sheriff informed us that County officials traveled to Lansing and reviewed three systems. They selected a cross match technology with 2500 full hand scan system. The equipment will save approximately three to five minutes per inmate fingerprinting, thereby providing a savings of manpower. It has been approved by the Michigan State Police Testing Center. The additional cost of \$8,000 is available in the Inmate Trust Account.

It is our recommendation to approve the request of the Sheriff to use \$8,000 in additional funding from the Inmate Trust Account for the "livescan" network system, as outlined above; further, that the proper County officials be authorized and directed to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 3.2

AUGUST 10, 2004

Your committee has considered communication no. 8-10-21 from David A. Cable, Circuit Court Administrator, 10th Circuit and Family Division asking to accept a \$17,338 grant from the Michigan State Police to purchase a "livescan" system for the Family Division.

Mr. Cable informed us the Family Division of Circuit Court, in cooperation with the Sheriff Department has been offered a grant for the purpose of installing an electronic fingerprinting device (Cross Match) and necessary support software and equipment at the Family Division location on Hospital Road. The grant would also cover a printer, a specialized digital camera for purposes of taking and storing "mugshots," as well as, training in use of the equipment. The "livescan" system will allow the Court to comply with fingerprinting requirements without the need for the juveniles to appear at the Sheriff's Department, and will ultimately allow for a timelier and complete criminal history record.

We recommend approval for the 10th Circuit and Family Division to accept the \$17,338 grant from the Michigan State Police for the purchase, installment, and training of a "livescan" system, as outlined above; further, that the proper county officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

AUGUST 10, 2004

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (5-18-22, 6-22-2, 6-22-25, 6-22-35)
We recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period April 27 through June 21, 2004.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Novak: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 8-10-4.1

BUDGET
AUDIT

COMMUNICATION NO. 5-18-22

VOUCHER PAYMENT TRANSMITTAL FORM

Date 4/27/04 through 5/10/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 46818
through 47475 totaling \$ 2,841,477.61 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie / KWS
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2004 MAY 10 P 3:09

Dated 5 / 27 / 2004

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
August 10, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

BUDGET
AUDIT

COMMUNICATION NO. 6-22-2

VOUCHER PAYMENT TRANSMITTAL FORM

Date 5/11/04 through 5/24/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 47476 through 48194 totaling \$ 4,227,845.59 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 5/27/2004

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on August 10, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

2004 MAY 24 P 2:10
SAGINAW COUNTY
BOARD OF COMMISSIONERS

BUDGET
AUDIT

COMMUNICATION NO. 6-22-25

VOUCHER PAYMENT TRANSMITTAL FORM

Date 5/25/04 through 6/7/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 48195
through 48895 totaling \$ 10,670,517.91 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 6/10/2004

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
August 10, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

2004 JUN 11 P 3:07
RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Attachment 8-10-4.1

BUDGET
AUDIT

COMMUNICATION NO. 6-22-35

VOUCHER PAYMENT TRANSMITTAL FORM

Date 6/8/04 through 6/21/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 48896
through 49726 totaling \$ 1,826,147.03 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2004 JUN 21 AM 11:13

Dated 6/23/04

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
August 10, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2**AUGUST 10, 2004**

Your Budget Audit Subcommittee received communication no. 8-10-11 dated July 16, 2004 from Marc A. McGill, Controller/CAO, being Draft #1 of the Fiscal 2004/2005 Budget, as well as, a detailed packet of the Standing Committees departmental budgets. Each committee reviewed the proposed budgets and has forwarded recommendations of support for Draft #1 of the Budget to this committee. Draft #1, previously distributed to each commissioner, is attached.

Resolution A contains the budget for the total County and the General Fund. The total County Budget for Fiscal 2005 is \$128,409,955 which is a near 2.38 percent decrease from the amended Fiscal 2004 Budget of \$131,546,233. The General Fund Budget for Fiscal 2005 is \$41,994,516 which represents a 3.70 percent increase over the amended Fiscal 2004 Budget of \$40,495,875.

Resolution A contains the proposed County millage rates to be levied December 1, 2004, as well as, the authorization of the 9-1-1 surcharge to fund operations of the 2005 Budget. The total proposed millage rate for 2004/2005 is 7.6343 mill which is 0.3991 more than the 7.2352 mill levied in this year's Fiscal 2004 Budget. The addition of a August 3, 2004 voter approved HealthSource Debt of 0.4900 mill and the subtraction of a November 1990 HealthSource Debt of 0.0916 which is being retired early by the HealthSource Board of Trustees are the major causes for this increase in the total County millage rate.

Resolution B establishes the compensation levels for non-union employees, as well as, provides for the adoption of salary schedules that apply to certain classifications of employees for Fiscal 2004/2005. Resolution B also identifies salaries for elected/appointed officials and judges. These salary levels have been set by the Saginaw County Officers Compensation Commission and the State Officers Compensation Commission in the case of judges.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal 2004/2005.

A public hearing will be held at this day's session to allow comment. Notice was previously published in the Saginaw News and copies of the budget material will be made available to the public at the meeting.

It is the recommendation of your committee that the Fiscal 2004/2005 Budget Resolutions A, B and C, together with the Controller recommended Draft #1 of the Budget be laid on the table and scheduled for formal adoption at the September 14, 2004 Board Session.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Novak: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioner Blaine objected. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3**AUGUST 10, 2004**

The MERS 2004 Annual Meeting of participating municipalities will be held in Grand Rapids, MI, September 21-23, 2004. In accordance with the provisions of Act 427, P.A. 1984, the Michigan Employees Retirement Act, the governing body of each participating municipality must certify to the MERS Board an officer and employee delegate and alternate to represent them at the meeting.

The officer delegate and alternate are selected by the governing body of the participating municipality. The employee delegate and alternate are elected by employee members of the Retirement System. In communication no. 8-10-2, Amy J. Deford, Retirement Administrator, reports that Cathy Brickel of the Controller's Office was elected as the employee delegate and Tim Brennan of the Commission on Aging as the employee alternate.

It is the recommendation of your Labor Relations Subcommittee that Amy Deford be appointed as the officer delegate and Michael Thompson as the officer alternate; further, that the proper

County officials certify the delegates and alternates to represent Saginaw County at the MERS Annual Meeting with expenses paid by the Retirement Fund.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

PULLED AND RETURNED TO COMMITTEE BY COMMISSIONER SANGSTER

~~FROM: COMMITTEE ON APPROPRIATIONS – 4.4 – AUGUST 10, 2004~~

~~Your Labor Relations Subcommittee considered referrals for factoring evaluation and/or classification. We herewith submit the following and direct the proper County officials to make the necessary budgetary adjustments.~~

~~A. Human Services Committee Report 8-10-2.5 (8-10-4) re: classification of the Public Health Communications Manager H10.~~

~~*Based on factoring evaluation, we recommend the position be placed on the County Managerial Salary Schedule in grade M09, effective immediately.*~~

~~Respectfully submitted,~~

~~COMMITTEE ON APPROPRIATIONS~~

~~James M. Graham, Chair~~

~~Terry W. Sangster, Vice Chair~~

COMMITTEE COMPENSATION – 5.1

AUGUST 10, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held June 6-19, 2004.

HealthSource Personnel---5-19-04*	
J. Graham, 24 miles	9.00
C. Smith, 3 miles	1.13
HealthSource Finance---5-25-04*	
R. Bartels, 3 miles	1.13
Student Tours of Courthouse & Jail---6-7-04	
K. Horn, 30 miles	61.25
Human Services Committee---6-7-04	
R. Woods, 7 miles	52.63
J. Graham, 24 miles	59.00
R. Kahn, 7 miles	52.63
C. Smith, 3 miles	51.13
Courthouse Security with Controller, Sheriff, Prosecutor & Judges---6-7-04	
M. O’Hare (Courts Chair), 50 miles	68.75
C. Hadsall (Crime Prevention Council), 40 miles	65.00
T. Novak (Crime Prevention Council), 10 miles	53.75
HealthSource Board of Trustees---6-7-04	
R. Bartels, 3 miles	1.13
J. Graham, 24 miles	9.00
C. Smith, 3 miles	1.13
Saginaw Future Board---6-8-04	
T. Hare, 2 miles	25.75

County Services Committee---6-8-04	
C. Ruth, 4 miles	51.50
C. Hadsall, 40 miles	65.00
R. Bartels, 3 miles	51.13
T. Hare, 2 miles	50.75
Student Tours of Courthouse & Jail---6-9-04	
K. Horn, 30 miles	61.25
Courts & Public Safety Committee---6-9-04	
M. O’Hare, 50 miles	68.75
T. Novak, 10 miles	53.75
T. Basil, 3 miles	51.13
B. Blaine, 26 miles	59.75
P. Wurtzel, 13 miles	54.88
T. Hare, 2 miles	50.75
Mosquito Abatement Commission---6-10-04	
M. O’Hare, 50 miles	18.75
Brownfield Redevelopment Authority Board---6-10-04	
C. Ruth, 4 miles	51.50
Factoring Committee---6-14-04	
P. Wurtzel, 0 miles	
Labor Relations Subcommittee---6-14-04	
T. Sangster, 8 miles	53.00
C. Smith, 3 miles	51.13
C. Hadsall, 40 miles	65.00
M. O’Hare, 50 miles	68.75
P. Wurtzel, 13 miles	54.88
J. Graham, 24 miles	59.00
T. Hare, 2 miles	50.75
Saginaw County Convention & Visitors Bureau---6-15-04	
K. Horn, 30 miles	61.25
Frankenmuth Convention & Visitors Bureau---6-17-04	
K. Horn, 6 miles	52.25
Commission on Aging---6-17-04	
M. O’Hare, 50 miles	68.75

Respectfully submitted,
 Kaye Schultz, Board Coordinator

*Not previously reported

COMMITTEE COMPENSATION – 5.2

AUGUST 10, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held June 20 – July 3, 2004.

Budget Audit Subcommittee---6-22-04	
C. Hadsall, 0 miles (no comp.)	
T. Novak, 10 miles (no comp.)	
K. Horn, 0 miles (no comp.)	
C. Ruth, 0 miles (no comp.)	
J. Graham, 0 miles (no comp.)	
T. Hare, 0 miles (no comp.)	
Board Session (all present)---6-22-04	
Mosquito Abatement Commission---6-24-04	

BOARD OF COMMISSIONERS**AUGUST 10, 2004**

M. O'Hare, 50 miles	18.75
Saginaw Health Plan Board---6-24-04	
C. Hadsall, 40 miles	65.00
City County School Liaison at Courthouse---6-24-04	
B. Blaine, 26 miles	59.75
T. Basil, 3 miles	51.13
T. Sangster, 8 miles	53.00
Job Training Consortium Board in Midland---6-28-04	
R. Bartels, 50 miles	68.75
T. Novak, 50 miles	68.75
T. Sangster, 50 miles	68.75

Respectfully submitted,

Kaye Schultz, Board Coordinator

COMMITTEE COMPENSATION – 5.3**AUGUST 10, 2004**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held July 4-17, 2004.

Mosquito Abatement Commission---7-8-04

M. O'Hare, 50 miles	18.75
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Mental Health Board---7-12-04

R. Woods, 7 miles	12.63
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Solid Waste Management Planning Committee---7-13-04

M. O'Hare, 50 miles	68.75
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Crime Prevention Council---7-14-04

T. Novak, 10 miles	53.75
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C. Hadsall, 40 miles	65.00
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Frankenmuth Convention & Visitors Bureau---7-15-04

K. Horn, 6 miles	52.25
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Commission on Aging---7-15-04

M. O'Hare, 50 miles	68.75
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Respectfully submitted,

Kaye Schultz, Board Coordinator

COMMITTEE COMPENSATION – 5.4**AUGUST 10, 2004**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held July 18-31, 2004.

HealthSource Personnel Committee---6-17-04*

J. Graham, 24 miles	9.00
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HealthSource Building & Grounds Committee---6-23-04*

J. Graham, 24 miles	9.00
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HealthSource Finance Committee---6-29-04*

R. Bartels, 3 miles	1.13
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HealthSource Board of Trustees---7-12-04*

R. Bartels, 3 miles	1.13
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J. Graham, 24 miles	9.00
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Saginaw County Convention & Visitors Bureau---7-20-04

K. Horn, 30 miles	61.25
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Animal Control Advisory Council---7-21-04

R. Kahn, 7 miles	52.63
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T. Novak, 10 miles	53.75
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C. Smith, 3 miles	51.13
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BOARD OF COMMISSIONERS**AUGUST 10, 2004**

Mosquito Abatement Commission---7-22-04	
M. O'Hare, 50 miles	18.75
City County School Liaison - City---7-22-04	
B. Blaine, 26 miles	59.75
T. Basil, 3 miles	51.13
T. Sangster, 8 miles	53.00
Human Services Collaborative Body---7-23-04	
C. Smith, 3 miles	51.13
Environmental Health Board of Appeals---7-26-04	
M. O'Hare, 50 miles	18.75
Human Services Committee---7-26-04	
R. Woods, 7 miles	52.63
J. Graham, 24 miles	59.00
R. Kahn, 7 miles	52.63
T. Hare, 2 miles	50.75
Student Tour of Courthouse---7-27-04	
K. Horn, 30 miles	36.25
Region VII Advisory Council---7-27-04	
C. Ruth	5.00
County Services Committee---7-27-04	
C. Ruth, 4 miles	51.50
R. Bartels, 3 miles	51.13
K. Horn, 30 miles	61.25
T. Sangster, 8 miles	53.00
T. Hare, 2 miles	50.75
Courts & Public Safety Committee---7-28-04	
M. O'Hare, 50 miles	68.75
T. Novak, 10 miles	53.75
T. Basil, 3 miles	51.13
P. Wurtzel, 13 miles	54.88
T. Hare, 2 miles	50.75
Mental Health Executive Limitations---7-28-04	
R. Woods, 7 miles	12.63
Budget Audit Subcommittee---7-29-04	
T. Novak, 10 miles	53.75
K. Horn, 30 miles	61.25
R. Kahn, 7 miles	52.63
C. Ruth, 4 miles	51.50
J. Graham, 24 miles	59.00
T. Hare, 2 miles	50.75

Respectfully submitted,

Kaye Schultz, Board Coordinator

*Not previously reported

By Commissioner Horn: That Committee Compensation Report(s) 5.1, 5.2, 5.3 and 5.4 be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS
RESOLUTION A
BOARD OF COMMISSIONERS

AUGUST 10, 2004

COUNTY OF SAGINAW

RE: AUTHORIZING SUBMISSION OF A MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT ECONOMIC DEVELOPMENT PLANNING GRANT

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 10th day of August, 2004, at 5:00 p.m.

PRESENT --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

ABSENT --- None

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Kahn:

WHEREAS, The County of Saginaw is requesting a grant in the amount of \$50,000 from the Michigan Economic Development Corporation to fund a market feasibility study and strategic action plan for developing the County's high tech medical technology capabilities; and,

WHEREAS, The planning effort is consistent with the local community development plan; and

WHEREAS, The market feasibility study and strategic action plan will assist decision makers in the community with their efforts to revitalize Saginaw County; and,

WHEREAS, The proposed project is anticipated to lead to an implementation project where at least 51% of the beneficiaries would be low and moderate income persons; and,

WHEREAS, The marketing plan created will assist the County by providing the information developers and businesses need to consider investing in the community; and,

WHEREAS, No local funds have been expended and will not be expended prior to a formal grant award, completion of the environmental review procedures, and a written authorization to incur costs; and,

WHEREAS, A public hearing is being held at this day's session to receive comments.

NOW, THEREFORE, BE IT RESOLVED: That the Saginaw County Board of Commissioners hereby authorizes an application for a Community Development Block Grant Economic Development Planning Grant and the County Board further authorizes the Chair of the Board to sign the application form and all other documents necessary to implement this grant.

Respectfully submitted,

Todd M. Hare, Chair

Saginaw County Board of Commissioners

ADOPTED:

Yeas --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

Nays --- None

STATE OF MICHIGAN }
} SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 10th day of August, 2004.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 10th day of August, 2004.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

UNFINISHED BUSINESS

6-22-3 Saginaw County Officers Compensation Commission submitting the 2005 and 2006 compensation levels for elected county officials; determination is binding unless the board of commissioners rejects the determination by resolution adopted by two-thirds of the members of the board, MCLA 45.473 (*Tabled by Commissioner Woods at the June Session*)

Commissioner Kahn moved, supported by Commissioner Blaine to reject the determination. Commissioner Basil requested a roll call vote. The Clerk's tabulation of the vote is listed below:

Ayes: Novak, O'Hare, Blaine, Hadsall, Wurtzel, Sangster, Smith, Graham, Basil, Kahn - 10

Nays: Bartels, Horn, Woods, Ruth, Hare - 5

Motion to reject carried.

Attachment to 6-22-3

APPROPRIATIONS

DISTRIBUTED
TO ALL
COMMISSIONERS

SAGINAW COUNTY OFFICERS COMPENSATION COMMISSION
Saginaw County Governmental Center
111 South Michigan Avenue
Saginaw, Michigan, 48602

Eugene D. Mossner, Chairman
Jack Campbell
Seymour Geiersbach
David Hall
Pat Koenig
Leonard H. LeFevre
Joseph DeFrancesco

6-22-3

May 25, 2004

Todd M. Hare, Chairman
Saginaw County Board of Commissioners
111 S. Michigan Avenue
Saginaw, Michigan 48602

2004 MAY 26 AM 9:59
SAGINAW COUNTY
BOARD OF COMMISSIONERS

RE: COMPENSATION LEVELS FOR ELECTED COUNTY OFFICIALS (2005-2006)

Dear Chairman Hare:

The Saginaw County Officers Compensation Commission met on May 12, 2004, and again on May 18, 2004, pursuant to PA 485 of 1978 (MCL 45.471 et. seq.) and Resolution "J" of the Saginaw County Board of Commissioners, adopted February 27, 1990 as amended for the purpose of determining salary levels for Saginaw County Elected Officials (except Judges).

This meetings were public meeting held pursuant to the "Open Meetings Act" (PA 267 of 1976; MCL 15.261 et. Seq.).

We were provided an explanation of the County's financial position from the County Controller, who was also present for both of the meetings to answer questions. The Controller indicated that he has not set a budget for pay increase for 2005 or 2006 at this time. The Controller did indicate that if significant changes could be made to the numerous benefits that County employees receive, a pay increase of not to exceed 2% during the next two years would be considered for inclusion in the first draft of the budget for the Board of Commissioners to consider. We understood that what ever was put into draft one of the 2005 budget would be subject to review, discussion, deletion and or change by the Board of Commissioners.

The commission also reviewed the results of the prioritization exercise conducted by the Board of Commissioners on May 13, 2004. The commission noted that the Board of Commissioners ranked benefit issues as 9 of the 10 ten issues to address in coming years. The commission also noted that the Board of Commissioners ranked a pay freeze 16th out of 34 issues and also ranked 12 benefit changes ahead of considering a pay freeze.

1. Six Countywide Elected Officials:

After considerable discussion and debate, our Commission approved a recommendation for 2% wage increases for all of the six county wide elected officers for 2005 and a 1.5% wage increase for 2006 being the Sheriff, Prosecutor, Treasurer, Clerk, Register of Deeds and Public Works Commissioner. The following are therefore the determinations with respect to compensation for these six elected officials for the years 2005 and 2006:

Prosecuting Attorney: \$5,021.49 Bi-weekly or \$130,558.76 Annually in 2005.
\$5,096.81 Bi-weekly or \$132,517.14 Annually in 2006.

County Sheriff: \$4,010.45 Bi-weekly or \$104,271.60 Annually in 2005.
\$4,070.60 Bi-weekly or \$105,835.68 Annually in 2006.

County Treasurer: \$3,318.76 Bi-weekly or \$86,287.86 Annually in 2005.
\$3,368.55 Bi-weekly or \$87,582.18 Annually in 2006.

County Clerk: \$2,999.07 Bi-weekly or \$77,975.70 Annually in 2005.
\$3,044.05 Bi-weekly or \$79,145.33 Annually in 2006.

Register of Deeds: \$2,947.92 Bi-weekly or \$76,645.98 Annually in 2005.
\$2,992.14 Bi-weekly or \$77,795.67 Annually in 2006.

Public Works Comm: \$3,313.51 Bi-weekly or \$86,151.28 Annually in 2005.
\$3,363.21 Bi-weekly or \$87,443.55 Annually in 2006.

2. County Commissioners:

After considerable discussion and debate, our Commission approved a recommendation for no wage increases for all of the fifteen County Board of Commissioners. The following are therefore the determinations with respect to compensation for the fifteen County Commissioners for the years 2005 and 2006:

Chairman of the Board: \$515.00 Bi-weekly or \$13,390.00 Annually for both 2005 and 2006.

Vice Chair of the Board: \$425.85 Bi-weekly or \$11,072.10 Annually for both 2005 and 2006.

Standing Committee Chair: \$425.85 Bi-weekly or \$11,072.10 Annually for both 2005 and 2006.

Commissioner: \$396.15 Bi-weekly or \$10,300.00 Annually for both 2005 and 2006.

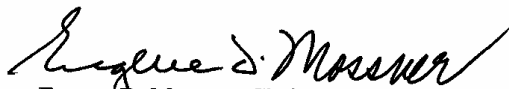
3. Benefits:

The Commission determined that the benefits for the six Countywide Elected Officials and the fifteen County Board of Commissioners shall remain as they presently are. The Commission further determined that should any of the following benefits (Health, Retiree Health, Dental, Vision, Life or Longevity) of the members of the County's UAW Managerial Union change, then in that event, the benefits of the six Countywide Elected Officials and the fifteen County Board of Commissioners will change at the same time and to the same degree.

Should you have any questions concerning any of these determinations, please do not hesitate to contact me. I can usually be reached at (989) 793-5210.

Thank you for allowing us to be of service.

Respectfully yours,



Eugene D. Mossner, Chairman

C: Board of Commissioners
County Elected Officials
County Controller/CAO
Members of SCOCC

TABLED BY COMMISSIONER PRIVILEGE TO NEXT DAY'S SESSION.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

JUNE 22, 2004

Your Labor Relations Subcommittee considered referrals for factoring evaluation and/or classification. We herewith submit the following and direct the proper County officials to make the necessary budgetary adjustments.

B. Human Services Committee Report 6-22-1.5 (5-18-18), re: classification of new Office Manager position for the Health Department Personal and Preventive Health Services Division---Based on factoring evaluation, we recommend the new position of Office Manager be placed in grade T11, effective immediately.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

PULLED AND RETURNED TO COMMITTEE**PROCLAMATIONS****Chair Hare proclaimed the following:****PROCLAMATION**

WHEREAS, Since 1964 Resource Conservation and Development (RC&D) Councils throughout the State and Nation have contributed countless hours of community service to help people care for and protect their natural resources ways that improve their areas economy, environment, and living standards; and,

WHEREAS, In 1990 fifteen counties in the Saginaw Basin area, including Arenac, Bay, Clare, Gladwin, Genesee, Gratiot, Huron, Isabella, Lapeer, Livingston, Midland, Saginaw, Sanilac, Shiawassee, and Tuscola, along with their respective soil conservation districts were organized into a corporation and designated as the Saginaw Bay Resource Conservation and Development Area Council; and,

WHEREAS, Since its inception, the Saginaw Bay RC&D has consistently provided a mechanism for people to collaborate and carry out activities that protect the areas natural resources; and,

WHEREAS, The Saginaw Bay RC&D exemplifies the organizations mission to practice resource conservation and promote healthy land practices throughout the Saginaw basin.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim the week of July 11, 2004 as: "**RESOURCE CONSERVATION AND DEVELOPMENT WEEK**" in the County of Saginaw to recognize that during this week, across the nation, Resource Conservation and Development Councils will perform community service projects to improve their communities.

AND FURTHER, to congratulate the Saginaw County RC&D Council for its continued success in brightening the future of our community by bringing together diverse groups of local volunteers to strengthen the spirit of community service in our counties; not only this week but throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 10th day of August in the year of our Lord Two Thousand and Four.

Sincerely,

Todd M. Hare, Chairman

Saginaw County

Board of Commissioners

PROCLAMATION

WHEREAS, This evening, July 8, 2004, I have the distinct pleasure of joining the many friends, admirers, and family members who are gathered here to celebrate the homecoming of one of their own ... Mr. Darvin Ham; and,

WHEREAS, As a member of the much celebrated 2004 NBA World Championship Detroit Pistons Team, Darvin has no doubt felt the admiration of basketball enthusiasts across the State and Nation; and,

WHEREAS, Here in Saginaw though, Darvin is more than a member of the championship Pistons team, he's a shining star in our community, and we admire him, and hold him in high regard, not only for his talent and hard work on the basketball court, but for his humility, compassion and spirituality; and,

WHEREAS, Darvin's enthusiasm for life, his good nature, perseverance, dedication and hard work ethic are a direct result of the love shown to him by his family; the mentoring he received from teachers and friends; and most importantly his faith in and love for God; and,

WHEREAS, On this special day, we are proud to acknowledge Darvin for the role he played in the Detroit Pistons winning season, and are thrilled to have witnessed his personal success so early in his basketball career. We anticipate many more great achievements from this fine young man. May he know that his community is behind him one-hundred percent!

NOW, THEREFORE, I Connie D. Smith, Vice-Chair of the Saginaw County Board of Commissioners, and on behalf of its Chair, Todd M. Hare do hereby proclaim July 8, 2004 as: "**DARVIN HAM DAY**" in the County of Saginaw and in doing so urge the community to join in celebration of Darvin's first (*and we're sure not his last*) NBA Championship.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed the 10th day of August in the year of our Lord Two Thousand and Four.

Sincerely,

Connie D. Smith, Vice-Chair

Saginaw County Board of Commissioners

APPOINTMENTS

Chairman Hare made the following appointments:

HealthSource Advisory (*term expires 12/31/04*) - *Commissioner Roger Kahn*

Michigan Works! Workforce Development Board (*term expires 6/30/06*)

Community Based Organizations - *Daniel Streeter, City Rescue Mission of Saginaw*

By Commissioner Ruth: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 6:22 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



SEPTEMBER SESSION 2004

First Day of the September 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, September 14, 2004. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT: - None

TOTAL: 15

Commissioner Sangster opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

PUBLIC HEARING

At 5:04 p.m., Chair Hare opened the Public Hearing on the proposed annexation of certain lands located in Jonesfield Township to the Village of Merrill.

He called for comments. Hearing none, he announced the public hearing would remain open. (*Report 9-14-2.1/Resolution D*)

AUDIENCES

Chair Hare called on Commissioner Hadsall who presented Dr. Cheryl Plettenberg, Director, Substance Abuse Treatment and Prevention Services, Saginaw County Department of Public Health with a proclamation designating September 19-25 as Family Youth Initiative Week. (*See Proclamations*)

PUBLIC HEARING

2nd Call

At 5:08 p.m., Chair Hare announced the second call of the public hearing being held on the proposed annexation of certain lands located in Jonesfield Township to the Village of Merrill. He called for comments. Hearing none, he announced the public hearing would remain open.

LAUDATORY RESOLUTIONS

Chair Hare announced the following resolutions/certificates were prepared and presented.

CERTIFICATE OF RECOGNITION

Presented to

STEPHEN C. RENICO

The Saginaw County Board of Commissioners is proud to honor
Stephen C. Renico on his retirement as Chief of the
Saginaw Charter Township Police Department.

Chief Renico concludes an impressive career in the law enforcement profession,
Spanning a period of over thirty years.

As an Officer, Undersheriff, and Chief, he was dedicated to ensuring
The safety and well being of the community, performing his duty
With integrity, leadership, diligence and concern.

An extraordinary, personable and exceedingly genuine human being,
He will be greatly missed by his fellow officers and the many individuals
- locally, state wide, and in the nation -

Who relied on his knowledge and experience in law enforcement.

Today, the Saginaw County Board of Commissioners joins the community
In celebrating the career of Stephen C. Renico and his new life in retirement.

"Steve, we wish you the best."

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare,
Chairman - District #9

Adopted: September 14, 2004

Raymond F. Bartels,
Commissioner - District #14

Presented: August 12, 2004

By Commissioner Bartels: That the Resolution be adopted. Approved

RESOLUTION OF RECOGNITION

Presented to:

LUCY R. ALLEN

WHEREAS, On Tuesday, September 14, 2004 at the Horizons Conference Center, Ms. Lucy Allen was officially recognized by foundation and community members for her fostering of the Saginaw Community Foundation (SCF); and,

WHEREAS, Lucy R. Allen was the first CEO of SCF – in fact she was the organization's only CEO during its first twenty years of existence; and,

WHEREAS, Ms. Allen saw the community as a whole, and made certain SCF embraced all of the foundation's five focus areas: education, health care, human services, the arts and community development; and,

WHEREAS, Ms. Allen brought a legacy of giving to Saginaw County. Early on she recognized that a community foundation is especially critical in an area that doesn't have large private foundations, and was cognizant that such organizations bring philanthropy within the reach of the little guy; and,

WHEREAS, Ms. Allen, together with the SCF Board, built the SCF's principal from the original fifty thousand dollar gift from the Junior League of Saginaw Valley, to the almost thirty million dollars it is today; and,

WHEREAS, Ms. Allen is a visionary, has a can-do attitude, is idealistic (*in that obstacles do not impede her*), and possesses unstoppable energy. For example, Ms. Allen was an organizer of Hidden Harvest, a SCF initiative that has been highly successful; and,

WHEREAS, Ms. Allen, in partnership with the Kellogg Foundation, created Saginaw County Youth FORCE, in which eighth-grade through high-school students plan and execute special events, resulting in thousands of dollars being granted annually to community organizations; and,

WHEREAS, Ms. Allen's efforts have leveraged more than four million dollars in grants to SCF from outside organizations, money that would not have come here without the partnership between SCF and Ms. Allen.

NOW, THEREFORE, BE IT RESOLVED, That tribute be hereby accorded to honor Lucy R. Allen for her many years of dedicated service and commitment to the Saginaw County community. Her achievements at the helm of the Community Foundation speak volumes; there can be no finer testimony to the value of her efforts.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the September 14, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chair

Kenneth B. Horn, District #4 Commissioner

By Commissioner Horn: That the Resolution be adopted. Approved

RESOLUTION OF RECOGNITION

Presented to:

DENNIS J. BRIESKE

WHEREAS, On August 31, 2004, Dennis J. Brieske will retire from his position as Consortium Director of the Saginaw Midland Bay Michigan Works! Agency, culminating over 30 years of service which began on his employment date of March 13, 1974; and,

WHEREAS, Mr. Brieske has steadfastly provided the leadership to promote quality and excellence for the advancement of Michigan's workforce development system, its employees, subcontractors, and clients; and,

WHEREAS, On behalf of the county and the community, the Saginaw County Board of Commissioners extends its sincere gratitude for the services rendered by Dennis J. Brieske and wishes him prosperity and happiness in the years ahead.

NOW, THEREFORE, BE IT RESOLVED, That this expression of recognition be spread upon the minutes of the September 14, 2004 Session as a permanent record of his accomplished career, and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Presented: August 30, 2004 - Adopted: September 14, 2004

By Commissioner Bartels: That the Resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented to:

LESLIE J. ROTH

WHEREAS, On August 31, 2004, Leslie J. Roth will retire from her position as Assistant Director of the Saginaw Midland Bay Michigan Works! Agency, culminating over 25 years of service which began on her employment date of January 29, 1979; and,

WHEREAS, Ms. Roth has steadfastly provided the leadership to promote quality and excellence for the advancement of Michigan's workforce development system, its employees, subcontractors, and clients; and,

WHEREAS, On behalf of the county and the community, the Saginaw County Board of Commissioners extends its sincere gratitude for the services rendered by Leslie J. Roth and wishes her prosperity and happiness in the years ahead.

NOW, THEREFORE, BE IT RESOLVED, That this expression of recognition be spread upon the minutes of the September 14, 2004 Session as a permanent record of her accomplished career, and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Presented: August 30, 2004 - Adopted: September 14, 2004

By Commissioner Blaine: That the Resolution be adopted. Approved.

**RESOLUTION IN MEMORY OF
SERGEANT JOHN L. HARVEY**

WHEREAS, The members of the Saginaw County Board of Commissioners takes this time to join family and friends in honoring the memory of Sgt. John L. Harvey; and,

WHEREAS, Sgt. John Harvey joined the Saginaw County Sheriff Department on September 9, 1984 as a Jail Security Officer. Upon graduation from the Delta College Police Academy in 1985, he was promoted to Deputy and assigned to Booking. A diligent man, Sgt. Harvey served in the Plus Program, Road Patrol and was promoted to Sergeant on May 9, 1993; and,

WHEREAS, Sgt. Harvey exemplified loyalty, dedication and professionalism while performing his duties as a Saginaw County Sheriff Deputy. His kind spirit earned the respect of everyone he encountered; and,

WHEREAS, A faithful employee of Saginaw County for over twenty years, Sgt. Harvey’s life exhibited what the word “gentleman” means. May his passing remind us that this world is not our home, we are just passing through.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby express its sincere sympathy to the family and friends of Sgt. John L. Harvey. In his memory, let us endeavor to continue on the path he followed.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of September 14, 2004 Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to the bereaved family.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner

District #9

District #6

By Commissioner Sangster: That the Resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

Presented To:

PASTOR & MRS. WILLIE HILL, JR.

*“And I will give you Pastors according to mine heart,
which shall feed you with knowledge and understanding.” - Jeremiah 3:15*

On behalf of the Saginaw County Board of Commissioners, I am pleased to be at the Horizons Conference Center in Saginaw to celebrate the 3rd Pastoral Anniversary of Pastor & Mrs. Willie Hill, Jr.

We are pleased to welcome the guest speaker for this grand occasion, Bishop Samuel A. Wilson of Community Christian Fellowship Church in Detroit, Michigan.

The Board of Commissioners is honored to join with the members of Mt. Nebo Baptist Church, Family and friends in expressing appreciation to this remarkable couple, Pastor Willie Hill and Sister Martha Hill for their faithful and dedicated service.

We wish them God's continued blessings in the work of the Lord.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
District #9

Robert M. Woods, Jr., Commissioner
District #7

Adopted: September 14, 2004

Presented: September 10, 2004

By Commissioner Woods: That the Resolution be adopted. Approved.

CLERK'S CALL OF SESSION

September 3, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of September Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, September 14, 2004 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair Hare: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

9-14-1 SHERIFF asking to accept a Substance Abuse Treatment Grant awarded by the Michigan Office of Drug Control Policy.

-- Courts and Public Safety

9-14-2 VILLAGE OF MERRILL asking approval to annex certain lands from Jonesfield Township to the Village; and sending the appropriate documents to accomplish same.

-- County Services (9-14-2.1/Res.D)

9-14-3 REGION VII AAA sending a copy of the grant award notification to Commission on Aging (*and other agencies*) for FY 2005 funds for senior services.

-- Human Services

9-14-4 CONTROLLER forwarding a letter from John Niederhauser announcing his resignation as Health Officer to pursue retirement. (*previously distributed to commissioners*)

-- Human Services

9-14-5 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 8-10 / 8-20-04.

-- Appropriations / Budget Audit (9-14-4.1)

9-14-6 PARKS COMMISSION asking the Board to consider reclassifying the position of Office Manager.

-- County Services (9-14-2.3/9-14-4.4)

9-14-7 BOARD OF PUBLIC HEALTH sending notice that Natasha Coulouris has been appointed as Acting Health Director.

-- Human Services

- 9-14-8 PUBLIC HEALTH asking to increase the fee for influenza vaccine from \$17.00 to \$18.00.
-- Human Services (9-14-3.1)
- 9-14-9 EMERGENCY SERVICES asking approval to accept Saginaw County's allocation of the 2004 Michigan Homeland Security Grant Program funds.
-- Courts and Public Safety (9-14-1.2)
- 9-14-10 BRIDGEPORT DOWNTOWN DEVELOPMENT AUTHORITY asking the County to support the concept of the Great Lakes Discovery Center project.
-- County Services (9-14-2.2/Res.E)
- 9-14-11 CONTROLLER sending Draft #2 changes to the recommended 2004/2005 County Budget.
-- Appropriations / Budget Audit (9-14-4.3)
- 9-14-12 CONTROLLER sending the Defined Benefit Retirement Plan Actuarial Report as of December 31, 2003.
-- Appropriations / Labor Relations (9-14-4.6)
- 9-14-13 TREASURER sending the investment report for the second quarter of 2004.
-- Appropriations / Budget Audit
- 9-14-14 CONTROLLER sending the Marc-ing Report dated September 2004.*(previously distributed to commissioners)*
-- Appropriations / Executive
- 9-14-15 CONTROLLER sending the 2003/2004 Year End Budget Adjustments for the various funds of the County.
-- Appropriations / Budget Audit (9-14-4.2)
- 9-14-16 CIRCUIT COURT FAMILY DIVISION asking to place a rolling sign on the lawn of the Governmental Center in recognition of Adoption Day on November 23, 2004.
-- Courts and Public Safety
- 9-14-17 SPAULDING TOWNSHIP sending notice of the public hearing on the Gosen Tool and Machines request for an industrial facilities exemption certificate.
-- County Services
- 9-14-18 SPAULDING TOWNSHIP sending notice of the public hearing on the Gosen Tool and Machines request for exemption from collection of taxes on all new personal property.
-- County Services
- 9-14-19 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 8-21 / 9-7-04.
-- Appropriations / Budget Audit
- 9-14-20 PUBLIC WORKS COMMISSIONER submitting the Annual Drain Assessment Report and the Annual Financial Report for 2004.
-- County Services
- 9-14-21 PUBLIC WORKS COMMISSIONER asking for direction on a application to locate, establish and construct a new drain in Tittabawassee Township on Scott Road.
-- County Services
- 9-14-22 PUBLIC WORKS COMMISSIONER asking approval of the Saginaw Area Storm Water Authority Apportionment and Budget for 2005.
-- County Services
- 9-14-23 PUBLIC WORKS COMMISSIONER asking for direction with regard to the request of several municipalities to contract through the Public Works Office for water service through Genesee County.
-- County Services

- 9-14-24 SHERIFF asking to accept the award from the Michigan Office of Highway Safety Planning for the Secondary Road Patrol and Traffic Accident Prevention Program.
 -- Courts and Public Safety
- 9-14-25 COMMISSION ON AGING asking approval to amend their Bylaws.
 -- Human Services
- 9-14-26 HEALTHSOURCE SAGINAW submitting the nominations for filling the upcoming vacancies on the Board of Trustees. (*Distributed to all commissioners*)
 -- Receive and file
- 9-14-27 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- a. Underground Railroad sending a copy of its Annual Report for 2003.
 - b. Dennis Brieske, retiring Michigan Works! Consortium Director thanking the Board for their guidance during development of the Michigan Works! program.
 - c. Mental Health Authority announcing it has received the highest-ranking accreditation from CARF.
 - d. The Counties of Clinton, Muskegon, Ottawa, Montcalm, and Oceana (with conditions) supporting the Governor's proposal for advanced property tax collection.
 - e. The Counties of Hillsdale and VanBuren opposing the proposal for advanced property tax collection.
 - f. The Counties of Ottawa, Roscommon, and Hillsdale supporting HJR-J which would guarantee State Revenue Sharing.
 - g. Midland County supporting the Manufactured Housing Specific Tax Act.
 - h. Baraga County opposing removal of armed guards from the gun towers at their Prison.
 - i. Michigan Oil and Gas Association congratulating the County for receiving Michigan Department of Natural Resource grant funds for the Saginaw Valley Rail Trail.

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:08 p.m. The Board reconvened, time being 5:33 p.m.

By Commissioner Bartels, supported by Commissioner Novak that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (9-14-04)

Members present: *J. Graham-Chair, T. Sangster-Vice Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel*

Others: *M. McGill-Controller; A. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff*

- I. Welcome
- II. Call to Order---Graham at 5:08 p.m. Graham requested the reports be presented and acted on individually. There were no objections.
- IV. Agenda – COMMITTEE REFERRALS
- III. Public Comments
 1. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
 - 1.1) Sheriff Department, re: LLEBG award for "in-car" video systems
 ---O'Hare moved, supported by Novak to approve same. Motion carried.
 - 1.2) Emergency Services, re: 2004 Homeland Security Grant program
 ---O'Hare moved, supported by Novak to approve same. Motion carried.

2. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
 - 2.3) Parks Department, re: evaluation of Parks Office Manager position
---Ruth moved, supported by Blaine to approve same. Motion carried.
3. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
 - 3.1) Health Department, re: fee increase for influenza vaccine
---Woods moved, supported by Kahn to approve same. Motion carried.
 - 3.2) HealthSource Saginaw, re: bond resolution (County Counsel Andre' Borrello's legal opinion on the County's Liability for HealthSource Actions/Millage, requested at the last Board Session, was previously mailed to commissioners; HealthSource Counsel Michael Hodge's opinion on Campaign Contributions/HealthSource Millage Election was laid on commissioners' desks at this day's session.)
---Woods moved, supported by Smith to approve same. There were exceptions. Wurtzel restated previous reservations even after reading the opinions, saying that regardless of the loopholes in the Michigan Campaign Finance Act that were used to justify HealthSource's contributions to Champions for Tomorrow's HealthSource, a committee to promote passage of the millage, it was still an issue of General Law. He was concerned about the contractor chosen and their contributions, and probable HIPPA violations. He asked whether approval of the bond resolution would also be approving the levy, how it would affect the County Budget if it was voted down, and whether the question can be commissioner privileged until such time as commissioner questions are answered. McGill responded that approval of the bond resolution would approve the levy, and if the process were stopped the budget would go back to the previous millage. McGill requested Paul Wyzgoski of the County's Bond Counsel firm of Dickinson Wright PLLC to further respond. Wyzgoski said that delaying one month would result in restructuring of the time schedule for the project; however, the Board would still be able to levy the millage. Wurtzel stated he would not commissioner privilege but encouraged a no vote. Horn needed answers, as well. He asked whether a committee could accept corporate checks, what about the safekeeping of public funds, and whether the HealthSource Board approved the loan or did the HealthSource CEO act alone? As Chair of the Legislative Committee he has been asked to request an Attorney General opinion through our legislators. Smith pointed out that there were two distinct issues before the Board. One was the legality of the loan and the second was the bond resolution which follows through with the voter approved millage for HealthSource. Both Smith and Hadsall encouraged a yes vote. O'Hare recommended the resolution be turned down to serve as an example of the consequences for the misuse of public funds. Woods called the question. Wurtzel requested a roll call vote. Clerk proceeded with the roll and it is recorded as follows:
Ayes: Novak, Hadsall, Sangster, Woods, Ruth, Smith, Graham, Basil, Kahn, Bartels, Hare
Nays: O'Hare, Blaine, Horn, Wurtzel
Motion carried with 11 ayes and 4 nays.
4. APPROPRIATIONS - J. Graham, Chair, T. Sangster, Vice-Chair
Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
 - 4.1) Controller, re: claims for the period June 22 - August 20
---Hadsall moved, supported by Ruth to approve same. Motion carried.

4.2) Controller, re: 2003/2004 Year End Budget Adjustments

---Hadsall moved, supported by Ruth to approve same. Motion carried.

4.3) Controller, re: Draft #2 changes to the Fiscal 2004/2005 County Budget

---Hadsall moved, supported by Ruth to approve same. Motion carried.

Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair

4.4) Factoring, re: Public Health Communications Manager and Parks Manager

---Sangster moved, supported by Smith to approve same. Motion carried.

4.5) Recommendation, re: amendments to Policy #315 - Job Descriptions

---Sangster moved, supported by Wurtzel to approve same. Motion carried.

4.6) Controller, re: Defined Benefit Retirement Plan Actuarial Report

---Sangster moved, supported by Smith to approve same. Motion carried.

Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair

none submitted

Executive Committee - T. Hare, Chair; C. Smith, Vice-Chair

none submitted

V. Miscellaneous

VI. Adjournment---Ruth moved, supported by Wurtzel to adjourn. Motion carried; time being 5:33 p.m.

Respectfully submitted,

Kaye M. Schultz, Board Coordinator

James M. Graham, Committee Chair

PUBLIC HEARING

3rd and Final Call

At 5:33 p.m., Chair Hare announced the third and final call of the public hearing being held on the proposed annexation of certain lands located in Jonesfield Township to the Village of Merrill. He called for comments. Hearing none, he announced the public hearing closed.

REPORTS OF REGULAR COMMITTEES

FROM: COURTS AND PUBLIC SAFETY - - 1.1

SEPTEMBER 14, 2004

Your committee has considered communication 8-10-25 from Sheriff Charles Brown sending notification that the U.S. Department of Justice has approved their 2004 application for continuation of Block Grant funds.

The grant, in the amount of \$47,480.00 covering fiscal years 2004-2006, will be used to purchase and install video systems in patrol vehicles. The local match of \$5,276.00 is secured in the Sheriff Department's Local Law Enforcement Block Grant (LLEBG) interest bearing account.

We recommend approval for the Sheriff Department to accept the grant funds from the U.S. Department of Justice, as outlined; and, that \$5,276.00 in the LLEBG account be used as matching dollars. We further recommend the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 1.2

SEPTEMBER 14, 2004

Your committee has considered communication no. 9-14-9 from Timothy Genovese, Director, Saginaw County Emergency Management asking approval to accept Saginaw County's allocation of the 2004 State Homeland Security Grant Program funds.

The Fiscal Year 2004 Office of Domestic Preparedness homeland security efforts integrate three programs, outlined below. Funding will significantly enhance the ability of State and local agencies to prevent, deter, respond to, and recover from threats and incidents of terrorism. No matching dollars are required.

- o State Homeland Security Program (SHSP) \$849,136 - modular emergency medical system, accountability system, orthophotography, communications radios, proximity locks, solution area planner, training, equipment, exercise;
- o Law Enforcement Terrorism Protection Program (LETPP) \$258,837 - communications radios, training, equipment;
- o Citizen Corps Program (CCP) \$40,000 - establish and enhance citizen corps.

We recommend the 2004 State Homeland Security Grant Program funds be accepted; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.1

SEPTEMBER 14, 2004

Your committee has considered communication 9-14-2 from Gary Campbell, Attorney on behalf of the Village of Merrill petitioning the Board to approve the annexation of certain lands located in Jonesfield Township to said Village. Attached hereto, and made a part of this report is the Petition to Alter Boundaries from Merrill Village; along with the appropriate Legal Notice announcing a Public Hearing for this day's session.

We met with Mr. Campbell and Thomas Mayan, Merrill Village Councilman who informed us that the property, all of which is contiguous to and owned by Merrill Community Schools, was until recently thought to be a part of the Village. In order for Merrill Community Schools to benefit from any street system improvements and/or future utility installation, the School Board initiated the request to annex said property.

In accordance with the laws of this State, the Village Clerk has caused a Notice of Hearing to be published for three weeks prior to this session. The Village is taking care of all costs associated with the annexation. Jonesfield Township is in agreement with the proposed annexation.

We agree with the request. Under the proper order of business, the Determination and Order authorizing said annexation will be submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 9-14-2.1

PETITION TO ALTER BOUNDARIES OF THE VILLAGE OF MERRILL

To: Honorable Board of County Commissioners
Saginaw County Governmental Center
111 South Michigan Avenue
Saginaw, Michigan 48602

The Village Council of the Village of Merrill, Saginaw County, Michigan, through its President and Clerk, respectfully petition the Saginaw County Board of Commissioners as follows:

1. That, pursuant to Chapter XIV, Sec. 6, of PA 3 of 1895, as amended, MCL 74.6, the Saginaw County Board of Commissioners adopt a resolution ordering and determining to alter the boundaries of the Village of Merrill, Saginaw County, Michigan, by taking into said Village lands and premises, which adjoin the Village, and are described as follows:

Part of the Southeast 1/4 of Section 27, Town 12 North, Range 1 East, Jonesfield Township, Saginaw County, Michigan being more particularly described as: BEGINNING at the South 1/4 corner of said Section; thence North 00 degrees, 07 minutes, 09 seconds West, 1152.38 feet along the North-South 1/4 line; thence North 86 degrees, 22 minutes, 10 seconds East, 1812.28 feet to the West line of FLEMING ADDITION to the Village of Merrill, recorded in Liber 6 of Plats, Page 22, Saginaw County Records; thence along said West line as established, South 00 degrees, 02 minutes, 59 seconds West, 787.55 feet and South 87 degrees, 58 minutes, 06 seconds West, 64.33 feet and South 00 degrees, 01 minutes, 09 seconds East, 470.85 feet to the South Section line; thence South 89 degrees, 47 minutes, 15 seconds West 1741.44 feet along said South line to the POINT OF BEGINNING, containing 49.35 acres, more or less. Subject to any and all Easements and/or Rights of Way, whether used, implied or of record.

2. That a Resolution authorizing this Petition adopted by the Village of Merrill on August 9, 2004 is attached hereto and incorporated herein by reference.

3. That the reasons for the requested alteration of boundaries, as set forth in the Resolution, are that the annexation of said land and premises will bring all contiguous school property owned by Merrill Community Schools within the Village of Merrill and will facilitate the Village street system and future installation of Village public utilities, such as water and sewer, for the benefit of Merrill Community Schools.

4. That the Saginaw County Board of Commissioners conduct a public hearing on September 14, 2004, at which time this Petition shall be presented and all parties interested may appear and be heard touching the proposed boundaries with the Village posting a notice of the proposed hearing in at least three (3) of the most public places within the Village and at least three (3) of the most public places of the territory directly affected thereby at least three (3) weeks immediately preceding the hearing.

5. That after such hearing and due consideration of the Petition, the Saginaw County Board of Commissioners order and determine that the described lands and premises shall be added to the Village of Merrill and that such order be entered upon the records of the Saginaw County Board of Commissioners and that a certified copy be provided to the Clerk of such Village and to

the Michigan Secretary of State.

Dated: 8/9/04

VILLAGE OF MERRILL, a Michigan Municipal Corporation
By: DAVE NOVAK, Village President
By: TERESA DeBEAU, Village Clerk

**NOTICE OF PUBLIC HEARING
PROPOSED ALTERATION OF BOUNDARIES
VILLAGE OF MERRILL
SAGINAW COUNTY, MICHIGAN**

PLEASE TAKE NOTICE that the Village Council of the Village of Merrill has filed a Petition with the Saginaw County Board of Commissioners, pursuant to a Resolution adopted by the Village Council on August 9, 2004, requesting that the boundaries of the Village of Merrill be altered by taking into the Village the following described lands and premises adjoining said Village:

Part of the Southeast 1/4 of Section 27, Town 12 North, Range 1 East, Jonesfield Township, Saginaw County, Michigan being more particularly described as: BEGINNING at the South 1/4 corner of said Section; thence North 00 degrees, 07 minutes, 09 seconds West, 1152.38 feet along the North-South 1/4 line; thence North 86 degrees, 22 minutes, 10 seconds East, 1812.28 feet to the West line of FLEMING ADDITION to the Village of Merrill, recorded in Liber 6 of Plats, Page 22, Saginaw County Records; thence along said West line as established, South 00 degrees, 02 minutes, 59 seconds West, 787.55 feet and South 87 degrees, 58 minutes, 06 seconds West, 64.33 feet and South 00 degrees, 01 minutes, 09 seconds East, 470.85 feet to the South Section line; thence South 89 degrees, 47 minutes, 15 seconds West 1741.44 feet along said South line to the POINT OF BEGINNING, containing 49.35 acres, more or less. Subject to any and all Easements and/or Rights of Way, whether used, implied or of record.

TAKE FURTHER NOTICE that the Saginaw County Board of Commissioners will conduct a public hearing on Tuesday, the 14th day of September 2004, at 5:00 p.m., in the Board Room, Room 200, Saginaw County Governmental Center, 111 South Michigan Avenue, Saginaw, Michigan. At such hearing, all parties interested may appear before the Board of Commissioners and be heard touching the proposed boundaries of the Village of Merrill.

TAKE FURTHER NOTICE that after such hearing, the Saginaw County Board of Commissioners shall consider such Petition and order and determine whether or not the request contained in the Petition, or any part thereof, shall be granted.

TAKE FURTHER NOTICE that a copy of the Petition, the Resolution of the Village Council and all other materials pertaining to said Petition are on file with the Merrill Village Clerk, Merrill Village Offices, 148 West Saginaw, Merrill, Michigan, and are available for examination during regular business hours.

Dated: August 9, 2004

VILLAGE OF MERRILL, a Michigan Municipal Corporation
By: DAVE NOVAK
Its President
By: TERESA DeBEAU
Its Clerk

FROM: COMMITTEE ON COUNTY SERVICES - - 2.2 **SEPTEMBER 14, 2004**

Your committee has considered communication 9-14-10 from Mary Stuart, DDA Coordinator, Bridgeport Charter Township and Great Lakes Discovery Team Advisory member asking the Board to support the concept of the Great Lakes Discovery Center "Center" project. Annette Rummel, President of Saginaw County Convention & Visitors Bureau unveiled the project to commissioners at the Annual Agricultural Tour, which took place on August 4, 2004 at the Shiawassee National Wildlife Refuge. A detailed concept of the plan was distributed to all commissioners at that time.

Ms. Stuart and Ms. Rummel informed us the idea for the Center came about in 1998. Since then different organizations, groups and individuals who share a common vision for establishment of the Center have garnered funding for a cost study and model. A timeline is being developed, and should be available within the next sixty days.

The proposed Great Lakes Discovery Center would be located on U. S. Fish and Wildlife Service property near the intersection of Dixie Highway and I-75 in Bridgeport Charter Township. The Center would enhance the 9,700 acre Shiawassee National Wildlife Refuge. According to Ms. Stuart and Ms. Rummel, the Center has the potential to have a significant economic impact for the County and State through creation of jobs, tourism and capital investment. The estimated all inclusive cost of the Center is \$18,300,000, which would be raised through both private and public funds. The operational costs would be supported with user fees, membership fees, and sales enhanced with website access.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.3 **SEPTEMBER 14, 2004**

Your committee has considered communication 9-14-6 from John Schmude, Director, Saginaw County Parks Department asking the Board to consider refactoring the position of Parks Office Manager, T-09.

Mr. Schmude informed the committee that the duties assigned to the Office Manager have changed significantly during the last few years. The position has been given the responsibility of monitoring the revenue/expense components of various capital improvement projects and asked to create and maintain spreadsheets and automated business programs that facilitate storage and retrieval in the Parks Department.

It is our recommendation that the position of Parks Office Manager T-09 be referred to the Labor Relations Subcommittee for factoring evaluation of the proper grade; and further, that the proper County officials be authorized and directed to amend the 2004/2005 budget and personnel roster accordingly; effective October 1, 2004.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES -- 3.1 **SEPTEMBER 14, 2004**

Your committee has considered communication no. 9-14-8 from Natasha Coulouris, Acting Health Officer, Saginaw County Department of Public Health requesting to increase the fee for the influenza vaccine provided through the Immunization Program from \$17.00 to \$18.00.

Ms. Coulouris informed us that while the cost of the influenza vaccine has remained consistent since last year at \$67.50 per ten-dose vial, the cost to administer the vaccine continues to increase. The fee increase will allow the Health Department to remain consistent with other provider fees in Saginaw County.

It is our recommendation that the Saginaw County Department of Public Health be authorized to establish an \$18.00 fee for the influenza vaccine; further, that the proper County officials be directed to implement same.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES -- 3.2 **SEPTEMBER 14, 2004**

At the Primary Election held in the County of Saginaw on August 3, 2004, the voters approved a replacement/improvement millage for HealthSource Saginaw, Inc. Subsequently, your Human Services Committee reviewed a Resolution to pledge the unlimited tax full faith and credit of the County of Saginaw to guarantee the payment of the principal of and interest on the HealthSource Saginaw Bonds.

The Resolution authorizes the County Treasurer and the County Controller/CAO to prepare an official statement for the bond; comply with all Internal Revenue Code requirements to ensure the issue is nontaxable; deliver a Continuing Disclosure Certificate; and make application to the Michigan Department of Treasury for permission to issue and sell the bonds.

The Resolution was prepared and presented to the committee by Paul M. Wyzgoski of the County's Bond Counsel firm of Dickinson Wright PLLC. Also present was Thomas M. Enright representing Oppenheimer & Co. Inc. serving as the underwriter of the proposed HealthSource Bond Issue.

The actual issuer of the bonds will be HealthSource Saginaw, Inc. with the County of Saginaw pledging its full faith and credit and exercising the levy of the voter approved millage for full payment of the principal and interest on the bond issue.

Your committee concurs and under the proper order of business the appropriate Resolution will be submitted.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioners O'Hare, Blaine, Horn, and Wurtzel objected. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

SEPTEMBER 14, 2004

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (8-10-9, 8-10-20, 8-10-29, 9-14-5)

We recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period June 22, through August 20, 2004

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

BUDGET
AUDIT

COMMUNICATION NO. 8-10-9

VOUCHER PAYMENT TRANSMITTAL FORM

Date 6/22/04 through 7/12/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 49727
through 50738 totaling \$ 5,840,117.76 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 9-9-04

2004 JUL 13 P 4:21
RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
9-14-, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

BUDGET
AUDIT

COMMUNICATION NO. 8-10-20

VOUCHER PAYMENT TRANSMITTAL FORM

Date 7/13/04 through 7/27/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 50739
through 51575 totaling \$ 3,478,063.25 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 9-9-04

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
9-14, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

RECEIVED
SAGINAW COUNTY
BOARD OF COMM.
2004 JUL 27 P 1:01

BUDGET
AUDIT

COMMUNICATION NO. 8-10-29

VOUCHER PAYMENT TRANSMITTAL FORM

Date 7/28 through 8/9/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 51576
through 52148 totaling \$3,170,785.86 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBrainie
Wanda McBrainie
Florence Connolly
Barbara Kemp-Lauria

Dated 9-9-04

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
9-14, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

BUDGET
AUDIT

COMMUNICATION NO. 9-14-5

VOUCHER PAYMENT TRANSMITTAL FORM

Date 8/10/04 through 8/20/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 52149
through 52980 totaling \$ 5,752,800.36 as compiled by the Controller's
Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted
below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 9-9-04

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on
9-14, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

2004 AUG 23 P 3:38
SAGINAW COUNTY
BOARD OF COMMISSIONERS

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

SEPTEMBER 14, 2004

Your Budget Audit Subcommittee considered communication no. 9-14-15 from Marc A. McGill, Controller/CAO submitting the 2003/2004 Year End Budget adjustments for various funds of the County. (attached) The amount of these budget adjustments requires Board approval. There are no additional use of General Fund reserves associated with these requests.

We recommend the 2003/2004 Year End Budget adjustments be approved as submitted by the Controller; further, the proper County officials be authorized and directed to amend the various budgets accordingly.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 9-14-4.2

County of Saginaw
Year End Budget Adjustments
2003/2004 Budget

Requesting Department Name	Brief Description (Justification)	Effected Fund (s) & Activity	Account Name	Transaction Amount	Net Effect On FY '04 Budget
Controller - Financial Services	To adjust budget to cover payments to Castle Museum for operating expenses.	Castle Museum & Historical	Castle Museum & Historical Society Other Revenue/Fund Balance	18,764 18,764	18,764
Controller - Financial Services	To increase budget for Planning Commission's Program Income activity.	Planning Revolving CDBG Rehab	Rehab Project Costs Contr - Planning Commission Program Income Other Revenue/Fund Balance	51,546 9,000 14,500 46,046	60,546
Controller - Financial Services	To adjust the GIS System budget.	GIS System General Fund	Contr - Other Local Units of Govt Other Revenue/Fund Balance Contr - General Fund Contr - GIS System Fund Civil Fees	(88,953) 32,003 56,950 56,950 56,950	- - 56,950
Controller - Financial Services	To adjust Courthouse Preservation Technology budget.	Courthouse Preservation Tech	Contr - Mobile Data Technology Miscellaneous Expense Other Revenue/Fund Balance Assessment Fees	150,000 (31,425) 79,011 39,564	118,575
Controller - Financial Services	To adjust the Special Projects budget for Drain Division/Maintenance for necessary expenditures.	Mobile Data Maintenance Special Projects Drain Division/Maintenance	Contr - Courthouse Pres Technology Consultant Services Vehicles & Accessories Reimb - Project Costs	150,000 150,000 26,277 26,277	150,000 150,000 26,277
Sheriff's Department	To move budget in Inmate Trust. Also, to adjust Public Improvement budget for jail elevator modernization project.	Inmate Services	Capital Outlay Purchases for Resale Contr - Public Improvement Contr - Sheriff Special Projects	14,000 (80,000) 97,074 (21,074)	-
Sheriff's Department	To move budget in LLEBG 2002-2004. Use of lapse salaries & benefits to purchase vehicles, miscellaneous law enforcement supplies & renovation of sheriff admin conference room.	Public Improvement General Improvements	Renovations - Jail Contr - Inmate Services Other Revenue/Fund Balance	149,326 97,074 52,252	149,326
Sheriff's Department	To adjust budget to account for generic service purchase in MERS and increase in federal bed rental.	Sheriff - Special Projects LLEBG 2002-2004	Capital Outlay Contr - Vehicles & Accessories Wages & Fringes	52,927 44,373 (97,300)	-
Sheriff's Department	To increase revenue due from Community Corrections per budget adjustment for 2003/2004 budget year.	General Fund Sheriff's Office	Retirement - MERS Federal Bed Space Rental	41,405 41,405	41,405
Sheriff's Department		Law Enforcement Sheriff - Operations Division Community Corrections SP Community Corrections Admin	Capital Outlay Contr - Community Corrections SP Contr - Law Enforcement Capital Outlay Miscellaneous Expense	8,000 8,000 8,000 970 (8,970)	8,000

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3**SEPTEMBER 14, 2004**

At the August 10 Session, a public hearing was held on the proposed 2004/2005 County Fiscal Year Budget and the property tax millage rate proposed to be levied to support the proposed Budget. Draft #1 of the Fiscal 2004/2005 Budget including Resolutions A, B, and C were laid on the table for formal adoption at this day's Session.

Subsequently, your Budget Audit Subcommittee received communication no. 9-14-11 from Marc A. McGill, Controller/CAO transmitting Draft #2 of the Saginaw County Budget. Attached is a summary of the recommended revisions as submitted by the County Controller.

It is the recommendation of your committee that the Draft #2 changes and revised Resolutions A, B, and C be made a part of the Draft #1 Fiscal 2004/2005 Budget for consideration by this Board under the order of Unfinished Business.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.



COUNTY OF SAGINAW

BUDGET AUDIT

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

MARC A. MCGILL
Controller/Chief Administrative Officer

August 27, 2004

Honorable Chairman and Members of the
Saginaw County Board of Commissioners
Saginaw County Governmental Center
111 South Michigan Ave.
Saginaw, MI 48602

9-14-11

2004 AUG 27 P 3:31
M/S
COUNTY
BOARD OF COM.

RE: TRANSMITTAL OF THE RECOMMENDED 2004/2005 COUNTY BUDGET
(DRAFT #2)

Ladies and Gentlemen:

Attached to this transmittal document is the Controller/CAO Recommended Draft # 2 of the Saginaw County budget covering the period of October 1, 2004 through September 30, 2005.

This Draft #2 of the Budget was produced by using less General Fund Reserves than were required in Draft # 1. The General Fund use of reserves required to balance the 2004/05 Budget is being reduced by \$27,530 from the Draft # 1 amount of \$1,965,631 to the Draft # 2 amount of \$1,938,101. The total County Budget has increased from Draft # 1 to Draft # 2 by \$484,389. The General Fund Budget has also increased from Draft # 1 to Draft # 2 by \$62,539. These numbers are scheduled on the attached Draft # 2 Changes attached.

There has been no change in the number of staff authorized from Draft # 1 to Draft # 2 as scheduled on the attached Draft # 2 Changes attached. Also attached is a revised Budget Summary for Fiscal 2004/05.

The remainder of the attachment are revised Resolutions A, B and C. Resolution A had some minor changes to the sections relating to the Convention Facility Tax revenues also known as the Liquor Tax monies. Resolution A also had some minor changes to the sections relating to the Health and Safety Fund Act sections also known as the Cigarette Tax monies. Both of these revenue sources were estimated by the State of Michigan to be higher than our original Draft #1 projections.

Attachment 9-14-4.3

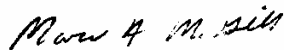
Resolution B had some changes on the Elected/Appointed Officials Compensation schedule due to the rejection of the Saginaw County Compensation Commission Report by the Board of Commissioners.

Resolution C had some changes in items proposed for capital improvement projects as well as the priority of certain items.

It my recommendation that on September 14, 2004 the Board of Commissioners approve Draft # 1 of the 2004/05 budget as laid on the table at the Board of Commissioners Public Hearing of August 10, 2004 together with these Draft # 2 changes as the official 2004/05 Budget.

Do not hesitate to contact me should you have questions or require additional information.

Respectfully,



Marc A. McGill
Controller/CAO

Xc:

Chief Judges
Elected Officials
Department Heads
Agencies Funded by the Saginaw County Board of Commissioners

Attachment 9-14-4.3

**COUNTY OF SAGINAW
2004/2005 BUDGET
DRAFT #2**

<u>BUDGET</u>	<u>DRAFT #1</u>	<u>DRAFT #2</u>	<u>VARIANCE</u>
ALL FUNDS	\$ 128,409,955	\$ 128,894,344	\$ 484,389
GEN. OPERATING & APPROPRIATION	\$ 41,994,516	\$ 42,057,055	\$ 62,539
GEN. OPERATING USE OF RESERVES	\$ 1,965,631	\$ 1,938,101	\$ (27,530)

AUTHORIZED PERSONNEL

ALL FUNDS	718.14	718.14	0
GENERAL OPERATING	335.19	335.19	0

DRAFT #2 BUDGET CHANGES

<u>Fund Number and Fund Name</u>	<u>Amount</u>	<u>Brief Description</u>
101 General Operating	\$ 51,039	millage, fund balance, misc. expenses
205 County Road Patrol	6,532	millage, wages/fringes, misc. expenses
207 Law Enforcement	32,519	fund balance, vehicle & misc. expenses
208 Parks & Recreation	3,087	millage, capital outlay
215 Friend of Court	(18,000)	divorce adjustment program
221 Health	257,252	fund balance, other revenue
232 Event Center	(63,906)	millage, fund balance, debt service
233 Castle Museum & Historical	3,921	millage, misc. expenses
238 Commission on Aging	8,498	millage, state grants, misc. expenses
240 Mosquito Control	(87)	millage, fund balance, misc. expenses
245 Public Improvement	225,391	fund balance, capital projects
247 Courthouse Preservation	16,575	fund balance, building maintenance
250 Animal Control	2,973	dog license, operating supplies
263 Mobil Data Maint/Replace	150,000	fund balance, capital projects
284 Corrections-Special Projects	(227,704)	state grants, tri-cap admin.
286 MSU-Special Projects	31,500	state grants, local contrib., prof. services
641 Public Works	(215)	soil erosion permits, misc. expenses
711 Health Source Operations	5,014	millage, misc. expenses
ALL FUNDS	\$ 484,389	
101 General Operating	\$ 51,039	millage, fund balance, misc. expenses
101 General Operating-Appropriation	11,500	MSU-Special Projects
GEN. OPER. & APPROPRIATION	\$ 62,539	

27-Aug-04

Attachment 9-14-4.3

		SAGINAW COUNTY, MICHIGAN BUDGET SUMMARY FOR 2005				08/27/04			
FUND	TOTAL BUDGET				GENERAL FUND APPROPRIATION				
	2004 BUDGET	2005 BUDGET	AMOUNT INCREASE DECREASE	PERCENT INCREASE DECREASE	2004 BUDGET	2005 BUDGET	AMOUNT INCREASE DECREASE	PERCENT INCREASE DECREASE	
101 GENERAL OPERATING	31,300,233	32,614,579	1,314,346	4.19	31,300,233	32,614,579	1,314,346	4.19	
205 COUNTY ROAD PATROL MILLAGE	1,485,589	1,536,644	51,055	3.43					
207 LAW ENFORCEMENT	2,461,772	2,421,616	-40,156	-1.63	2,295,918	2,209,666	-86,252	-3.75	
208 PARKS & RECREATION	790,748	815,350	24,602	3.11					
211 GIS SYSTEM	145,953	129,651	-16,302	-11.17					
215 FRIEND OF COURT	4,145,031	4,362,186	217,155	5.23	593,681	796,680	202,999	34.19	
221 HEALTH SERVICES	13,158,113	12,837,823	-320,290	-2.43	599,046	599,046			
228 SOLID WASTE MANAGEMENT	458,156	468,435	12,279	2.69					
229 LODGING EXCISE TAX	1,365,000	1,365,000							
230 PRINCIPAL RESIDEN EXEMP DE		10,000	10,000	100.00					
232 EVENT CENTER	2,443,000	2,377,094	-65,906	-2.69					
233 CASTLE MUSM & HISTORICAL A	897,038	930,704	33,666	3.75					
238 COMMISSION ON AGING	3,654,738	3,780,116	125,378	3.43					
240 MOSQUITO ABATEMENT COMMISS	2,675,874	2,599,213	-76,661	-2.86					
242 PLANNING	696,018	893,891	197,873	28.42	44,508	17,508	-27,000	-60.66	
243 BROWNFIELD REDEVELOPMENT A	1,307,592	1,262,059	-45,533	-3.48					
245 PUBLIC IMPROVEMENT	310,500	445,391	134,891	43.44					
247 COURTHOUSE PRESERVATION TE	181,425	198,000	16,575	9.13					
250 ANIMAL CONTROL	701,546	668,543	-33,003	-4.70	621,316	615,000	-6,316	-1.01	
254 SMALL CITIES REUSE	1,092,777	837,777	-255,000	-23.33					
256 REGISTER OF DEEDS AUTOMATI	351,000	351,000							
260 E-911 TELEPHONE SURCHARGE	4,371,319	4,440,289	68,970	1.57					
261 E-911 EQUIPMENT - DIGITAL	1,008,000	1,008,000							
263 MOBILE DATA MAINT/REPLACE	478,977	622,506	143,529	29.96					
269 LAW LIBRARY	73,498	73,762	264	.35	48,736	49,000	264	.54	
271 COUNTY LIBRARY (BOARD)	130,000	130,000							
274 M W - SERVICE CENTERS	497,620	516,293	18,673	3.75					
276 MICHIGAN WORKS ADMINISTRAT	18,648,719	14,818,339	-3,828,380	-20.53					
277 REMONUMENTATION GRANT	78,308	150,000	71,692	91.55					
278 SPECIAL PROJECTS	490,731	568,953	78,222	15.93	86,485	88,632	2,147	2.48	
280 SHERIFF - SPECIAL PROJECTS	2,724,801	2,832,330	107,529	3.94	18,051	18,000	-51	-.28	
282 PROSECUTOR - SPECIAL PROJE	522,728	538,567	15,839	3.03	155,726	160,502	4,776	3.06	
284 CORRECTIONS - SPECIAL PROJ	1,497,265	1,064,595	-432,670	-28.89	37,369	40,764	3,395	9.08	
286 MSU EXT.- SPECIAL PROJECTS	1,403,622	834,020	-569,602	-40.58	253,361	274,630	21,269	8.39	
290 SOCIAL WELFARE	1,643,741	1,649,476	5,735	.34	98,979	104,900	5,921	5.98	
292 CHILD CARE-PROBATE/JUVENIL	4,206,193	4,499,128	292,935	6.96	2,252,841	2,284,087	31,246	1.38	
292 CHILD CARE-WELFARE/RECEIV.	352,800	352,800			169,800	169,800			
293 VETERANS RELIEF	19,860	22,092	2,232	11.23	19,860	22,092	2,232	11.23	
294 VETERANS TRUST	81,866	82,000	134	.16					
516 PARKING SYSTEM	78,000	78,000							
581 AIRPORT	630,057	512,555	-117,502	-18.65	89,057	88,555	-502	-.56	
595 INMATE SERVICES	1,034,950	1,069,000	34,050	3.29					
631 MERS RETIREMENT FUND	2,063,000	2,090,000	27,000	1.30					
636 INFORMATION SYSTEMS & SERV	1,716,816	1,682,891	-33,925	-1.97	890,908	983,614	92,706	10.40	
638 EQUIPMENT REVOLVING FUND	511,911	130,288	-381,623	-74.54					
641 PUBLIC WORKS	89,942	87,683	-2,259	-2.51					
644 LOCAL SITE REMEDIATION REV	55,887	57,564	1,677	3.00					
653 MAILING DEPARTMENT FUND	388,034	388,000	-34						
661 MOTOR POOL	369,448	490,854	121,406	32.86					
677 RISK MANAGEMENT	1,203,155	1,200,934	-2,221	-.18					
692 INVESTMENT SERVICES	83,219	87,580	4,361	5.24					
694 HEALTH CENTER BUILDING FUN	413,765	426,478	12,713	3.07					
698 EMPLOYEE BENEFITS	7,480,000	7,627,000	147,000	1.96					
711 HEALTHSOURCE SAGINAW	1,101,344	1,139,095	37,751	3.42					
721 LIBRARY (PENAL)	972,453	756,000	-216,453	-22.25					
728 POSTEMPLOYMENT HEALTH BENE	2,628,000	3,040,000	412,000	15.67					
731 DC PENSION TRUST FUND	1,878,101	1,922,200	44,099	2.34					
750 INDIGENT HEALTH CARE FUND	1,000,000	1,000,000			920,000	920,000			
GRAND TOTAL	131,546,233	128,894,344	-2,651,889	-2.01	40,495,875	42,057,055	1,561,180	3.85	

Attachment 9-14-4.3

COUNTY OF SAGINAW
DRAFT #2
2004/2005 BUDGET

Fund	Brief Description (Justification)	Activity	Account Description	Transaction Amount	Net Effect On FY 2005 Budget
General Fund	To adjust budget for rejection of compensation commission's report		Wages & Fringes	(8,879)	(8,879)
	To adjust budget for revised expenditure estimates	Family Division	Court Appointed Attorney	30,000	30,000
	To adjust budget for various Sheriff's Department requests	Sheriff's Department	Wages & Fringes	13,598	
			Memberships and Dues	200	
			Public Utilities	1,500	
			Office Supplies	3,500	
			Bedding Supplies	1,000	19,798
	To revise estimated property tax revenue	County Treasurer	Current Real Property Taxes	40,218	
	To revise estimated convention facilities and cigarette revenue		State Grants	49,851	90,069
	To adjust budget for new hire becoming eligible for health ins	Corrections Reimb. Program	Hospitalization Insurance	2,320	2,320
	To adjust budget for necessary expenditures	Medical Examiner	Staff Training & Improvement	1,800	1,800
	To adjust budget for amendment in PA 235 of 1911	Veterans Burial Allowance	Veterans Burial Allowance	6,000	6,000
	To adjust budget for approval of additional money for MSU Ext	Contributions - Other Funds	Contribution - MSU Ext Special Projects	11,500	11,500
	To balance General Fund for Draft #2 changes	Budget Stabilization Reserve	Other Revenue/Fund Balance	(27,530)	(27,530)
County Road Patrol Millage	To revise estimated property tax revenue	County Road Patrol Millage	Current Real Property Taxes	6,532	
	To adjust budget for additional hours per contract		Wages & Fringes	50,262	
			Miscellaneous Expense	(43,730)	6,532
Law Enforcement	To adjust budget for various Sheriff's Department requests	Sheriff - Operations Division	Reimb - Arraignment	(4,577)	
			Other Revenue/Fund Balance	37,096	
			Gas, Grease, & Oil	17,800	
			Process Server Fees	4,000	
			Vehicle Rental	13,504	
			Miscellaneous Expense	(2,785)	32,519
Parks & Recreation	To revise estimated property tax revenue	Parks & Recreation	Current Real Property Taxes	3,087	
			Capital Outlay	3,087	3,087
Friends of Court	To adjust budget for removal of grant monies	Divorce Adjustment Program	FTA Smile Fees	(450)	
			Federal Grants	(17,550)	
			Grant - Divorce Adjustment Program	(18,000)	(18,000)
Health Department	To use available reserves to balance budget	Medicaid Screening (EPSDT)	Other Revenue/Fund Balance	257,252	
			Contr - Health Department	257,252	257,252
Event Center	To revise estimated property tax revenue	Event Center	Current Real Property Taxes	8,938	
	To adjust amount paid to debt service fund		Interest Earned - Investments	1,900	
			Other Revenue/Fund Balance	(74,644)	
			Miscellaneous Expense	112,244	
			Contrib - Building Auth Debt Service	(176,150)	(63,906)
Castle Museum & Historical Society	To revise estimated property tax revenue	Castle Museum & Historical	Current Real Property Taxes	3,921	
	To adjust amount paid to Museum per current contract		Miscellaneous Expense	(63,540)	
			Castle Museum & Historical Society	87,461	3,921
Commission on Aging	To revise estimated property tax revenue	Senior Services	Current Real Property Taxes	6,861	
	To adjust for revised grant amount	Senior Center Staffing	Miscellaneous Expense	6,861	6,861
			State Grants	1,937	
			Miscellaneous Expense	1,637	1,637

Attachment 9-14-4.3

COUNTY OF SAGINAW
DRAFT #2
2004/2005 BUDGET

Fund	Brief Description (Justification)	Activity	Account Description	Transaction Amount	Net Effect On FY 2005 Budget
Mosquito Control	To revise estimated property tax revenue To adjust budget for rejection of compensation commission's report	Administration - Mosquito Control Source Reduction	Current Real Property Taxes Other Revenue/Fund Balance Wages & Fringes	10,034 (10,121) (87)	(87)
Public Improvement Fund	To adjust budget for Capital Improvement Plan	General Improvements	Other Revenue/Fund Balance Capital Improvement Projects	225,391 225,391	225,391
Courthouse Preservation	To adjust budget for Capital Improvement Plan	Courthouse Preservation	Other Revenue/Fund Balance Building R & M Miscellaneous	16,575 48,000 (31,425)	16,575
Animal Control	To adjust budget for revised expenditure estimates	Animal Control	Dog Licenses Operating Supplies	2,973 2,973	2,973
Mobile Data Main/Replace	To adjust budget to allow for the replacement of MDD units	Mobile Data Main/Replace	Consultant Services Equipment R & M Capital Outlay Under \$5,000 Other Revenue/Fund Balance	65,001 (65,001) 150,000 150,000	150,000
Community Corrections	To adjust budget to grant award	Community Correct - Admin	State Grants Wages & Fringes Operating Supplies	12,763 (11,574) 1,066	12,763
		Tricounty Adjudication Program	Miscellaneous Expense State Grants Admin - Tri-Cap State Grants Wages & Fringes Operating Supplies	23,271 (239,594) (239,594) (873) (3,400) 2,527	(239,594) (873)
MSU Ext Special Projects	To adjust budget for approval of funding for a Community & Economic Development Agent	Community & Economic Develop	Local Grants Contribution - General Fund Supplies Clerical Services Professional Services Travel - Mileage Computer Equipment Maintenance Plan	20,000 11,500 925 1,000 28,500 1,000 75	31,500
Public Works	To adjust budget for rejection of compensation commission's report	Public Works	Soil Erosion Permits Wages & Fringes	(215) (215)	(215)
HealthSource Saginaw	To revise estimated property tax revenue	HealthSource Saginaw	Current Real Property Taxes Miscellaneous Expense	5,014 5,014	5,014
				DRAFT #1	DRAFT #2
TOTAL 2004/2005 BUDGET ALL FUNDS \$				128,405,955 \$	128,894,344
TOTAL 2004/2005 BUDGET GENERAL FUND \$				41,994,516 \$	42,057,055
GENERAL FUND USE OF BUDGET STABILIZATION RESERVES \$				1,965,631 \$	1,938,101

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4**SEPTEMBER 14, 2004**

Your Labor Relations Subcommittee considered referrals for factoring evaluations and/or classification. We herewith submit the following and direct the proper County officials to make the necessary budgetary adjustments.

- A. Human Services Committee Report 8-10-2.5 (8-10-4) re: classification of the Public Health Communications Manager H10
---Based on factoring evaluation, we recommend the position be placed on the County Managerial Salary Schedule in grade M09, effective immediately.
- B. County Services Committee Report 9-14-2.3 (9-14-6) re: classification of the Parks Office Manager, T09
---Based on factoring evaluation, we recommend the position of Parks Office Manager be placed in grade T10, effective October 1, 2004.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.5**SEPTEMBER 14, 2004**

Your Labor Relations Subcommittee considered a request from Marc A. McGill, Controller/CAO, asking to amend Saginaw County Job Description Policy #315. The revisions will further define the procedures for ensuring that updated, signed job descriptions are on file for all County positions, and assist the Factoring Committee in the evaluation process. The Policy is attached; changes are shown in bold and strike-out.

An outline of the position classification process, consistent with County Policy, is outlined below:

- o Department Head submits request for new position or reclassification to the Board with the appropriate forms and job descriptions.
- o Standing Committee reviews and, if approved, refers to the Labor Relations Subcommittee.
- o Labor Relations Subcommittee reviews the request and job description, makes changes if necessary, and, if approved, refers to the Factoring Committee.
- o Factoring Committee scores the job description and returns its recommendation to the Labor Relations Subcommittee.
- o Labor Relations Subcommittee approves or denies and, if approved, forwards its recommendation to the full Board.

We concur with the Controller's recommendation to amend Saginaw County Job Description Policy #315, as submitted; further, direct the proper County officials to distribute the policy to all Saginaw County Elected Officials and Department Heads.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 9-14-4.5

Category: 300

Number: 315

Subject: **JOB DESCRIPTION POLICY**

1. **PURPOSE:** This policy is established to outline procedures for ensuring that updated, signed job descriptions are on file for each and every Saginaw County authorized position.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to all Departments, Elected Offices and Agencies of Saginaw County, pursuant to Policy #301.
4. **RESPONSIBILITY:** County Department Heads, agencies, boards, commissions and councils of the County of Saginaw who have County Authorized Positions within their department.
5. **DEFINITIONS:**
 - 5.1 Authorized position(s) means a position which is budgeted for, has a position control number, and is listed on the County's position control number listing.
6. **POLICY:**
 - 6.1 Pursuant to this policy, all Saginaw County positions shall have a corresponding, updated job description on file in the Saginaw County Personnel Division. It shall be the responsibility of each Department Head to ensure that the job descriptions held by the Saginaw County Personnel Division for their division are current and accurate. The Saginaw County Personnel Division shall then ensure that each job description is signed and maintained. **Three signatures are required on each description. It shall be signed first by the Department Head in the "Written by" section. The Personnel Division of the Controller's Office shall review the description and sign off in the "Reviewed by" section. The Chair of the Labor Relations Subcommittee of Appropriations shall sign on the "Approved by" section after the Subcommittee has approved the description.**
 - 6.2 Failure by a County department or division, to submit updated job descriptions to the Saginaw County Personnel Division when needed, will result in a "hiring freeze" for those positions for which no updated job description is available. ~~Before signing off on a "Personnel Vacancy Request Form", the County Controller/CAO will check with the Personnel Division to ensure an updated job description is on file for the vacated position. If no updated job description is on file, then the Controller will not allow the vacated position to be posted for filling.~~
7. **ADMINISTRATIVE PROCEDURES:**
 - 7.1 The Saginaw County Controller's Office shall be responsible for maintaining all Saginaw County Job Descriptions, and soliciting new job description information from Saginaw County Departments when required.
8. **CONTROLLER/CAO LEGAL COUNSEL REVIEW:** The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved As To Substance:
Saginaw County Controller/CAO
Amended: 4/23/02
Amended: 8/14/04

Approved As To Legal Content:
Saginaw County Civil Counsel

FROM: COMMITTEE ON APPROPRIATIONS -- 4.6

SEPTEMBER 14, 2004

Your Labor Relations Subcommittee considered communication no. 9-14-12 from Marc A. McGill, Controller/CAO, submitting the Annual Defined Benefit Retirement Plan Actuarial Report as of

December 31, 2003 in accordance with Retirement Financing Policy #232.

The Municipal Employees' Retirement System (MERS), Saginaw County's retirement administrator, directs its actuarial firm of Gabriel, Roeder, Smith & Company to prepare annual reports for all participating municipalities. Below is a comparative summary of material items and attached is a comparative summary. The Annual Actuarial Valuation in its entirety is available in the Board Office.

<u>Item</u>	<u>12-31-2002</u>	<u>12-31-2003</u>	<u>Variance</u>	
			<u>Amount</u>	<u>Percent</u>
Assets	\$78,140,424	\$ 82,375,896	\$4,235,472	5.4%
Liabilities	<u>98,865,448</u>	<u>104,989,442</u>	<u>6,123,994</u>	<u>6.2%</u>
Unfunded Liabilities	\$20,725,024	\$ 22,613,546	\$1,888,522	9.1%
Funded percentage	79.0%	78.5%	-.5%	-.63%
Beneficiaries	397	416	19	4.8%
Active Membership	312	302	-10	-3.2%
Vested Former Members	<u>87</u>	<u>80</u>	<u>-7</u>	<u>-8.0%</u>
Total Participants	796	798	2	.2%
	<u>10-01-2004</u>	<u>10-01-2005</u>		
Employer Contribution	\$ 2,413,992	\$ 2,539,068	\$ 125,076	5.2%

The percent of unfunded liabilities remained essentially unchanged primarily due to more favorable investment returns for the current reporting period. Given the market turnaround, the MERS Retirement Board adopted a one-time adjustment to the actuarial valuation that is expected to stabilize funded percentage levels and minimize increases in employer contribution requirements over the next few years. Saginaw County's trend of increased beneficiaries and lower active membership will continue for the foreseeable future as more senior employees who participate in the defined benefit plan begin to retire in greater numbers. Since 1994, all new hires are limited to participation in a defined contribution plan only.

It is the recommendation of your committee to accept the Annual Defined Benefit Retirement Plan Actuarial Report, as submitted; further, that this informational report be received and filed.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 4.6

COUNTY OF SAGINAW
DEFINED BENEFIT RETIREMENT PLAN ACTUARIAL REPORT
COMPARATIVE SUMMARY OF MATERIAL ITEMS

<u>ITEM</u>	<u>12/31/1999</u>	<u>12/31/2000</u>	<u>12/31/2001</u>	<u>12/31/2002</u>	<u>12/31/2003</u>
Assets	\$ 67,384,350	\$ 73,055,834	\$ 76,840,207	\$ 78,140,424	\$ 82,375,896
Liabilities	<u>79,432,582</u>	<u>88,485,517</u>	<u>93,225,211</u>	<u>98,865,448</u>	<u>104,989,442</u>
Unfunded Liabilities	\$ 12,048,232	\$ 15,429,683	\$ 16,385,004	\$ 20,725,024	\$ 22,613,546
Funded Percentage	84.8%	82.6%	82.4%	79.0%	78.5%
Beneficiaries	355	369	380	397	416
Active Membership	409	370	340	312	302
Vester Former Members	<u>83</u>	<u>78</u>	<u>85</u>	<u>87</u>	<u>80</u>
Total Participants	847	817	805	796	798
Employer Contribution	<u>\$ 2,254,883</u>	<u>\$ 2,279,760</u>	<u>\$ 2,207,592</u>	<u>\$ 2,413,992</u>	<u>\$ 2,539,068</u>
Percentage Change	-----	1.1%	-3.2%	9.3%	5.2%

August-04

COMMITTEE COMPENSATION – 5.1

SEPTEMBER 14, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held August 1-14, 2004.

HealthSource Long Range Planning Committee---7-21-04*

R. Bartels, 3 miles	1.13
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HealthSource Finance Committee---7-27-04*

R. Bartels, 3 miles	1.13
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HealthSource Board of Trustees---8-2-04

R. Bartels, 3 miles	1.13
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J. Graham, 24 miles	9.00
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C. Smith, 3 miles	1.13
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Labor Relations Subcommittee---8-2-04

T. Sangster, 8 miles	53.00
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C. Smith, 3 miles	51.13
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C. Hadsall, 40 miles	65.00
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M. O'Hare, 50 miles	68.75
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Crime Prevention Council---8-4-04

C. Hadsall, 40 miles	40.00
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J. Graham, 24 miles	34.00
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T. Novak, 10 miles	28.75
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Standing Committees/AG-Tourism Presentation & Tour---8-4-04

R. Bartels, 23 miles	58.63
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T. Basil, 23 miles	58.63
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B. Blaine, 46 miles	67.25
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J. Graham, 44 miles	66.50
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C. Hadsall, 30 miles	61.25
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K. Horn, 28 miles	60.50
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R. Kahn, 27 miles	60.13
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T. Novak, 30 miles	61.25
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M. O'Hare, 42 miles	65.75
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P. Wurtzel, 33 miles	62.38
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Parks Commission---8-5-04

B. Blaine, 26 miles	9.75
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Saginaw Future Board---8-6-04

T. Hare, 2 miles	50.75
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Mental Health Board---8-9-04

R. Woods, 7 miles	12.63
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Board Session (all present)---8-10-04**Airport Committee at Browne Airport---8-11-04**

K. Horn, 20 miles	7.50
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R. Woods, 6 miles	2.25
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Mosquito Abatement Commission---8-12-04

M. O'Hare, 50 miles	18.75
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Respectfully submitted,

Kaye Schultz, Board Coordinator

*Not previously reported

COMMITTEE COMPENSATION – 5.2 SEPTEMBER 14, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held August 15-28, 2004.

Saginaw County Convention & Visitors Bureau---8-17-04	
K. Horn, 30 miles	61.25
Saginaw Area Storm Water Authority---8-18-04	
C. Ruth, 4 miles	51.50
Frankenmuth Convention & Visitors Bureau---8-19-04	
K. Horn, 6 miles	52.25
Commission on Aging---8-19-04	
M. O'Hare, 50 miles	68.75
Workforce Development Committee in Saginaw---8-23-04	
R. Bartels, 3 miles	51.13
T. Basil, 3 miles	51.13
B. Blaine, 26 miles	59.75
J. Graham, 24 miles	59.00
T. Novak, 10 miles	53.75
C. Ruth, 4 miles	51.50
Board of Health---8-23-04	
R. Kahn, 7 miles	2.63
Region VII Advisory Council---8-24-04	
C. Ruth	5.00
Saginaw Bay RC&D in Harrison---8-26-04	
M. O'Hare, 174 miles	115.25
Mosquito Abatement Commission---8-26-04	
M. O'Hare, 50 miles	18.75
Revolving Loan Fund Board---8-27-04	
T. Hare, 2 miles	50.75
Respectfully submitted, Kaye Schultz, Board Coordinator	
By Commissioner Horn: That Committee Compensation Report(s) 5.1 and. 5.2, be received, not read, and the recommendations contained therein adopted. Approved.	

RESOLUTIONS

(See Unfinished Business for Budget Resolutions A, B, and C)

RESOLUTION D

SEPTEMBER 14, 2004

**IN THE MATTER OF THE PETITION OF THE VILLAGE COUNCIL OF THE
VILLAGE OF MERRILL, COUNTY OF SAGINAW, MICHIGAN, FOR THE TAKING
INTO THE VILLAGE CERTAIN LANDS AND PREMISES
DETERMINATION AND ORDER**

At a regular meeting of the Saginaw County Board of Commissioners, Saginaw County, Michigan, held on the *14th day of September, 2004 at 5:00 p.m.* at the Saginaw County Governmental Center, 111 South Michigan Avenue, Saginaw, Michigan 48602.

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Moved by Commissioner Ruth and supported by Commissioner Bartels to approve said Determination and Order.

WHEREAS, it appearing that a petition has been filed with the Board of Commissioners of Saginaw County, Michigan, by the Village Council of the Village of Merrill, Saginaw County,

Michigan, requesting that the boundaries of the Village be changed by taking into the Village lands and premises legally described as follows:

Part of the Southeast 1/4 of Section 27, Town 12 North, Range 1 East, Jonesfield Township, Saginaw County, Michigan being more particularly described as: BEGINNING at the South 1/4 corner of said Section; thence North 00 degrees, 07 minutes, 09 seconds West, 1152.38 feet along the North-South 1/4 line; thence North 86 degrees, 22 minutes, 10 seconds East, 1812.28 feet to the West line of FLEMING ADDITION to the Village of Merrill, recorded in Liber 6 of Plats, Page 22, Saginaw County Records; thence along said West line as established, South 00 degrees, 02 minutes, 59 seconds West, 787.55 feet and South 87 degrees, 58 minutes, 06 seconds West, 64.33 feet and South 00 degrees, 01 minutes, 09 seconds East, 470.85 feet to the South Section line; thence South 89 degrees, 47 minutes, 15 seconds West 1741.44 feet along said South line to the POINT OF BEGINNING, containing 49.35 acres, more or less. Subject to any and all Easements and/or Rights of Way, whether used, implied or of record.

WHEREAS, it further appearing that a public hearing, in accordance with the requirements of Chapter XIV, Sec. 6 of PA3 of 1895, as amended, MCL 74.6, was held on the petition on Tuesday, September 14, 2004, at which time all parties interested were heard concerning the proposed boundaries of the Village and that proof of posting of a notice of the hearing has been filed with the Saginaw County Clerk to the effect that the notice was posted in at least three of the most public places within the Village and in at least three of the most public places of the territory directly affected thereby at least three weeks immediately preceding the hearing, and the board having given the petition due consideration and being fully and duly advised in the premises.

NOW THEREFORE, BE IT RESOLVED, it is hereby ordered and determined that the request contained in the petition is granted and the Village of Merrill shall be permitted to annex and alter its boundaries to incorporate lands and premises described above.

BE IT FURTHER RESOLVED, it is further ordered and determined that from and after this date that boundaries of the Village of Merrill shall be fixed and shall exist as provided by this order taking into the Village the lands and parcels described above.

BE IT FURTHER RESOLVED, it is further ordered and determined that this order be entered upon the records of the Board of County Commissioners of the County of Saginaw and that the Saginaw County Clerk shall be, and hereby is, authorized and directed to transmit certified copies of this determination and order to the Village Clerk of the Village of Merrill and to the Secretary of State of the State of Michigan.

Yeas: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

Nays: *None*

RESOLUTION DECLARED ADOPTED.

Dated: September 14, 2004

By: Todd M. Hare, Chairman

Saginaw County Board of Commissioners

CERTIFICATION

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting clerk of the Board of Commissioners,

County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Commissioners at a regular meeting held on the 14th day of September, 2004, the original of which resolution is on file in my office.

In witness whereof, I have unto set my official signature, this 14th day of September, 2004.

Dated: September 14, 2004

By: Susan Kaltenbach, Clerk

Saginaw County Board of Commissioners

**RESOLUTION E
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

SEPTEMBER 14, 2004

RE: GREAT LAKES DISCOVERY CENTER PROJECT

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 14th day of September, 2004, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Smith:

WHEREAS, The Great Lakes Discovery Center will portray a shared identity and appreciation for the Great Lakes Region as a sustainable community; and,

WHEREAS, The Great Lakes Discovery Center will create opportunities to enhance understanding of sustainability, connecting people, resources, organizations and programs to promote stewardship of our shared, unique resources; and,

WHEREAS, The Great Lakes Discovery Center will emerge as a unique public/private partnership among the U.S. Fish & Wildlife Service, other natural resource agencies, and a variety of non-governmental organizations to help educate those who live, work and play in the Great Lakes Basin about its ecosystem and the need to balance economic, environmental and social goals; and,

WHEREAS, The Great Lakes Discovery Center will create a destination center for 350,000 or more U.S. and Canadian visitors each year, helping them understand their role in, and impact on, the Great Lakes region and its resources, and to focus on opportunities to enhance these resources for this and future generations; and,

WHEREAS, The goals for the Great Lakes Discovery Center are to educate through entertainment and communicate the importance of conserving the Great Lakes and Michigan's natural resources, to conserve historic and cultural resource, to provide a pleasant guest environment, to integrate economic prosperity, ecology and aesthetics within the State of Michigan and use land and infrastructure effectively; and,

WHEREAS, The Great Lakes Discovery Center will create economic impact in Saginaw County, Michigan through job creation, ecological tourism(ecotourism) spending and capital investment; and,

WHEREAS, The Great Lakes Discovery Center will enhance the 9,700 acre Shiawassee National Wildlife Refuge located in Michigan's Saginaw Valley and will be located at the intersection of Dixie Highway and I-75 in Bridgeport Charter Township.

NOW, THEREFORE, BE IT RESOLVED: That the Saginaw County Board of Commissioners hereby supports the concept of the Great Lakes Discovery Center to be

WHEREAS, the Bond Resolution contemplates the pledge by the County of Saginaw of its unlimited tax full faith and credit to guarantee the payment of the principal of and interest on the Bonds; and

WHEREAS, at the primary election held within the County of Saginaw on August 3, 2004, the following proposition was approved:

"Shall the County of Saginaw ("County") pledge its full faith and credit to guarantee payment of obligations in an amount not to exceed (\$35,000,000) in principal, which will add additional millage to the previously voted increase in the limitation on the total amount of general ad valorem taxes which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9, Section 6 of the Michigan Constitution of 1963, as amended, by an average levy of 0.4400 mill (\$0.44 cents per \$1,000) per year with the first year levy being 0.49 mill (\$0.4900 cents per \$1,000), for a twenty-five year period beginning in the years 2004 to 2028, both inclusive, for the purpose of renovation, remodeling, equipping and construction at HealthSource Saginaw Inc.?"

WHEREAS, Act 230 authorizes the County of Saginaw to pledge its full faith and credit to guarantee the payment of the principal of and interest on the Bonds; and

WHEREAS, this Board of Commissioners wishes to pledge the full faith and credit of the County of Saginaw to guarantee the payment of the principal of and interest on the Bonds, and hereby determines it is necessary and advisable that such a borrowing and the issuance of the Bonds be undertaken in accordance with Act 230 and as provided herein.

NOW, THEREFORE, BE IT RESOLVED by this Board of Commissioners of the County of Saginaw, Michigan, as follows:

1. The issuance and sale of the Bonds by the Corporation in a principal amount not to exceed \$35,000,000 to pay the cost of completing the renovation, remodeling, equipping and construction of hospital improvements at Healthsource Saginaw, Inc. and improving the site thereof and the cost of issuing the Bonds is hereby approved.
2. The unlimited tax full faith and credit of the County of Saginaw are hereby pledged to guarantee the prompt payment of the principal of and interest on the Bonds authorized to be issued and sold pursuant to the Bond Resolution of the Corporation adopted on September 7, 2004. There shall be levied upon the tax rolls of the County in each year a sum not less than the amount estimated to be sufficient to pay the principal of and interest on the Bonds as the same shall become due, the probable delinquency in collection and any net revenues derived from the operation of HealthSource Saginaw, Inc. (but only to the extent that the Board of Trustees of the Corporation determines to make such net revenues, if any, available for such payment), being taken into account in making such estimate. Taxes required to be levied to meet the principal and interest obligations shall be without limitation as to rate or amount.
3. The Bonds shall contain such terms and shall be sold to the purchaser as determined by the Board of Trustees of the Corporation.
4. The Bonds shall be issued and delivered in accordance with the provisions of Act 230 and shall be delivered to the original purchaser thereof on or before April 30, 2005.
5. The County covenants to comply with all applicable requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes. The County Treasurer and the County Controller and other appropriate County officials are authorized to do all things necessary (including the making of such covenants of the County as shall be appropriate) to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.
6. The County Treasurer and the County Controller are each severally authorized to cause

UNFINISHED BUSINESS**RESOLUTION A****SEPTEMBER 14, 2004**

WHEREAS, The Saginaw County Board of Commissioners ("Board") has examined the 2002/2003 annual financial report and budget requests for the 2004/2005 Fiscal Year for the various departments, agencies, offices and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and Constitutionally required services and programs; and

WHEREAS, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and

WHEREAS, The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and

WHEREAS, The Board has reviewed the Committee On Appropriation's recommended Budget for Fiscal 2004/2005 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level;

NOW, THEREFORE, BE IT RESOLVED, That the Fiscal 2004/2005 Saginaw County Budget as summarized below and set forth in the Committee on Appropriation's recommended budget dated September 14, 2004, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Controller shall monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.

SAGINAW COUNTY FISCAL 2004/2005 BUDGET SUMMARY

<u>FUND NAME</u>	<u>FISCAL 2004/2005 BUDGET</u>	<u>GENERAL FUND APPRO. 2004/2005 BUDGET</u>
General Operating	\$ 32,614,579	\$ 32,614,579
County Road Patrol Millage	1,536,644	-
Law Enforcement	2,421,616	2,209,666
Parks & Recreation	815,350	-
GIS System	129,651	-
Friend of the Court	4,362,186	796,680
Health Services	12,837,823	599,046
Solid Waste Management	468,435	-
Lodging Excise Tax	1,365,000	-
Principal Resident Exemp Denial	10,000	-
Event Center	2,377,094	-
Historical Society	930,704	-
Commission on Aging	3,780,116	-
Mosquito Control	2,599,213	-
Planning	893,891	17,508
Brownfield Redevelopment Authority	1,262,059	-
Public Improvement	445,391	-
Courthouse Preservation Technology	198,000	-
Animal Control	668,543	615,000
Small Cities Reuse	837,777	-
Register of Deeds Automation Fund	351,000	-
E-911 Telephone Surcharge	4,440,289	-

E-911 Equipment – Digital	1,008,000	-
Mobile Data Maint/Replace	622,506	-
Law Library	73,762	49,000
County Library (Board)	130,000	-
Midland Center - No Wrong Door	516,293	-
Michigan Works Administration	14,818,339	-
Remonumentation Grant	150,000	-
Special Projects	568,953	88,632
Sheriff Special Projects	2,832,330	18,000
Prosecutor Special Projects	538,567	160,502
Corrections Special Projects	1,064,595	40,764
MSU Extension Special Projects	834,020	274,630
Social Welfare	1,649,476	104,900
Child Care Probate/Juvenile Home	4,499,128	2,284,087
Child Care Welfare	352,800	169,800
Veterans Relief	22,092	22,092
Veterans Trust	82,000	-
Parking System	78,000	-
Airport	512,555	88,555
Inmate Services	1,069,000	-
Information Systems & Services	1,682,891	983,614
Equipment Revolving Fund	130,288	-
Public Works	87,683	-
Local Site Remediation Revolving	57,564	-
Mailing Department Fund	388,000	-
Motor Pool	490,854	-
Risk Management	1,200,934	-
Investment Services	87,580	-
Health Center Building Fund	426,478	-
Employee Benefits	7,627,000	-
HealthSource Saginaw	1,139,095	-
Library (Penal)	756,000	-
Post Employment Health Benefits	3,040,000	-
Indigent Health Care Fund	1,000,000	920,000
Retirement System	4,012,200	-
TOTAL	<u>\$ 128,894,344</u>	<u>\$ 42,057,055</u>

BE IT FURTHER RESOLVED #1, That the bound copy of said Budget as presented to each member of the Board be designated as an official copy; and

BE IT FURTHER RESOLVED #2, That the following tax rates are hereby authorized to be levied for the 2004 tax year (Fiscal 2004/2005 budget year) for a total County levy of 7.6343 mill including authorized debt service as summarized below:

2004 AUTHORIZED TAX RATES - FISCAL 2004/2005 BUDGET MILLAGE SUMMARY

<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations	4.8607 Mill	General Operating
County Parks	.1617 Mill	Parks & Recreation
Castle Museum	.1999 Mill	Castle Museum & Hist.
Hospital Operation	.2499 Mill	HealthSource Saginaw
Mosquito Control	.4998 Mill	Mosquito Abatement

Senior Citizens	.3299 Mill	Commission on Aging
County Event Center	.4498 Mill	Event Center
Law Enforcement	<u>.3398 Mill</u>	Law Enforcement Fund
Total, Operating Millages	<u>7.0915 Mill</u>	
Debt - Hospital Bonds	.4900 Mill	Hospital Const. Debt
Debt - Juvenile Home	<u>.0528 Mill</u>	Juv. Home Renov. Debt
Total, Debt Millages	<u>.5428 Mill</u>	
GRAND TOTAL	7.6343 Mill	

BE IT FURTHER RESOLVED #3, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$3.20 per month, which is 16% of the highest base rate charged for single party basic phone service in Saginaw County as approved by the voters, to cover the costs for the 9-1-1 Emergency Services Program for Fiscal 2004/2005; and

BE IT FURTHER RESOLVED #4, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in the amount of 4% of the highest base rate charged for single party basic phone service in Saginaw County, to cover the costs for 9-1-1 Emergency Services Equipment Acquisition for Fiscal Year 2004/2005, said funds to be deposited by the County Treasurer separately from all other 9-1-1 funds, and such funds shall only be used for acquisition of equipment upon full Board of Commissioner's approval; and

BE IT FURTHER RESOLVED #5, That the sum of \$128,894,344 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1, 2004 and ending September 30, 2005; and

BE IT FURTHER RESOLVED #6, That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and

BE IT FURTHER RESOLVED #7, That all County elected officials and County department heads shall abide by the Purchasing Procedures and Personnel Manuals, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with said Purchasing Procedures and Personnel Manual; and

BE IT FURTHER RESOLVED #8, That the approved employee positions on the Position Control Number Roster List contained in the Budget, shall limit the number of employees who can be employed and no funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose lay-offs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Control Number Roster List; and

BE IT FURTHER RESOLVED #9, That the authorized positions in the Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board; and

BE IT FURTHER RESOLVED #10, That certain positions contained in the Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List; and

BE IT FURTHER RESOLVED #11, That the Controller is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost; and

BE IT FURTHER RESOLVED #12, That the County shall designate 16 beds in the County jail for rental to the federal government in order to meet revenue projections for the 2004/2005 Budget Year; and

BE IT FURTHER RESOLVED #13, That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2004/2005 Budget Year) as defined by Public Act 2, 1986; and

BE IT FURTHER RESOLVED #14, That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% or approximately \$457,047 of the estimated \$914,093 Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Saginaw/Bay Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and

BE IT FURTHER RESOLVED #15, That the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's operating millage levy (2004/2005 Budget Year); and

BE IT FURTHER RESOLVED #16, That in accordance with Public Act 264 of 1987 that 12/17 or approximately \$92,697 of the estimated \$131,321 Cigarette Tax revenues, not used to reduce the County's operating tax rate shall be appropriated to the County Health Department Budget, for Public Health prevention programs and services; and

BE IT FURTHER RESOLVED #17, That in accordance with Public Act 264 of 1987 that 5/17 or approximately \$38,624 of the estimated \$131,321 Cigarette Tax revenues, not used to reduce the County's operating tax rate shall be used for personnel and operation costs in excess of Prosecutor's Department, 1988 appropriation levels for Court Operations; and

BE IT FURTHER RESOLVED #18, That the Controller be, and hereby is appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget, as may be from time to time, delegated to the office of Controller by this Board; and

BE IT FURTHER RESOLVED #19, That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and

BE IT FURTHER RESOLVED #20, That the appropriate committee or committees of this Board be authorized to transfer monies from one category to another within an activity or from activity to activity when, in its judgement, it shall be deemed necessary; and

BE IT FURTHER RESOLVED #21, That the County Controller be authorized to transfer monies from one category to another within an activity and between activities within the same fund in an amount up to \$50,000 for non-equipment expenditures, and up to \$25,000 for equipment expenditures when it shall be deemed necessary and a quarterly report of all transfers shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #22, That the Chairman of the Board, upon recommendation of the County Controller, be authorized to accept grants on behalf of the County in an amount up to \$50,000 with a local match not to exceed 10% (\$5,000), if required, and if available within the requesting department's current budget, and to record the appropriate budget adjustment. A quarterly report of all budget adjustments and grants accepted shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #23, That the County Controller is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the Controller approves each contract as to substance and the County Attorney approves each contract as to legal form; and

BE IT FURTHER RESOLVED #24, That the Controller is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary lay-offs and advise those affected by the service that those services are being discontinued as a result of Federal and/or State cutbacks; and

BE IT FURTHER RESOLVED #25, That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any additional cost to Saginaw County or the Saginaw County Sheriff Department provided that each separate contract for law enforcement services shall be approved by the Controller and the Chairman of the Board, and further provided that the Sheriff is authorized with the concurrence of the Controller, to add additional staff to perform the work as specified in the contract; and

BE IT FURTHER RESOLVED #26, The Board of Commissioners hereby ratified or implemented the following labor agreements: OPEIU - Courthouse Employees - expires 2005; Teamsters Local 214 - Public Health Nurses - expires 2005; POAM - Sheriff Unit I (312 eligible) - expires 2005; POAM - Sheriff Unit I (non 312 eligible) - expires 2005; GELC - Probation Officers, and District Court - expires 2005; and

BE IT FURTHER RESOLVED #27, That the Board of Commissioners hereby ratified employment contracts for Michael E. Thompson, Administration Director (contract dated March 1, 2003), and Marc A. McGill, Controller/CAO (contract dated February 26, 2002); and

BE IT FURTHER RESOLVED #28, That if it is determined that the 2004/2005 General Fund Budget shall have a budget surplus, that two-thirds (2/3) of any such budget surplus shall be transferred to the Public Improvement Fund, and the remaining one-third (1/3) to the General Fund Budget Stabilization Reserve Fund Balance Account.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Graham: That Budget Resolution A be adopted. Approved unanimously.

Attachment Resolution A (Unfinished Business)

MB379P

SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2005

08/27/04

UND	TOTAL BUDGET				GENERAL FUND APPROPRIATION			
	2004 BUDGET	2005 BUDGET	AMOUNT INCREASE DECREASE	PERCENT INCREASE DECREASE	2004 BUDGET	2005 BUDGET	AMOUNT INCREASE DECREASE	PERCENT INCREASE DECREASE
101 GENERAL OPERATING	31,300,233	32,614,579	1,314,346	4.19	31,300,233	32,614,579	1,314,346	4.19
205 COUNTY ROAD PATROL MILLAGE	1,485,569	1,536,644	51,055	3.43				
207 LAW ENFORCEMENT	2,461,772	2,421,616	-40,156	-1.63	2,295,918	2,209,666	-86,252	-3.75
208 PARKS & RECREATION	790,748	815,350	24,602	3.11				
211 GIS SYSTEM	145,953	129,651	-16,302	-11.17				
215 FRIEND OF COURT	4,145,031	4,362,186	217,155	5.23	593,681	796,680	202,999	34.19
221 HEALTH SERVICES	13,158,113	12,837,823	-320,290	-2.43	599,046	599,046		
228 SOLID WASTE MANAGEMENT	456,156	468,435	12,279	2.69				
229 LODGING EXCISE TAX	1,365,000	1,365,000						
230 PRINCIPAL RESIDEN EXEMP DE		10,000	10,000	100.00				
232 EVENT CENTER	2,443,000	2,377,094	-65,906	-2.69				
233 CASTLE MUSM & HISTORICAL A	897,038	930,704	33,666	3.75				
238 COMMISSION ON AGING	3,654,738	3,780,116	125,378	3.43				
240 MOSQUITO ABATEMENT COMMISS	2,675,874	2,599,213	-76,661	-2.86				
242 PLANNING	696,018	893,891	197,873	28.42	44,508	17,508	-27,000	-60.66
243 BROWNFIELD REDEVELOPMENT A	1,307,592	1,262,059	-45,533	-3.48				
245 PUBLIC IMPROVEMENT	310,500	445,391	134,891	43.44				
247 COURTHOUSE PRESERVATION TE	181,425	198,000	16,575	9.13				
250 ANIMAL CONTROL	701,546	668,543	-33,003	-4.70	621,316	615,000	-6,316	-1.01
254 SMALL CITIES REUSE	1,092,777	837,777	-255,000	-23.33				
256 REGISTER OF DEEDS AUTOMATI	351,000	351,000						
260 E-911 TELEPHONE SURCHARGE	4,371,319	4,440,289	68,970	1.57				
261 E-911 EQUIPMENT - DIGITAL	1,008,000	1,008,000						
263 MOBILE DATA MAINT/REPLACE	478,977	622,506	143,529	29.86				
269 LAW LIBRARY	73,498	73,762	264	.35	48,736	49,000	264	.54
271 COUNTY LIBRARY (BOARD)	130,000	130,000						
274 M W - SERVICE CENTERS	497,620	516,293	18,673	3.75				
276 MICHIGAN WORKS ADMINISTRAT	18,646,719	14,818,339	-3,828,380	-20.53				
277 REMDNMENTATION GRANT	78,308	150,000	71,692	91.55				
278 SPECIAL PROJECTS	490,731	568,953	78,222	15.83	86,485	88,632	2,147	2.48
280 SHERIFF - SPECIAL PROJECTS	2,724,801	2,832,330	107,529	3.94	18,051	18,000	-51	-.28
282 PROSECUTOR - SPECIAL PROJE	522,728	538,567	15,839	3.03	155,726	160,502	4,776	3.06
284 CORRECTIONS - SPECIAL PROJ	1,497,265	1,064,595	-432,670	-28.89	37,369	40,764	3,395	9.08
286 MSU EXT. - SPECIAL PROJECTS	1,403,622	834,020	-569,602	-40.58	253,361	274,630	21,269	8.39
290 SOCIAL WELFARE	1,643,741	1,649,476	5,735	.34	98,979	104,900	5,921	5.88
292 CHILD CARE-PROBATE/JUVENIL	4,206,193	4,499,128	292,935	6.96	2,252,841	2,284,087	31,246	1.38
292 CHILD CARE-WELFARE/RECEIV.	352,800	352,800			169,800	169,800		
293 VETERANS RELIEF	19,860	22,092	2,232	11.23	19,860	22,092	2,232	11.23
294 VETERANS TRUST	81,866	82,000	134	.16				
516 PARKING SYSTEM	78,000	78,000						
581 AIRPORT	630,057	512,555	-117,502	-18.65	89,057	88,555	-502	-.56
595 INMATE SERVICES	1,034,950	1,069,000	34,050	3.29				
631 MERS RETIREMENT FUND	2,063,000	2,090,000	27,000	1.30				
636 INFORMATION SYSTEMS & SERV	1,716,816	1,682,891	-33,925	-1.97	890,908	983,614	92,706	10.40
638 EQUIPMENT REVOLVING FUND	511,911	130,288	-381,623	-74.54				
641 PUBLIC WORKS	89,942	87,683	-2,259	-2.51				
644 LOCAL SITE REMEDIATION REV	55,887	57,564	1,677	3.00				
653 MAILING DEPARTMENT FUND	388,034	388,000	-34					
661 MOTOR POOL	369,448	490,854	121,406	32.86				
677 RISK MANAGEMENT	1,203,155	1,200,934	-2,221	-.18				
692 INVESTMENT SERVICES	83,219	87,580	4,361	5.24				
694 HEALTH CENTER BUILDING FUN	413,765	426,478	12,713	3.07				
698 EMPLOYEE BENEFITS	7,480,000	7,627,000	147,000	1.96				
711 HEALTHSOURCE SAGINAW	1,101,344	1,139,095	37,751	3.42				
721 LIBRARY (PENAL)	972,453	756,000	-216,453	-22.25				
728 POSTEMPLOYMENT HEALTH BENE	2,628,000	3,040,000	412,000	15.67				
731 DC PENSION TRUST FUND	1,878,101	1,922,200	44,099	2.34				
750 INDIGENT HEALTH CARE FUND	1,000,000	1,000,000			920,000	920,000		
GRAND TOTAL	131,546,233	128,894,344	-2,651,889	-2.01	40,495,875	42,057,055	1,561,180	3.85

FMB388P

SAGINAW COUNTY, MICHIGAN
GENERAL OPERATING
BUDGET SUMMARY FOR 2005

09/08/04

	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2005 BUDGET	AMOUNT INCREASE -DECREASE	PERCENT INCREASE -DECREASE
REVENUE						
TAXES	18,971,961	20,715,970	21,283,281	21,959,535	676,254	3.17
BUSINESS LICENSES & PERMITS	221,779	205,285	207,090	207,090		
FEDERAL GRANTS	254,680	431,242	404,782	623,255	218,473	53.97
STATE GRANTS	4,067,959	3,465,517	7,038,114	6,306,063	-732,051	-10.41
CHARGES FOR SERVICES - COSTS	1,154,862	1,192,201	1,447,600	1,372,600	-75,000	-5.19
CHARGES FOR SERVICES - FEES	2,225,770	2,806,332	2,605,100	2,685,100	80,000	3.07
CHARGES FOR SERVICES-RENDERED	432,682	560,566	524,728	524,728		
CHARGES FOR SERVICES - SALES	267,171	41,622	42,250	42,250		
CHARGE FOR SERVICE-USE-ADM FEE			2,500	2,500		
FINES & FORFEITS	642,983	693,278	689,800	649,800	-40,000	-5.80
INTEREST EARNED	734,916	335,351	353,150	303,150	-50,000	-14.16
RENTS & LEASES	174,459	175,443	175,771	156,216	-18,555	-11.13
REIMBURSEMENTS	3,351,263	3,258,452	3,188,189	3,326,784	138,595	4.34
OTHER REVENUES		23,274	50		-50	-100.00
TOTAL REVENUE	33,500,485	33,904,534	37,962,405	38,159,071	196,666	.51
TRANSFERS-IN						
STATE REVENUE SHARING	174,139					
100% TAX PAYMENT	1,180,000	1,650,000	1,650,000	1,650,000		
MSU EXT SPECIAL PROJECTS		328				
HEALTH DEPARTMENT	24,653					
DPW-ADMINISTRATION	1,302					
INMATE SERVICES FUND	275,892	275,892	275,892	275,892		
PARKING SYSTEM	1,189	8,913				
PLANNING COMMISSION	12,778					
MOTOR POOL	131,383	112,920				
JUVENILE CENTER CONST.				3,991	3,991	100.00
SP. COMM. CORRECTIONS	49,250	32,500	30,000	30,000		
INVESTMENT POOL	4,817	6,033				
TOTAL TRANSFERS-IN	1,855,402	2,086,585	1,955,892	1,959,883	3,991	.20
FUND BALANCE			577,578	1,938,101	1,360,523	235.55
TOTAL REVENUE & TRANSFERS-IN	35,355,888	35,991,119	40,495,875	42,057,055	1,561,180	3.85

FMB388P

SAGINAW COUNTY, MICHIGAN
GENERAL OPERATING
BUDGET SUMMARY FOR 2005

09/08/04

	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2005 BUDGET	AMOUNT INCREASE -DECREASE	PERCENT INCREASE -DECREASE
EXPENSE						
EXPENSE						
LEGISLATIVE	642,722	616,224	664,532	698,682	34,150	5.13
JUDICIAL	10,154,277	9,857,302	10,551,107	10,878,301	327,194	3.10
GENERAL GOVERNMENT	10,172,437	10,183,220	10,508,730	10,825,158	316,428	3.01
PUBLIC SAFETY	6,708,658	7,005,433	7,465,328	7,858,641	393,313	5.26
PUBLIC WORKS	595,693	519,907	505,000	505,000		
HEALTH AND WELFARE	328,310	357,808	358,133	362,994	4,861	1.35
OTHER FUNCTIONS	1,735,383	1,306,319	1,247,403	1,485,803	238,400	19.11
TOTAL EXPENSE	30,337,480	29,846,213	31,300,233	32,614,578	1,314,346	4.19
TRANSFERS-OUT						
ANIMAL SHELTER		34,152	621,316	615,000	-6,316	-1.02
INFO SERVICES	847,454	903,822	890,908	883,614	82,706	10.40
AIRPORT			89,057	88,555	-502	-.57
LAW ENFORCEMENT		85,214	2,295,918	2,209,666	-86,252	-3.76
FOC-ACT 294	697,173	570,387	593,681	796,680	202,999	34.19
CHILD CARE-PROBATE	2,357,907	2,123,588	2,252,841	2,284,087	31,246	1.38
CHILD CARE-WELFARE	317,727	161,259	169,800	169,800		
ARCHITECTURAL SERVICES	70,592	15,749				
STATE REVENUE SHARING		232,708				
SHERIFF-SPECIAL PROJ.	18,000		18,051	18,000	-51	-.29
HEALTH DEPARTMENT	1,301,700	599,046	599,046	599,046		
LAW LIBRARY	44,187	40,528	48,736	49,000	264	.54
MSU EXT. SPECIAL PROJECT		1,288	253,361	274,630	21,269	8.39
EMERGENCY SERVICES			86,485	88,632	2,147	2.48
PLANNING COMMISSION			44,508	17,508	-27,000	-60.67
CITY/COUNTY/SCHOOL	5,000	5,000				
PUBLIC IMPROVEMENT	180,000					
SOCIAL SERVICES	78,861	97,361	88,979	104,900	5,921	5.98
SOLDIERS RELIEF	19,750	19,612	19,860	22,092	2,232	11.23
PROSECUTOR SPECIAL PROJ.		27,728	155,726	160,502	4,776	3.06
TO OTHER FUNDS	760,000	920,000	920,000	920,000		
CORRECTIONS SPEC.PROJ	11,944		37,369	40,764	3,395	9.08
JUVENILE CENTER DEBT		3,990				
TOTAL TRANSFERS-OUT	6,710,394	5,841,433	9,195,642	9,442,476	246,834	2.68
TOTAL EXPENSE & TRANSFERS OUT	37,047,874	35,687,647	40,495,875	42,057,055	1,561,180	3.85

FMB289P

SAGINAW COUNTY, MICHIGAN

09/08/04

EXPENSE BUDGET BREAKDOWN FOR 2005

EXPENSE	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2005 BUDGET	AMOUNT INCREASE -DECREASE	PERCENT INCREASE -DECREASE
LEGISLATIVE						
BOARD OF COMMISSIONERS	642,722	616,224	664,532	698,682	34,150	5.13
LEGISLATIVE	642,722	616,224	664,532	698,682	34,150	5.13
JUDICIAL						
CIRCUIT COURT	1,709,720	1,685,874	1,833,072	1,850,177	17,105	.83
CIRCUIT CT/DUE PROCESS	1,252,008	1,071,757	1,346,800	1,318,000	-28,800	-2.14
PROBATION - CIRCUIT COURT	109,013	97,172	95,873	100,876	4,903	5.10
DISTRICT COURT	2,839,359	2,861,851	3,055,059	3,157,830	102,771	3.36
PROBATION - DISTRICT COURT	754,779	784,489	834,825	879,323	38,498	4.61
PROBATE COURT	693,155	736,340	749,318	786,259	36,941	4.82
FAMILY DIVISION	2,721,488	2,536,675	2,546,499	2,697,478	150,979	5.82
ASSIGNED COUNSEL-ADMIN	73,255	81,645	88,061	82,858	4,797	5.44
JURY COMMISSION	1,500	1,500	1,500	1,500		
JUDICIAL	10,154,277	9,857,302	10,551,107	10,878,301	327,194	3.10
GENERAL GOVERNMENT						
ELECTIONS	70,172	99,381	61,762	86,762	25,000	40.47
AUDITING	160,545	97,221	128,350	128,150	-200	-.16
CORPORATION COUNSEL	105,325	125,456	135,000	141,000	6,000	4.44
COUNTY CLERK	938,035	937,526	1,015,988	1,063,276	47,288	4.65
CONTROLLER - ADMINISTRATION	544,931	448,847	394,152	430,440	36,288	9.20
CONTROLLER - FINANCIAL MGMT	309,502	430,864	441,590	493,110	51,520	11.66
CONTROLLER-PERSONNEL	152,871	297,618	241,607	254,255	12,648	5.23
BOARD OF AUDITORS	708	646	780	780		
EQUALIZATION	500,598	489,338	470,473	446,497	-23,976	-5.10
PROSECUTING ATTORNEY	2,484,067	2,528,686	2,618,963	2,679,169	60,206	2.29
PROSECUTOR-WELFARE ENFORCEMENT	498,173	498,016	527,507	531,741	4,234	.80
REGISTER OF DEEDS	428,244	430,136	446,924	469,863	22,939	5.13
REGISTER OF DEEDS - MICROFILM	90,852	61,388	53,815	57,038	3,223	5.98
COUNTY TREASURER	609,357	644,918	688,898	721,918	33,020	4.79
COUNTY OFFICE BLDG & GRDS	174,735	206,040	188,572	245,273	56,701	30.06
COURTHOUSE & JAIL BLDG & GRDS	1,527,575	1,398,943	1,530,689	1,481,381	-49,308	-3.23
JUVENILE CTR BLDG & GROUNDS	177,516	169,158	180,140	178,033	-2,107	-1.17
OTHER COUNTY PROPERTIES	828,117	770,159	835,405	867,040	31,635	3.78
OLD TOWN ANNEX	6,580					
MORLEY BUILDING	134,036	114,497	109,557	115,593	6,036	5.50
SHERIFF'S GARAGE	6,369	5,655	7,493	7,532	39	.52
PUBLIC WORKS/DRAIN DIVISION	319,417	329,065	312,565	311,307	-1,258	-.41
TELEPHONE-CENTRAL SWITCHBOARD	104,612	89,661	118,500	115,000	-3,500	-2.95
GENERAL GOVERNMENT	10,172,437	10,183,220	10,508,730	10,825,158	316,428	3.01
PUBLIC SAFETY						
SHERIFF'S OFFICE	572,275	645,645	675,059	713,781	38,732	5.73
SECURITY SERVICES	86					
CORRECTIONS REIMB. PROGRAM	161,940	130,000	145,901	146,664	763	.52
MARINE LAW ENFORCEMENT	10,954	9,845	13,521	13,521		
SHERIFF DEPT. JAIL DIVISION	5,931,251	6,218,133	6,628,847	6,982,665	353,818	5.33
ECM PLANNING & DEV REGION	29,427					
PLAT BOARD	2,725	1,811	2,000	2,000		

FMB289P

SAGINAW COUNTY, MICHIGAN

09/08/04

EXPENSE BUDGET BREAKDOWN FOR 2005

EXPENSE	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2005 BUDGET	AMOUNT INCREASE -DECREASE	PERCENT INCREASE -DECREASE
PUBLIC SAFETY						
PUBLIC SAFETY	6,708,658	7,005,433	7,465,328	7,858,641	393,313	5.26
PUBLIC WORKS						
DRAIN-CTY AT LARGE	595,693	519,907	505,000	505,000		
PUBLIC WORKS	595,693	519,907	505,000	505,000		
HEALTH AND WELFARE						
MEDICAL EXAMINER	207,410	231,658	238,133	236,994	-1,139	-.48
VETERANS BURIAL ALLOWANCE	120,800	126,150	120,000	126,000	6,000	5.00
HEALTH AND WELFARE	328,310	357,808	358,133	362,994	4,861	1.35
OTHER FUNCTIONS						
S & W-PERMANENT		12,465				
S & W-PERM-VACATION		4,687				
HOSP. RETIREES RESERVE		1,391				
RETIREMENT-ICMA		1,514				
TAXES-SOCIAL SECURITY		1,297				
UNEMPLOYMENT COMPENSATION		24,289				
WORKERS' COMPENSATION		42				
GRANT-UNDERGROUND RAILROAD				15,000	15,000	100.00
CONTR-ANIMAL SHELTER	82,894					
CONTR-AIRPORT	12,274					
CONTR-LAW ENFORCEMENT	292,161					
CONTR.CORRECTIONS SPEC.PROJ	4,500					
CONTR-SHERIFF-SPECIAL PROJ.	7,427					
CONTR-MSU EXT. SPECIAL PROJECT	36,438					
CONTR-EMERGENCY SERVICES	166					
CONTR-PROSECUTOR SPECIAL PROJ.	42,219					
COMM DISPUTE RESOLUTION CENTER	12,000	12,000	12,000	12,000		
VISION 2020	15,000	15,000	15,000	15,000		
SAGINAW AREA STORM WATER AUTH		4,850	6,600	10,000	3,400	51.51
CITY OF SAGINAW - LIAISON COMM			5,000	5,000		
SAGINAW SOIL CONSERVATION DIST	7,500	7,500	7,500	7,500		
SAG CTY HUMAN SERVICES COLLAB	2,000	900	1,000	1,000		
BROWNFIELD REDEVELOPMENT PLAN	500					
CONTRIBUTION - GIS AUTHORITY				70,000	70,000	100.00
MENTAL HEALTH AUTHORITY	1,050,303	1,050,303	1,050,303	1,050,303		
SAGINAW FUTURE - JOBS	170,000	170,000	150,000	150,000		
SAG FUTURE - TAX BASE INCREASE				150,000	150,000	100.00
OTHER FUNCTIONS	1,735,383	1,306,319	1,247,403	1,485,803	238,400	19.11
TOTAL EXPENSE	30,337,480	29,846,213	31,300,233	32,614,579	1,314,346	4.19
TRANSFERS-OUT						
ANIMAL SHELTER		34,152	621,316	615,000	-6,316	-1.02
INFO SERVICES	847,454	903,822	890,908	983,614	92,706	10.40
AIRPORT			89,057	88,555	-502	-.57
LAW ENFORCEMENT		85,214	2,295,916	2,209,666	-86,252	-3.76
FOC-ACT 294	697,173	570,387	593,681	796,680	202,999	34.19

FMB289P

SAGINAW COUNTY, MICHIGAN

09/08/04

EXPENSE BUDGET BREAKDOWN FOR 2005

	2002 ACTUAL	2003 ACTUAL	2004 BUDGET	2005 BUDGET	AMOUNT INCREASE -DECREASE	PERCENT INCREASE -DECREASE
TRANSFERS-OUT						
CHILD CARE-PROBATE	2,357,907	2,123,588	2,252,841	2,284,087	31,246	1.38
CHILD CARE-WELFARE	317,727	181,259	169,800	169,800		
ARCHITECTURAL SERVICES	70,592	15,749				
STATE REVENUE SHARING		232,708				
SHERIFF-SPECIAL PROJ.	18,000		18,051	18,000	-51	-.29
HEALTH DEPARTMENT	1,301,700	599,046	599,046	599,046		
LAW LIBRARY	44,187	40,528	48,736	49,000	264	.54
MSU EXT. SPECIAL PROJECT		1,288	253,361	274,630	21,269	8.39
EMERGENCY SERVICES			86,485	88,632	2,147	2.48
PLANNING COMMISSION			44,508	17,508	-27,000	-60.67
CITY/COUNTY/SCHOOL	5,000	5,000				
PUBLIC IMPROVEMENT	180,000					
SOCIAL SERVICES	78,861	97,361	98,979	104,900	5,921	5.98
SOLDIERS RELIEF	19,750	19,612	19,860	22,092	2,232	11.23
PROSECUTOR SPECIAL PROJ.		27,728	155,728	160,502	4,776	3.06
TO OTHER FUNDS	760,000	920,000	920,000	920,000		
CORRECTIONS SPEC.PROJ	11,944		37,369	40,764	3,395	9.08
JUVENILE CENTER DEBT		3,990				
TOTAL TRANSFERS-OUT	6,710,394	5,841,433	9,185,642	9,442,476	246,834	2.68
TOTAL EXPENSE & TRANSFERS OUT	37,047,874	35,687,647	40,495,875	42,057,055	1,561,180	3.85

FMB667P

SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2005
AUTHORIZED PERSONNEL

	AUTHORIZED AS OF 08/26/2004	PROPOSED AS OF 10/01/2004	INCREASE -DECREASE- FROM AUTHORIZED
GENERAL OPERATING			
BOARD OF COMMISSIONERS	18.00	18.00	
CIRCUIT COURT	28.00	28.00	
DISTRICT COURT	52.00	52.00	
PROBATION - DISTRICT COURT	12.00	12.00	
PROBATE COURT	9.00	9.00	
FAMILY DIVISION	27.00	27.00	
ASSIGNED COUNSEL-ADMIN	1.00	1.00	
COUNTY CLERK	19.25	19.25	
CONTROLLER - ADMINISTRATION	3.90	3.40	-.50
CONTROLLER - FINANCIAL MGMT	6.10	6.90	.80
CONTROLLER-PERSONNEL	2.30	2.00	-.30
EQUALIZATION	5.00	5.00	
PROSECUTING ATTORNEY	28.00	28.00	
PROSECUTOR-WELFARE ENFORCEMENT	6.00	6.00	
REGISTER OF DEEDS	7.50	7.50	
REGISTER OF DEEDS - MICROFILM	1.00	1.00	
COUNTY TREASURER	9.40	9.40	
COUNTY OFFICE BLDG & GRDS	1.00	2.00	1.00
COURTHOUSE & JAIL BLDG & GRDS	12.00	11.00	-1.00
OTHER COUNTY PROPERTIES	10.00	10.00	
PUBLIC WORKS/DRAIN DIVISION	3.44	3.44	
SHERIFF'S OFFICE	7.00	7.00	
CORRECTIONS REIMB. PROGRAM	1.50	1.50	
SHERIFF DEPT. JAIL DIVISION	64.00	64.00	
MEDICAL EXAMINER	.80	.80	
TOTAL-GENERAL OPERATING	335.19	335.19	
COUNTY ROAD PATROL MILLAGE			
COUNTY ROAD PATROL MILLAGE	14.00	14.00	
TOTAL-COUNTY ROAD PATROL MILLAGE	14.00	14.00	
LAW ENFORCEMENT			
SHERIFF-OPERATIONS DIVISION	24.50	24.50	
TOTAL-LAW ENFORCEMENT	24.50	24.50	
PARKS & RECREATION			
PARKS & RECREATION COMMISSION	5.00	5.00	
TOTAL-PARKS & RECREATION	5.00	5.00	
GIS SYSTEM			
GIS SYSTEM	2.00	2.00	
TOTAL-GIS SYSTEM	2.00	2.00	
FRIEND OF COURT			
FOC-ACT 294	52.00	52.00	
MEDICAL SUPPORT ENFORCEMENT	3.00	3.00	

FMB667P

SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2005
AUTHORIZED PERSONNEL

	AUTHORIZED AS OF 08/26/2004	PROPOSED AS OF 10/01/2004	INCREASE -DECREASE- FROM AUTHORIZED
WELFARE/WORK-MI WORKS GRANT	2.00	1.00	-1.00
TOTAL-FRIEND OF COURT	57.00	56.00	-1.00
HEALTH SERVICES			
ADMINISTRATION - HEALTH	7.70	7.70	
AIDS COUNSELING/TESTING	.75	.75	
FAMILY PLANNING	6.00	6.00	
MATERNAL SUPPORT SERVICES	4.00	4.00	
LABORATORY SERVICES	4.50	4.50	
NURSING SERVICES	33.00	33.00	
SEXUALLY TRANSMITTED DISEASE	3.00	3.00	
WOMEN, INFANTS & CHILDREN	9.00	9.00	
HUD LEAD ABATEMENT	1.00	1.00	
GREAT BEGINNINGS	8.50	8.00	-.50
DENTAL SERVICES	2.60	2.60	
SUBSTANCE ABUSE CA	5.00	4.00	-1.00
B.A.S.A.R.A.	4.00	5.00	1.00
ENVIRONMENTAL HEALTH	14.00	13.00	-1.00
IMMUNIZATION FIELD SERVICE REP	1.00	1.00	
ALL STUDENT ACHIEVE PROGRAM	2.50		-2.50
CSHCS OUTREACH & ADVOCACY	2.00	2.00	
BIOTERRORISM EMERGENCY PREP.	2.50	2.50	
SHP, APPLICATION PROCESSING	1.00	1.00	
TOTAL-HEALTH SERVICES	112.05	108.05	-4.00
COMMISSION ON AGING			
SENIOR SERVICES	6.10	6.10	
TRANSPORTATION	6.00	6.00	
KINSHIP CARE SUPPORT SERVICES	1.75	1.75	
FOSTER GRANDPARENTS	2.00	2.00	
CARE GIVER TRAINING PROGRAM	.85	.90	.05
OUTREACH/TRANSPORT/STAFFING		1.45	1.45
SENIOR CENTER STAFFING	2.13	2.63	.50
NUTRITION III C-1 CONGRE	5.14	5.02	-.12
NUTRITION III C-2 HDM	10.81	9.93	-.88
CASE MGMT-TITLE III-B	4.00	4.10	.10
CARE MANAGEMENT	4.37	4.32	-.05
TOTAL-COMMISSION ON AGING	43.15	44.20	1.05
MOSQUITO ABATEMENT COMMISSION			
ADMINISTRATION-MOSQUITO CONTRL	3.00	3.00	
ENTOMOLOGY SERVICES	1.00	1.00	
FIELD SERVICES	5.00	5.00	
SOURCE REDUCTION	1.06	1.06	
EDUCATION SERVICES	1.00	1.00	
TOTAL-MOSQUITO ABATEMENT COMMISS	11.06	11.06	
PLANNING			
PLANNING COMMISSION	5.00	3.00	-2.00

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SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2005
AUTHORIZED PERSONNEL

	AUTHORIZED AS OF 08/26/2004	PROPOSED AS OF 10/01/2004	INCREASE -DECREASE- FROM AUTHORIZED
TOTAL-PLANNING	5.00	3.00	-2.00
ANIMAL CONTROL			
ANIMAL CONTROL	7.00	7.00	
TOTAL-ANIMAL CONTROL	7.00	7.00	
LAW LIBRARY			
LAW LIBRARY	.25	.25	
TOTAL-LAW LIBRARY	.25	.25	
MICHIGAN WORKS ADMINISTRATION			
MICHIGAN WORKS ADMINISTRATION	13.75	12.75	-1.00
TOTAL-MICHIGAN WORKS ADMINISTRATION	13.75	12.75	-1.00
SPECIAL PROJECTS			
DIST. COURT - ALCOHOL CASEFLOW	1.00	1.00	
DRAIN DIVISION / MAINTENANCE	1.00	1.00	
OFFICE OF EMERGENCY SERVICES	1.50	1.50	
TOTAL-SPECIAL PROJECTS	3.50	3.50	
SHERIFF - SPECIAL PROJECTS			
MBS AIRPORT SECURITY	3.00	3.00	
SELECTIVE ENFORCEMENT	3.00	3.00	
AUTO THEFT PREVENTION	1.00	1.00	
SCHOOL LIAISON OFFICER	1.00	1.00	
CHESANING CONTRACT	2.00	2.00	
MERRILL/JONESFIELD CONTRACT	1.00	1.00	
SAGINAW COUNTY NARCOTICS UNIT	1.00	1.00	
LOCAL LAW ENF BG - 2002-2004	2.50		-2.50
LOCAL LAW ENF BG - 2003-2005		1.50	1.50
MOTOR CARRIER ENFORCEMENT	1.00	1.00	
PLUS-HOME SURVEILLANCE PROGRAM	5.00	5.00	
TOTAL-SHERIFF - SPECIAL PROJECTS	20.50	19.50	-1.00
PROSECUTOR - SPECIAL PROJECTS			
PROSECUTOR'S AUTO THEFT DIV.	1.00	1.00	
PROSECUTOR'S VICTIM'S RIGHTS	3.00	3.00	
PROSECUTOR'S ASSET FORFEITURE	2.00	2.00	
PROPERTY CRIME TASK FORCE	1.00	1.00	
TOTAL-PROSECUTOR - SPECIAL PROJ	7.00	7.00	
CORRECTIONS - SPECIAL PROJECTS			
COMMUNITY CORRECT. ADMIN.	.50	.50	
PRETRIAL SERVICES	2.00	2.00	

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SAGINAW COUNTY, MICHIGAN
BUDGET SUMMARY FOR 2005
AUTHORIZED PERSONNEL

	AUTHORIZED AS OF 08/26/2004	PROPOSED AS OF 10/01/2004	INCREASE -DECREASE- FROM AUTHORIZED
TOTAL-CORRECTIONS - SPECIAL PROJ	2.50	2.50	
MSU EXT.- SPECIAL PROJECTS MSU EXTENSION	2.50	2.50	
TOTAL-MSU EXT.- SPECIAL PROJECTS	2.50	2.50	
CHILD CARE JUVENILE DETENTION HOME	36.34	36.34	
TOTAL-CHILD CARE	36.34	36.34	
PARKING SYSTEM PARKING SYSTEM	1.00	1.00	
TOTAL-PARKING SYSTEM	1.00	1.00	
INFORMATION SYSTEMS & SERVICES INFORMATION SYSTEMS & SERVICES	15.00	15.00	
TOTAL-INFORMATION SYSTEMS & SERV	15.00	15.00	
EQUIPMENT REVOLVING FUND EQUIPMENT REVOLVING FUND	.20	.20	
TOTAL-EQUIPMENT REVOLVING FUND	.20	.20	
PUBLIC WORKS PUBLIC WORKS/WATER & SEWER	.50	.50	
TOTAL-PUBLIC WORKS	.50	.50	
RISK MANAGEMENT RISK MGMT.ADMIN.	.60	.60	
TOTAL-RISK MANAGEMENT	.60	.60	
INVESTMENT SERVICES TREASURER-INVESTMENTS	.60	.60	
TOTAL-INVESTMENT SERVICES	.60	.60	
HEALTH CENTER BUILDING FUND HEALTH CENTER BLDG & GRDS	4.00	4.00	
TOTAL-HEALTH CENTER BUILDING FUN	4.00	4.00	
EMPLOYEE BENEFITS WORKERS' COMPENSATION	1.90	.90	-1.00

FMB667P

SAGINAW COUNTY, MICHIGAN
 BUDGET SUMMARY FOR 2005
 AUTHORIZED PERSONNEL

	AUTHORIZED AS OF 08/26/2004	PROPOSED AS OF 10/01/2004	INCREASE -DECREASE- FROM AUTHORIZED
TOTAL-EMPLOYEE BENEFITS	1.90	.90	-1.00
DC PENSION TRUST FUND RETIREMENT - ICMA	1.00	1.00	
TOTAL-DC PENSION TRUST FUND	1.00	1.00	
TOTAL	727.09	718.14	-8.95

RESOLUTION B

SEPTEMBER 14, 2004

WHEREAS, The Board of Commissioners has established salaries of all officials and employees of Saginaw County, with the exception of unsettled bargaining units of the County; and

WHEREAS, It is the intent of the Board of Commissioners that the salaries established are in lieu of any and all fees, either County or State, collected by any said employee or official; and

WHEREAS, The Board of Commissioners of Saginaw County desires at this time to adopt a salary schedule for the fiscal year beginning October 1, 2004 and ending September 30, 2005;

NOW, THEREFORE, BE IT RESOLVED, That the respective departments be and are hereby restricted to the staffing level as provided in the Departmental Personnel Schedule in the 2004/2005 Budget at rates of compensation set forth in attached Salary Schedules for the fiscal year beginning October 1, 2004 and ending September 30, 2005.

BE IT FURTHER RESOLVED #1, That fees and/or remunerations of any kind received by a County employee or official in the performance of his/her official duties shall be forthwith turned over to the Treasurer of Saginaw County by said employee or official and same shall be credited to the General Fund of Saginaw County. The exceptions would be those fees or remunerations specifically established by law or authorized by the Board of Commissioners, which shall be allowed; and

BE IT FURTHER RESOLVED #2, That the elected officials, appointees, and employees shall be paid for the fiscal year on a bi-weekly basis in the grades and steps as provided in the Departmental Personnel Schedule in said 2004/2005 Budget; and

BE IT FURTHER RESOLVED #3, That all salaries paid to said employees shall be based on length of service with Saginaw County in accordance with the aforementioned Salary Schedules, except as otherwise provided in the Personnel Policy Manual adopted on November 23, 1999, as amended; and

BE IT FURTHER RESOLVED #4, That the proper County officials be authorized and directed to adjust the budgets of the departments staffed by members of bargaining units in accordance with the contracts approved by the Board of Commissioners.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That Salary Resolution B be adopted. Approved unanimously.

Resolution B - (9/14/04)

**COUNTY OF SAGINAW
ELECTED/APPOINTED OFFICIALS COMPENSATION**

NUMBER	TITLE	1/1/2004 AMOUNT	1/1/2005 AMOUNT
1	Chairman, Board of Commissioners	\$ 13,390	\$ 13,390
5	Vice Chair (1), Committee Chair (4) Board of Commissioners	11,072	11,072
9	Member, Board of Commissioners	10,300	10,300
5	Circuit Court Judge	139,919	139,919
6	District Court Judge	138,272	138,272
2	Probate Court Judge	139,919	139,919
1	Clerk	76,447	76,447
1	Register of Deeds	75,143	75,143
1	Treasurer	84,596	84,596
1	Public Works Commissioner	84,462	84,462
1	Sheriff	102,227	102,227
1	Prosecutor	127,999	127,999
3	Auditor	240	240
3	Veterans Relief Commission	600	600
1	Chairman, Road Commission	5,000	5,000
2	Member, Road Commission	4,000	4,000
3	Member, Family Independence Board	4,000	4,000

EPS705P
07/15/2004

SAGINAW COUNTY GOVERNMENT
SCHEDULE OF SALARY PROGRESSION
ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2004
HAY STUDY MGT. CLASSIFICATION

PAGE:

NON UNION

SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)	6 YEARS (STEP 8)	7 YEARS (STEP 9)
H05	26,806.00 1,031.00	27,558.00 1,059.92	28,331.00 1,089.65	29,126.00 1,120.23	29,943.00 1,151.65	30,783.00 1,183.96	31,647.00 1,217.19	32,534.00 1,251.31	33,446.00 1,286.38
H06	29,603.00 1,138.58	30,434.00 1,170.54	31,286.00 1,203.31	32,165.00 1,237.12	33,067.00 1,271.81	33,995.00 1,307.50	34,948.00 1,344.15	35,928.00 1,381.85	36,937.00 1,420.65
H07	32,729.00 1,258.81	33,647.00 1,294.12	34,591.00 1,330.42	35,560.00 1,367.69	36,559.00 1,406.12	37,584.00 1,445.54	38,638.00 1,486.08	39,721.00 1,527.73	40,836.00 1,570.62
H08	36,265.00 1,394.81	37,283.00 1,433.96	38,328.00 1,474.15	39,403.00 1,515.50	40,508.00 1,558.00	41,645.00 1,601.73	42,813.00 1,646.65	44,014.00 1,692.85	45,248.00 1,740.31
H09	40,459.00 1,556.12	41,595.00 1,599.81	42,760.00 1,644.62	43,960.00 1,690.77	45,194.00 1,738.23	46,461.00 1,786.96	47,765.00 1,837.12	49,104.00 1,888.62	50,483.00 1,941.65
H10	45,724.00 1,758.62	47,005.00 1,807.88	48,325.00 1,858.65	49,679.00 1,910.73	51,072.00 1,964.31	52,506.00 2,019.46	53,977.00 2,076.04	55,492.00 2,134.31	57,050.00 2,194.23
H11	51,727.00 1,989.50	53,179.00 2,045.35	54,670.00 2,102.69	56,203.00 2,161.65	57,780.00 2,222.31	59,401.00 2,284.65	61,067.00 2,348.73	62,780.00 2,414.62	64,541.00 2,482.35
H12	59,294.00 2,280.54	60,957.00 2,344.50	62,666.00 2,410.23	64,424.00 2,477.85	66,231.00 2,547.35	68,089.00 2,618.81	70,000.00 2,692.31	71,963.00 2,767.81	73,982.00 2,845.46
H13	68,013.00 2,615.88	69,920.00 2,689.23	71,881.00 2,764.65	73,898.00 2,842.23	75,970.00 2,921.92	78,100.00 3,003.85	80,292.00 3,088.15	82,544.00 3,174.77	84,860.00 3,263.85
H14	78,539.00 3,020.73	80,742.00 3,105.46	83,007.00 3,192.58	85,335.00 3,282.12	87,728.00 3,374.15	90,189.00 3,468.81	92,719.00 3,566.12	95,321.00 3,666.19	97,994.00 3,769.00

SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2004
 HAY STUDY PROFESSL. CLASSIFICATION

EPST05P
 07/15/2004

NON UNION

SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)	6 YEARS (STEP 8)	7 YEARS (STEP 9)
I05	26,806.00 1,031.00	27,558.00 1,059.92	28,331.00 1,089.65	29,126.00 1,120.23	29,943.00 1,151.65	30,783.00 1,183.96	31,647.00 1,217.19	32,534.00 1,251.31	33,446.00 1,286.38
I06	29,603.00 1,138.58	30,434.00 1,170.54	31,286.00 1,203.31	32,165.00 1,237.12	33,067.00 1,271.81	33,995.00 1,307.50	34,948.00 1,344.15	35,928.00 1,381.85	36,937.00 1,420.65
I07	32,729.00 1,258.81	33,647.00 1,294.12	34,591.00 1,330.42	35,560.00 1,367.69	36,559.00 1,406.12	37,584.00 1,445.54	38,638.00 1,486.08	39,721.00 1,527.73	40,836.00 1,570.62
I08	36,265.00 1,394.81	37,283.00 1,433.96	38,328.00 1,474.15	39,403.00 1,515.50	40,508.00 1,558.00	41,645.00 1,601.73	42,813.00 1,646.65	44,014.00 1,692.85	45,248.00 1,740.31
I09	40,459.00 1,556.12	41,595.00 1,599.81	42,760.00 1,644.62	43,960.00 1,690.77	45,194.00 1,738.23	46,461.00 1,786.96	47,765.00 1,837.12	49,104.00 1,888.62	50,483.00 1,941.65
I10	45,724.00 1,758.62	47,005.00 1,807.88	48,325.00 1,858.65	49,679.00 1,910.73	51,072.00 1,964.31	52,506.00 2,019.46	53,977.00 2,076.04	55,492.00 2,134.31	57,050.00 2,194.23
I11	51,727.00 1,989.50	53,179.00 2,045.35	54,670.00 2,102.69	56,203.00 2,161.65	57,780.00 2,222.31	59,401.00 2,284.65	61,067.00 2,348.73	62,780.00 2,414.62	64,541.00 2,482.35
I12	59,294.00 2,280.54	60,957.00 2,344.50	62,666.00 2,410.23	64,424.00 2,477.85	66,231.00 2,547.35	68,089.00 2,618.81	70,000.00 2,692.31	71,963.00 2,767.81	73,982.00 2,845.46

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SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2004
 HAY STUDY/TECHNICAL CLASSIFICATION

EPS705P
 07/15/2004

NON UNION

SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)	6 YEARS (STEP 8)	7 YEARS (STEP 9)
J01	19,733.00 758.96	20,287.00 780.27	20,856.00 802.15	21,440.00 824.62	22,042.00 847.77	22,660.00 871.54	23,297.00 896.04	23,950.00 921.15	24,622.00 947.00
J02	21,050.00 809.62	21,640.00 832.31	22,247.00 855.65	22,870.00 879.62	23,512.00 904.31	24,172.00 929.69	24,850.00 955.77	25,546.00 982.54	26,263.00 1,010.12
J03	22,530.00 866.54	23,161.00 890.81	23,811.00 915.81	24,480.00 941.54	25,166.00 967.92	25,871.00 995.04	26,597.00 1,022.96	27,344.00 1,051.69	28,110.00 1,081.15
J04	24,503.00 942.42	25,190.00 968.85	25,898.00 996.08	26,623.00 1,023.96	27,372.00 1,052.77	28,138.00 1,082.23	28,927.00 1,112.58	29,738.00 1,143.77	30,573.00 1,175.88
J05	26,806.00 1,031.00	27,558.00 1,059.92	28,331.00 1,089.65	29,126.00 1,120.23	29,943.00 1,151.65	30,783.00 1,183.96	31,647.00 1,217.19	32,534.00 1,251.31	33,446.00 1,286.38
J06	29,603.00 1,138.58	30,434.00 1,170.54	31,286.00 1,203.31	32,165.00 1,237.12	33,067.00 1,271.81	33,995.00 1,307.50	34,948.00 1,344.15	35,928.00 1,381.85	36,937.00 1,420.65
J07	32,729.00 1,258.81	33,647.00 1,294.12	34,591.00 1,330.42	35,560.00 1,367.69	36,559.00 1,406.12	37,584.00 1,445.54	38,638.00 1,486.08	39,721.00 1,527.73	40,836.00 1,570.62

SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2004
 MANAGERIAL CLASSIFICATION

NON UNION

SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
M01	28,339.00 1,089.96	29,408.00 1,131.08	30,474.00 1,172.08	31,618.00 1,216.08	32,757.00 1,259.88	33,823.00 1,300.88	35,806.00 1,377.15
M02	29,940.00 1,151.54	31,081.00 1,195.42	32,227.00 1,239.50	33,371.00 1,283.50	34,588.00 1,330.31	35,806.00 1,377.15	38,021.00 1,462.35
M03	31,767.00 1,221.81	32,981.00 1,268.50	34,206.00 1,315.62	35,428.00 1,362.62	36,717.00 1,412.19	38,021.00 1,462.35	40,532.00 1,558.92
M04	33,823.00 1,300.88	35,120.00 1,350.77	36,418.00 1,400.69	37,789.00 1,453.42	39,159.00 1,506.12	40,532.00 1,558.92	43,724.00 1,681.69
M05	35,806.00 1,377.15	37,330.00 1,435.77	38,926.00 1,497.15	40,532.00 1,558.92	42,128.00 1,620.31	43,724.00 1,681.69	46,777.00 1,799.12
M06	38,319.00 1,473.81	39,994.00 1,538.23	41,671.00 1,602.73	43,348.00 1,667.23	45,025.00 1,731.73	46,777.00 1,799.12	50,113.00 1,927.42
M07	40,149.00 1,544.19	42,110.00 1,619.62	44,070.00 1,695.00	46,036.00 1,770.62	48,073.00 1,848.96	50,113.00 1,927.42	53,580.00 2,060.77
M08	43,024.00 1,654.77	45,131.00 1,735.81	47,248.00 1,817.23	49,356.00 1,898.31	51,473.00 1,979.73	53,580.00 2,060.77	57,888.00 2,226.46
M09	45,507.00 1,750.27	47,919.00 1,843.04	50,414.00 1,939.00	52,902.00 2,034.69	55,393.00 2,130.50	57,888.00 2,226.46	61,892.00 2,380.46
M10	48,676.00 1,872.15	51,318.00 1,973.77	53,950.00 2,075.38	56,603.00 2,177.04	59,221.00 2,277.73	61,892.00 2,380.46	65,851.00 2,532.73
M11	50,813.00 1,954.35	53,795.00 2,069.04	56,923.00 2,189.35	59,939.00 2,305.35	62,856.00 2,417.54	65,851.00 2,532.73	70,377.00 2,706.81
M12	54,388.00 2,091.85	57,584.00 2,214.77	60,740.00 2,336.15	63,950.00 2,459.62	67,161.00 2,583.12	70,377.00 2,706.81	

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07/15/2004

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SAGINAW COUNTY GOVERNMENT
SCHEDULE OF SALARY PROGRESSION
ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2004
MANAGERIAL CLASSIFICATION

NON UNION

SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
M13	57,645.00 2,217.12	60,990.00 2,345.77	64,386.00 2,476.38	67,789.00 2,607.27	71,191.00 2,738.12	74,595.00 2,869.04	
M14	60,074.00 2,310.54	65,179.00 2,506.88	68,803.00 2,646.27	72,424.00 2,785.54	76,116.00 2,927.54	79,801.00 3,069.27	
M15	65,768.00 2,529.54	69,604.00 2,677.08	73,437.00 2,824.50	77,272.00 2,972.00	81,111.00 3,119.65	85,015.00 3,269.81	
M16	70,258.00 2,702.23	74,376.00 2,860.62	78,501.00 3,019.27	82,628.00 3,178.00	86,752.00 3,336.62	90,952.00 3,498.15	
M17	75,100.00 2,888.46	79,441.00 3,055.42	83,861.00 3,225.42	88,274.00 3,395.15	92,688.00 3,564.92	97,105.00 3,734.81	
M18	80,170.00 3,083.46	83,699.00 3,219.19	89,597.00 3,446.04	94,281.00 3,626.19	98,989.00 3,807.27	103,691.00 3,988.12	
M19	85,580.00 3,291.54	89,346.00 3,436.38	95,643.00 3,678.58	100,637.00 3,870.65	105,657.00 4,063.73	110,654.00 4,255.92	
M20	91,358.00 3,513.77	95,375.00 3,668.27	102,099.00 3,926.88	107,427.00 4,131.81	112,790.00 4,338.08	118,049.00 4,540.35	
M21	97,522.00 3,750.85	101,813.00 3,915.88	108,991.00 4,191.96	114,680.00 4,410.77	120,405.00 4,630.96	126,095.00 4,849.81	
M22	81,388.00 3,130.31						
M25	135,870.00 5,225.77						
M30	152,061.00 5,848.50						

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07/15/2004

SAGINAW COUNTY GOVERNMENT
SCHEDULE OF SALARY PROGRESSION
ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2004
MANAGERIAL CLASSIFICATION

NON UNION

SALARY GRADE	HIRE RATE	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
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M35 177,405.00
6,823.27



SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2004
 PROFESSIONAL CLASSIFICATION

EPST05P
 07/15/2004

NON UNION

SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
P01	24,375.00 937.50	25,362.00 975.46	26,363.00 1,013.96	27,346.00 1,051.77	28,339.00 1,089.96	29,408.00 1,131.08	
P02	26,363.00 1,013.96	27,423.00 1,054.73	28,496.00 1,096.00	29,556.00 1,136.77	30,623.00 1,177.81	31,767.00 1,221.81	
P03	28,571.00 1,098.88	29,711.00 1,142.73	30,851.00 1,186.58	31,997.00 1,230.65	33,214.00 1,277.46	34,434.00 1,324.38	
P04	30,775.00 1,183.65	32,073.00 1,233.58	33,371.00 1,283.50	34,662.00 1,333.15	35,953.00 1,382.81	37,330.00 1,435.77	
P05	33,135.00 1,274.42	34,588.00 1,330.31	36,029.00 1,385.73	37,478.00 1,441.46	38,926.00 1,497.15	40,454.00 1,555.92	
P06	35,656.00 1,371.38	37,252.00 1,432.77	38,853.00 1,494.35	40,532.00 1,558.92	42,205.00 1,623.27	43,883.00 1,687.81	
P07	38,391.00 1,476.58	40,226.00 1,547.15	41,652.00 1,602.00	43,883.00 1,687.81	45,707.00 1,757.96	47,534.00 1,828.23	
P08	40,983.00 1,576.27	42,945.00 1,651.73	44,978.00 1,729.92	47,020.00 1,808.46	49,056.00 1,886.77	51,090.00 1,965.00	
P09	44,227.00 1,701.04	46,416.00 1,785.23	48,606.00 1,869.46	50,795.00 1,953.65	52,981.00 2,037.73	55,246.00 2,124.85	
P10	47,846.00 1,840.23	50,188.00 1,930.31	52,526.00 2,020.23	54,869.00 2,110.35	57,209.00 2,200.35	59,597.00 2,292.19	
P11	50,740.00 1,951.54	53,420.00 2,054.62	56,103.00 2,157.81	58,769.00 2,260.35	61,395.00 2,361.35	63,950.00 2,459.62	
P12	54,314.00 2,089.00	57,364.00 2,206.31	60,375.00 2,322.12	63,372.00 2,437.38	66,361.00 2,552.35	69,133.00 2,658.96	

EP5705P
07/15/2004

SAGINAW COUNTY GOVERNMENT
SCHEDULE OF SALARY PROGRESSION
ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2004
PROFESSIONAL CLASSIFICATION

NON UNION

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SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
P13	57,567.00 2,214.12	60,747.00 2,336.42	64,217.00 2,469.88	67,408.00 2,592.62	70,917.00 2,727.58	73,882.00 2,841.62	



SAGINAW COUNTY GOVERNMENT
 SCHEDULE OF SALARY PROGRESSION
 ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2004
 T.O.P.S.
 CLASSIFICATION

EF8705P
 07/15/2004

NON UNION

SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
T01	16,838.00 647.62	17,372.00 668.15	17,902.00 688.54	18,516.00 712.15	19,124.00 735.54		
T02	17,517.00 673.73	18,133.00 697.42	18,743.00 720.88	19,428.00 747.23	19,958.00 767.62		
T03	18,281.00 703.12	18,889.00 726.50	19,506.00 750.23	20,114.00 773.62	20,796.00 799.85		
T04	18,968.00 729.54	19,653.00 755.88	20,343.00 782.42	21,026.00 808.69	21,706.00 834.85		
T05	19,731.00 758.88	20,417.00 785.27	21,105.00 811.73	21,974.00 845.15	22,550.00 867.31		
T06	20,495.00 788.27	21,178.00 814.54	21,939.00 843.81	22,698.00 873.00	23,465.00 902.50		
T07	21,485.00 826.35	22,246.00 855.62	23,011.00 885.04	23,848.00 917.23	24,683.00 949.35		
T08	22,550.00 867.31	23,389.00 899.58	24,227.00 931.81	25,065.00 964.04	25,980.00 999.23		
T09	23,697.00 911.42	24,529.00 943.42	25,441.00 978.50	26,363.00 1,013.96	27,274.00 1,049.00		
T10	24,836.00 955.23	25,828.00 993.38	26,891.00 1,034.27	27,958.00 1,075.31	29,025.00 1,116.35		
T11	26,129.00 1,004.96	27,274.00 1,049.00	28,417.00 1,092.96	29,556.00 1,136.77	30,705.00 1,180.96		
T12	27,804.00 1,069.38	29,023.00 1,116.27	30,243.00 1,163.19	31,466.00 1,210.23	32,683.00 1,257.04		

Attachment Resolution B

EP3705P
07/15/2004

SAGINAW COUNTY GOVERNMENT
SCHEDULE OF SALARY PROGRESSION
ANNUAL AND BI-WEEKLY EFFECTIVE 10/01/2004
T.O.P.S.
CLASSIFICATION

PAGE:

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NON UNION

SALARY GRADE	HIRE RATE (STEP 1)	6 MONTHS (STEP 2)	1 YEAR (STEP 3)	2 YEARS (STEP 4)	3 YEARS (STEP 5)	4 YEARS (STEP 6)	5 YEARS (STEP 7)
T13	29,480.00 1,133.85	30,775.00 1,183.65	32,073.00 1,233.58	33,371.00 1,283.50	34,662.00 1,333.15		
T14	31,233.00 1,201.27	32,601.00 1,253.88	33,978.00 1,306.85	35,350.00 1,359.62	36,717.00 1,412.19		
T15	33,060.00 1,271.54	34,508.00 1,327.23	35,953.00 1,382.81	37,404.00 1,438.62	38,853.00 1,494.35		
T16	34,970.00 1,345.00	36,418.00 1,400.69	38,021.00 1,462.35	39,535.00 1,520.58	41,134.00 1,582.08		

RESOLUTION C

SEPTEMBER 14, 2004

WHEREAS, The Saginaw County Board of Commissioners (“Board”) has examined the 2005-2009 Capital Improvement Plan for the 2004/2005 Fiscal Year as submitted by the Saginaw County Controller/CAO; and

WHEREAS, The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible manner;

NOW, THEREFORE, BE IT RESOLVED, That the County of Saginaw Capital Improvement Plan for the 2004/2005 Fiscal Year is hereby adopted, subject to the availability of funds.

BE IT FURTHER RESOLVED, That the proper County officials be authorized and directed to proceed with the priority A projects, as attached, for the 2004/2005 Fiscal Year.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Horn: That Capital Improvement Resolution B be adopted. Approved unanimously.

SAGINAW COUNTY, MICHIGAN
SUMMARY OF CAPITAL IMPROVEMENT PLAN 2005-2009

09/08/2004

DEPARTMENT	2005	2006	2007	2008	2009	
TOTAL	336,000	309,000	525,000	864,000	270,000	
AIRPORT	255,000	51,000	51,000	51,000	51,000	
BUILDING & GROUNDS:	249,000	30,000	30,000	25,000	25,000	
ASBESTOS RESERVE	7,000	0	0	0	0	
COURTHOUSE	19,000	0	0	0	0	
FDC - ANNEX	3,000	0	0	0	0	
JAIL	376,000	16,000	16,000	16,000	16,000	
JUVENILE CENTER	440,000	0	0	0	0	
MORLEY BUILDING	35,000	0	0	0	0	
OTHER COUNTY PROPERTIES	19,500	0	0	0	0	
COMMISSION ON AGING	48,000	0	0	0	0	
DISTRICT COURT	48,550	0	0	0	0	
FAMILY DIVISION	150,000	0	0	0	0	
FRIEND OF THE COURT	24,000	7,500	6,500	28,000	0	
JUVENILE DETENTION HOME	66,000	30,000	30,000	0	0	
PROSECUTING ATTORNEY	125,000	0	0	0	0	
SHERIFF'S DEPARTMENT:						
ADMINISTRATION	27,461	5,000	5,000	5,000	5,000	
JAIL DIVISION	298,914	24,000	25,000	26,000	27,000	
LAW ENFORCEMENT	144,000	27,000	36,000	27,000	27,000	
TOTAL	4,239,425	1,552,425	724,500	1,042,000	421,000	
MEANS OF FINANCING	TOTAL	2005	2006	2007	2008	2009
FEDERAL GRANT	2,179,300	309,700	293,550	498,750	820,800	256,500
OTHER	129,850	80,650	7,725	13,125	21,600	6,750
PUBLIC IMPRVMNT FUND -GENERAL	1,438,488	854,488	150,500	159,500	146,000	118,000
PUBLIC IMPRVMNT FUND-RESTRICT	337,914	202,914	30,000	40,000	32,000	33,000
STATE GRANT	153,873	104,673	7,725	13,125	21,600	6,750
TOTAL	4,239,425	1,552,425	499,500	724,500	1,042,000	421,000

FMB215P

SAGINAW COUNTY, MICHIGAN
2005 CAPITAL IMPROVEMENT PLAN
REQUEST FOR FINANCING AND RECOMMENDED PRIORITY

09/08/2004

DEPARTMENT	2005 PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
AIRPORT:				
EXPAND TERMINAL APRON	2,400		A	OTHER
EXPAND TERMINAL APRON	2,400		A	ST GRANT
EXPAND TERMINAL APRON	91,200		A	FED GRANT
RELOCATE THE FUEL TANK	5,000		A	OTHER
RELOCATE THE FUEL TANK	5,000		A	ST GRANT
REHABILITATE TAXISTREETS A & B	5,750		A	OTHER
REHABILITATE TAXISTREETS A & B	218,500		A	FED GRANT
REHABILITATE TAXISTREETS A & B	5,750		A	ST GRANT
		336,000		
BUILDING & GROUNDS:				
ASBESTOS RESERVE:				
ASBESTOS REMOVAL	25,000		A	PIF - GEN
ASBESTOS MONITORING	5,000		A	PIF - GEN
REINSULATE	20,000		A	PIF - GEN
		51,000		
COURTHOUSE:				
HEAT EXCHANGER	15,000		B	PIF - GEN
CONCRETE WORK	30,000		A	PIF - GEN
STEAM PIPE/HEAT	7,000		B	PIF - GEN
FIRE SUPPRESSION	52,000		A	PIF - GEN
CARPET REPLACEMENT	10,000		B	PIF - GEN
REPLACE EXTERIOR LIGHTING	25,000		B	PIF - GEN
		139,000		
FOC - ANNEX:				
HEATING & COOLING	7,000		A	PIF - GEN
		7,000		
JAIL:				
HEATING COIL	4,000		A	PIF - GEN
REPLACE FLOOR	15,000		A	PIF - GEN
		19,000		
JUVENILE CENTER:				
HEATING/COOLING	3,000		A	PIF - GEN
		3,000		
MORLEY BUILDING:				
WINDOW GLAZING	15,000		C	PIF - GEN
CARPET REPLACEMENT	10,000		B	PIF - GEN
PAINT/WALL COVERING	6,000		C	PIF - GEN
REPLACE ROOF	85,000		C	PIF - GEN
ROOF TOP UNITS	250,000		C	PIF - GEN
		376,000		
OTHER COUNTY PROPERTIES:				
DEMOLITION OF ROOT CELLAR	10,000		A	PIF - GEN
NEW EVIDENCE STORAGE BUILDING	25,000		A	PIF - GEN
		35,000		
		630,000		
TOTAL BUILDING & GROUNDS				
COMMISSION ON AGING:				
WEST SIDE SR CTR STEPS&FLOOR	13,500		A	OTHER
COMPUTER REPLACEMENTS	6,000		B	OTHER
		19,500		
DISTRICT COURT:				
COURTROOM CARPETING	48,000		A	OTHER
		48,000		
FAMILY DIVISION:				
RECORD STORAGE-HIGH DENSITY	40,000		B	PIF - GEN
COMPUTER REPLACEMENT	7,800		B	PIF - GEN
TASK SEATING REPLACEMENT	750		B	PIF - GEN
		48,550		
FRIEND OF THE COURT:				
IMAGING SYSTEM	91,523		A	ST GRANT

FMB215P

SAGINAW COUNTY, MICHIGAN
 2005 CAPITAL IMPROVEMENT PLAN
 REQUEST FOR FINANCING AND RECOMMENDED PRIORITY

09/08/2004

DEPARTMENT	2005 PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
FRIEND OF THE COURT: IMAGING SYSTEM	58,477		A	PIF - GEN
		150,000		
JUVENILE DETENTION HOME: DIGITAL CAMERAS	10,000		B	PIF - GEN
COMPUTERS	4,000		B	PIF - GEN
PLUMBING REPAIR	10,000		A	PIF - GEN
		24,000		
PROSECUTING ATTORNEY: COPIER	15,000		B	PIF - GEN
COMPUTER EQUIPMENT	30,000		B	PIF - GEN
DOCUMENT IMAGING	20,000		B	PIF - GEN
		65,000		
SHERIFF'S DEPARTMENT: ADMINISTRATION: TECHNOLOGY UPDATE	5,000		B	PIF - GEN
SECURITY BLINDS	2,461		B	PIF - GEN
		7,461		
LAW ENFORCEMENT: COMPUTER TECHNOLOGY UPDATE	10,000		B	PIF - GEN
IN CAR VIDEO SYSTEMS	8,000		B	PIF - GEN
TRAFFIC RADAR UNITS	3,000		B	PIF - GEN
		21,000		
JAIL DIVISION:				
		28,461		
TOTAL SHERIFF'S DEPARTMENT		28,461		
OTHER		80,650		
ST GRANT		104,673		
PIF - GEN		854,488		
FED GRANT		309,700		
		1,349,511		

FMB215P

SAGINAW COUNTY, MICHIGAN
 2005 CAPITAL IMPROVEMENT PLAN
 REQUEST FOR FINANCING AND RECOMMENDED PRIORITY

09/08/2004

DEPARTMENT	2005 PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
SHERIFF'S DEPARTMENT:				
JAIL DIVISION:				
JAIL VIDEO SECURITY	24,000		A	PIF-RSTRCT
NORTH ELEVATOR	149,914		A	PIF-RSTRCT
REPAINTING/UPKEEP JAIL	13,000		B	PIF-RSTRCT
COMPUTER UPDATE	10,000		B	PIF-RSTRCT
		196,914		
LAW ENFORCEMENT:				
BULLET PROFF BODY ARMOR	6,000		A	PIF-RSTRCT
		6,000		
TOTAL SHERIFF'S DEPARTMENT		202,914		
TOTAL PIF-RESTRICTED		202,914		
PROJECT TOTAL		1,552,425		
TOTAL "A" PRIORITY	834,414			
TOTAL "B" PRIORITY	252,011			
TOTAL "C" PRIORITY	366,000			
	1,552,425			

FMB216P

SAGINAW COUNTY, MICHIGAN
2005 CAPITAL IMPROVEMENT PLAN
FINANCING AND RECOMMENDED PRIORITY "A" PROJECTS

08/27/2004

DEPARTMENT	PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
AIRPORT:				
EXPAND TERMINAL APRON	2,400		A	OTHER
EXPAND TERMINAL APRON	2,400		A	ST GRANT
EXPAND TERMINAL APRON	91,200		A	FED GRANT
RELOCATE THE FUEL TANK	5,000		A	OTHER
RELOCATE THE FUEL TANK	5,000		A	ST GRANT
REHABILITATE TAXISTREETS A & B	5,750		A	OTHER
REHABILITATE TAXISTREETS A & B	218,500		A	FED GRANT
REHABILITATE TAXISTREETS A & B	5,750		A	ST GRANT
		336,000		
BUILDING & GROUNDS:				
ASBESTOS RESERVE:				
ASBESTOS REMOVAL	25,000		A	PIF - GEN
ASBESTOS MONITORING	6,000		A	PIF - GEN
REINSULATE	20,000		A	PIF - GEN
		51,000		
COURTHOUSE:				
CONCRETE WORK	30,000		A	PIF - GEN
FIRE SUPPRESSION	52,000		A	PIF - GEN
		82,000		
FOC - ANNEX:				
HEATING & COOLING	7,000		A	PIF - GEN
		7,000		
JAIL:				
HEATING COIL	4,000		A	PIF - GEN
REPLACE FLOOR	15,000		A	PIF - GEN
		19,000		
JUVENILE CENTER:				
HEATING/COOLING	3,000		A	PIF - GEN
		3,000		
OTHER COUNTY PROPERTIES:				
DEMOLITION OF ROOT CELLAR	10,000		A	PIF - GEN
NEW EVIDENCE STORAGE BUILDING	25,000		A	PIF - GEN
		35,000		
		197,000		
COMMISSION ON AGING:				
WEST SIDE SR CTR STEPS&FLOOR	13,500		A	OTHER
		13,500		
DISTRICT COURT:				
COURTROOM CARPETING	48,000		A	OTHER
		48,000		
FRIEND OF THE COURT:				
IMAGING SYSTEM	58,477		A	PIF - GEN
IMAGING SYSTEM	91,523		A	ST GRANT
		150,000		
JUVENILE DETENTION HOME:				
PLUMBING REPAIR	10,000		A	PIF - GEN
		10,000		
		74,650		
OTHER		104,673		
ST GRANT		265,477		
PIF - GEN		309,700		
FED GRANT				
		754,500		

FMB216P

SAGINAW COUNTY, MICHIGAN
 2005 CAPITAL IMPROVEMENT PLAN
 FINANCING AND RECOMMENDED PRIORITY "A" PROJECTS

08/27/2004

DEPARTMENT	PROJECT AMOUNT	TOTAL	PRIORITY	FUNDING SOURCE
SHERIFF'S DEPARTMENT:				
JAIL DIVISION:				
JAIL VIDEO SECURITY	24,000		A	PIF-RSTRCT
NORTH ELEVATOR	149,914		A	PIF-RSTRCT
		173,914		
LAW ENFORCEMENT:				
BULLET PROFF BODY ARMOR	6,000		A	PIF-RSTRCT
		6,000		
TOTAL SHERIFF'S DEPARTMENT		179,914		
TOTAL PIF-RESTRICTED		179,914		
PROJECT TOTAL		934,414		
TOTAL "A" PRIORITY	934,414			
TOTAL "B" PRIORITY	0			
TOTAL "C" PRIORITY	0			
	934,414			

PROCLAMATIONS*(Presented under Audiences)***Chair Hare proclaimed the following:****PROCLAMATION**

WHEREAS, Substance abuse continues to be at the forefront of problems among our youth and their families in the County of Saginaw, and a major concern of the Saginaw County Board of Commissioners and the Family Youth Initiative (FYI); and,

WHEREAS, FYI is sponsored by the Treatment and Prevention Services of the Saginaw County Department of Public Health, the Saginaw Police Department, Saginaw County Crime Prevention Council and Saginaw County's Promise; and,

WHEREAS, FYI uses adult and youth mentors to encourage youth to improve academic, social and interpersonal skills; and,

WHEREAS, FYI is the first such initiative in Saginaw that addresses the critical problem of substance abuse among youth and their families by engaging in an approach that enhances self-concept and reduces and/or eliminates exposure and use of substance abuse in a drug-free environment; and,

WHEREAS, The mission of FYI is to provide youth between the ages of 10 and 20 with a drug-free environment and encourage them to complete high school through Safe Houses and Faith-Based organizations. The focus is on reducing risk factors, teaching avoidance skills, and building a collaborative and anti-drug partnership between youth, teachers, parents and the community; and,

WHEREAS, The FYI residents of this community will celebrate the Sixth Annual FYI Youth Celebration on Thursday, September 23, 2004, at Shield of Faith Ministries located at 10322 Swan Creek Road from 4:00 to 8:00 p.m.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim the week of September 19 - 25, 2004 as: **FAMILY YOUTH INITIATIVE WEEK** in the County of Saginaw and in doing so invite all residents to join the Board in celebrating our diversity, working together to empower our youth and helping them to grow into successful adults who will continue to serve our community for many years.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 14th day of September in the year of Our Lord Two Thousand and Four.

Respectfully,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
District #9

Cheryl M. Hadsall, Commissioner
District #3

APPOINTMENTS**Animal Control Advisory Council**

Natasha Coulouris, Acting Public Health Officer (*designated member*)

Building Authority (*terms expire 8/1/10*)

Lee Carpenter
Marvin Hare

County Officers Compensation Commission (*terms expire 9/30/08*)

Joseph DeFrancesco
Seymour Geiersbach

Mosquito Abatement Commission

Natasha Coulouris, Acting Public Health Officer (*serves virtue of office*)

Substance Abuse Advisory Council (*terms expire 9/30/07*)

Cheryl Hadsall

Gerald Kariem

ANNOUNCEMENTS BY THE CHAIR

Chairman Hare called on Controller McGill who encouraged commissioners to contact area legislators and petition them to pass Senate Bills 1111 and 1112 which shift the property tax collection date and create a Revenue Sharing Reserve Fund. The Bills approved by the Senate, are now before the House. The County Board supported the proposal at the June Board Session.

Controller McGill reminded commissioners of the Special Board Session called for Wednesday, September 15, 8:00 a.m., at the Saginaw County Event Center to consider the sale of naming rights to the facility.

By Commissioner Woods: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:44 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



SEPTEMBER SESSION 2004

Special Session of the Board of Commissioners of Saginaw County, Michigan, Wednesday, September 15, 2004. The Board met pursuant to adjournment at 8:00 a.m. at the Saginaw County Event Center, 303 Johnson, City of Saginaw.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith - 12*

ABSENT: *Robert D. Blaine, Robert M. Woods, Jr., Patrick A. Wurtzel - 3*

TOTAL: - 15

Commissioner Ruth opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

AUDIENCES

Chairman Hare called on Allan Vella, Event Center General Manager, who expressed his pleasure at having the opportunity to work in Saginaw on the revitalization of the Civic Center after countywide voters approved a 10-year, 0.45-mill tax in 2001. Mr. Vella who is leaving his position in Saginaw introduced his replacement Zane Collings.

Chairman Hare then called on Marc McGill, Controller/CAO and Chairman of the Saginaw County Building Authority, who presented the Building Authority's recommendation to approve a naming rights agreement between SMG and the Dow Chemical Company. (*See communication 9-15-1 recorded in the minutes of this session.*) McGill extended his appreciation to commissioners for waiting until today to hear the details of the proposed agreement.

CLERK'S CALL OF SESSION

September 13, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of Special Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for a Special Session on Wednesday, September 15, 2004 at 8:00 a.m. at the Saginaw County Event Center, 303 Johnson in Downtown Saginaw, Michigan to consider the naming of county facilities.

The meeting is called pursuant to Article II, Section 2.9 (MCL 46.10) of the 2004 Rules of the Saginaw County Board of Commissioners. (*See attached*)

Sincerely,

Susan Kaltenbach, County Clerk

September 9, 2004

Susan Kaltenbach, Saginaw County Clerk

111 S. Michigan Avenue

Saginaw, MI 48602

Dear Ms. Kaltenbach:

Pursuant to Article II, Section 2.9 (MCL 46.10) of the 2004 Rules of the Saginaw County Board of Commissioners, we the undersigned members of the Board respectfully petition that a special meeting of the Board of Commissioners be held on Wednesday, September 15, 2004 at 8:00 a.m. at the Saginaw County Event Center 303 Johnson in Downtown Saginaw to consider the naming of county facilities.

Respectfully submitted,

s/ Michael P. O'Hare, s/ James M. Graham, s/ Carl E. Ruth, s/ Connie D. Smith, s/ Todd M. Hare

PETITIONS AND COMMUNICATIONS

September 15, 2004

Todd Hare, Chairman

111 South Michigan Avenue

Saginaw, MI 48602

RE: Event Center Naming Rights

Chairman Hare,

Since the inception of the Saginaw County Event Center on May 9, 2001, the staffs of SMG and the County have been pursuing a naming rights agreement for the Event Center. Beginning in September 2002, the effort to acquire a naming rights agreement has included the efforts of the Garber Management Group (GMG), owners of the Saginaw Spirit Ontario Hockey League Team. Through an innovative and cost-effective agreement, GMG serves as advertising agent for the Event Center and SMG staff. This team has worked long and hard to bring to the Board of Commissioners a suitable naming rights sponsor.

While this team has worked for a naming rights sponsor, the Saginaw County Building Authority has required the naming rights sponsor include at minimum the following attributes:

- Be a Fortune 500 company (large, not small);
- Be an American company (not foreign-owned);
- Have a significant presence in mid-Michigan (employ thousands within the Event Center market); and
- Make products or provide services that improve the quality of life for purchasers (*no tobacco, alcohol, casino, etc*).

We, your Saginaw County Building Authority, firmly believe that the aforementioned team has secured for your consideration a perfect fit for your Event Center. That naming rights sponsor is the Dow Chemical Company.

At 7:00 a.m. this 15th day of September, 2004, the Saginaw County Building Authority did meet to consider a naming rights proposal and agreement between the Dow Chemical Company and SMG. Because this agreement involved the naming of County property under the auspices of the Building Authority, this particular agreement required the approval of the Saginaw County Board of Commissioners. The agreement was prepared by Saginaw County Civil Counsel Andre Borrello together with the legal department of the Dow Chemical Company. The Saginaw County Building Authority unanimously approved the agreement.

The naming rights agreement is for a 10-year period at a gross cost of \$250,000 per year. The net funds will be distributed annually and equally between SMG (Event Center Operating Budget) and GMG (Advertising Agent/OHL Lease). The funding the Event Center receives will aid in

maintenance of the infrastructure, replace lost revenue sharing and further aid in the reduction of the annual operating subsidy. The funding the GMG/OHL team receives will be put directly back into the operating expenses of the Saginaw Spirit for the continuance of providing a first class sporting event for our community.

More significant than the dollars attached is the honor and prestige that a naming rights sponsor brings to a facility like Saginaw County's facility.

Being known and recognized as The Dow Event Center will put your facility on the map in a bigger way for promoters and venues that will recognize that your facility is endorsed and supported by a world leader in the business community. This will aid in the marketing of events as well as the attraction of events to Saginaw.

The Building Authority, SMG and GMG are proud that a company with such high standards for quality would find our facility in Saginaw to be worthy of their name and for compensation to utilize their name as well.

We your Saginaw County Building Authority recommend that the Saginaw County Board of Commissioners approve the proposed naming rights agreement between SMG and the Dow Chemical Company; and further that the Chairman of the Board and appropriate County officials be directed to execute the required documents.

It is further requested that the recently renovated arts and entertainment facility dedicated to the citizens of Saginaw County on November 23, 2003, formally known as the Saginaw County Event Center hereby be known as The Dow Event Center.

Respectfully submitted,

Marc A. McGill, Chairman, Saginaw County Building Authority

INITIATORY MOTIONS

Commissioner Ruth moved, supported by Commissioner Novak to recommend the Saginaw County Board of Commissioners approve the proposed naming rights agreement between SMG and the Dow Chemical Company; and, that the Chairman of the Board and appropriate County officials be directed to execute the required documents. Further, that the recently renovated arts and entertainment facility dedicated to the citizens of Saginaw County on November 23, 2003, currently known as the Saginaw County Event Center be known as The Dow Event Center.

Chairman Hare opened the floor for debate on the motion. Several commissioners commented that the Board should have more time to make a decision, and that the Board as well as the community should have been involved in the negotiations. Another commissioner expressed concern with the Saginaw community's potential loss of identity. Other commissioners were impressed with the commitment to economic growth, and felt the name recognition, financial stability and taxpayer savings was a positive step for the community. Allan Vella, Craig Goslin, Saginaw Spirit Vice President, and Marc McGill responded to the comments made during the debate.

The Chairman asked the Clerk to take a roll call vote on the motion. Two-thirds of those present was required for approval.

Ayes 11 - O'Hare, Hadsall, Horn, Sangster, Ruth, Graham, Basil, Kahn, Bartels, Novak, Hare

Nays 1 - Smith

Absent 3 - Blaine, Wurtzel, Woods

Motion carried.

By Commissioner Basil: That the Board adjourn. Carried.

Thereupon the Board adjourned at 8:52 a.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



OCTOBER SESSION 2004

First Day of the October 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, October 12, 2004. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 14*

ABSENT: *Timothy M. Novak - 1*

TOTAL: 15

Commissioner Woods opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chair Hare called upon Commissioner Connie Smith who presented Valerie Hoffman, President/CEO Underground Railroad, Inc. with a Proclamation designating October as Domestic Violence Awareness Month in Saginaw County. Ms. Hoffman thanked the Board for their support and for providing office space in the Courthouse. She invited commissioners to attend the candlelight vigil on October 19 on the Courthouse steps. (*See Proclamations*)

LAUDATORY RESOLUTIONS

Chair Hare announced the following resolutions/certificates were prepared and presented.

RESOLUTION OF RECOGNITION

Presented to:

GEORGE L. OLSON

WHEREAS, George L. Olson, a native of Jamestown, N.Y., moved to Saginaw to raise his family in 1962. Four years later, he felt a strong yearning to run for public office. His efforts won him a seat on the Board of Education; and,

WHEREAS, His passion to serve continued and in 1970 he was elected Supervisor of Saginaw Charter Township. He left this position in 1976 to serve on the Saginaw Intermediate School District Board of Education, but returned in 1984 to hold the post for another, remarkable twenty years; and,

WHEREAS, Throughout his public career as Supervisor, George Olson prudently and meticulously kept the Township financially sound. He established effective and efficient public policy and provided an atmosphere that promoted community planning and development, growth and prosperity; and,

WHEREAS, Supervisor Olson was particularly instrumental in the development of Parks and Parks programs; Little League, CanAmera Games, Saginaw Township Soccer Complex, Center Courts Recreation & Fitness Center. With five children, schools were always a priority so with his eye on safety he initiated the Sidewalk Program which paved every major thoroughfare leading to the Township Schools. Another one of his many accomplishments was the Road Improvement Incentive Program which assisted residents with the cost to improve and pave the roadways.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners is honored to recognize George L. Olson on his retirement as Supervisor of Saginaw Charter Township, and we commend him for the outstanding leadership he has provided in managing the affairs of the Township. George Olson has left an enduring legacy, one that will be recorded not only in the Township's history but Saginaw County's as well.

BE IT FURTHER RESOLVED, That the Saginaw County Board of Commissioners wishes him the best, and will look forward to his continued support of the community for many years to come.

BE IT FURTHER RESOLVED, That this resolution of recognition be spread upon the minutes of the Saginaw County Board of Commissioners as a permanent record of his commitment to public service, and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

By Commissioner Bartels: That the resolution be adopted. Approved.

(Requested by Commissioner Bartels; presented by County Treasurer Marvin D. Hare)

CERTIFICATE OF ACKNOWLEDGMENT

Presented to:

PASTOR & MRS. WILLIE W. SMITH

“So they are no longer two, but one.

Therefore, what God has joined together, let man not separate.” - Matthew 19:6

Saturday, September 25, 2004 has been set aside to celebrate the “60th” Wedding Anniversary of Reverend Willie W. & Mrs. Betty Jane Smith.

This outstanding man and woman of God, were joined together in marriage on September 30, 1944 in Camden, Arkansas. Throughout the years they have Displayed the sacred state of marriage by their continued love and commitment toward each other.

The Saginaw County Board of Commissioners are honored to join with the Children, grandchildren, great-grandchildren, family and friends of Pastor & Mrs. Willie W. Smith in wishing them a very special “Happy 60th Wedding Anniversary” and continued blessings.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Adopted: October 12, 2004

Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION OF TRIBUTE

Presented to:

CARLEAN T. GILL

WHEREAS, The Saginaw County Board of Commissioners takes this opportunity on Sunday, October 3, 2004 at the Andersen Enrichment Center to acknowledge Ms. Carlean Gill as this

year's recipient of the Dr. Marie Wright Tolliver Woman of the Year Award; and,

WHEREAS, Ms. Carlean Gill was born and raised in Ferndale, Michigan. After attending Lewis Business College, she entered the entertainment industry as a professional model. This was followed with a job that changed her life. She became a Fiesta Doll in the historic Arthur Braggs "Idlewild Review" traveling with such acts as Della Reese, the Four Tops, and Temptations; and,

WHEREAS, In the early 1960s, Carlean initiated her career in cosmetology by enrolling in classes at the All American Beauty College in Saginaw. Shortly thereafter she opened Carlean's Beauty Salon, a business she successfully operated until 1988, when she opened the Saginaw Beauty Academy and Saginaw Barber College. Both schools are credited with graduating most of the top cosmetologists and barbers in the Saginaw area; and,

WHEREAS, During her career, Carlean always kept herself at the forefront of the cosmetology industry through continued education in the US and abroad. She won two consecutive titles in the National Hair Weaving Championship Competition, and traveled to Zimbabwe to support the opening of the Naturana Beauty College at which time a library was dedicated in her honor; and,

WHEREAS, In addition to cosmetology, Carlean was a pioneer in the horse racing business becoming the first African American Thoroughbred Horse breeder and farmer in Saginaw County. She was named Frontier Business Woman of the Year, Saginaw Lady of Top Distinction and is a founding member of the Saginaw African American Business Association better known as SAAMBA.

NOW, THEREFORE BE IT RESOLVED, For a lifetime of achievements and contributions the Saginaw County Board of Commissioners is honored to join the Dr. Marie Wright Tolliver Cultural & Civic Club, Family and Friends, in recognizing Ms. Carlean Gill, one of Saginaw's most prominent and successful entrepreneurs. We look forward to her continued support of the community for many years to come.

BE IT FURTHER RESOLVED, That this resolution of recognition be spread upon the minutes of the Saginaw County Board of Commissioners as a permanent record of her remarkable life and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

District #9

Adopted: October 12, 2004

Commissioner Ruth: That the resolution be adopted. Approved.

Carl E. Ruth, Commissioner

District #8

Presented: October 3, 2004

SPECIAL RESOLUTION

Presented to:

EAGLE SCOUT JUSTIN BIVER

Achieving the rank of Eagle Scout carries special significance. It is a performance-based award, having standards that have been well maintained over the years. Only 2.5 percent of all boy scouts fulfill the requirements needed to achieve this status.

WHEREAS, It is a distinct privilege to extend congratulations to fourteen year old Justin Biver as he is presented with the highest honor bestowed on a Boy Scout, the prestigious Eagle Award. This achievement signifies qualities that are much admired by his peers as well as the residents of Saginaw County; and,

WHEREAS, Through his affiliation with Troop 321, Justin has taken full advantage of the opportunities for personal growth that have made the Boy Scouts of America one of the most universally respected organizations in our Country. Like those before him, Eagle Scout Biver has displayed unselfishness and eagerness to accept responsibility, and is doing so has earned forty-five merit badges; and,

WHEREAS, Justin has followed Boy Scout tradition through the positions he has held with his troop, his participation in civic activities, and the completion of his Eagle service project which was to lay down some eighty-seven tons of stone-crete and construct two park benches at the Saginaw Township Soccer Complex; and,

WHEREAS, The famed Boy Scouts' motto, "Be Prepared," appropriately describes Justin in his new role as an Eagle Scout. He has clearly learned the valuable lessons that scouting strives to teach, such as working hard, accepting responsibility, showing concern for others and providing leadership. Justin is the son of David and Scarlet Biver. Troop 321 is headed by John and Carol VanArsdale.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners take special pride in acknowledging Justin Biver for achieving the rank of Eagle Scout. We are very proud of this young man, and are pleased he is a part of this community. We wish him continued success in all his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the October 10, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Roger N. Kahn, Commissioner, District #13

Commissioner Kahn: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented At The

5TH ANNUAL MISS SAGINAW

SISTER -2- SISTER G.I.R.L.S. SCHOLARSHIP PAGEANT

WHEREAS, On Saturday, October 2, 2004 at MBS International Airport's Sky Room, the New Alternative Youth Service Center will present the 5th Annual Miss Saginaw Sister -2- Sister G.I.R.L.S. Scholarship Pageant and Dinner; and,

WHEREAS, This year's event is held in memory of the late Pamela Lamar Jordan, Founder of New Alternatives Youth Service Center and the Miss Saginaw Scholarship Pageant; and,

WHEREAS, The Sister -2- Sister G.I.R.L.S. (growing in responsibility, leadership and success) Program focuses on helping young ladies between the ages of eight and eighteen by providing them with a curriculum to build and maintain positive self-esteem, instill cultural pride, fortify self appreciation, learn life skills for self sufficiency and participate in community services; and,

WHEREAS, The Miss Saginaw Pageant is designed to allow each of the participants to express themselves in the areas of communication, etiquette, spiritual enlightenment, self-esteem and personal confidence.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners joins the community in congratulating each of the young women who have participated in the Miss Saginaw Sister -2- Sister G.I.R.L.S. Scholarship Pageant;

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the October 12, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to the organizers of the Pageant.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner

District #9

District #6

Adopted: October 12, 2004

Presented: October 2, 2004

Commissioner Sangster: That the resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

Presented to:

**EXANDREA BURNS, CARLISA BAILEY, JAMICA KELLER, TERRI LAMAR,
LAKESHIA MCCRAY, DEBRA PEEPLES, TENESHIA PETERSON, RAYSHON
SINGLETERRY, ALONDA SILVIA, KEYONA TATUM, KINYETA TATUM,
PORSHIA GRAY-TOLBERT**

The Saginaw County Board of Commissioners is proud to recognize the
Participates in the 5th Annual Miss Saginaw Sister -2- Sister G.I.R.L.S. Scholarship Pageant
Held on Saturday, October 2, 2004 at the MBS International Airport's Sky Room.

This year's event is held in loving memory of the late Pamela Lamar Jordan,

Who is gratefully being acknowledged for her insight in founding the

New Alternatives Youth Service Center and the Miss Saginaw Scholarship Pageant.

Today, we join the community in congratulating the pageant participants for their development

In the areas of communication, etiquette, spiritual enlightenment,

Self-esteem and personal confidence.

They will be an inspiration to others that follow in their steps,

And we wish them the best in all their future endeavors.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner

District #9

District #6

Adopted: October 12, 2004

Presented: October 2, 2004

Commissioner Sangster: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

PASTOR & MRS. MARVIN T. SMITH & FAMILY

*"And I will give you Pastors according to mine heart,
which shall feed you with knowledge and understanding." - Jeremiah 3:15*

WHEREAS, On Sunday, October 24, 2004, the members of the Mt. Olive Institutional
Missionary Baptist Church will celebrate the 6th Anniversary of Pastor Marvin and Sister Omie Smith &
Family; and,

WHEREAS, Pastor Smith is a graduate of Southern University in Louisiana (1993), Vanderbilt
Divinity School and has served in the United States Army. After acknowledging his call from God to
prepare to preach the Gospel of Jesus Christ (1990), Pastor Smith enrolled at Vanderbilt's Divinity
School and obtained the Master of Theological Studies Degree (1993). It was during this time that he was
licensed and ordained by the late Dr. Thomas E. Sweeney, Sr., Pastor of First Baptist Church in
Nashville, Tennessee. Pastor Smith is the former Pastor of Mt. Hopewell Baptist Church in Nashville;
and,

WHEREAS, In 1998, Pastor Smith humbly accepted the call to serve as Pastor of Mt. Olive. His
primary goal in ministry is to relentlessly preach and teach the Word of God in a way that people will be
encouraged to make perpetual and radical commitments to the Kingdom's agenda; and,

WHEREAS, Presently, Pastor Smith is Third Vice President of the Saginaw Valley District
Congress of Christian Education, instructor for the American Baptist College-Saginaw Extension, and
Wolverine State Congress. He has been Lecturer and Preacher for the Bradley-Hicklin Lecture Series and
the American Baptist College-Toledo Extension. Currently he is pursuing a Doctorate of Ministry Degree
at Gordon Conwell Theological University in Boston, Massachusetts. Pastor Smith is a member of

several business, community, and religious organizations.

WHEREAS, A family man, Pastor Smith is happily married to the lovely Omie Anderson Smith and they are the proud parents of three children, Marcelle, Marche' and Makenzie.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby join with the Mt. Olive Institutional Missionary Baptist Church in honoring Pastor & Sister Marvin T. Smith and Family for their faithful and dedicated service to the Church and this community. We wish them God's continued rich blessings in their lives.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
District #9

Adopted: October 12, 2004

Commissioner Woods: That the resolution be adopted. Approved.

Robert M. Woods, Jr. Commissioner
District #7

Presented: October 24, 2004

CLERK'S CALL OF SESSION

September 27, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of October Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on **Tuesday, October 12, 2004 at 5:00 p.m.** in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair Hare: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

10-12-1 BRIDGEPORT CHARTER TOWNSHIP sending notice of the public hearing on Rico Tool Company, Inc.'s request for an industrial facilities exemption certificate.

-- County Services

10-12-2 CONTROLLER asking approval of an amendment to Policy #335 - Compensation which would require documentation from a department head requesting a salary waiver for a new hire.

-- Appropriations / Labor Relations (10-12-4.4)

10-12-3 PUBLIC WORKS asking the Board to affirm the financial arrangements that are in place for the Upper Saginaw River Dredging project.

-- County Services (10-12-3.5)

10-12-4 SAGINAW CITY sending a notice of hearing on Hi-Tech Steel Treating's request for an industrial facilities exemption certificate.

-- County Services

10-12-5 SAGINAW CITY sending notice that an application has been received for a Obsolete Property Rehabilitation Exemption Certificate for property located at 301 N. Hamilton.

-- County Services

- 10-12-6 SAGINAW FUTURE INC asking for approval of the Agreement for Services between SFI and the County of Saginaw. (10-12-3.1)
-- County Services
- 10-12-7 PLANNING COMMISSION sending a recommendation regarding the proposed Farmland Preservation Ordinance.
-- County Services
- 10-12-8 FRIEND OF THE COURT requesting reclassification of four positions.
-- Courts and Public Safety (10-12-2.4)
- 10-12-9 EQUALIZATION sending the Apportionment Report for 2004.
-- County Services
(meeting prior to Board at 12, 4:30 p.m. / 10-12-3.7 laid on desks)
- 10-12-10 PUBLIC HEALTH ENVIRONMENTAL SERVICES asking approval of a budget adjustment for funding of a full time Senior Environmental Health Specialist, P07.
-- Human Services
- 10-12-11 PUBLIC HEALTH asking for the existing position of Steno Secretary, T13 to be reclassified as Administrative Assistant.
-- Human Services (10-12-1.2)
- 10-12-12 PUBLIC HEALTH asking for the existing position of Typist Clerk III to be reclassified as Office Manager.
-- Human Services (10-12-1.3)
- 10-12-13 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 8/21 - 9/27/04.
-- Appropriations / Budget Audit (10-12-4.1)
- 10-12-14 COMMUNITY CORRECTIONS asking to increase the hours of a part-time twenty hour per week position in the Community Corrections Pretrial Office to thirty-two hours per week.
-- Courts and Public Safety (10-12-2.3)
- 10-12-15 TREASURER sending the 2004 Saginaw County Delinquent Tax Revolving Fund Policy Report.
-- Appropriations / Budget Audit (10-12-4.2)
- 10-12-16 CONTROLLER proposing a revision to Policy #343 - Employee Insurance to clarify when insurance coverage ends for individuals leaving County employment.
-- Appropriations / Budget Audit (10-12-4.5)
- 10-12-17 CONTROLLER communicating the budgetary impact of Senate Bills 1111 and 1112 along with recommendations for implementation.
-- Appropriations / Budget Audit (10-12-4.3)
- 10-12-18 PUBLIC WORKS COMMISSIONER recommending the Board consider donating the Upper Saginaw River Dredging Project wetland mitigation area to the DNR in exchange for temporary easement privileges for placement of an inlet pipe.
-- County Services (10-12-3.6)
- 10-12-19 SAGINAW CITY sending notice of the public hearing on Rifkin Scrap Iron and Metal's request for an industrial facilities exemption certificate.
-- County Services
- 10-12-20 SAGINAW CITY sending notice of the public hearing on the adoption of Brownfield Plan amendments for the City of Saginaw.
-- County Services
- 10-12-21 PUBLIC HEALTH asking to accept a \$100,000 Drug Free Communities grant from the Department of Health and Human Services.
-- Human Services

- 10-12-22 PUBLIC HEALTH sending the 2004 Strategic Plan for the Saginaw County Department of Public Health.
 -- Human Services
- 10-12-23 PUBLIC HEALTH asking to accept an \$81,642 Governor's Discretionary Grant from the Michigan Department of Community Health.
 -- Human Services
- 10-12-24 DEPARTMENT OF COMMUNITY HEALTH sending a summary of FY 2005 funding formula decisions.
 -- Human Services
- 10-12-25 REGISTER OF DEEDS asking for a budget adjustment to accept additional 2004 Remonumentation Grant monies.
 -- County Services
- 10-12-26 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- a. Dr. Cheryl Plettenberg thanking the Board for the Proclamation designating Family Youth Initiative Week.
 - b. Ottawa County supporting HB 5870 and HJ Resolution Z, relating to the proposed creation of the Michigan Conservation and Recreation Legacy Fund, the Michigan Game and Fish Protection Trust Fund, and the Non-game Fish and Wildlife Trust Fund.
 - c. Cheboygan County opposing the July property tax collection.
 -- Receive and file

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:14 p.m. The Board reconvened, time being 5:21 p.m. By Commissioner Smith, supported by Commissioner Blaine that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (10-12-04)

Members present: *J. Graham-Chair, T. Sangster-Vice Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel*

Members absent: *T. Novak*

Others: *M. McGill, Controller; Wm. Smith, Counsel; K. Schultz, J. Corley, M. Massey, Board Staff*

- I. Welcome
- II. Call to Order---Graham at 5:14 p.m.
- III. Public Comments
- IV. Agenda – COMMITTEE REFERRALS
 1. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
 - 1.2) Health Department, re: reclassification of Steno Secretary T13
 ---Woods moved, supported by Kahn to approve same. Motion carried.
 - 1.3) Health Department, re: reclassification of Typist Clerk III T09
 ---Woods moved, supported by Kahn to approve same. Motion carried.
 2. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
 - 2.2) Sheriff Department, re: Secondary Road Patrol and Traffic Accident Prevention Program grant
 ---O'Hare moved, supported by Basil to approve same. Motion carried.

- 2.3) Community Corrections, re: increase in hours for part-time position in Pretrial Office
---O'Hare pulled for further review.
- 2.4) Friend of the Court, re: reclassification of four positions
---O'Hare moved, supported by Basil to approve same. Motion carried.
3. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
none submitted
4. APPROPRIATIONS - J. Graham, Chair, T. Sangster, Vice-Chair
Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
- 4.1) Controller, re: claims for the period August 21 - September 27
---Hadsall moved, supported by Ruth to approve same. Motion carried.
- 4.2) Treasurer, re: Delinquent Tax Revolving Fund Policy Report
---Hadsall moved, supported by Ruth to approve same. Motion carried.
- 4.3) Controller, re: implementation of Senate Bills 1111 and 1112
---Hadsall moved, supported by Ruth to approve same. Motion carried.
Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair
- 4.4) Recommendation, re: amendments to Compensation Policy #335
---Sangster moved, supported by Wurtzel to approve same. Motion carried.
- 4.5) Recommendation, re: amendments to Employee Insurance Policy #343
---Sangster moved, supported by Smith to approve same. Motion carried.
Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair
none submitted
---Horn advised commissioners that the Legislative Subcommittee sent a letter of thanks to our area legislators for their recent action on Senate Bills 1111 and 1112. Passage of the legislation would not have been possible without their support.
- Executive Committee - T. Hare, Chair; C. Smith, Vice-Chair
none submitted
- V. Miscellaneous
- VI. Adjournment
---Kahn moved, supported by Hare to adjourn. Motion carried; time being 5:21 p.m.
- Respectfully submitted,
Kaye M. Schultz, Board Coordinator
James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON HUMAN SERVICES -- 1.1

OCTOBER 12, 2004

Your committee has considered communication no. 9-14-25 from Karen Courneya, Commission on Aging (COA) Director submitting for approval amendments to the COA's bylaws as approved by the COA Board on August 19, 2004. The proposed amendments with deletions in ~~strike out~~ and changes in **bold** print are attached.

It is the recommendation of your committee to approve the amended bylaws as submitted by the Commission on Aging. A copy of the bylaws is on file in the Board Office.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the

recommendations contained therein be adopted. Approved.
Attachment 10-12-1.1

BYLAWS
SAGINAW COUNTY COMMISSION ON AGING
ARTICLE V
OFFICERS

Section I: Officers in General

The officers of the COA Board shall consist of a Chair, Vice Chair, and Secretary-, **two (2) Members-at-Large and one (1) Alternate Member-at-Large**. The officers shall hold office, unless sooner removed, until their successors are chosen and qualified. No person may hold more than one office.

Section II: Election of Officers

The officers of the COA Board shall be elected at its first meeting and ~~in subsequent years~~ **every three (3) years thereafter**, at the April meeting, by a majority vote of the members present and voting. The election of officers shall be conducted by a voice vote.

FROM: COMMITTEE ON HUMAN SERVICES - - 1.2

OCTOBER 12, 2004

Your committee has considered communication no. 10-12-11 from Natasha Coulouris, Acting Health Officer, Saginaw County Department of Public Health requesting reclassification of the position of Steno Secretary T13 to Administrative Assistant.

Ms. Coulouris informed the committee there has been an increase in the complexity of the duties assigned to this position, as well as, the level and scope of assigned responsibilities. The position provides day-to-day administrative support to the Health Officer.

We recommend the Steno Secretary T13 position in the Department of Public Health be referred to the Labor Relations Subcommittee to review the job description and consider referral for factoring evaluation.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 1.3

OCTOBER 12, 2004

Your committee has considered communication no. 10-12-12 from Natasha Coulouris, Acting Health Officer, Saginaw County Department of Public Health requesting reclassification of the position of Typist Clerk III T09 to Office Manager.

Ms. Coulouris informed the committee there has been an increase in the complexity of the duties assigned to this position, as well as, the level and scope of assigned responsibilities in the Personal and Preventative Health Services Program.

We recommend the Typist Clerk III T09 position in the Department of Public Health be referred to the Labor Relations Subcommittee to review the job description and consider referral for factoring evaluation.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Roger N. Kahn

James M. Graham, Vice-Chair
Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair
Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2.1

OCTOBER 12, 2004

Your committee has considered communication no. 9-14-16 from Judge Faye Harrison, Tenth Judicial Circuit of Michigan, Family Division asking to place a rolling sign on the Courthouse lawn to bring attention to the upcoming November 23rd "Adoption Day."

The sign would display a different slogan each day as a way to encourage the adoption of children who are permanent wards of the State. These children have been released for adoption by their birth parents or have been victims of abuse or neglect that resulted in termination of parental rights. The intent is to have the sign in place for the week surrounding Adoption Day, November 19-26.

We authorize the proper County officials to facilitate the placement of a rolling sign on the Courthouse lawn in recognition of November 23rd "Adoption Day" in Saginaw County.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 2.2

OCTOBER 12, 2004

Your committee has considered communication no. 9-14-24 from Sheriff Charles Brown requesting approval to accept a continuation grant from the Michigan Office of Highway Safety Planning in the amount of \$342,916 for Fiscal Year 2004-2005.

The grant will be used to support wages and equipment for three and one half Deputy positions assigned to traffic and accident enforcement on secondary roads in Saginaw County. There are no local matching funds required.

We recommend approval for the Sheriff Department to accept the grant funds from the Office of Highway Safety Planning for the Secondary Road Patrol and Traffic Accident Prevention Program, as outlined; further, that the proper County Officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

CHAIR O'HARE PULLED AND RETURNED TO COMMITTEE FOR FURTHER REVIEW

~~FROM: COURTS AND PUBLIC SAFETY -- 2.3 -- OCTOBER 12, 2004~~

~~Your committee has considered communication no. 10-12-14 from Benita Snyder, Community Corrections Manager asking to increase the hours of a part time File Clerk position in the Pretrial Office from twenty hours per week to up to thirty six hours per week.~~

~~Ms. Snyder informed the committee that increased funding for this position, as well as, the current funding comes from the State Office of Community Corrections. It is 100% grant dollars and no County funds are required.~~

~~It is the recommendation of your committee to approve the request of the Office of Community Corrections to increase the hours of the part time File Clerk position from twenty hours per week to up to thirty six hours per week; further, that the proper County officials be authorized and directed to make the necessary budgetary and personnel adjustments.~~

~~Respectfully submitted,~~

~~COMMITTEE ON COURTS AND PUBLIC SAFETY~~

~~Michael P. O'Hare, Chair~~

~~Timothy M. Novak, Vice Chair~~

~~Thomas A. Basil~~

~~Robert D. Blaine~~

~~Patrick A. Wurtzel~~

~~Todd M. Hare~~

~~APPROPRIATIONS AUTHORIZATION:~~

~~James M. Graham, Chair~~

~~Terry W. Sangster, Vice Chair~~

FROM: COURTS AND PUBLIC SAFETY - - 2.4

OCTOBER 12, 2004

Your committee has considered communication no. 10-12-8 from Susan K. Prine, Friend of the Court requesting reclassification consideration of four positions: Receptionist T08; Account Clerk I/II T06/08; Support Specialist T10; and Administrative Secretary T10. (A total of thirteen employees.)

Ms. Prine informed the committee the job responsibilities for these positions have increased. The Support Specialist and Administrative Secretary were last upgraded in 1993, the Receptionist in 1997, and the Account Clerk I/II position has never been reviewed.

We recommend the Friend of the Court positions listed above be referred to the Labor Relations Subcommittee to review the job descriptions and consider referral for factoring evaluation.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.1

OCTOBER 12, 2004

Your committee has considered communication 10-12-6 from JoAnn Crary, President, Saginaw Future Inc. (SFI) requesting approval of the attached Agreement for Services between the County of Saginaw and Saginaw Future Inc.

Ms. Crary informed us the agreement provides for SFI to conduct activities aimed at stimulating economic growth in all of Saginaw County in order to increase the tax base. SFI’s activities will include targeting medical device manufacturing and healthcare service firms to attract new businesses, retain existing businesses, and assist established businesses with development. Funding in an amount up to \$150,000 was included in the County's FY 2004/2005 adopted budget.

It is the recommendation of your committee that the County support economic development efforts through SFI for the period October 1, 2004 through September 30, 2007, with the understanding that in no event will the total compensation exceed the sum of \$150,000 per year subject to appropriation by the Saginaw County Board of Commissioners in their annual budget process. We further recommend that the proper County officials be authorized to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance, and Civil Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Commissioner Basil moved, supported by Commissioner Wurtzel to amend Article 8 requiring semi-annual reports in place of an annual report. Amendment approved. Report as amended approved. Commissioner Kahn abstained from voting.

AGREEMENT FOR SERVICES

THIS AGREEMENT, made and entered into this 12th day of October, 2004 by and between the COUNTY OF SAGINAW, Michigan (hereinafter called “County”), presently of 111 South Michigan Avenue, Saginaw, MI 48602, and Saginaw Future Inc. (thereinafter called “SFI”) presently of 515 N. Washington, Saginaw, Michigan 48607.

WITNESSETH:

WHEREAS, The County desires to contract with SFI for provision of certain services involving economic development activities within Saginaw County and SFI is willing to contract; and

WHEREAS, SFI possesses certain unique qualifications to deliver the necessary services as agreed upon; and

WHEREAS, the County desires that SFI provide the services set forth in the attached Exhibit A titled, “Scope of Services” for a stated amount per year over a three year period; and

WHEREAS, certain services contracted by the County pursuant to this Agreement are a proper concern of the County and are paid for in part by general County funds and are services that the County could otherwise perform pursuant to law.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

ARTICLE 1

Program to be Operated by SFI

The SFI shall provide the services set forth in the attached Scope of Work, labeled Exhibit “A”, which is incorporated by reference into this Agreement and made part hereof (hereinafter referred to as the “Services”).

ARTICLE 2
Duties of SFI

SFI, in accordance with the general purposes and objectives of this Agreement, as herein specified and subject to available County funds shall:

- A. Conduct activities aimed at stimulating economic growth in all of Saginaw County, in order to grow the tax base. SFI's activities shall include efforts aimed at targeting medical device manufacturing and healthcare service firms and attracting new businesses, retaining existing businesses and assisting existing businesses with expansions.
- B. SFI's activities shall involve both its own services, hiring outside consultants and coordinating activities of governmental units and private businesses so as to provide a unified package of assistance and marketing efforts.
- C. The exact details of SFI's activities shall be determined by SFI's Board of Directors and its Medical/Healthcare Technology Committee.

ARTICLE 3
Duration and Termination of Agreement

SFI shall commence performance of the services and obligations required of it hereunder on the 1st day of October, A.D., 2004, and shall continue said services through the 30th day of September, A.D., 2007.

If SFI fails to fulfill in a timely and proper manner its material obligations under this Agreement, or shall violate any of the covenants, agreements and stipulations herein without adequate provision for remedial action, the County may give SFI written notice of such breach, and in the event that SFI has not remedied such breach within thirty (30) days of receipt of written notice to SFI, the County, within its sole discretion, shall have the right to terminate this Agreement. Such termination shall take immediate effect upon receipt of written notice by the SFI; provided, that County and SFI shall immediately thereafter negotiate in good faith to provide adequate correction of such breach and a reinstatement of this Agreement. In the event of termination of the Agreement, as provided herein, the SFI shall return to the County all monies paid hereunder, less the funds required to discharge all authorized debts or other obligations or services incurred under this Agreement or any continued provision of service as otherwise provided herein. It is expressly understood and agreed by SFI that in the event of a breach of this Agreement and its termination by the County, the County in addition to the recovery of funds as provided hereunder, reserves the right to seek any other remedies available at law and/or in equity.

Upon giving or receiving a notice of termination, both parties will make all reasonable efforts to end expenditures under this Agreement except as otherwise provided or agreed upon. Upon final termination of this Agreement, SFI, upon appropriate billing and documentation, will be reimbursed by the County for all expenditures and non-cancelable commitments incurred by SFI and not otherwise covered by advance monies provided by the County pursuant to this Agreement. Any unexpended or unencumbered funds will be returned to the County by SFI.

ARTICLE 4
Compensation

It is expressly understood and agreed that in no event will the total compensation under this Agreement exceed the sum of ONE HUNDRED FIFTY THOUSAND DOLLARS AND NO/100 (\$150,000) for Fiscal 2004/05 ending September 30, 2005 Fiscal 2005/2006 ending September 30, 2006 and Fiscal 2006/2007 ending September 30, 2007 subject to appropriation by the Saginaw County Board of Commissioners in their annual budget process. SFI shall receive said compensation in equal monthly installments, or as otherwise directed by the Saginaw County Controller.

SFI shall reimburse the County at cost for all services purchased through the County by SFI. Said payments shall be made on or before thirty (30) days after invoicing. In the event that the expenditures in this Agreement or any portion thereof are found to be unauthorized by either the laws of the State of Michigan, an opinion issued by the Michigan Attorney General, a Michigan Court Decision, or in any future audit of the County, SFI shall reimburse the County for all such funds found to be unauthorized.

ARTICLE 5

Fees, Charges or Contributions

SFI may charge appropriate fees and accept contributions as the SFI Board of Directors determines is reasonable and beneficial to SFI.

ARTICLE 6

Accounting Procedures

SFI's accounting procedures and internal financial controls shall conform to generally accepted accounting practices in order that the costs allowed by this Agreement can be readily ascertained and expenditures verified therefrom.

ARTICLE 7

Title and/or Ownership of Equipment Purchased with Agreement Funds

Any and all equipment purchased solely by funds authorized by this Agreement, the cost of any single item of which exceeds FIVE THOUSAND AND NO/100 DOLLARS (\$5,000.00), shall be and remain the property of the County for so long as the fair market value exceeds \$5,000.00 or greater.

ARTICLE 8

Budget, Expenditures and Receipt Reports

SFI shall prepare and submit to the County an annual budget and semi-annual financial statements. All records and documentation of expenditures pursuant to this Agreement shall be made available for inspection by authorized representatives of the County.

Within sixty (60) days after the end of each ~~full calendar year~~ **six-month period** of the term of this Agreement, SFI shall provide written reports to the County. Such written reports shall cover both operational activities and financial activities and status. SFI shall have an annual certified audit and shall be completed as rapidly as possible at the end of each fiscal year of operation of SFI and a copy shall be supplied to the County. The County may request further reports as directed by the Board of Commissioners.

ARTICLE 9

Record Forms

In the event the County desires use by SFI of County forms for any of the reports required under this Agreement, such forms shall not be required except upon consultation with SFI.

ARTICLE 10

Access to Books, Documents, Paper and Records

All financial books, documents, papers and records, including, but not limited to, canceled checks, invoices, vouchers, purchase orders and contracts of SFI pursuant to this Agreement shall be open to inspection during regularly working hours by the County through the Saginaw County Controller or his designee. Refusal to allow the County or its representatives access to said records shall constitute a material breach of this Agreement and grounds for termination. In addition, the Saginaw County Controller or his designee shall be entitled to prepare quarterly and/or annual audits of all books and records pertaining to the program.

ARTICLE 11**Maintenance of Records**

SFI shall keep and maintain records covering the services rendered and budget expenditures made pursuant to this Agreement for six (6) years after termination of this Agreement or until a final audit has been performed by the County or its designee, whichever occurs first.

ARTICLE 12**Compliance With the Law and Equal Employment Opportunity**

SFI shall administer the program and provide all the services to be performed under this Agreement in complete compliance with all applicable Federal, state and local laws, ordinances, rules and regulations, including, but not limited to:

- A. The Elliott Larsen Civil Rights Act, 1976 PA 453.
- B. The Michigan Handicappers Civil Rights Act, 1976 PA 220.
- C. Section 504 of the Federal Rehabilitation Act of 1974, P.L. 93-112, 87 Stat. 394, and regulations promulgated thereunder.

SFI, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual preference, handicap, height, weight, marital status, political affiliation or beliefs.

ARTICLE 13**Independent Contractor**

It is expressly understood and agreed that SFI is an independent contractor. The employees, servants and agents of SFI shall in no way be deemed to be and shall not hold themselves out as the employees, servants or agents of the County. SFI's employees, servants and agents shall not be entitled to any fringe benefits of the County such as, but not limited to, health and accident insurance, life insurance, paid vacation leave, paid sick leave or longevity. SFI shall be responsible for the withholding and payment of all applicable taxes, including, but not limited to, income and Social Security taxes to the proper Federal, state and local governments. SFI shall carry workers' compensation coverage for its employees, as required by law and shall provide the County with proof of said coverage, if requested.

ARTICLE 14**Indemnification and Hold Harmless**

SFI shall, at its own expense, protect, defend, indemnify and save harmless the County, its elected and appointed officers, employees, servants and agents from any and all liability resulting from any acts, omissions or negligence of SFI, its employees, agents or students that may arise out of this Agreement. SFI's responsibilities to the County as set forth in this section shall remain without regard to insurance coverage obtained by SFI pursuant to the requirements of this Agreement.

ARTICLE 15**Liability Insurance**

SFI shall procure, pay the premium on, keep and maintain during the term of this Agreement, comprehensive general liability insurance coverage in the amount of not less than ONE MILLION AND NO/100 DOLLARS (1,000,000.00) per claim covering all damages, personal and/or property, arising from the program operated pursuant to this Agreement. SFI shall maintain such other insurances as it deems appropriate for its own protection.

In the event SFI's insurance coverage required under this Agreement is at any time reduced to an amount of coverage less than that required by this section or terminated during the duration of the Agreement, SFI's insurer shall provide the County with at least thirty (30) days' prior written notification of such reduction or termination.

ARTICLE 16

Waivers

No failure or delay on the part of the County in exercising any right, power, or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power, or privilege preclude any other or further exercise of any other right, power or privilege.

ARTICLE 17

Modifications, Amendments or Waivers of Provisions of the Agreement

All modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of this parties hereto provided however, that both SFI and County understand and agree that changes may become desirable or needed during the course of this Agreement, and each agrees to negotiate in good faith.

ARTICLE 18

Assignment or Subcontracting

SFI shall not assign this Agreement or otherwise transfer its duties and/or obligations under this Agreement. SFI may, however, hire consultants to assist with the activities identified in the Scope of Work as attached.

ARTICLE 19

Disregarding Titles

The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

ARTICLE 20

Completeness of the Agreement

This Agreement, and any additional or supplementary documents incorporated herein by specific reference, contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

ARTICLE 21

Invalid Provision

If any provision of this Agreement is held to be invalid, the remainder of the Agreement shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or unenforceability of this Agreement.

ARTICLE 22

Non-Beneficiary Contract

This Agreement is not intended to be a third-party beneficiary contract and confers no rights on anyone other than the parties hereto.

ARTICLE 23

Certification

The persons signing on behalf of SFI certify by said signatures that they are duly authorized to sign this Agreement on behalf of SFI and that this Agreement has been authorized by said SFI.

IN WITNESS WHEREOF, the parties hereto have fully executed this Agreement on the day and year first above written.

IN THE PRESENCE OF:

COUNTY OF SAGINAW

Todd Hare, Chairman

Board of Commissioners
JoAnn Crary, President
Saginaw Future Inc.

**APPROVED AS TO FORM:
GILBERT, SMITH & BORRELLO, P.C.**

**APPROVED AS TO SUBSTANCE:
SAGINAW COUNTY CONTROLLER
Marc A. McGill, CAO & Controller
County of Saginaw**

Attachment SFI Agreement for Services - **EXHIBIT A -**

SCOPE OF SERVICES

SAGINAW FUTURE INC. (SFI) SHALL:

1. Enhance SFI's Business Attraction Program focused on the medical manufacturing and healthcare industries, through development of a Targeted Marketing Plan.
2. Aggressively attract and encourage national and international investment in new healthcare and medical device manufacturing businesses to Saginaw County, thereby increasing the tax base.

SAGINAW FUTURE WILL DEVELOP A TARGETED MARKETING PLAN AS FOLLOWS:

1. Conduct a detailed assessment of Saginaw's unique strengths and weaknesses in the medical and healthcare economy, the regional and national economy.
2. Identify key trends both nationally and regionally and discuss potential implications on Saginaw area's medical and health industry.
3. Develop an inventory of medical/health related assets in the Saginaw Area
4. Conduct industry focus groups and interviews with companies and institutions to identify barriers to and opportunities for growth.
5. Benchmark best practices of regions that have been successful in leveraging the medical and health industries and compare those to Saginaw.
6. Identify medical and health industry and service targets for the Saginaw area (including "upstream" opportunities)
7. Develop an action strategy, timeline, resource requirements and performance measures to gauge the effectiveness of the strategy.

SAGINAW FUTURE WILL HELP RECRUIT NEW HEALTHCARE AND MEDICAL DEVICE MANUFACTURING BUSINESS TO SAGINAW COUNTY BY:

1. Preparing marketing materials aimed at those targeted medical and healthcare industries.
2. Participate in trade shows, site consultant events and other activities to sell Saginaw County to targeted businesses.
3. Prepare and place advertisements targeted at selected medical and healthcare related businesses.
4. Conduct direct calls on firms targeted for investment in the Saginaw area.
5. Prepare site and incentive proposals for prospects
6. Conduct site tours through Saginaw County
7. Provide the assistance necessary to attract new firms to Saginaw County.

TAX BASE MEASUREMENT

1. SFI will provide an analysis, which estimates certain economic and fiscal impacts associated with SFI's successful attraction or expansion projects.
2. SFI will submit semi-annual reports to the Saginaw County Services Committee and appear before the Saginaw County Board of Commissioners as needed or requested.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.2

OCTOBER 12, 2004

Your committee has considered communication 9-14-20 from James Koski, Public Works Commissioner forwarding the Annual Drain Assessment Report and Annual Financial Report for Saginaw County for 2004. (*The Reports are available for review in the Board Office.*)

The 2004 Drain Assessment Report consists of schedules of completed drain projects, new drains under construction, the progress of proposed drain work and drains to be reassessed to restore the funds used during the past year to keep the drains and facilities in working order. Also included is the 2004 Drain Special Assessment Roll.

The 2004 Annual Financial Report contains a list of all Demand Drain Orders, Revolving Fund Orders and Time Drain Orders issued during 2004. The debits and credits for all 801 (*Cash*) and 802 (*Revolving*) drain accounts are also listed along with reports on the 808, 820, 858 and 870 drain accounts - construction and debt accounts in which bonds or notes were issued.

It is the recommendation of your committee that the 2004 Annual Drain Assessment Report and 2004 Annual Financial Report for Saginaw County be accepted, received and filed.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.3

OCTOBER 12, 2004

Your committee has considered communication 9-14-22 from James Koski, Public Works Commissioner asking the Board to adopt a resolution approving the proposed 2005 budget for the Saginaw Area Storm Water Authority. (*Attached to Resolution A*)

We met with Mr. Koski who informed us the Saginaw Area Storm Water Authority's bylaws require the legislative bodies of the member municipalities to approve the apportionment of the annual operating costs of the Authority. Saginaw County's share of \$5,100 was included in the approved 2004 / 2005 Saginaw County Budget.

We agree with the request. Under the proper order of business, the appropriate resolution will be submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.4

OCTOBER 12, 2004

Your committee has considered communication 9-14-21 from James Koski, Public Works Commissioner requesting the Board provide direction with regard to requiring or waiving a fee on an application for laying out a drainage district for the proposed Scott Road Drain.

We met with Mr. Koski who informed us the proposed new drain is located in Tittabawassee Township along Scott Road between River and Gleaner Roads. In accordance with the Drain Code (*Act 40 of 1956, as amended*) before a drain commissioner takes any action regarding a request to establish a drain, an application must first be filed laying out and designating the drainage district for said drain. The Drain Code provides for the Board of Commissioners, by

resolution, to instruct the drain commissioner to require a cash deposit sufficient to cover the preliminary cost of laying out the drainage district. This allows a county to recoup costs related to determining the district. If the drain is completed, the deposit is returned to the applicant out of the first tax collections on the drain. If the drain is uncompleted, any excess above what the county spends on laying out the district is also returned. Mr. Koski indicated that much of the work has already been done by the applicants; therefore, \$5,300 would be sufficient to cover the preliminary costs if the Board determines that a fee is required.

We believe it is in the best interest of the County to require a cash deposit in the amount of \$5,300 to cover the preliminary costs of laying out the drainage district for the proposed Scott Road Drain. Under the proper order of business, the appropriate resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.5

OCTOBER 12, 2004

Your committee has considered communication 10-12-3 from James Koski, Public Works Commissioner informing the Board that the Corps of Engineers has requested a letter affirming the County's financial support for the proposed Upper Saginaw River Dredging Project.

Mr. Koski informed us that arrangements for purchasing the property for the dredged material disposal site are nearly in place. At this point the Corps is looking for assurance that funds are available for acquisition of the disposal site property, for construction of the containment facility, and for maintenance and operation costs when said facility is complete.

Funds in the amount of \$2,010,000 (*\$2,000,000 site acquisition and construction / \$10,000 administration costs*) have been budgeted for FY 2005, and are apportioned as follows: \$1,343,000 from the Michigan Economic Development Corporation in the form of a grant; \$334,000 from the Saginaw County Revolving Loan Fund, and \$333,000 from the Saginaw River Alliance. Any costs above and beyond the \$2,000,000 budget for site acquisition and construction will be borne by the River Alliance Members. No County General Funds monies will be expended or otherwise encumbered in any way for this project.

The additional annual requirements for operation, maintenance, repair, replacement and rehabilitation for the placement facility are estimated to be \$3,500 per year. These costs will be funded from proceeds collected from Saginaw River Alliance members. No county general funds monies are committed or will be used.

It is the recommendation of your committee that this report be forwarded to the Corps of Engineers advising them the financial arrangements for acquisition, construction, maintenance and operation of the proposed disposal facility are in place, as set forth in this Board Report.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.6

OCTOBER 12, 2004

At the May 2004 session, the Board authorized James Koski, Public Works Commissioner to make an offer to the land owners for the purchase of the property (*Approximately 537 acres located in Section 16, Frankenlust Township, Bay County; and Sections 20 and 21, Zilwaukee Township, Saginaw County.*) proposed for use as the containment site for the Upper Saginaw River Dredging Project.

Mr. Koski informed us (*comm. 10-12-18*) the County is in the process of acquiring the site for the containment facility. He recommends that contingent on acquiring the property, approximately three-hundred acres of the proposed wetland mitigation site be donated to the Department of Natural Resources (DNR). Donating the property would relieve the County of any obligation and responsibility for the wetlands; satisfy DNR compensation requirements for use of a temporary easement that will be needed for placement of an inlet pipe for use during dredging operations; and add to the State DNR owned Crow Island Game Area, which is adjacent to the property in question.

It is the recommendation of your committee to concur with the Public Works Commissioner's recommendation to donate approximately three-hundred acres of the proposed wetland mitigation site to the DNR in exchange for a temporary easement from the DNR for placement of an inlet pipe, subject to Board approval of the final land acquisition agreement for proposed containment facility, subject to legal Counsel review and approval.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 3.7

OCTOBER 12, 2004

We herewith submit the 2004 Tax Rate Requests (*communication 10-12-9*) for Saginaw County, as of October 12, 2004 filed by the various cities, townships, villages and school districts indicating the amount of millage to be spread for all purposes by the taxing entities within their jurisdiction. Attached hereto and made a part of this report is the schedule of tax levies to be spread upon the 2004 tax rolls of the respective jurisdictions. Said levies are expressed in terms of millage provided for in Section 37 of Act 347 of the Public Acts of 1968, as amended.

James Totten, Equalization Director informed us that there are still a few taxing jurisdictions that have not completed a millage request form, and two with millage questions to be decided. This will require the report to be amended. Equalization will forward an amended report when the information is received.

It is the recommendation of your committee that the 2004 Apportionment Report be approved as submitted.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Raymond F. Bartels
Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair
Kenneth B. Horn
Todd M. Hare

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved unanimously.

Attachment 10-12-3.7

2004 MILLAGE RATES FOR SAGINAW COUNTY

Townships	Allocated	Voted
Albee	0.9227	
Birch Run	0.9292	0.3429
Blumfield	0.9549	1.4979
Brady	0.9104	1.5000 *
Brant	0.9063	1.5000 *
Bridgeport	4.7843	
Buena Vista		
Carrollton	0.9183	2.5000 * 7.4710 ** 5.3200 ***
Chapin	0.8936	1.6671
Chesaning	0.9392	1.5000 *
Frankenmuth	0.8712	1.9756
Fremont	0.9397	
James	0.9122	0.9753
Jonesfield	0.9264	0.5927 2.7500 *
Kochville	0.9766	1.0000 *
Lakefield	0.9500	2.2491 2.7500 *
Maple Grove	0.8825	
Marion		
Richland	0.9063	1.5861 4.4000 *
Saginaw	0.9311	2.9844 1.3000 *
St Charles	0.8997	1.5000 *
Spaulding	0.8939	1.8288
Swan Creek		*
Taymouth	0.9007	
Thomas	0.9464	1.9939
Tittabawassee	0.8948	3.1859
Zilwaukee	0.9936	3.9808 1.2500 *

* Special Assessment Real Property Only

** Special Assessment Police Real Property Only

*** Water Special Real Property Only

Date: 10/12/2004

File: Board of Comm Tax Rates

2004 MILLAGE RATES FOR SAGINAW COUNTY

Cities	Voted
City of Saginaw	8.4944
City of Zilwaukee	13.3774
City of Frankenmuth	9.6000 **

Villages	Voted
Birch Run	4.5990
Chesaning	13.5000
Merrill	14.4991
Oakley	4.7074
St Charles	12.8029
Reese	12.4655

Community College	Voted
Delta	2.0427

Intermediate School Districts	Allocated	Voted
Bay-Arenac	0.1901	4.7557
Clinton	0.2000	3.3813
Genessee	0.1636	3.3725
Gratiot-Isabella	0.2640	4.0345
Saginaw	0.1456	1.9420
Shiawassee	0.2274	3.7391
Tuscola	0.1417	4.1151

Other	Voted
Kochville Township DDA	2.0000
Saginaw Transit System Authority	0.0000
Public Libraries of Saginaw	3.9947
Bridgeport Public Library (nov vote for addtnl)	1.4875
Chesaning Public Library	0.9394
St Charles District Library (Brant, St Charles and Swan Creek Townships)	0.7328
Thomas Township Library	0.3974
Tri-Township Fire District (Brant, St Charles and Swan Creek Townships)	See Township Special Assessments

** City of Frankenmuth levies an additional 2.000 mills on D.D.A. Property Only

2004 MILLAGE RATES FOR SAGINAW COUNTY

County Schools	S.E.T.	Non-Homestead	Debt
Birch Run	6.0000	18.0000	5.9000
Bridgeport-Spaulding	6.0000		
Buena Vista	6.0000	17.9982	2.1000
Carrollton	6.0000	18.0000	7.5000
Chesaning Union	6.0000	18.0000	5.9500
Frankenmuth	6.0000	17.6422	3.3000
			0.4936 **
Freeland	6.0000	18.0000	4.0000
			0.9459 **
Hemlock	6.0000	18.0000	4.9700
Merrill	6.0000	18.0000	7.8300
Saginaw City	6.0000	18.0000	1.9500
Saginaw Twp	6.0000	18.0000	2.5000
St Charles	6.0000	18.0000	4.0400
Swan Valley	6.0000	18.0000	7.0000

Out of County Schools	S.E.T.	Non-Homestead	Debt
Ashley	6.0000	18.0000	7.0000
Bay City	6.0000	18.0000	1.1000
Breckenridge	6.0000	18.0000	3.5500
Clio	6.0000	18.0000	2.2969 **
Montrose	6.0000	17.8418	7.0000
New Lothrop	6.0000	15.9744	7.4000
Ovid-Elsie	6.0000	17.6688	7.8000
Reese	6.0000	18.0000	4.1300
			1.4964 **

** Sinking Fund

Attachment 10-12-3.7

2004 MILLAGE RATES FOR SAGINAW COUNTY

Saginaw County	Allocated	Voted	Debt
Operating	4.8607		
County Events Center		0.4498	
Castle Museum		0.1999	
County Parks		0.1617	
Senior Citizens		0.3299	
Hospital Operating		0.2499	
Law Enforcement		0.3398	
Mosquito Control		0.4998	
Hospital Debt			0.4900
Juvenile Home Debt			0.0528
Sub-Total	4.8607	2.2308	0.5428

Total County Rate 7.6343

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

OCTOBER 12, 2004

In accordance with State Statute and County Policy, your Budget Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners. (9-14-19, 10-12-13)

We recommend the attached voucher payment transmittal(s) be approved, as submitted and compiled by the Accounting Division of the Controller's Office, for the period August 21 through September 27, 2004.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

BUDGET
AUDIT

COMMUNICATION NO. 9-14-19

VOUCHER PAYMENT TRANSMITTAL FORM

Date 8/21/04 through 9/7/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 52981 through 53600 totaling \$ 5,995,130.34 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

Dated 9-7-04

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on OCTOBER 12 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

Attachment 10-12-4.1

BUDGET
AUDIT

COMMUNICATION NO. 10-12-13

VOUCHER PAYMENT TRANSMITTAL FORM

Date 9/8/04 through 9/27/04

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

Forwarding for review and approval the attached list of vouchers, number 53601 through 54702 totaling \$ 7,417,556.41 as compiled by the Controller's Office, Accounting Division.

Respectfully submitted,

Signed Koren A. Reaman
Koren Reaman,
Asst. Financial Services Director

Recommending the vouchers as listed above be approved for payment. Any exceptions are noted below.

Respectfully submitted

Signed Cheryl M. Hadsall
Cheryl M. Hadsall, Chair
Timothy M. Novak, Vice Chair

Computer printout received by Board of Auditors.

Signed Wanda McBratnie
Wanda McBratnie
Florence Connolly
Barbara Kemp-Lauria

2004 SEP 28 A 10:08
RECEIVED
SAGINAW COUNTY
BOARD OF COMM.

Dated 10-13-04

Certifying approval by the Saginaw County Board of Commissioners at a regular meeting held on OCTOBER 12, 2004.

Signed Susan Kaltenbach
Susan Kaltenbach, Saginaw County Clerk

SEAL

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

OCTOBER 12, 2004

Your Budget Audit Subcommittee considered communication no. 10-12-15 from Marvin D. Hare, Saginaw County Treasurer, submitting the Saginaw County Delinquent Tax Revolving Fund Policy Report which shows the details governing the distribution of revenues to the General Fund from the Delinquent Tax Revolving Fund for 2004. (attached Exhibits A, B, C, D). This determination, in accordance with Policy #222 approved by the Board in February 1996, amended August 13, 2002, is in the amount of \$1,650,000.

The unpledged note reserve balance is less than the \$10,500,000 requested in the policy, adding the receivables to the cash balance will bring the total above the policy request. The 2005 estimated distribution to the General Fund from the Delinquent Tax Revolving Fund has been budgeted at \$1,650,000.

It is the recommendation of your committee to accept the balances shown in the 2004 Saginaw County Delinquent Tax Revolving Fund Policy Report, as submitted by the County Treasurer; further, that this informational report be received and filed.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

2004		Attachment
CONTRIBUTION TO THE GENERAL FUND FROM THE DELINQUENT TAX FUND		10-12-4.2
		Exhibit A
(\$477,635.73)	BALANCE PAID OFF YEAR 2003 - 2002 taxes	25003
(8,874.95)	ADMIN FUND RETAINED EARNINGS	25003
189,868.28	INTEREST EARNED UNRA THROUGH 8/31/04	
<u>1,946,642.40</u>	CONTRIBUTION FROM UNRA	
<u>\$1,650,000.00</u>		

<u>UNPLEDGED NOTE RESERVE</u>	8/31/2004	
\$7,601,349.70	UNPLEDGED NOTE RESERVE - 8-31-03	
1,000,000.00	PAYBACK OF ADVANCE FROM 2002	25002
189,868.28	INTEREST RECEIVED 8-31-04	
(1,513.65)	COLLECTIONS 1991 TAXES	25592
(39.62)	COLLECTIONS 1992 TAXES	25593
23,751.42	COLLECTIONS 1993 TAXES	25594
742.15	COLLECTIONS 1994 TAXES	25595
1,066.48	COLLECTIONS 1995 TAXES	25596
1,201.60	COLLECTIONS 1996 TAXES	25597
86,104.99	COLLECTIONS 1997 TAXES	25598
160,327.40	COLLECTIONS 1998 TAXES	25599
(31,256.03)	COLLECTIONS 1999 TAXES	25000
294,692.52	COLLECTIONS 2000 TAXES	25001
1,611,571.22	COLLECTIONS 2001 TAXES	25002
(561,000.00)	ADVANCE TO 2003 SERIES	25003
(1,946,642.40)	CONTRIB. TO UNPLEDGED NOTE RESERVE	
<u>(189,868.28)</u>	INTEREST EARNED TO GENERAL FUND	
<u>\$8,240,355.78</u>		

COUNTY OF SAGINAW DELINQUENT TAX FUND
 COMPARISON 2001, 2002, 2003 & 2004

	2001	2002	2003	2004
<u>Contribution to General Fund</u>				
Sources of Contributions*	\$ 1,180,000.00	\$ 1,180,000.00	\$ 1,650,000.00	\$ 1,650,000.00
Balance Paid Off	806,463.59	673,061.88	(530,250.32)	(486,510.68)
UNRA	373,536.41	506,938.12	2,180,250.32	2,136,510.68
TOTAL	<u>\$ 1,180,000.00</u>	<u>\$ 1,180,000.00</u>	<u>\$ 1,650,000.00</u>	<u>\$ 1,650,000.00</u>
<u>Unpledged Note Reserve Account**</u>				
Cash, August 31	\$ 6,825,772.71	\$ 7,162,709.12	\$ 7,601,349.70	\$ 8,240,355.78
Advances	3,675,000.00	2,075,000.00	1,000,000.00	561,000.00
TOTAL	<u>\$ 10,500,772.71</u>	<u>\$ 9,237,709.12</u>	<u>\$ 8,601,349.70</u>	<u>\$ 8,801,355.78</u>
Increase(Decrease) in Unpledged Note Reserve	\$ 208,489.28	\$ (1,263,063.59)	\$ (636,359.42)	\$ 200,006.08

Attachment
 10-12-4.2
 Exhibit B

* See Exhibit B
 ** See Exhibit C
 *** See Exhibit D

2004 UNPLEDGED NOTE RESERVE ACCOUNT (UNRA)

Attachment
10-12-4.2
Exhibit C

Beginning Balance 8-31-03: \$ 7,601,349.70

CASH IN:

Cash Collected for Years Prior to 2001 Series \$ 200,006.08

Interest Income-UNRA Contribution 2,136,510.68

Repayment of Advance:

2001	<u>\$ 1,000,000.00</u>	<u>1,000,000.00</u>	3,336,516.76
------	------------------------	---------------------	--------------

CASH OUT:

Advance to 2003 Series \$ (561,000.00)

Contribution to General Fund	<u>(2,136,510.68)</u>	<u>(2,697,510.68)</u>
------------------------------	-----------------------	-----------------------

Ending Balance 8-31-2004: \$ 8,240,355.78

Minimum balance in this fund according to Board Policy is \$10,500,000 including advances to preserve our credit rating and provide investor security.

Maximum to be recommended by the County Treasurer on an annual basis.

GENERAL FUND CONTRIBUTIONS FROM TAX REVOLVING FUND
2004

Attachment
10-12-4.2
Exhibit D

General Fund Revenue

Balance paid off 2002/03 Series	\$ (486,510.68)
Unpledged Note Reserve Account	<u>2,136,510.68</u>
Total	<u>\$ 1,650,000.00</u>

STATUS OF UNPLEDGED NOTE RESERVE ACCOUNT (UNRA)
As of August 31, 2004

Unpledged Note Reserve Acct Cash Balance:	\$ 8,240,355.78
Advance-2003 Series	<u>561,000.00</u>
Total Cash & Advances	<u>8,801,355.78</u>

TAXES RECEIVABLE-DELINQUENT-REAL

25598 - 1998 Series	\$ 26,185.61
25599 - 1999 Series	208,087.26
25000 - 2000 Series	147,264.80
25001 - 2001 Series	178,815.76
25002 - 2002 Series	400,940.13
25003 - 2003 Series	<u>1,435,071.08</u>
Total	<u>\$ 2,396,364.64</u>

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3**OCTOBER 12, 2004**

Your Budget Audit Subcommittee considered communication no. 10-12-17 from Marc A. McGill, Controller/CAO, providing the budgetary impact of Senate Bills 1111 and 1112 and an implementation proposal. The Bills, signed by the Governor on September 30, take immediate effect.

Public Act 356 of 2004 (S.B. 1111) amends the State Revenue Sharing Act to alter distribution of revenue sharing payments to counties. *Public Act 357 of 2004 (S.B. 1112)* amends the General Property Tax Act to shift the collection date for county operating property taxes. To summarize how the Bills will be implemented and their impact on the deficit forecast, the Controller prepared attached Exhibits A and B, summarized below:

Exhibit A illustrates the three-year phase in of changing the collection date for county operating property taxes from winter to summer and the manner in which this change is expected to be accounted for. Each year 1/3 of operating tax collections, over the next three (3) years, will be placed into a "Revenue Sharing Reserve Fund" (RSRF). The RSRF will then appropriate funds to the Saginaw County General Fund in amounts that are intended to replace State Revenue Sharing payments. The RSRF is expected to last approximately five (5) years.

Exhibit B illustrates the impact of Exhibit A on the County's recent five (5) year deficit forecast. The change that the two bills create reduces the amount of the deficit forecast by about \$720,000 for fiscal year 2004/2005. Cumulatively, over the next five (5) years, the change will reduce the deficit forecast from over \$19 million to just over \$13 million. While improved, there remains a material structural budget problem and a growing deficit that will need to be addressed.

To implement *Public Act 356 of 2004 (S.B. 1111)* and *Public Act 357 of 2004 (S.B. 1112)*, we recommend the Board:

- Accept the accounting summary shown on Exhibit A;
- Establish a Revenue Sharing Reserve Fund (RSRF);
- Record a budget adjustment in the General Fund by increasing the State Revenue Sharing line item by \$720,213 and reducing the use of Budget Stabilization Funds by \$720,213 resulting in the County General Fund using Budget Stabilization Funds of \$1,217,888 in the current year to balance the budget.

Further, that the proper County officials be authorized and directed to establish the Revenue Sharing Reserve Fund and make the necessary budgetary adjustments.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

County of Saginaw

Revenue Sharing Reserve Fund (RSRF) Analysis
Fiscal Years 2004/05 through 2008/09

Year	General Fund Property Revenue	RSRF Revenue	RSRF Appropriation to General Fund	RSRF Interest	RSRF Year End Balance
1 2004/05	\$ 21,959,535	\$ 7,319,845	4,845,678	74,255	2,399,912
2 2005/06	\$ 22,618,321	7,539,440	4,084,647	173,414	5,681,291
3 2006/07	\$ 23,296,871	7,765,624	4,178,594	272,780	8,995,541
4 2007/08	\$ 23,995,777		4,274,701	133,858	4,586,982
5 2008/09	\$ 24,715,650		4,373,019	2,716	211,247

Year 1 RSRF Appropriation includes the repayment of the 10/04 State Payment as per statute.

Property Revenue growth assumption rate is 3%

RSRF Appropriation growth assumption rate is 2.3%

RSRF Interest growth assumption rate is 3%

County of Saginaw

Revised 5 Year Deficit Forecast
Revision Period from April 15, 2004 to September 27, 2004

Fiscal Year	Amended April 15, 2004		If prior year is not cured	
	REVENUE	EXPENSE		
2004/2005	40,200,207	42,137,412	(1,937,205)	Forecast
2005/2006	40,946,647	43,820,420	(2,873,773)	Forecast
2006/2007	41,761,524	45,637,805	(3,876,281)	Forecast
2007/2008	42,615,237	47,545,314	(4,930,077)	Forecast
2008/2009	43,565,509	49,673,725	(6,108,216)	Forecast
Five Years Combined Deficits			(\$19,725,552)	

Fiscal Year	Amended September 27, 2004		If prior year is not cured	
	REVENUE	EXPENSE		
2004/2005	40,839,167	42,057,055	(1,217,888)	Forecast
2005/2006	41,971,618	43,820,420	(1,848,802)	Forecast
2006/2007	43,074,555	45,637,805	(2,563,250)	Forecast
2007/2008	44,196,263	47,545,314	(3,349,051)	Forecast
2008/2009	45,396,078	49,673,725	(4,277,647)	Forecast
Five Years Combined Deficits			(\$13,256,638)	

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4**OCTOBER 12, 2004**

Your Labor Relations Subcommittee considered communication no. 10-12-2 from Marc A. McGill, Controller/CAO submitting amendments to Saginaw County Compensation Policy #335. The changes are being proposed due to budget constraints and the job demand for posted vacant County positions.

We concur and recommend Saginaw County Compensation Policy #335 be amended, as follows, with additions in **bold** and deletions in ~~strikeout~~; further, that the proper County officials be directed to distribute the policy to all Saginaw County Elected Officials, Department Heads, and Agencies of the County, and make the necessary changes to the Central Electronic File Repository for viewing on the County Board of Commissioners' web site, in accordance with County Policy.

SAGINAW COUNTY COMPENSATION POLICY #335

7. ADMINISTRATIVE PROCEDURES:

7.2 Entrance Salary Rate. The entrance salary rate for a newly hired employee shall be Step 1 of the appropriate pay grade as indicated in the current Pay Plan. **If a Department Head believes a newly hired employee should be compensated at a level higher than Step 1, the Department Head must submit pertinent documentation to the appropriate committee of the Board for consideration.** ~~The Controller may authorize an employee at Step 2 or Step 3 of the pay grade if justified by pertinent documentation from the Department Head. The justification must contain specific reasons for the requested action. If, in the opinion of the Controller, there is insufficient justification to approve the request, he may request additional justification and forward the request to the appropriate Board committee for consideration.~~

7.2.1 A part-time or temporary employee shall be paid on an hourly basis at not more than Step 1 of the classified position to which assigned. ~~The Controller~~ **Board of Commissioners** may approve a higher salary if requested and justified by proper documentation.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.5**OCTOBER 12, 2004**

Your Labor Relations Subcommittee considered communication no. 10-12-16 from Marc A. McGill, Controller/CAO submitting amendments to Saginaw County Employee Insurance Policy #343. The changes are being proposed to clarify when an insurance coverage ends upon separation from employment with the County.

We concur and recommend Saginaw County Employee Insurance Policy #343 be amended, as follows, with additions in **bold** and deletions in ~~strikeout~~; further, that the proper County officials be directed to distribute the policy to all Saginaw County Elected Officials, Department Heads, and Agencies of the County, and make the necessary changes to the Central Electronic File Repository for viewing on the County Board of Commissioners' web site, in accordance with County Policy.

SAGINAW COUNTY EMPLOYEE INSURANCE POLICY #343

6. POLICY:

- 6.8 Separation from Employment: Upon separation from employment other than retirement, all insurance coverage will terminate on the **last day of the month in which the separation occurs.** ~~day prior to the first billing date subsequent to the separation.~~ Certain coverage may be continued at the employee's expense if requested in accordance with Federal Law.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

COMMITTEE COMPENSATION – 5.1**OCTOBER 12, 2004**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held August 29 – September 11, 2004.

HealthSource Saginaw Personnel Committee---8-18-04*

J. Graham, 24 miles 9.00

Mid-Michigan Dispute Resolution Center---8-25-04*

J. Graham, 24 miles 59.00

Environmental Health Board of Appeals---8-30-04

M. O'Hare, 50 miles 18.75

Human Services Committee---8-30-04

R. Woods, 7 miles 52.63

J. Graham, 24 miles 59.00

R. Kahn, 7 miles 52.63

C. Smith, 3 miles 51.13

T. Hare, 2 miles 50.75

HealthSource Saginaw Executive Committee---8-30-04

R. Bartels, 3 miles 1.13

HealthSource Saginaw Finance Committee---8-31-04

R. Bartels, 3 miles 1.13

County Services Committee---8-31-04

C. Ruth, 4 miles 51.50

C. Hadsall, 40 miles 65.00

R. Bartels, 3 miles 51.13

T. Sangster, 8 miles 53.00

T. Hare, 2 miles 50.75

Crime Prevention Council---9-1-04

C. Hadsall, 40 miles 65.00

J. Graham, 24 miles 59.00

T. Novak, 10 miles 28.75

Courts & Public Safety Committee---9-1-04

M. O'Hare, 50 miles 68.75

T. Novak, 10 miles 53.75

T. Basil, 3 miles 51.13

B. Blaine, 26 miles 59.75

Board of Health---9-1-04

BOARD OF COMMISSIONERS**OCTOBER 12, 2004**

R. Kahn, 7 miles	2.63
Mental Health Executive Limitations---9-1-04	
R. Woods, 7 miles	12.63
Local Emergency Planning Committee---9-2-04	
M. O'Hare, 50 miles	68.75
Budget Audit Subcommittee---9-2-04	
C. Hadsall, 40 miles	65.00
T. Novak, 10 miles	53.75
K. Horn, 30 miles	61.25
R. Kahn, 7 miles	52.63
C. Ruth, 4 miles	51.50
J. Graham, 24 miles	59.00
T. Hare, 2 miles	50.75
Factoring Committee---9-3-04	
P. Wurtzel, 13 miles	54.88
Labor Relations Subcommittee---9-7-04	
T. Sangster, 8 miles	53.00
C. Smith, 3 miles	51.13
C. Hadsall, 40 miles	65.00
M. O'Hare, 50 miles	68.75
P. Wurtzel, 13 miles	54.88
J. Graham, 24 miles	59.00
T. Hare, 2 miles	50.75
HealthSource Board of Trustees---9-7-04	
R. Bartels, 3 miles	1.13
Human Services Committee---9-8-04	
R. Woods, 7 miles	52.63
J. Graham, 24 miles	59.00
C. Smith, 3 miles	51.13
Executive Committee---9-9-04	
T. Hare, 2 miles	50.75
C. Smith, 3 miles	51.13
J. Graham, 24 miles	59.00
M. O'Hare, 50 miles	68.75
C. Ruth, 4 miles	51.50
MAC Environmental Committee in Lansing---9-10-04	
M. O'Hare, 110 miles	91.25
County Services Committee Chair, re: Farmland Preservation Ordinance ---9-10-04	
C. Ruth, 4 miles	51.50
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
By Commissioner Horn: That Committee Compensation Report 5.1 be received, not read, and the recommendations contained therein adopted. Approved.	

COMMITTEE COMPENSATION – 5.2**OCTOBER 12, 2004**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held September 12-25, 2004.

Mental Health Board---9-13-04	
R. Woods, 7 miles	12.63
Board Session (all present)---9-14-04	
Board Session (Blaine, Woods, Wurtzel - absent)---9-15-04	
Animal Control Advisory Council---9-15-04	
R. Kahn, 7miles	27.63
T. Novak, 10 miles	28.75
R. Woods, 7 miles	52.63
Saginaw Area Storm Water Authority---9-15-04	
C. Ruth, 4 miles	26.50
Mental Health Recipient Rights---9-15-04	
R. Woods, 7 miles	12.63
Frankenmuth Convention & Visitors Bureau---9-16-04	
K. Horn, 6 miles	52.25
Commission on Aging Board---9-16-04	
M. O'Hare, 50 miles	68.75
Job Training Consortium Board in Midland---9-20-04	
R. Bartels, 50 miles	68.75
B. Blaine, 70 miles	76.25
J. Graham, 68 miles	75.50
T. Novak, 50 miles	68.75
C. Ruth, 50 miles	68.75
Saginaw Convention & Visitors Bureau---9-21-04	
K. Horn, 30 miles	61.25
Mental Health Executive Limitations---9-22-04	
R. Woods, 7 miles	12.63
State Capitol, re: S.B. 1111 & 1112---9-22-04	
J. Graham, 160 miles (no comp.)	60.00
T. Novak, 170 miles (no comp.)	63.75
M. O'Hare, 0 miles (no comp.)	
Mosquito Abatement Commission---9-23-04	
M. O'Hare, 50 miles	18.75
City County School Liaison at Board of Education---9-23-04	
T. Basil, 3 miles	51.13
B. Blaine, 26 miles	59.75
Respectfully submitted, Kaye Schultz, Board Coordinator	
By Commissioner Graham: That Committee Compensation Report 5.2 be received, not read, and the recommendations contained therein adopted. Approved.	

RESOLUTIONS

RESOLUTION A

OCTOBER 12, 2004

RE: APPROVING APPORTIONMENT OF OPERATIONAL COSTS AND ACCEPTING FOR FILE, THE FISCAL 2005 BUDGET OF THE SAGINAW AREA STORM WATER AUTHORITY

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 12th day of October, 2004, at 5:00 p.m.

PRESENT - *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Michael P. O'Hare, Carl E. Ruth,*

Attachment Resolution A (10-12-04)

15% Maximum Apportionment

Current Apportionment to use for 2005 budget year

8-Sep-04

Approved by E

Saginaw Area Storm Water Authority

		Total Number of Municipalities			
		Number of Members Under 3%			
		Number of Members Over 3%			
		Member Name	Area	Adjusted % Apportionment	Proposed 2004 Budget Apportionment
Apportionment by Area	Municipalities				
	Birch Run Twp	400	3.000	\$5,100.00	
	Bridgeport Charter Twp	2720	5.000	\$8,500.00	
	Buena Vista Charter Twp & schools	2460	7.500	\$12,750.00	
	Carrollton Township & schools	1740	6.100	\$10,370.00	
	James Twp	50	3.000	\$5,100.00	
	Kochville Twp	2240	4.100	\$6,970.00	
	Saginaw - city	825	3.000	\$5,100.00	
	Saginaw Charter Twp	11470	15.000	\$25,500.00	
	Spaulding Twp	360	3.000	\$5,100.00	
	Thomas Twp	5060	9.400	\$15,980.00	
	Tittabawassee Twp	2620	4.900	\$8,330.00	
	Zilwaukee	910	3.000	\$5,100.00	
	Sub-Total	30855	67.000		
	Agencies				
	Saginaw County	930	3.000	\$5,100.00	
	Sub-Total	930	3.000		
Area Apportioned Total	31785	70.000			
Pre Determined Apportionment	School Districts / University				
	Bridgeport/Spaulding Schools		3.000	\$5,100.00	
	Saginaw Twp Comm Schools		3.000	\$5,100.00	
	Saginaw ISD		3.000	\$5,100.00	
	Saginaw Valley State University		3.000	\$5,100.00	
	Swan Valley School District		3.000	\$5,100.00	
	Agencies				
S.C.R.C.		15.000	\$25,500.00		
Pre Determined Total		30.000			
Total			100.000	\$170,000.00	

Attachment Resolution A (10-12-04)

PROPOSED 2005 BUDGET	
SCOPE ITEM	Estimate
IDEP	
Discovery of illicit discharges and connections	
Development of Standardized Data Base system. -Coordination of data bases in municipalities, regulated entities, and county -Development of standardized reporting forms interactive with data base and GIS	Complete at this time
Monitoring of the public complaint system for illicit discharges within the county. - Coordination with municipalities, regulated entities and county - Interaction and coordination with SCPHD, MDEQ, 9-1-1(Saginaw Co. Central Dispatch) and other required agencies - Training of responders - Supplies	\$4,000.00 \$5,000.00
Known outfall visual screening and data collection. - Field verification of outfalls - Two personnel to inspect, fill out forms, take pictures and GPS coordinates - Data processing and downloading - Organization and planning of systematic inspection - Training of field personnel - Sampling as necessary	\$17,500.00 \$500.00 \$0.00
Technical mapping and clerical support for GIS - data assembly and record keeping - Data transferred to computer program by clerical staff and formatted - Electronic data transfer to GIS and incorporation into existing maps - Updating of Maps - Summarize and distribute	\$9,000.00
Unknown outfall locations - Two personnel to walk drains to discover unknown outlets - Inspect, documentation, sampling (pH), GPS, and pictures of outlet - Data transfer formatted and provided to GIS - Map updates with new storm systems and ditches - Testing and supplies	\$34,000.00 \$8,000.00 \$5,000.00
Prioritization of Illicit Discharges	
Prioritization of obvious problem outfalls and repeat visits to these outfalls. - Development of a list of problem outfalls looking for obvious patterns. - Prioritization of the list of problem outfalls. - Trained personnel to revisit problem outfall to begin investigation process - Additional documentation, potential sampling.	\$2,000.00
Prioritization of suspicious outfalls - Prioritize outfalls after investigation process - Develop action plan for suspicious outfalls.	\$1,000.00
Plan to eliminate illicit discharges and connections.	
Plan to minimize infiltration of seepage from sanitary sewers and OSDS into separate storm sewer systems	
Mapping to define areas of OSDS - Create shapefiles of existing sanitary sewer maps for townships - Transfer information to GIS - Coordinate and develop maps for use in OSDS audit for the regulated areas	\$0.00
	\$84,000.00 Sub Total

Attachment Resolution A (10-12-04)

Public Education Plan	
Brochures and promotional items	\$10,000.00
<ul style="list-style-type: none"> - Procurement and coordination of brochures for the watershed - Development of promotional materials for the watershed - Research and continue to develop educational materials - Development of measurable aspects for PEP - Coordination with MMWA and other agencies with similar responsibilities 	
Web site	\$15,000.00
<ul style="list-style-type: none"> - Coordination of website - Continue dev. Impl. and maint. of website for SASWA 	
	\$1,000.00
<ul style="list-style-type: none"> - Develop surveys for website for public outreach -Continue development of Map viewer 	
Public Outreach - presentations, targeted mailings	\$12,000.00
<ul style="list-style-type: none"> - Presentation of educational programs and materials. - Provide speakers and presentation for each member or as needed - Provide education for local government on an as needed basis - Provide storm water education for Home Builders Associaton, Tri County Contractors Association and Landscapers -Coordinate Web site competition with County school districts and present various educational programs as requested by school districts. 	
<hr style="border-top: 3px double #000;"/>	
	\$38,000.00

Attachment Resolution A (10-12-04)

Watershed Management Planning

<p>Provide the technical and professional expertise to assist in development of the Watershed Management Plan(s) (WMP) Steering Committee</p> <ul style="list-style-type: none"> - Provide coordination and networking for selection of Steering Committee - Continue Development watershed geography based on public meetings - Complete definition of critical areas and designated uses and place on map. - Prioritize pollutants, sources and causes - Define objectives for Watershed goals and vision based on public input -Coordinate and develop necessary GIS layers for SASWA watershed - Research and locate interested stakeholders in the watershed - Update stakeholders to obtain input & cooperation in watershed planning - Provide interaction with various interest groups in the watershed -Perform necessary research to write plans -Present draft plans to Exec & General Boards for review and comment -Input information and comments from public meetings and reviews <p>The above items cover the Upper Saginaw, Lower Cass and Lower Tittabawassee Watersheds</p>	<p>\$40,000.00</p>
<p>Attend meetings related to WMP and PPP.</p> <ul style="list-style-type: none"> - Respond to members requests for additional meetings for their constituents/employees - Attendance at specified state or county meetings related to WMP -Attend meetings in Genesee County for Birch Run Twp and SCRC 	<p>\$9,000.00</p>
<p>Provide clerical / administrative assistance for meetings</p> <ul style="list-style-type: none"> - Develop and distribute agendas, meeting notifications and set-up - Provide meeting minutes and other documentation for the members - Provide administrative organization and structure for the members 	<p>\$10,000.00</p>

\$59,000.00 Sub Total

Attachment Resolution A (10-12-04)

Administrative Coordination	
Coordination of meetings of the Authority as needed, or requested.	\$10,000.00
<ul style="list-style-type: none"> - Provide responsibility path for action item completion. - Coordinate meetings for Exec, General, In Kind, Website, special - Provide reports as requested. 	
Administrative / clerical assistance for meetings	\$14,300.00
<ul style="list-style-type: none"> - Develop and distribute agendas, meeting notifications and set-up - Provide meeting minutes and other documentation for the members - Provide administrative organization and structure for the members - Revisions of documents and membership data - Cover additional meetings as needed 	
Facilitate Annual Reports	\$4,200.00
<ul style="list-style-type: none"> - Coordinate report items from IDEP and PEP for the Annual MDEQ report - Write draft report and submit to Executive Committee for review and revision - Review and revise for submission to members at General Board Meeting - Prepare final draft for submission to MDEQ after final review. 	
Provide general technical consultation	\$24,000.00
<ul style="list-style-type: none"> - Available to general membership for NPDES related topics. - Research specified topics as directed by Executive or Specified Sub Committees. - Research of grants and funding opportunities. 	
Mailings 50,000 pieces @ first class or lower prices	\$18,500.00
Legal Assistance and Expertise	\$5,000.00
Accountant	\$4,000.00
Auditor	\$3,000.00
Conferences for Officers	\$2,000.00
Insurance	\$4,000.00
\$89,000.00 Sub Total	
2004 Budget carryover applied to 2005 budget (approximate)	
\$270,000.00 TOTAL BUDGET FOR 2005 <u>\$100,000.00</u> \$170,000.00 Budget for Apportionment	

RESOLUTION B

OCTOBER 12, 2004

RE: DEPOSIT REQUIREMENT FOR LAYING OUT THE PROPOSED SCOTT ROAD TILE DRAIN

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 12th day of October 2004, at 5:00 p.m.

PRESENT - Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

ABSENT - Timothy M. Novak

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner Woods:

WHEREAS, The Public Works Commissioner has received an application for laying out and designating a County Drainage District, in the Township of Tittabawassee, Section 18, T13N, R3E, referred to as the Scott Road Tile Drain; and,

WHEREAS, In accordance to Section 280.51 of Act 40 of 1956 as amended (The Drain Code) the Board of Commissioners by resolution, may instruct the Public Works Commissioner to require a cash deposit, prior to ordering engineering to layout a drainage district; and,

WHEREAS, The Public Works Commissioner has received a preliminary cost estimate to gather the required information to meet the statutory requirements, and has met with the proper county committee to review the options the Board needs to consider in order to move forward.

NOW, THEREFORE, BE IT RESOLVED: That the Saginaw County Board of Commissioners believes it is in the best interests of the County to require a cash deposit of \$5,300 to cover the preliminary cost of laying out the drain district.

BE IT FURTHER RESOLVED, That the Public Works Commissioner be directed to require said cash deposit of \$5,300 to cover the expenses incurred to layout the drainage district, set the route and course of the proposed drain, determine the type of construction, and identify the property owners who may be liable for assessment.

Respectfully submitted,

Todd M. Hare, Chair

Saginaw County Board of Commissioners

ADOPTED: Yeas --- Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel

Nays --- None

STATE OF MICHIGAN }
} SS
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 12th day of October, 2004.

I further certify that notice of the meeting was given pursuant to and in compliance with Act No. 267, Michigan Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and seal this 12th day of October, 2004.

Susan Kaltenbach, Clerk
County of Saginaw

SEAL

PROCLAMATIONS

Chair Hare proclaimed the following:

PROCLAMATION

(Presented under Audiences)

UNDERGROUND RAILROAD, INC.

Safety ♦ EMPOWERMENT ♦ Change

WHEREAS, Nationwide, communities will come together during the month of October to remember the courage and strength of domestic violence survivors, celebrate and honor the accomplishments of the movement, and renew dedication to ending domestic violence in our communities; and,

WHEREAS, Statistics regarding domestic violence in our Nation and State are alarming: ♀ A woman is battered every 15 seconds somewhere in America, ♀ In 2001, intimate partner violence made up 20 percent of violent crime against women, ♀ Three to ten million children will witness domestic violence every year, ♀ In Michigan, one out of every five women with current partners will report some type of violence in their relationship, ♀ Homicide is the leading cause of death for pregnant and recently pregnant women; and,

WHEREAS, To recognize domestic violence survivors, while educating the community to better understand the severity and reality of this crime, the Underground Railroad will hold a ♀ Countywide Candlelight Vigil on Tuesday, October 19 at 6:00 p.m. on the steps of the Saginaw County Courthouse.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim October 2004 as:

DOMESTIC VIOLENCE AWARENESS MONTH

in the County of Saginaw and in doing so recognize domestic violence survivors and the services available through Underground Railroad;

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 12th day of October in the year of our Lord Two Thousand and Four.

Sincerely,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
District #9

Connie D. Smith, Commissioner
District #10

PROCLAMATION

(Presented at event by Commissioner Wurtzel)

WHEREAS, On Sunday, October 10 2004, the Saginaw Bowling Hall of Fame celebrates its 2004 selections with the inauguration of its newest members during a ceremonial banquet at the Swan Valley Conference Center; and,

WHEREAS, The purpose of the Saginaw Bowling Hall of Fame is to honor, pay tribute to, and perpetuate the names of those individuals, living or dead, who have contributed to the growth and general welfare of the sport of bowling, either by bowling ability or through their meritorious service in the Saginaw Bowling Associations; and,

WHEREAS, Those inducted into the Saginaw Bowling Hall of Fame are determined through careful investigation of all nominations received, and elected by the Board members in attendance for enshrinement in the Hall of Fame; and,

WHEREAS, As we commemorate this day, we are reminded that the establishment of the Saginaw Bowling Hall of Fame stands as a tribute to the more than 25,000 bowlers of this area who are members of the Men's and Women's Bowling Associations; and,

WHEREAS, The Saginaw County Board of Commissioners' is pleased to join with Saginaw area bowlers, their families, and friends in acknowledging this year's inductees.

They are: **Lou DeWeaver- Superior Performance, Albert Jimenez, Jr. - Superior Performance, Dale Strike - Superior Performance, Gary Richards - Meritorious Service, Dick Ellis - Veteran,** and,

WHEREAS, These individuals have given something extra to the sport of bowling whether it was by achieving excellence in the game, or through volunteering, coaching or promotional activities, each has earned their place with Saginaw's bowling elite.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners, in recognition of this worthwhile organization and in honor of this year's inductees, do hereby proclaim Sunday, October 10, 2004 as: "**BOWLING DAY**" in the County of Saginaw, and in doing so ask the residents of Saginaw County to join us in saluting the newest Hall of Fame members, and indeed all the bowlers, sponsors and promoters for the significant contributions they have made to the sport of bowling.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 12th day of October in the year of our Lord Two Thousand and Four.

Sincerely,

Todd M. Hare, Chairman

Saginaw County Board of Commission

APPOINTMENTS AND ELECTIONS

Chairman Hare announced the election would be held to fill a seat on the **Family Independence Agency Board** with a term expiring October 31, 2004. He opened the floor for nominations.

Commissioner Hadsall nominated Kitty Packard There were no further nominations.

Commissioner Graham moved, supported by Commissioner Sangster to close nominations and cast a unanimous ballot for Kitty Packard. Motion carried.

Chair announced **Kitty Packard** the duly elected member to the Family Independence Agency Board for a three year term expiring October 31, 2007.

ANNOUNCEMENTS BY THE CHAIR

Chairman announced that Andre' R. Borrello and his gave birth to a 7 lbs, 13 oz, 20 inc baby boy on Sunday morning, October 10 at 7:23 p.m. They named the child Wilson Stuart.

COMMISSIONERS' AUDIENCES

Commissioner Hadsall acknowledged the three Road Commissioners present at today's meeting - John Sangster, Butch Warner and Richard Mallette.

By Commissioner Basil: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:37 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



NOVEMBER SESSION 2004

First Day of the November 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, November 9, 2004. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 14*

ABSENT: *Roger N. Kahn - 1*

TOTAL: 15

Commissioner Connie Smith opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

Commissioner Smith:

"What we need in the United States is not division; what we need in the United States is not hatred.....but love and wisdom and compassion toward one another, and the feeling of justice toward all who still suffer within our Country. Let us dedicate ourselves to what the Greeks wrote so many years ago: 'To tame the savageness of man and make gentle the life of this world, let us dedicate ourselves to this and say a prayer for our Country and our People.'" Amen (Robert Kennedy's eulogy of Martin Luther King, Jr.)

AUDIENCES

Chair Hare called on:

Commissioner O'Hare presented Judge Faye Harrison, Family Division, and Ann Shea, FIA Adoption Supervisor with a proclamation designating November 23 as Adoption Day in Saginaw County. The 2nd Annual Michigan Adoption Day Celebration will be held on November 23 from 10:30 a.m. to 1:30 p.m. on the 2nd Floor of the Hart Building in Downtown Saginaw at which time the Judge will finalize 17 adoptions for 11 families. (see Proclamations)

Sheriff Charles Brown and Karen Courneya, Commission on Aging Director, presented "Project Lifesaver", a program for residents age 60 years and older who are affected by severe forms of dementia related illnesses. It is designed to assist in locating people who become lost and return them safely to their home and family. Deputy Charles Wehner demonstrated the equipment.

Commissioner Novak presented Karen Courneya and Julia Schmidt, Caregivers Program Coordinator, with a proclamation designating November as Caregivers Month in Saginaw

County. It offers the community an opportunity to publicly celebrate the accomplishments of the caregivers and their efforts to improve the quality of life for the frail elderly. (see *Proclamations*)

Saginaw City Councilman Amos O'Neal and Rhonda Webb, Program Director, appeared to familiarize commissioners with the Annual "Cross the Street Day" community building project. This event encourages neighborhood residents to extend a hand of friendship and hospitality to their fellow neighbors. It is scheduled for Saturday, May 21, 2005.

Clarence Rivette, Manager of the Campaign that elected Roger Kahn to the House of Representatives, thanked commissioners for their support and assured them of Representative-elect Kahn's commitment to serving the 94th District.

Edna Jones Webb relayed her concerns with an incident involving her grandson and the Sheriff Department.

LAUDATORY RESOLUTIONS

Chair Hare announced the following resolutions/certificates were prepared and presented:

RESOLUTION OF RECOGNITION

Presented To:

MRS. ELLA M. SCOTT

WHEREAS, On Saturday, October 30, 2004 at 11:00 a.m., the 21st Century Women's Club of Saginaw, a Chapter of the Michigan State Association and National Association of Colored Women's Club, Inc. will present its Annual Scholarship & Honors Luncheon at the Trillium Banquet Center; and,

WHEREAS, The theme for this occasion is, "God Loves a Cheerful Giver," II Corinthians 9:7. The Club Motto is "Lifting As We Climb, Caring and Sharing As We Go." Dr. Ernestine Robinson of Detroit, Michigan is the guest speaker; and,

WHEREAS, This year, Mrs. Ella Scott is the recipient of the "Rosa L. Graggs Club Woman of the Year" award. Ella, a native of Vicksburg, Mississippi is the daughter of the late Mr. & Mrs. Joe & Ella Myers. She is married to Mr. Donald Scott and has two sons, two daughters and three grandchildren. Ella was educated at Utica College in Utica, Mississippi, The United Theological Seminary and Bible College of Flint, Michigan, The National Baptist Congress of Christian Education and the Saginaw Valley District Congress. Presently, Ella is employed with Merrill Lynch, Pierce, Fenner and Smith, Inc. as a Senior Client Associate and Resident Director Assistant; and,

WHEREAS, A born-again Christian, Ella loves the Lord and is a living testimony to God's words. Her favorite scripture is Proverbs 3:5-6. A member of Prince of Peace Baptist Church, she served several years as its Sunday School Superintendent and is currently a member of the Gospel Choir and Mission Ministry; and

WHEREAS, Mrs. Scott's community involvement includes: Parliamentarian of the Saginaw Valley District and Personnel Committee and member of the Christian Outreach Ministry, Women's Auxiliary, Business and Professional Women and Hospital Supplies Committees. She is a Youth Field Leader in the Wolverine State Women's Auxiliary; and,

WHEREAS, Mrs. Scott's club affiliations are: President of the 21st Century Women's Club, member of the Michigan State Association of Colored Women's Club, Inc., National Association of Colored Women's Club, Inc., NAACP, Past President of Zeta Amicae Auxiliary of Zeta Phi

Beta Sorority, Inc., and Women’s Progressive Club of Saginaw.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby join with the 21st Century Women’s Club in honoring Mrs. Ella Scott as this year’s “Rosa L. Graggs Club Woman of the Year,” for her loyal and dedicated service to the 21st Century Club, as well as, the Saginaw County community. We wish her continued blessings and success in all her future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman
District #9

Carl E. Ruth, Commissioner
District #8

Adopted: November 9, 2004

Presented: October 30, 2004

By Commissioner Ruth: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION

Presented To:

MR. EDWARD HARRISON

WHEREAS, On Saturday, October 30, 2004 at 11:00 a.m., the 21st Century Women’s Club of Saginaw, a Chapter of the Michigan State Association and National Association of Colored Women’s Club, Inc. will present its Annual Scholarship & Honors Luncheon at the Trillium Banquet Center; and,

WHEREAS, The theme for this occasion is, “God Loves a Cheerful Giver,” II Corinthians 9:7. The Club Motto is “Lifting As We Climb, Caring and Sharing As We Go.” Dr. Ernestine Robinson of Detroit, Michigan is the guest speaker; and,

WHEREAS, This year, Mr. Edward Harrison is the recipient of the “Terry L. Clark Community Service Award.” Mr. Harrison has an Associate of Science Degree in Industrial Control Technology from Mott Community in Flint, Michigan and has attended Baker University and General Motors Institute in Flint; and,

WHEREAS, Mr. Harrison, an accomplished videographer, producer, and entrepreneur has more than twenty years of experience. He is Production and Office Manager of Inner-City Productions, LLC in Flint, and has worked as a Machine Repair Mechanic at Delphi Automotive for thirty-three years; and,

WHEREAS, Mr. Harrison’s community involvement includes: Member of the Black Skilled Tradesman Caucus, Flint Chamber of Commerce, New Century Gospel Board and former softball coach for the Flint IMA League; and,

WHEREAS, Mr. Harrison is married and has reared six children. He is a dedicated member of New Zion Baptist Church where he serves as a Deacon, Usher, Sunday School Teacher, and member of the Male Chorus.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby join with the 21st Century Women’s Club in honoring Mr. Edward Harrison as this year’s recipient of the “Terry L. Clark Community Service Award” for his loyal and faithful efforts put forth for the betterment of the community. We wish him continued blessings and success in all his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Carl E. Ruth, Commissioner

District #9

District #8

Adopted: November 9, 2004

Presented: October 30, 2004

By Commissioner Ruth: That the resolution be adopted. Approved.

RESOLUTION OF RECOGNITION**Presented to:****EDDIE L. PATRICK**

WHEREAS, The members of the Saginaw County Board of Commissioners are pleased to take this opportunity to acknowledge Mr. Eddie Patrick as he brings to a close a long and productive career with Saginaw County; and,

WHEREAS, Mr. Patrick officially retired on September 30, 2004 after nearly thirty-two years in the Saginaw County Planning Department; and,

WHEREAS, Mr. Patrick, or "Eddie" as he is known by his co-workers, was hired on November 15, 1972 as a Draftsman and thereafter advanced to the positions of Technician I, Technician II, Assistant Planner and Program Planner; and,

WHEREAS, Mr. Patrick proficiently managed the community's economic, social and physical development by working with state, federal and local public agencies to seek the maximum coordination of County programs; and,

WHEREAS, Mr. Patrick was knowledgeable and experienced with the grant application process and administration of the Saginaw County Housing Rehabilitation Assistance Program through the Michigan State Housing Development Authority and assisted many low income residents throughout Saginaw County; and,

WHEREAS, Mr. Patrick can look back with pride on a very successful career and with the assurance that his many years of public service have been truly appreciated by the County and the many agencies that depended on his knowledge and expertise throughout the years.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby express its appreciation to Eddie Patrick for his service to Saginaw County and wishes him the very best in the years that lie ahead;

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the November 9, 2004 session as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner

District #9

District #6

Adopted: November 9, 2004

Presented: October 28, 2004

By Commissioner Sangster: That the resolution be adopted. Approved.

CERTIFICATE OF RECOGNITION

Presented To:

DR. & MRS. BYRON C. HAYES

On Friday, October 29, 2004, 6:00 p.m. at the Dow Event Center, Word of Faith International Ministries will present their 1st Annual "Founders' Day" Banquet in honor of Pastor, Dr. Byron C. & Mrs. Chestermae Hayes. They are being acknowledged for their faithful and dedicated ministry to the congregation and throughout the community.

Dr. Hayes is an outstanding Pastor, motivational speaker and author. He is featured on several television telecasts including: "Ask the Pastor," "If You Can Look Up, You Can Get Up" on

WAQP-TV 49 and Executive Producer of "The Spoken Word" seen on Charter Communications. In addition, Dr. Hayes has received numerous local and State awards for community service. Presently, he is President of the Mayor's Task Force Team. Dr. Hayes' personal dedication and encouragement have left a lasting image on the many lives he has touched.

We are honored to join with the Word of Faith International Ministries, Family and Friends in expressing appreciation to Dr. Byron C. & Mrs. Chestermae Hayes for their contributions and accomplishments. We wish them continued blessings in the Lord's service.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Terry W. Sangster, Commissioner

District #9

District #6

Adopted: November 9, 2004

Presented: October 29, 2004

By Commissioner Sangster: That the resolution be adopted. Approved.

CLERK'S CALL OF SESSION

October 20, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of November Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, November 9, 2004 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair Hare: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

11-9-1 PUBLIC HEALTH asking to accept a three million dollar HUD Lead-Based Paint Hazard Control Grant award to create and fund four new positions.

-- Human Services (11-9-2.3)

11-9-2 SHERIFF asking approval of a reorganization proposal which adds a new position of Chief Deputy Sheriff and deletes an administrative position of Sergeant.

-- Courts and Public Safety

11-9-3 COMMUNITY CORRECTIONS asking for a new position of Pretrial Clerk and approval of the job description.

-- Courts and Public Safety (11-9-3.1)

11-9-4 CONTROLLER ACCOUNTING sending the voucher payment transmittal form for the period September 28 - October 25, 2004.

-- Appropriations / Budget Audit

11-9-5 MICHIGAN STATE UNIVERSITY EXTENSION asking for concurrence of the selection of Terry Thomas for the position of Urban Land Use and Housing Extension Educator.

-- Human Services

11-9-6 TREASURER sending the third quarter Investment Report for Saginaw County.

-- Appropriations / Budget Audit

- 11-9-7 EQUALIZATION sending the amended Apportionment Report for 2004.
 -- County Services (11-9-4.3)
- 11-9-8 EMERGENCY TELEPHONE SERVICE COMMITTEE requesting information
 from all Michigan Counties regarding 2005 certification to receive E9-1-1 wireless funds.
 -- Courts and Public Safety
- 11-9-9 BOARD COORDINATOR informing commissioners that the following
 informational communications were received and are available in the Board Office.
- a. Allegan County opposing H.B. 4358 - Michigan Vehicle Code Amendment that would
 allow truck length to be increased to 65 feet.
 - b. Allegan County supporting S.B. 1385 that would in part allow intergovernmental
 contracts between municipalities to form group self-insurance pools.
- Receive and file

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:30 p.m. The Board reconvened, time being 5:39 p.m.

By Commissioner Hadsall, supported by Commissioner Graham that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (11-9-04)

Members present: *J. Graham-Chair, T. Sangster-Vice Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel*

Members absent: *R. Kahn,*

Others: *M. McGill-Controller; A. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff*

- I. Welcome
- II. Call to Order---Graham at 5:30 p.m.
- III. Public Comments---None.
- IV. Agenda – COMMITTEE REFERRALS
 1. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair
 - 1.1) Register of Deeds, re: 2003/04 Remonumentation budget amendment
 ---Ruth moved, supported by Smith to approve same. There were no exceptions;
 motion carried.
 2. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair
 - 2.1) Health Department, re: Drug Free Communities Grant
 ---Woods moved, supported by Bartels to approve same. There were no
 exceptions; motion carried.
 - 2.2) Health Department, re: Governor's Discretionary Grant
 ---Woods moved, supported by Smith to approve same. There were no
 exceptions; motion carried.
 - 2.3) Health Department, re: HUD Lead-Based Paint Hazard Control Grant
 ---Woods moved, supported by Smith to approve same. There were no
 exceptions; motion carried.
 3. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair
 - 3.1) Community Corrections, re: new position of Pre-Trial Clerk
 ---O'Hare moved, supported by Hadsall to approve same. There were no
 exceptions; motion carried.

- 4. APPROPRIATIONS - J. Graham, Chair; T. Sangster, Vice-Chair
Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair
 none submitted
Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair
 ---The Controller reported information that should be made a part of Reports 4.1 and 4.2 under Economic Issues item #2, as follows: *Insurance offset changed from \$900 per year to \$1800 per year.*
 - 4.1) Agreement, re: GELC Detention Center Supervisors
 ---Sangster moved, supported by Wurtzel to approve same with the inclusion of the language presented by the Controller. There were no exceptions; motion carried.
 - 4.2) Agreement, re: GELC Detention Youth Care Specialists
 ---Sangster moved, supported by Smith to approve same with the inclusion of the language presented by the Controller. There were no exceptions; motion carried.Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair
 none submitted
Executive Committee - T. Hare, Chair; C. Smith, Vice-Chair
 - 4.3) Equalization, re: amended Apportionment Report
 ---Hare moved, supported by Bartels to approve same. There were no exceptions; motion carried.

V. Miscellaneous

VI. Adjournment---Hare moved, supported by Woods to adjourn. Motion carried; time being 5:39 p.m.

Respectfully submitted,
 Kaye M. Schultz, Board Coordinator
 James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COMMITTEE ON COUNTY SERVICES - - 1.1 **NOVEMBER 9, 2004**

Your committee has considered communication 10-12-25 from Mildred Dodak, Register of Deeds asking for a budget adjustment for supplemental remonumentation grant funds in the amount of \$56,961 from the Office of Land Survey and Remonumentation.

The additional funds are the result of March 31, 2003 legislation. Because the County and the grant operate on different budget cycles, the supplemental funds need to be reflected in the 2003/04 budget.

It is the recommendation of your committee that the Register of Deed's request for a budget adjustment for supplemental remonumentation funds be approved, as outlined above; further the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance, and Counsel as to legal form and to amend the 2003/2004 budget accordingly.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair	Cheryl M. Hadsall, Vice-Chair
Raymond F. Bartels	Kenneth B. Horn
Terry W. Sangster	Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair	Terry W. Sangster, Vice Chair
------------------------	-------------------------------

By Commissioner Ruth: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.1 **NOVEMBER 9, 2004**

Your committee has considered communication no. 10-12-21 from Natasha Coulouris, Acting Health Officer, Saginaw County Department of Public Health asking to accept a \$100,000 grant from the Department of Health and Human Services for the Drug Free Communities.

The purpose of the grant is to reduce substance abuse among youth, help community coalitions strengthen collaboration, enhance intergovernmental communication and coordination, enable communities to conduct data-driven research-based prevention planning, and provide communities with technical assistance, guidance and financial support. The required local match of \$100,000 will come from within the Health Department budget.

It is our recommendation that the Health Department accept the Drug Free Communities grant from the State in the amount of \$100,000; further that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Roger N. Kahn

James M. Graham, Vice-Chair
Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.2 **NOVEMBER 9, 2004**

Your committee has considered communication no. 10-12-23 from Natasha Coulouris, Acting Health Officer, Saginaw County Department of Public Health asking to accept a grant from the Michigan Department of Community Health in the amount of \$81,642.

This award is from the Governor's Discretionary Grant funds as part of the faith based initiative. The Health Department will use the funds for substance abuse programs within the faith-based community. The grant does not require a County match.

It is our recommendation that the Health Department accept the Governor's Discretionary grant from the State in the amount of \$81,642; further, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Roger N. Kahn

James M. Graham, Vice-Chair
Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 2.3

NOVEMBER 9, 2004

Your committee has considered communication no. 11-9-1 from Natasha Coulouris, Acting Health Officer, Saginaw County Department of Public Health asking to accept a three million dollar HUD Lead-Based Paint Hazard Control Grant award to create and fund four new positions.

We met with Ms. Coulouris and Bryant Wilke, Assistant Environmental Health Director who outlined the program. The Environmental Health Services Division will be responsible for the day-to-day administrative and project management of lead hazard control activities involving grassroots community based and faith based organizations, as well as, private sector owners and contractors. The operation of this program will involve the new positions of Lead Hazard Control Program Manager, Environmental Health Specialist II, Environmental Health Specialist I and a Typist Clerk I/II. All funding will be provided through the HUD Lead grant and no additional County funds will be necessary.

It is our recommendation that the Health Department accept the three million dollar grant award for the HUD Lead-Based Paint Hazard Control Grant Program to create and fund four new positions. We further recommend the job descriptions for the positions listed above be referred to the Labor Relations Subcommittee; and, that the proper County officials be authorized and directed to execute the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form, and to make the necessary personnel and budgetary adjustments.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.
Roger N. Kahn

James M. Graham, Vice-Chair
Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COURTS AND PUBLIC SAFETY - - 3.1

NOVEMBER 9, 2004

Your committee has considered communication no. 11-9-3 from Benita Snyder, Community Corrections Manager asking for a new part-time position of Pretrial Clerk. (Thirty-two hours per week)

Ms. Snyder informed the committee that increased funding, as well as, current funding from the State Office of Community Corrections will fund the position. No County dollars are required.

It is the recommendation of your committee to approve the request of the Office of Community Corrections for a new part-time position of Pretrial Clerk and forward the job description to the Labor Relations Subcommittee. We further recommend the proper County officials be authorized and directed to make the necessary budgetary and personnel adjustments.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair
Thomas A. Basil
Patrick A. Wurtzel

Timothy M. Novak, Vice-Chair
Robert D. Blaine
Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1**NOVEMBER 9, 2004**

Your Labor Relations Subcommittee herewith submits the agreement between the County of Saginaw and the GELC Detention Center Supervisors. The contract covers a four-year period, commencing October 1, 2003 and ending September 30, 2007. The agreement has been formally ratified by the Union upon acceptance by the County. A summary of the main provisions is set forth below:

Economic Issues:

1. Wages (current and new employees)
 - FY 2004: Wage freeze. One-time lump sum = 3.5% of wages
 - FY 2005: Wage freeze. One-time lump sum = 3.5% of wages
 - FY 2006: Base wage increase of 2.75%
 - FY 2007: Base wage increase of 2.75%
2. Health Insurance (current employees only)
 - 10% employee insurance premium co-pay on PPO2 (increase from 5%)
 - 20% employee insurance premium co-pay on PPO1 (increase from 10%)
 - Or employees may choose no co-pay if they switch to PPO8
 - Insurance offset changed from \$900 per year to \$1800 per year
3. Health Insurance (new employees)
 - Mandatory PPO8 with no co-pay
 - Employees can "buy up" to PPO1 or PPO2 (Actual difference + any administrative expenses paid for exclusively by employee - together to be the illustrative rates, as determined exclusively by Controller's office.)
4. Longevity
 - Current employees: no change
 - New employees: no longevity
5. Pension
 - Current employees: no change
 - New employees - Defined Contribution:
 - Employee contribution 0% / employer contribution 3% (change from 0% / 6%)
 - Employee contribution 6% / employer contribution 6% (change from 3% / 9%)
6. Retiree health insurance (current employees)
 - No change or \$15,000 one-time incentive to switch to tax advantaged RHS plan (irrevocable; see below)
7. Retiree health insurance (new employees)
 - Retirement Health Savings (RHS) plan modeled after ICMA-RC. This is an employer-sponsored health benefit savings vehicle that allows employees to accumulate assets to pay for future medical expenses on a tax-free basis. Employer will contribute 1% of wages to the RHS plan; employee contribution undetermined at this time, but likely to be a choice of 3%, 5% or 7%.

Non-economic issues:

1. Minor changes were made related to layoff/recall/seniority that aids the County operationally.
2. A compromise was reached regarding shift preference language that allows for the consideration of seniority but otherwise has no substantive effect on operations.
3. Minor changes were made at the County's request broadening the County's authority to discipline in the unlikely event of a work stoppage.

4. Minor changes were made to military leave so that County policy prevails.
5. Minor language changes were made regarding the accumulation of PTO hours, which will be limited to 600, consistent with most other bargaining units.
6. Minor changes were made regarding the ability to recognize 12-hour shifts. A compromise was reached regarding the scheduling of 12-hour shifts.

We recommend approval of the agreement between the County of Saginaw and the GELC Detention Center Supervisors, as outlined above; further, authorize the proper County officials to sign the appropriate documents and record the necessary budget adjustments.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

NOVEMBER 9, 2004

Your Labor Relations Subcommittee herewith submits the agreement between the County of Saginaw and the GELC Detention Youth Care Specialists. The contract covers a four-year period, commencing October 1, 2003 and ending September 30, 2007. The agreement has been formally ratified by the Union upon acceptance by the County. A summary of the main provisions is set forth below:

Economic Issues:

1. Wages (current and new employees)
 - FY 2004: Wage freeze. One-time lump sum = 3.5% of wages
 - FY 2005: Wage freeze. One-time lump sum = 3.5% of wages
 - FY 2006: Base wage increase of 2.75%
 - FY 2007: Base wage increase of 2.75%
2. Health Insurance (current employees only)
 - 10% employee insurance premium co-pay on PPO2 (increase from 5%)
 - 20% employee insurance premium co-pay on PPO1 (increase from 10%)
 - Or employees may choose no co-pay if they switch to PPO8
 - Insurance offset changed from \$900 per year to \$1800 per year
3. Health Insurance (new employees)
 - Mandatory PPO8 with no co-pay
 - Employees can "buy up" to PPO1 or PPO2 (Actual difference + any administrative expenses paid for exclusively by employee - together to be the illustrative rates, as determined exclusively by Controller's office.)
4. Longevity
 - Current employees: no change
 - New employees: no longevity
5. Pension
 - Current employees: no change
 - New employees - Defined Contribution:
 - Employee contribution 0% / employer contribution 3% (change from 0% / 6%)
 - Employee contribution 6% / employer contribution 6% (change from 3% / 9%)
6. Retiree health insurance (current employees)
 - No change or \$15,000 one-time incentive to switch to tax advantaged RHS plan (irrevocable; see below)
7. Retiree health insurance (new employees)
 - Retirement Health Savings (RHS) plan modeled after ICMA-RC. This is an employer-

sponsored health benefit savings vehicle that allows employees to accumulate assets to pay for future medical expenses on a tax-free basis. Employer will contribute 1% of wages to the RHS plan; employee contribution undetermined at this time, but likely to be a choice of 3%, 5% or 7%.

Non-economic issues:

1. Minor changes were made related to layoff/recall/seniority that aids the County operationally.
2. A change was made allowing the County to require PTO use in cases of leaves of absence.
3. A compromise was reached regarding shift preference language that allows for the consideration of seniority but otherwise has no substantive effect on operations.
4. Minor changes were made at the County's request broadening the County's authority to discipline in the unlikely event of a work stoppage.
5. Changes were made to military leave so that County policy prevails.
6. Minor language changes were made regarding the accumulation of PTO hours, which will be limited to 600, consistent with most other bargaining units.
7. A change was made that results in more vigilance and control over the potential interference of employees' outside employment.
8. Minor changes were made regarding overtime and the scheduling of training sessions.

We recommend approval of the agreement between the County of Saginaw and the GELC Detention Youth Care Specialists, as outlined above; further, authorize the proper County officials to sign the appropriate documents and record the necessary budget adjustments.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS 4.3

NOVEMBER 9, 2004

The Board approved the 2004 Apportionment Report for Saginaw County at the October 23 Session. At that time, the County Services Committee reported (10-23.1.7) that amendments will be needed to reflect the results of two jurisdictions that had millage requests to be decided; and, to incorporate the information from several taxing units that had not yet submitted their millage request form. James Totten, Equalization Director agreed to forward an amended report as soon as possible after the information was received in order to provide the Report to the State in a timely manner.

The information for the amended Report was not available at the time the County Services Committee met for their regular meeting. To avoid calling a special meeting for this one item, Chairman Ruth asked the Executive Committee for its review; Chairman Hare concurred.

We met with Mr. Totten to review the additional millage rate information, and find same to be in order; and, therefore recommend the 2004 Amended Apportionment Report for Saginaw County be approved as **attached. (changes are shown in bold)**

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

2004 MILLAGE RATES FOR SAGINAW COUNTY

Townships	Allocated	Voted
Albee	0.9227	
Birch Run	0.9292	0.3429
Blumfield	0.9549	1.4979
Brady	0.9104	1.5000 *
Brant	0.9063	1.5000 *
Bridgeport	4.7843	
Buena Vista	4.9618	4.0000
Carrollton	0.9183	2.5000 * 7.4710 ** 5.3200 ***
Chapin	0.8936	1.6671
Chesaning	0.9392	1.5000 *
Frankenmuth	0.8712	1.9756
Fremont	0.9397	
James	0.9122	0.9753
Jonesfield	0.9264	0.5927 2.7500 *
Kochville	0.9766	1.0000 *
Lakefield	0.9500	2.2491 2.7500 *
Maple Grove	0.8825	
Marion	0.9428	4.9126
Richland	0.9063	1.5861 4.4000 *
Saginaw	0.9311	2.9844 1.3000 *
St Charles (Nov. 2 Election - No Change)	0.8997	1.5000 *
Spaulding	0.8939	1.8288
Swan Creek	0.9252	1.5000 *
Taymouth	0.9007	
Thomas	0.9464	1.9939
Tittabawassee	0.8948	3.1859
Zilwaukee	0.9936	3.9808 1.2500 *

* Special Assessment Real Property Only

** Special Assessment Police Real Property Only

*** Water Special Real Property Only

Date: 11/3/2004

File: Board of Comm Tax Rates

2004 MILLAGE RATES FOR SAGINAW COUNTY

Cities		Voted	
City of Saginaw		8.4944	
City of Zilwaukee		13.3774	
City of Frankenmuth		9.6000 **	
Villages		Voted	
Birch Run		4.5990	
Chesaning		13.5000	
Merrill		14.4991	
Oakley		4.7074	
St Charles		12.8029	
Reese		12.4655	
Community College		Voted	
Delta		2.0427	
Intermediate School Districts		Allocated	Voted
Bay-Arenac	0.1901	4.7557	
Clinton	0.2000	3.3813	
Genesee	0.1636	3.3725	
Gratiot-Isabella	0.2640	4.0345	
Saginaw	0.1456	1.9420	
Shiawassee	0.2274	3.7391	
Tuscola	0.1417	4.1151	
Other		Voted	
Kochville Township DDA		2.0000	
Saginaw Transit System Authority		0.0000	
Public Libraries of Saginaw		3.9947	
Bridgeport Public Library (Nov. 2 Election-NC)		1.4875	
Chesaning Public Library		0.9394	
St Charles District Library (Brant, St Charles and Swan Creek Townships)		0.7328	
Thomas Township Library		0.3974	
Tri-Township Fire District (Brant, St Charles and Swan Creek Townships)		Real Property only	See Township Special Assessments

** City of Frankenmuth levies an additional 2.000 mills on D.D.A. Properly Only

2004 MILLAGE RATES FOR SAGINAW COUNTY

County Schools	S.E.T.	Non-Homestead	Debt
Birch Run	6.0000	18.0000	5.9000
Bridgeport-Spaulding	6.0000	17.7660	4.3800
Buena Vista	6.0000	17.9982	2.1000
Carrollton	6.0000	18.0000	7.5000
Chesaning Union	6.0000	18.0000	5.9500
Frankenmuth	6.0000	17.6422	3.3000
			0.4936 **
Freeland	6.0000	18.0000	4.0000
			0.9459 **
Hemlock	6.0000	18.0000	4.9700
Merrill	6.0000	18.0000	7.8300
Saginaw City	6.0000	18.0000	1.9500
Saginaw Twp	6.0000	18.0000	2.5000
St Charles	6.0000	18.0000	4.0400
Swan Valley	6.0000	18.0000	7.0000
Out of County Schools	S.E.T.	Non-Homestead	Debt
Ashley	6.0000	18.0000	7.0000
Bay City	6.0000	18.0000	1.1000
Breckenridge	6.0000	18.0000	3.5500
Clio	6.0000	18.0000	2.2969 **
Montrose	6.0000	17.8418	7.0000
New Lothrop	6.0000	15.9744	7.4000
Ovid-Elsie	6.0000	17.6688	7.8000
Reese	6.0000	18.0000	4.1300
			1.4964 **
** Sinking Fund			

Saginaw County	Allocated	Voted	Debt
Operating	4.8607		
County Events Center		0.4498	
Castle Museum		0.1999	
County Parks		0.1617	
Senior Citizens		0.3299	
Hospital Operating		0.2499	
Law Enforcement		0.3398	
Mosquito Control		0.4998	
Hospital Debt			0.4900
Juvenile Home Debt			0.0528
Sub-Total	4.8607	2.2308	0.5428
Total County Rate	7.6343		

COMMITTEE COMPENSATION – 5.1 NOVEMBER 9, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held September 26 – October 9, 2004.

HealthSource Saginaw Long Range Planning Committee---9-13-04*

R. Bartels, 3 miles 1.13

HealthSource Saginaw Building & Planning Committee---9-16-04*

J. Graham, 24 miles 9.00

Environmental Health Board of Appeals---9-27-04

M. O'Hare, 50 miles 18.75

MAC Human Services Committee in Lansing---9-27-04

J. Graham, 160 miles 85.00

R. Kahn, 160 miles 85.00

Human Services Committee---9-27-04

R. Woods, 7 miles 52.63

J. Graham, 24 miles 59.00

R. Kahn, 7 miles 52.63

C. Smith, 3 miles 51.13

T. Hare, 2 miles 50.75

HealthSource Saginaw Finance Committee---9-28-04

R. Bartels, 3 miles 1.13

Region VII Advisory Council---9-28-04

C. Ruth 5.00

Legislative Subcommittee---9-28-04

R. Woods, 7 miles 52.63

B. Blaine, 26 miles 59.75

J. Graham, 24 miles 59.00

T. Hare, 0 miles (no comp.)

County Services Committee---9-28-04

C. Ruth, 4 miles 51.50

C. Hadsall, 40 miles 65.00

R. Bartels, 3 miles 51.13

T. Sangster, 8 miles 53.00

T. Hare, 2 miles 50.75

Courts & Public Safety Committee---9-29-04

M. O'Hare, 50 miles 68.75

T. Novak, 10 miles 53.75

T. Basil, 3 miles 51.13

B. Blaine, 26 miles 59.75

P. Wurtzel, 13 miles 54.88

T. Hare, 2 miles 50.75

Substance Abuse Advisory Board---9-29-04

C. Hadsall, 40 miles 15.00

Budget Audit Subcommittee---9-30-04

C. Hadsall, 40 miles 65.00

T. Novak, 10 miles 53.75

K. Horn, 30 miles 61.25

C. Ruth, 4 miles 51.50

J. Graham, 24 miles 59.00

T. Hare, 2 miles 50.75

HealthSource Saginaw Board of Trustees---10-4-04	
R. Bartels, 3 miles	1.13
C. Smith, 3 miles	1.13
Labor Relations Subcommittee---10-4-04	
T. Sangster, 8 miles	53.00
C. Smith, 3 miles	51.13
C. Hadsall, 40 miles	65.00
M. O’Hare, 50 miles	68.75
P. Wurtzel, 13 miles	54.88
J. Graham, 24 miles	59.00
T. Hare, 2 miles	50.75
Crime Prevention Council---10-6-04	
C. Hadsall, 40 miles	65.00
J. Graham, 24 miles	59.00
T. Novak, 10 miles	53.75
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not previously reported	
COMMITTEE COMPENSATION – 5.2	NOVEMBER 9, 2004
I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held October 10-23, 2004.	
Mental Health Board---10-11-04	
R. Woods, 7 miles	12.63
Solid Waste Management Planning Committee---10-12-04	
M. O’Hare, 50 miles	28.75
County Services Committee---10-12-04	
C. Ruth, 0 miles (no comp.)	
C. Hadsall, 0 miles (no comp.)	
R. Bartels, 3 miles (no comp.)	
T. Sangster, 0 miles (no comp.)	
T. Hare, 0 miles (no comp.)	
Board Session (T. Novak absent) ---10-12-04	
Saginaw County Convention & Visitors Bureau---10-19-04	
K. Horn, 30 miles	61.25
Saginaw Area Storm Water Authority---10-20-04	
C. Ruth, 3 miles	51.50
Commission on Aging---10-21-04	
M. O’Hare, 50 miles	68.75
Mosquito Abatement Commission---10-21-04	
M. O’Hare, 0 miles	
MAC Environmental Committee in Lansing---10-22-04	
M. O’Hare, 110 miles	91.25
Respectfully submitted, Kaye Schultz, Board Coordinator	
By Commissioner Horn: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.	

PROCLAMATIONS

Chair Hare proclaimed the following: *(presented under audiences)*

PROCLAMATION

WHEREAS, All children are entitled to a loving and stable home; and,

WHEREAS, Children who have been removed from the care of their parents because of abuse or neglect must look to others to provide the safe haven their birth parents did not provide; and,

WHEREAS, Adoption can provide a family for many children whose parents' rights have been terminated; and,

WHEREAS, The State of Michigan has designated November 23, 2004, as the second annual Michigan Adoption Day; and,

WHEREAS, The Saginaw County Family Independence Agency and Family Division of the Tenth Circuit Court have again joined together to highlight the needs of Saginaw County children for permanent adoptive homes; and,

WHEREAS, The Courts and Family Independence Agency in Saginaw County will celebrate with adoptive families and their children on November 23, 2004, and present information to the public about adoption; and,

WHEREAS, The Saginaw County Board of Commissioners recognizes that for all children in need of adoption, "There's No Place Like Home."

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim November 23, 2004 as: **ADOPTION DAY** in the County of Saginaw and in doing so celebrate with the adoptive families in our community.

BE IT FURTHER RESOLVED, That the Saginaw County Board of Commissioners acknowledges the need for adoptive homes for the Saginaw County children still waiting and encourages members of the public to consider making one of these special children part of their families.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 9th day of November in the year of our Lord Two Thousand and Four.

Sincerely,

Todd M. Hare, Chairman

Saginaw County Board of Commissioners

PROCLAMATION

WHEREAS, More than 22.4 million people are informal caregivers who provide unpaid help to older persons who are in need; and,

WHEREAS, Family caregivers provide more than 80% of all homecare services significantly reducing the cost to Medicare, Medicaid, and private payers; and,

WHEREAS, Family caregivers though making a huge contribution to the welfare of older adults, often experience substantial stress and burden as a result; and,

WHEREAS, National Caregiver Month offers a special opportunity to publicly celebrate the accomplishments of the caregivers in Saginaw County who give of themselves in an effort to improve the quality of life for the frail elderly.

NOW, THEREFORE, I, Todd M. Hare, Chairman of the Saginaw County Board of Commissioners do hereby proclaim November 2004 as: **CAREGIVERS MONTH** in the County of Saginaw and in so doing invite all citizens to join in honoring caregivers who give of themselves to improve the quality of life for our elderly.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the County of Saginaw to be affixed this 9th day of November in the year of our Lord two thousand and four.

Sincerely,

Todd M. Hare, Chairman
Saginaw County Board of Commissioners

APPOINTMENTS AND ELECTIONS

Chairman Hare announced there were no appointments; elections for HealthSource Saginaw Board of Trustees and the Road Commission would be held in December. The list of December / January appointments and elections expiring and vacant was distributed to each commissioner.

ANNOUNCEMENTS BY THE CHAIR

Chairman Hare announced the County Employee Christmas Gathering would be held on Monday, December 6, 2004 from 5:00 - 7:00 p.m. at the Howard Johnson Plaza Hotel in Downtown Saginaw.

COMMISSIONERS' AUDIENCES

Commissioners recognized attendees at today's session: Ann Doyle - commissioner elect District #13; Bregitte Braddock - commissioner elect District #10; Richard Mallette, Butch Warner, John Sangster - Road Commissioners; Kevin Kreger - newly elected Richland Township Clerk; Bob Bolger - member of Parks and Mosquito Commissions.

Commissioner Bartels wished Jim Koski, Public Works Commissioner, a happy birthday on Friday.

Commissioner Ruth noted the new carpeting and flooring on the first floor of the Courthouse.

Commissioner Sangster acknowledged the huge voter turnout at the November 2 General Election.

By Commissioner Basil: That the Board adjourn. Carried.

Thereupon, the Board adjourned at 5:44 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



DECEMBER SESSION 2004

First Day of the December 2004 Session of the Board of Commissioners of Saginaw County, Michigan, Tuesday, December 7, 2004. The Board met pursuant to adjournment at 5:00 p.m.

Honorable Todd M. Hare in the Chair.

Deputy Clerk Kaye Volz Schultz took roll, quorum present as follows:

PRESENT: *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel - 15*

ABSENT: 0

TOTAL: 15

Commissioner Graham opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag. Minutes of the preceding meeting were approved as proofread and corrected by the Clerk.

AUDIENCES

Chair Hare called on Patricia Bradt, Clerk, Zilwaukee Township who spoke on behalf of the Township Supervisor and Citizens Against Toxic Substances about their concerns with the river dredging project and proposed containment site. Her written comments remain on file in the Board Office. Commissioner Kahn entered the meeting.

LAUDATORY RESOLUTIONS

Chair Hare announced the following resolutions/certificates were prepared and presented.

RESOLUTION OF RECOGNITION

Presented To:

TRUEVINE MISSIONARY BAPTIST CHURCH

“Upon This Rock I Will Build My Church.” Matthew 16:18

WHEREAS, It is with great esteem that we take this opportunity to acknowledge Truevine Missionary Baptist Church as they celebrate 60 years of teaching, preaching and winning souls for Christ; and,

WHEREAS, Truevine Baptist Church was prayerfully organized in September 1944 at the home of Mr. & Mrs. Waverly and Arie Goode. During the first ten years, the Lord used the guidance of several Pastors including the first Pastor, Reverend E.D. Johnson to share in worship services, gatherings and rehearsals; and,

WHEREAS, In 1954, the Rev. R.B. Corley, Sr. was called as the eighth Pastor. Under his direction the membership increased greatly, numerous auxiliaries were organized, a new Sanctuary built, and an educational department added. Pastor Corley faithfully served until he was called home to glory in March, 1990; and,

WHEREAS, The membership of Truevine entered the 1990’s with a strong spirit of change and faithfulness to continue the journey, as they accepted challenges and looked forward to new beginnings with God as their Stronghold and Leader; and,

WHEREAS, In August 1990, Reverend Pastor Paul E. Broaddus was called as the ninth Pastor. He brought with him his loving wife, Gloria D. and daughter, Adrienne Nicole. Throughout his leadership, Pastor Broaddus has reorganized and implemented new programs and auxiliaries, including: the Administrative Staff and Systems, Tithing Program as the main source of income, Youth Department, Board of Religious Education and establishment of the Kingdom Investment Program. In 2003, Pastor Broaddus was appointed Moderator of the Saginaw Valley Baptist District Association.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners does hereby acknowledge Pastor Paul E. Broaddus and the congregation of Truevine Missionary Baptist Church for their 60 years of standing as a strong pillar in the community. We wish them continued spiritual blessings and pray that God’s grace will forever shine on them.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the Board of Commissioners meeting as a permanent record and duly inscribed upon parchment and presented to them.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Robert M. Woods, Jr. Commissioner

Adopted: December 7, 2004

Presented: November 21, 2004

By Commissioner Woods: That the Resolution be adopted. Approved.

RESOLUTION OF ACKNOWLEDGEMENT

Presented to:

ANN DOYLE

Chairperson of the Saginaw County Republican Party

WHEREAS, Ann Doyle served as the elected Chairperson of the Saginaw County Republican Party for the years 2003 and 2004 during which time she provided leadership based on the Party's principles of liberty and equality for all; and,

WHEREAS, During her tenure, Ann was instrumental in instituting the monthly Round Table discussions for Republican candidates, elected officials and leaders; establishing a permanent Republican Headquarters and volunteer staff; creating new Republican candidate events and fundraisers; and promoting Republican candidates at numerous meetings and gatherings; and,

WHEREAS, Ann Doyle's passion and knowledge about the issues facing the State and Nation, and her belief in the ideals of the Republican Party encouraged and promoted many individuals to participate in the political process, evidenced by the record numbers of people turning out to vote and the subsequent election of President George W. Bush and other Republican candidates;

NOW, THEREFORE BE IT RESOLVED, That the Saginaw County Board of Commissioners is honored to acknowledge Ann Doyle for the personal commitment, creativity, and leadership she provided to the Saginaw County Republican Party and the community as a whole during the last two years;

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the December 7, 2004 session as a permanent record and duly inscribed upon parchment and presented to her.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Roger N. Kahn, Commissioner

Adopted: December 7, 2004

Presented: November 30, 2004

By Commissioner Kahn: That the Resolution be adopted. Approved.

SPECIAL RESOLUTION

Presented to:

EAGLE SCOUT SAM HOWELL

*Achieving the rank of Eagle Scout carries special significance. It is a performance-based award, having standards that have been well maintained over the years
Only 2.5 percent of all boy scouts fulfill the requirements needed to achieve this status.*

WHEREAS, It is a distinct privilege to extend sincere congratulations to Sam Howell as he is presented with the highest tribute that can be bestowed on a Boy Scout, the prestigious Eagle Award. This achievement signifies qualities that are much admired by his peers, the residents of Saginaw County, and indeed, this Board of Commissioners; and,

WHEREAS, Through his affiliation with Troop 378, Sam has taken full advantage of the opportunities for personal growth that have made the Boy Scouts of America one of the most universally respected organizations in our Country. Like those before him, Eagle Scout Howell has displayed unselfishness and eagerness to accept responsibility; and,

WHEREAS, Sam has followed Boy Scout tradition through the positions he has held with his troop, his participation in civic activities, and the completion of his Eagle service project, which was to raise the funding necessary for placing mile markers along the new Saginaw Valley Rail Trail from St. Charles to Swan Creek Road in James Township; and,

WHEREAS, The famed Boy Scouts' motto, "Be Prepared," appropriately describes Sam in his new role as an Eagle Scout. He has clearly learned the valuable lessons that scouting strives to teach, such as working hard, showing concern for others and providing leadership. Sam is the son of James and Maureen Howell.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners take special pride in acknowledging Sam Howell for achieving the rank of Eagle Scout. We are very proud of this young man for indeed he has earned his place among this elite group of young men. We wish him continued success in all his future endeavors.

BE IT FURTHER RESOLVED, That this expression of recognition be spread upon the minutes of the December 7, 2004 meeting as a permanent record and duly inscribed upon parchment and presented to him.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

Roger N. Kahn, Commissioner, District #13

Adopted: December 7, 2004

By Commissioner Kahn: That the Resolution be adopted. Approved.

CLERK'S CALL OF SESSION

November 19, 2004

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

FR: Notice of December Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, December 7, 2004 at 5:00 p.m. in the Board Chambers, Second Floor – Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of the Meeting from the County Clerk be received and filed if there be no objections. The Chair hears none, it is so ordered.

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there be no objections. The Chair hears none, it is so ordered.

12-7-1 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 10/26 - 11/9/04.

-- Appropriations / Budget Audit

12-7-2 CONTROLLER sending the Marc-ing Report dated November 2004.

-- Executive Committee (distributed all commissioners)

12-7-3 TREASURER recommending the Board adopt a resolution rescinding its previous action which allowed the County to "opt out" of foreclosure duties under Act 206 of 1893, as amended.

-- County Services (12-7-2.2/Res.A)

12-7-4 BRIDGEPORT CHARTER TOWNSHIP sending notice of its intent to update its Master Plan and sending a form to complete if the County is interested in becoming a registered entity in the planning effort.

-- County Services

12-7-5 THOMAS TOWNSHIP sending notice of Hemlock Semiconductor's application for an industrial facilities exemption certificate.

-- County Services

12-7-6 SAGINAW COUNTY ROAD COMMISSION asking for adjustments to the compensation received by its County Road Commissioners.

-- County Services (12-7-2.1)

12-7-7 PLANNING COMMISSION responding to a Health Department request for funding from the Solid Waste budget for a Senior Environmental Health Specialist. (see 12-7-10)

-- Human Services

12-7-8 MOSQUITO ABATEMENT COMMISSION asking to adjust their 2005 budget for various capital expense line items.

-- Human Services (12-7-3.2)

12-7-9 MOSQUITO ABATEMENT COMMISSION asking that revenues from the City Police Vehicle Maintenance Contract be used to compensate employees performing the work.

-- Human Services

12-7-10 PUBLIC HEALTH asking the Board to fund a full time position of Senior Environmental Health Specialist with county solid waste funds. (see 12-7-7)

-- Human Services (12-7-3.3)

12-7-11 PARKS COMMISSION asking approval to accept a grant from the Michigan Natural Resources Trust Fund for the last 3.2 miles of the Saginaw Valley Rail Trail.

-- County Services (12-7-2.3/Res.B)

12-7-12 SHERIFF requesting the Electronic Monitoring Administrative Clerk position be reclassified.

-- Courts and Public Safety

12-7-13 SHERIFF requesting the Corrections Financial Processing Clerk be reclassified.

-- Courts and Public Safety

12-7-14 JUDGE HARRISON, TENTH CIRCUIT COURT FAMILY DIVISION asking the Board to contract with the Mental Health Authority for development of a Specialized Childrens Mental Health Services program.

-- Courts and Public Safety (12-7-1.1)

- 12-7-15 CONTROLLER sending a proposed resolution and plan adoption agreement for the new Retiree Health Savings Plan.
-- Appropriations / Labor Relations (12-7-4.4/Res.C)
- 12-7-16 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 11/10 - 11/22/04.
-- Appropriations / Budget Audit
- 12-7-17 CONTROLLER asking approval of revisions to Policy #346 - Retirement.
-- Appropriations / Labor Relations (12-7-4.3)
- 12-7-18 JO LITTLE, CHESANING RESIDENT asking the Board to elect her to serve on the Board of Health.
-- Receive and file (distributed all commissioners)
- 12-7-19 CONTROLLER asking approval of revisions to Policy #331 - Standard Practices.
-- Appropriations/ Labor Relations (12-7-4.2)
- 12-7-20 CONTROLLER informing the Board that the firm of Rehmann Robson will perform the audit for the fiscal year ended September 30, 2004. (distributed all commissioners)
-- Receive and file
- 12-7-21 PUBLIC HEALTH asking the Board to re-elect Lou Budd and Eddie Fox to the Board of Health. (distributed all commissioners)
-- Receive and file
- 12-7-22 WILLIAM SCHAIBERGER asking to be re-elected to the Parks and Recreation Commission. (distributed all commissioners)
-- Receive and file
- 12-7-23 COMMISSIONER KAHN resigning his seat as medical representative on the Board of Health. (distributed all commissioners)
-- Receive and file
- 12-7-24 COMMISSIONER KAHN sending names of individuals in the medical profession who are interested in being elected to the Board of Health. (distributed all commissioners)
-- Receive and file
- 12-7-25 P.O.A.M. SAGINAW COUNTY UNIT 312 sending concerns about the proposed reorganization of the Sheriff Department. (distributed all commissioners)
-- Receive and file
- 12-7-26 CONTROLLER ACCOUNTING sending the voucher payment transmittal form dated 11/23 - 12/6/04.
-- Appropriations / Budget Audit
- 12-7-27 BOARD COORDINATOR informing commissioners that the following informational communications were received and are available in the Board Office.
- a. Michigan Economic Development Corporation sending information about the 2005 Grow Michigan Public Works Program.
 - b. Blue Cross Blue Shield sharing a chronicle of their service to Michigan citizens.
 - c. Lake County opposing HB 4358 that would increase the length of trucks on Michigan roads from 59 to 65 feet.
 - d. Richard A. Maltby sending a copy of the *The Dioxin Story*, a community commentary on dioxin issues that he authored.
-- Receive and file

INITIATORY MOTIONS

Commissioner Blaine moved that commissioners forgo health benefits for the next two years beginning January 1, 2005. Motion died for lack of support.

APPROPRIATIONS COMMITTEE

Chair Hare announced the Board would now recess for the Appropriations Committee meeting. The Board recessed, time being 5:10 p.m. The Board reconvened, time being 5:14 p.m.

By Commissioner Wurtzel, supported by Commissioner Novak that the Minutes of the Appropriations Meeting be received and made a part of this day's session with the nays so noted. Carried.

V. APPROPRIATIONS MINUTES (12-7-04)

Members: *J. Graham-Chair, T. Sangster-Vice Chair, R. Bartels, T. Basil, B. Blaine, C. Hadsall, T. Hare, K. Horn, R. Kahn, T. Novak, M. O'Hare, C. Ruth, C. Smith, R. Woods, P. Wurtzel*

Others: *M. McGill-Controller; A. Borrello-Counsel; K. Schultz, J. Corley, M. Massey-Board Staff*

I. Welcome

II. Call to Order---Graham at 5:10 p.m.

III. Public Comments---None.

IV. Agenda – COMMITTEE REFERRALS

1. Courts and Public Safety - M. O'Hare, Chair; T. Novak, Vice-Chair

1.1) Family Division, re: contracting with the Mental Health Authority for specialized children's mental health services

---O'Hare moved, supported by Blaine to approve same. There were no exceptions; motion carried.

2. County Services Committee - C. Ruth, Chair; C. Hadsall, Vice-Chair

2.3) Parks and Recreation, re: resolution to accept funding for the last 3.2 miles of the Saginaw Valley Rail Trail project

---Ruth deferred to Hadsall. Horn entered the meeting. Hadsall moved, supported by Ruth to approve same. There were no exceptions; motion carried.

3. Human Services Committee - R. Woods, Chair; J. Graham, Vice-Chair

3.2) Mosquito Abatement Commission, re: 2005 budget adjustment

---Woods moved, supported by Bartels to approve same. There were no exceptions; motion carried.

3.3) Health Department, re: position of Senior Environmental Health Specialist funded full time with Solid Waste Management funds

---Woods moved, supported by Smith to approve same. There were no exceptions; motion carried.

4. APPROPRIATIONS - J. Graham, Chair, T. Sangster, Vice-Chair

Budget Audit Subcommittee - C. Hadsall, Chair; T. Novak, Vice-Chair

None

Labor Relations Subcommittee - T. Sangster, Chair; C. Smith, Vice-Chair

4.1) Recommendation, re: Factoring Committee

---Sangster moved, supported by Wurtzel to approve same. There were no exceptions; motion carried.

4.2) Recommendation, re: revisions to Standard Practices Policy #331

---Sangster moved, supported by Smith to approve same. There were no exceptions; motion carried.

4.3) Recommendation, re: revisions to Retirement Policy #346

---Sangster moved, supported by Smith to approve same. There were no exceptions; motion carried.

4.4) Recommendation, re: adoption of the VantageCare Retirement Health Savings (RHS) Program

---Sangster moved, supported by Smith to approve same. There were no

exceptions; motion carried.

Legislative Subcommittee - K. Horn, Chair; R. Woods, Vice-Chair

None

Executive Committee - T. Hare, Chair; C. Smith, Vice-Chair

None

V. Miscellaneous

VI. Adjournment

---Woods moved, supported by O'Hare to adjourn. Motion carried; time being 5:14 p.m.

Respectfully submitted,

Kaye M. Schultz, Board Coordinator

James M. Graham, Committee Chair

REPORTS OF REGULAR COMMITTEES

FROM: COURTS AND PUBLIC SAFETY - - 1.1

DECEMBER 7, 2004

Your committee has considered communication no. 12-7-14 from Judge Faye Harrison, Tenth Judicial Circuit of Michigan Family Division and Sandra H. Lindsey, Chief Executive Officer, Saginaw County Community Mental Health Authority requesting authorization for the Family Division to contract with the Mental Health Authority to provide Specialized Children's Mental Health Services. (proposal attached)

Judge Harrison and Ms. Lindsey informed us that the targeted youth are at imminent risk of out-of-home placement or are already in out-of-home placement, and include those youth who could return earlier to live with family if provided with enhanced supports and services. Both of these populations are large potential users of expensive out-of-home care financially supported by the Saginaw County Child Care Fund.

The Mental Health Authority will provide up to \$100,000 of their funds in 2005 as the local match to quality for another \$100,000 in State Child Care Fund dollars. The Family Division will contract for the full amount of \$200,000 with the Mental Health Authority to fund new specialized mental health services to children and youth referred by the Family Division and Family Independence Agency. This collaboration will require no County funds and no changes in County staffing.

It is the recommendation of your committee to approve the request of the Tenth Judicial Circuit of Michigan Family Division and the Saginaw County Community Mental Health Authority to enter into a contract to provide Specialized Children's Mental Health Services. We further recommend the proper County officials be authorized and directed to execute the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and to make the appropriate budgetary adjustments for implementation.

Respectfully submitted,

COMMITTEE ON COURTS AND PUBLIC SAFETY

Michael P. O'Hare, Chair

Timothy M. Novak, Vice-Chair

Thomas A. Basil

Robert D. Blaine

Patrick A. Wurtzel

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner O'Hare: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 12-7-1.1

**Enhanced Children's Mental Health Services for Youth
Under the Jurisdiction of the
Saginaw Family Division of the 10 Circuit Court**

A collaboration between the Saginaw County Community Mental Health
Authority, the Saginaw Family Court and the
Family Independence Agency of Saginaw County

The senior leadership from the Saginaw County Community Mental Health Authority, the Family Division of the 10 Circuit Court and the Family Independence Agency of Saginaw County, has been meeting for over a year to discuss and plan for improvements in children's mental health care for Saginaw children and families. This proposal represents one area for improvement in terms of service access, timely responsiveness and appropriateness of services that we collectively believe will not only better meet the needs of Saginaw children and families but also serve to save the County of Saginaw long term expense to the Child Care Fund.

Presently, the use of the Child Care Fund covers the cost of out-of-home care for placements made by both the Family Division and the FIA. Until now, through this proposal, the need to address the complex mental health service needs of a subset of youth under the jurisdiction of the court in both the delinquent and abuse/neglect areas has not been possible. This has been especially true for children and youth with serious mental health disorders and treatment needs and their families. In addition, the largest traditional funding streams to the SCCMHA that support public mental health services to children, including Medicaid, have rules that have prohibited their involvement with court youth to address these concerns

This proposal provides a remedy to these barriers of collaboration between the organizations and creates a way to address these concerns in a clinically responsive and economically efficient manner.

With consultation this year from the State Court Administrator's Office, the planning group has learned that the Child Care Fund can be used to fund alternative mental health services such as those proposed by SCCMHA in this proposal.

Child Care Fund Financing Proposal for FY 2005

- SCCMHA to provide \$100,000 in funding to serve as "local county match" to the State Child Care Fund to draw down an additional \$100,000 of new funding
- The County of Saginaw on behalf of the Family Division of the 10 Circuit Court, would contract back with SCCMHA for \$200,000 to fund new Specialty Mental Health Services to children and youth referred by the Family Division and FIA.

Note: The financing mechanics here are the same as those used last year with the CASA Program.

- **No County Funds will be needed to support this proposal.**
- **No new County positions will be needed to staff the initiative.**
- SCCMHA will utilize the \$200,000 contract with the County to fund 2 FTE's of Masters level clinical staff and access to child psychiatry for both direct treatment services to children, youth and families referred to the program and for mental health diagnostic and consultation time to assist the FIA and Family Court staff. The average annual case rate cost is targeted for \$3,636.37.

Targeted Population

The proposed collaboration for Specialty Children's Mental Health Services will serve a targeted 55 youth and their families in 2005. Referrals from the Family Division Court staff and FIA staff will be for either delinquent or neglect cases. The areas of intended impact will be a reduction in the number of days of out-of-home detention and number of days of residential treatment care. The focus of the SCCMHA service contract will be to provide treatment

interventions within the child's own home including active participation with caregivers, and to effect early return from foster care or institutional care.

Clinical Program Description

Family Home-based Services is a children's services program of the Family Services Unit of Saginaw County Community Mental Health Authority. The program provides intensive psychotherapy and supportive services to families with children at risk of out-of-home placements due to mental illness or severe emotional/behavioral disorders.

Services are designed to address severe emotional, mental, and/or behavioral disturbance, stabilize youth and family functioning; and maintain or reintegrate court-involved youth with their primary caretakers in the community. Services may be provided multiple times per week for an average of six to nine months. Services will occur in the home or in other community locations such as group homes, court facilities, and schools. Youth placed in the detention center or group homes may be referred to SCCMHA if not currently enrolled in the program. Services will be intensive, with clinicians having a maximum of 14 youth on their caseloads. Court involved youth in their own home will be assured of appropriate continuity of care upon discharge from court supervision.

The treatment models utilized will be based upon established and recognized effective methods such as strength-based and family-centered therapy, solution-oriented therapy, cognitive behavioral therapy, behavior management consultation; and coordination and collaboration with other involved agencies and individuals.

Based on the needs of each family, the Family Home-based Service will provide the following services:

- Intake assessments and annual reassessments, if needed
- Treatment planning
- Individual and family therapy
- Case management, including health care coordination
- Collaboration with Family Court and other involved agencies
- Periodic measurement of treatment progress using the CAFAS
- Psychiatric services including consultation and liaison services as needed
- Individual planning using a Wraparound process

FROM: COMMITTEE ON COUNTY SERVICES - - 2.1

DECEMBER 7, 2004

Your committee has considered communication 12-7-6 from James Lehman, Engineer-Manager, Saginaw County Road Commission requesting the Board review the compensation paid to Road Commissioners, and to consider establishing per diem and millage reimbursement for attending meetings. The Saginaw County Board of Commissioners fix the compensation of the Road Commissioners pursuant to MCLA 224.81 and MSA 9.108. The Road Commission has three members elected by a majority vote of the Board of Commissioners.

We met with Butch Warner, Road Commissioner who informed us Saginaw County Road Commissioners have not had a pay adjustment since December 1983. An increase in salary of \$1000/year; and a \$50/meeting per diem plus mileage is being proposed. The current salary is \$5,000/year for the Chair, and \$4000/year for members. Road Commissioners attend two regular meetings per month; plus various required meetings throughout the year with other Blue Water Highway Council members.

The Road Commission has an annual budget of over \$20,000,000 that is generated through gas tax funds, paid through the State of Michigan. The compensation paid to Road Commissioners comes from within the Road Commission budget. No funds come from the County budget.

It is the recommendation of your committee to approve the compensation level for members of the Saginaw County Road Commission, as outlined above.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.2

DECEMBER 7, 2004

At the November 1999 Session, the Board adopted a resolution opting-out of phase two and three of the State of Michigan's new delinquent tax reversion process, P.A. 123 of 1999. The County Treasurer continued to be responsible for collecting delinquent taxes and for sending forfeiture notices and the State of Michigan continued to perform the duties associated with foreclosure and sale of tax reverted property. The County would have an opportunity to reconsider its decision in December of 2004.

In communication 12-7-3, Treasurer Marvin Hare recommends the County **rescind** its resolution to opt-out of the foreclosure process. In our meeting, Mr. Hare informed us that the State has been unable to devote sufficient time to the foreclosure process, and he believes the County could do a better job for the taxpayers. In addition, since the time the County adopted the resolution, the State and Federal government have made additional rehabilitation funds available that lessen the risk of taking possession of contaminated property. New legislation (PA. 258 of 2003) has been adopted which allows counties and other governmental entities to establish fast track land bank authorities to assist them in the assembly and clearance of title to property. The county treasurer is required to be the designated foreclosing agent to establish an authority. Mr. Hare is currently evaluating its benefits, and is working with Genesee County officials who have operated a successful authority for several years.

We agree with the Treasurer's recommendation that the County rescind its previous resolution opting-out of phase two and three of the delinquent tax reversion process. Under the proper order of business, the appropriate resolution will be submitted to accomplish same.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Raymond F. Bartels

Terry W. Sangster

Cheryl M. Hadsall, Vice-Chair

Kenneth B. Horn

Todd M. Hare

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES - - 2.3

DECEMBER 7, 2004

At the March 2003 Session, the Board authorized the Parks Commission to submit a grant application in the amount of \$493,000 to the Michigan Natural Resources Trust Fund for development of the final 3.2 miles of bituminous surfaced trail and amenities for the Saginaw Valley Rail Trail from Van Wormer Road to Stroebel Road in James Township.

John Schmude, Parks Director informed us the Parks Commission has been notified by the Michigan Department of Natural Resources that they have been awarded the grant, and are asking the Board to adopt the appropriate resolution (comm. 12-7-11) to accept said funds. The grant amount equals sixty-six (66%) percent of the Seven Hundred Forty-Seven Thousand (\$747,000) dollars, which is the total eligible cost of construction and engineering costs. The remaining thirty-four (34%) percent, which represents the entire local match of Two Hundred Fifty-Four Thousand (\$254,000) dollars has been raised. No County dollars will be used.

To date, the total cost of land acquisition and development for the Rail Trail project is nearly Two Million Eight Hundred Ninety-Three Thousand (\$2,893,000) dollars. Fifty-three (53%) percent was funded by grants from the Michigan Department of Natural Resources and the Michigan Department of Transportation. The remaining forty-seven (47%) percent was secured primarily by local foundations. No County dollars were spent on this project.

Under the proper order of business, the appropriate resolution will be submitted to accomplish same, as outlined above.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair

Cheryl M. Hadsall, Vice-Chair

Raymond F. Bartels

Kenneth B. Horn

Terry W. Sangster

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice Chair

By Commissioner Hadsall: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 3.1

DECEMBER 7, 2004

Your committee has considered communication no. 11-9-5 from Ruth Miller, Acting Director, Michigan State University Extension asking the Board to concur with the selection of Terry Thomas for the position of Urban Land Use and Housing Extension Educator, in accordance with a partnership agreement between MSU and Saginaw County.

Terry Thomas has a Bachelors Degree in Business Administration and Masters in Urban and Regional Planning. He has recently held the positions of project coordinator for a housing authority, and associate planner for a planning commission.

It is the recommendation of your committee to concur with the selection of Terry Thomas for the position of Urban Land Use and Housing Extension Educator; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

James M. Graham, Vice-Chair

Roger N. Kahn

Connie D. Smith

Todd M. Hare

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 3.2

DECEMBER 7, 2004

Your committee has considered communication no. 12-7-8 from William J. Lechel, II, Director, Saginaw County Mosquito Abatement Commission requesting approval of budget adjustments in the amount of \$75,500 to the overall 2005 SCMAC budget.

Mr. Lechel informed us the funds will be appropriated to nine capital expense items in the Source Reduction, Biology, Field, and Education departments. The funds will come from the SCMAC Fund Balance and no County general fund dollars are involved.

It is the recommendation of your committee to approve the budget transfer of \$75,500 from the Saginaw County Mosquito Abatement Commission Fund Balance account to the 2005 SCMAC Operational Budget; further, that the proper County Officials be authorized and directed to make the

necessary budgetary adjustments.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON HUMAN SERVICES - - 3.3

DECEMBER 7, 2004

Your committee has considered communication no. 12-7-10 from Natasha Coulouris, Acting Health Officer, Saginaw County Department of Public Health requesting the Environmental Health Services Division Budget be increased to accommodate a full time position of Senior Environmental Health Specialist P07 with funds from the Solid Waste Management Budget.

We met with Ms. Coulouris, Kevin Datte, Environmental Health Director and Douglas Bell, Associate Planner, Designated Solid Waste Planning Agency who informed us the current Solid Waste Management Budget provides funding to the Environmental Health Services Division in the amount of \$30,000. These dollars support 25% of one full time position, and the Household Hazardous Material Program.

A full time position would be able to provide a concentrated effort in the Solid Waste Management Program, benefiting both the environment and public health. Additional time would be spent on processing dumping complaints and compliance issues, and developing processes to handle demolition materials and waste handling thereby extending the longevity of our local landfills. The Solid Waste Management Committee has approved the proposal. (see 12-7-7)

It is our recommendation to increase the Health Department Environmental Health Services appropriation from the Solid Waste Management Fund by \$79,983 to accommodate one full time Senior Environmental Health Specialist P07. We further recommend the proper County officials be authorized and directed to amend the budget and personnel complement accordingly.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr.

Roger N. Kahn

James M. Graham, Vice-Chair

Connie D. Smith

Todd M. Hare

APPROPRIATIONS AUTHORIZATION: It is the recommendation of your committee to concur with the above.

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Woods: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1**DECEMBER 7, 2004**

Your Labor Relations Subcommittee considered Standing Committee referrals for reclassification of existing positions and/or classification of new positions. Job descriptions were approved and the positions forwarded to the Factoring Committee for evaluation, in accordance with County Policies and Procedures.

We herewith submit the following for approval and direct the proper County officials to make the necessary budgetary adjustments.

- A. Human Services Committee Report 11-9-2.3 (11-9-1) re: classification of new positions for the Health Department HUD Lead-Based Paint Control Grant Funded Program
 - 1 - Based on factoring evaluation, we recommend the position of Lead Hazard Control Program Manager be placed in grade M08;
 - 2 - Based on it being an already existing County position, we recommend the position of Environmental Health Specialist II be placed in grade P07;
 - 3 - Based on it being an already existing County position, we recommend the position of Environmental Health Specialist I be placed in grade P05;
 - 4 - Based on it being an already existing County position, we recommend the position of Typist/Clerk I/II be placed in grade T05/T07.
- B. Human Services Committee Report 10-12-1.2 (10-12-11) re: reclassification of the Health Department Steno Secretary T13 position in Administration
 - Based on factoring evaluation, we recommend the position of Steno Secretary be changed to Administrative Assistant and placed in grade M03.
- C. Human Services Committee Report 10-12-1.3 (10-12-12) re: reclassification of the Health Department Typist Clerk III T09 position in the Personal and Preventive Health Services Division
 - Based on factoring evaluation, we recommend the position of Typist Clerk III be changed to Office Manager and placed in grade T10.
- D. Courts & Public Safety Committee 11-9-3.1 (11-9-3) re: classification of new part-time position of Community Corrections Pretrial Clerk
 - Based on factoring evaluation, we recommend the position of Pretrial Clerk be placed in grade T07.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2**DECEMBER 7, 2004**

Your Labor Relations Subcommittee considered communication no. 12-7-19 from Andre' R. Borrello, County Labor Specialist, submitting revisions to Saginaw County Standard Practices Policy #331. Language has been included regarding the reporting of unsafe work conditions by an employee to their supervisor.

We concur and recommend Saginaw County Standard Practices Policy #331 be amended to include Section 6.11, as follows:

6.11 Unsafe Working Conditions. Employees must report any and all unsafe conditions to their supervisors in writing immediately after becoming aware of such conditions.

Further recommend, that the proper County officials be directed to distribute the policy to all Saginaw County Elected Officials, Department Heads, and Agencies of the County, and make the

necessary changes to the Central Electronic File Repository for viewing on the County Board of Commissioners' web site, in accordance with County Policy.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3

DECEMBER 7, 2004

Your Labor Relations Subcommittee considered communication no. 12-7-17 from Jennifer J. Broadfoot, County Personnel Assistant, submitting revisions to Saginaw County Retirement Policy #346. Language has been included to clarify the method used to calculate years of service in determining eligibility for retiree health insurance and the employer/employee share of the insurance premiums.

We concur and recommend Saginaw County Retirement Policy #346 be amended, as attached, with additions in **bold** and deletions in ~~strikeout~~; further, that the proper County officials be directed to distribute the policy to all Saginaw County Elected Officials, Department Heads, and Agencies of the County, and make the necessary changes to the Central Electronic File Repository for viewing on the County Board of Commissioners' web site, in accordance with County Policy.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 12-7-4.3

Category: 300

Number: 346

Subject: **RETIREMENT**

1. **PURPOSE:** It is the purpose of this policy to assist County employees by providing for their health and well-being during their retirement years.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County pursuant to Policy # 301.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:** NONE
6. **POLICY:**
 - 6.1 Retirement Benefit Plans. Retirement benefit plans vary depending upon employee classification and hire date. Said plans are modified from time to time by the direction of the Board of Commissioners. Eligible employees hired prior to June 1, 1994 were required to become members of the defined benefit plan administered under the rules established by the Michigan Municipal Employees Retirement System (MERS). Eligible employees hired on or after June 1, 1994 are required to become members of the defined contribution plan administered under the rules established by the International City/County Management Association (ICMA). There is no mandatory retirement age.

- 6.2 Defined Benefit Plan (MERS). The County currently pays the entire cost for this plan without any employee contribution required. Benefits are based on a formula, including final average compensation, years of service and benefit program. In addition, an employee must reach a minimum age and/or complete a minimum number of years of service in order to be eligible for the particular MERS pension benefit under which they are covered. Benefit payment options allow for beneficiary coverage and may also include cost of living adjustments. Credit may be given for previous county service, military service, and generic service. Employees may purchase “generic service” up to five (5) years in accordance with MERS policies and procedures with the employee paying eighty percent (80%) of the cost and the employer paying twenty percent (20%) of the cost. Employees may purchase qualified “governmental service” in accordance with MERS policies and procedures with the employee paying eighty percent (80%) of the cost and the employer paying twenty percent (20%) of the cost. Employees may purchase “military service” in accordance with MERS policies and procedures, if the employee was hired prior to May 17, 1994, with the employee paying five percent (5%) of the member’s full-time annual compensation for the year in which payment is made multiplied by the number of years of service to be purchased. In order to receive credit for generic, government or military service, the employee must pay their cost share in full at the time of purchase. Retirees may be temporarily re-employed; however, re-employment earnings may be limited pursuant to MERS rules.
- 6.3 Defined Contribution Plan (ICMA). A pre-tax employee contribution of either 0% or 3% of compensation is currently required for participation in this plan. The County currently matches this contribution at the rate of 6% or 9%, respectively. Benefits are based on the dollar amount in an employee's account at the time of termination and the selection of one of several pay out methods approved by the United States Department of Treasury, Internal Revenue Service. The amount in the employee's account accumulates from a combination of the above described contributions and self directed investment earnings. Upon termination, the employees may withdraw the entire amount of their contribution plus a percentage of the County's contribution based on their months of services as provided below.

MONTHS OF SERVICE	PERCENTAGE
0-35	0%
36-47	25%
48-59	50%
60-71	75%
72 or more	100%

- 6.4 Health Insurance.

- 6.4.1 To be eligible for retiree health insurance, an employee must satisfy both the age and continuous length of service requirements associated with retirement under the MERS plan even if they are members of the ICMA plan. An employee hired before January 1, 1993 and retiring under the MERS plan or terminating under the ICMA plan shall be entitled to, health insurance for themselves, their spouse and their dependents, as defined by County Policy. The employee must continue with the group health option in which they are enrolled prior to retirement, provided proper application is made prior to retirement or termination and the above described age and service requirements are met. Employees hired after January 1, 1993, who similarly retire or terminate, shall be entitled to continue with single coverage (employee only) in the group health option in which they are enrolled, prior to retirement.
- 6.4.2 Employees who retire or terminate on or after January 1, 1991, and who are eligible for and elect to receive health insurance coverage, shall be required to pay a percentage of premiums for said coverage, ~~according to their years of service~~ as indicated on the chart listed below. **Payment shall be in accordance with the number of continuous years of service actually worked for Saginaw County regardless of the total number of credited years of service held by the employee for the purpose of calculating the County Defined Pension Benefit through MERS.**

CONTINUOUS YEARS OF SERVICE ACTUALLY WORKED	EMPLOYER PAYS	EMPLOYEE PAYS
6	25%	75%
7	30%	70%
8	35%	65%
9	40%	60%
10	45%	55%
11	50%	50%
12	55%	45%
13	60%	40%
14	65%	35%
15	70%	30%
16	75%	25%

17	80%	20%
18	85%	15%
19	90%	10%
20 or more	95%	5%

~~*The number of continuous years of service worked for the County of Saginaw~~

- 6.4.3 Employees who retire or terminate after January 1, 1993, and who are eligible for health insurance coverage, may elect to receive a monthly stipend, in lieu of said coverage, provided that they are not covered under a County paid health plan. Stipend amounts are modified from time to time by collecting bargaining agreement and/or by the direction of the Board of Commissioners. Individuals electing to receive said stipend in lieu of health coverage may re-enter health coverage and discontinue said stipend only under the terms and conditions specified by the employer.
- 6.5 Medicare. Insurance subscribers and their dependents shall be converted to Medicare Complementary coverage upon reaching 65 years of age or otherwise becoming eligible for Medicare. They must enroll for both parts A and B of Medicare.
- 6.6 Retiree Life Insurance. Life insurance shall be provided to eligible retirees in an amount designated by the Board of Commissioners without any cost share required from the subscriber.
- 7. ADMINISTRATIVE PROCEDURES: NONE
- 8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. The County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:

Saginaw County Controller/CAO

ADOPTED/AMENDED: April 23, 2002

Amended: August 12, 2003

Amended: December 7, 2004

Approved as to Legal Content:

Saginaw County Civil Counsel

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4

DECEMBER 7, 2004

Your Labor Relations Subcommittee considered communication no. 12-7-15 from Michael E. Thompson, Administration Director, submitting a new Retiree Health Savings Plan (RHS) effective January 1, 2005 covering all employees subject to County Policy and Collective Bargaining Agreements.

Adoption of the RHS allows for implementation of recently ratified collective bargaining agreements and is expected to result in long term reduction of County costs for retiree health care benefits. The RHS also provides subscribers with a voluntary tax favored savings plan that is intended to provide help in covering subscriber medical expenses upon retirement. In order to implement the above-described RHS plan, approval of the adoption agreement and an associated resolution are necessary.

We recommend approval of the attached adoption agreement for the new Retiree Health Savings

Plan; and, under the proper order of business, approval of an associated resolution; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County and implement same.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

James M. Graham, Chair

Terry W. Sangster, Vice-Chair

By Commissioner Sangster: That the Report of the Committee be received and the recommendations contained therein be adopted. Approved.

Attachment 12-7-4.4

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COMMITTEE COMPENSATION – 5.1 DECEMBER 7, 2004

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held October 24 - November 6, 2004.

HealthSource Saginaw Long Range Planning Committee---10-20-04*

R. Bartels, 3 miles 1.13

HealthSource Saginaw Personnel---10-21-04*

J. Graham, 24 miles 9.00

Environmental Health Board of Appeals---10-25-04

M. O'Hare, 50 miles 18.75

Human Services Committee---10-25-04

R. Woods, 7 miles 52.63

J. Graham, 24 miles 59.00

R. Kahn, 7 miles 52.63

T. Hare, 2 miles 50.75

Region VII Advisory Council---10-26-04

C. Ruth 5.00

HealthSource Saginaw Finance Committee---10-26-04

R. Bartels, 3 miles 1.13

County Services Committee---10-26-04

C. Ruth, 4 miles 51.50

C. Hadsall, 40 miles 65.00

R. Bartels, 3 miles 51.13

K. Horn, 30 miles 61.25

T. Hare, 2 miles 50.75

Courts & Public Safety Committee---10-27-04

M. O'Hare, 50 miles 68.75

T. Basil, 3 miles 51.13

B. Blaine, 26 miles 59.75

T. Hare, 2 miles 50.75

Substance Abuse Advisory Board---10-27-04

C. Hadsall, 40 miles 15.00

Mental Health Executive Limitations---10-27-04

R. Woods, 7 miles 12.63

City County School Liaison at County---10-28-04

B. Blaine, 26 miles 59.75

C. Ruth, 4 miles 51.50

T. Basil, 3 miles 51.13

T. Sangster, 8 miles 53.00

Saginaw Health Plan Board---10-28-04

C. Hadsall, 40 miles 65.00

Labor Relations Subcommittee---11-1-04

C. Smith, 3 miles 51.13

C. Hadsall, 40 miles 65.00

M. O'Hare, 50 miles 68.75

P. Wurtzel, 13 miles 54.88

J. Graham, 24 miles 59.00

T. Hare, 2 miles 50.75

HealthSource Saginaw Board of Trustees---11-1-04

R. Bartels, 3 miles 1.13

BOARD OF COMMISSIONERS**DECEMBER 7, 2004**

J. Graham, 24 miles	9.00
Crime Prevention Council---11-3-04	
C. Hadsall, 40 miles	65.00
Executive Committee---11-3-04	
T. Hare, 2 miles	50.75
C. Smith, 3 miles	51.13
M. O'Hare, 50 miles	68.75
R. Woods, 7 miles	52.63
C. Ruth, 4 miles	51.50
P. Wurtzel, 13 miles	54.88
J. Graham, 24 miles	59.00
City County School Job Fair Subcommittee---11-3-04	
C. Ruth 0 miles (no comp.)	
T. Sangster, 8 miles	53.00
MAC Economic & Taxation Committee in Lansing---11-5-04	
C. Ruth, 160 miles	110.00
R. Bartels, 160 miles	110.00
Saginaw Future Board---11-5-04	
T. Hare, 2 miles	50.75
Respectfully submitted, Kaye Schultz, Board Coordinator	
*Not Previously Reported	

COMMITTEE COMPENSATION – 5.2**DECEMBER 7, 2004**

I herewith submit for your approval, the per diem and mileage to which members of this Board are entitled for attendance at Committee Meetings held November 7-20, 2004.

Job Training Consortium Board – Bay County---11-8-04

R. Bartels, 30 miles	61.25
T. Basil, 30 miles	61.25
B. Blaine, 70 miles	76.25
J. Graham, 68 miles	75.50
T. Novak, 30 miles	61.25
C. Ruth, 30 miles	61.25

Mental Health Board---11-8-04

R. Woods, 7 miles	12.63
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Solid Waste Planning Committee---11-9-04

M. O'Hare, 0 miles	10.00
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Board Session (R. Kahn absent)---11-9-04**Saginaw County Convention & Visitors Bureau---11-16-04**

K. Horn, 30 miles	61.25
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Mosquito Abatement Commission---11-16-04

M. O'Hare, 50 miles	18.75
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Animal Control Advisory Committee---11-17-04

R. Kahn, 7 miles	52.63
R. Woods, 7 miles	52.63

Saginaw Area Storm Water Authority---11-17-04

C. Ruth, 4 miles	51.50
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Mental Health Recipient Rights---11-17-04

R. Woods, 7 miles	12.63
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Frankenmuth Convention & Visitors Bureau---11-18-04

K. Horn, 6 miles

52.25

Respectfully submitted,

Kaye Schultz, Board Coordinator

By Commissioner Horn: That Committee Compensation Report(s) 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS**RESOLUTION A****DECEMBER 7, 2004**

RE: RESCINDING THE RESOLUTION ELECTING TO HAVE THE STATE OF MICHIGAN FORECLOSE PROPERTY FORFEITED TO THE COUNTY TREASURER PURSUANT TO PUBLIC ACT NO. 206 OF THE MICHIGAN PUBLIC ACTS OF 1893, AS AMENDED

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 7th day of December, 2004, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *none*

Commissioner Hadsall offered the following resolution and moved its adoption. The motion was seconded by Commissioner Graham:

WHEREAS, In 1999 the provisions of Public Act 206 of the Michigan Public Acts of 1893, as amended, permitted a County to elect to have property forfeited to its county treasurer pursuant to Act 206 foreclosed by the State of Michigan; and,

WHEREAS, At its December 1999 session, the Saginaw County Board of Commissioners with the consent of County Treasurer, Marvin D. Hare, adopted Resolution "B" electing to have the State of Michigan foreclose property forfeited to the County. A copy of which is **attached** hereto as Appendix A; and,

WHEREAS, This Board of Commissioners believes it is in the best interest of the County to rescind this election; and,

WHEREAS, The county treasurer has concurred in this action, a copy of which concurrence is **attached** as Appendix B.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW as follows:

- 1) The County of Saginaw pursuant to the authority granted to it in P.A. 206 of 1893, as amended, hereby elects to rescind Resolution B attached as Appendix A, which will result in having the Saginaw County Treasurer foreclose such property in the future.
- 2) That a certified copy of this Resolution be transmitted to the Treasurer of the State of Michigan.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YEAS --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

NAYS --- *None*

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF SAGINAW)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the Board of Commissioners of the County of Saginaw, Michigan, held on the 23rd day of November, 1999, and that the minutes of said meeting are on file in the office of the County Clerk and are available to the public. Public notice of said meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976.

Roland G. Niederstadt, Saginaw County Clerk

APPENDIX B

CONSENT OF COUNTY TREASURER TO HAVE THE COUNTY RESCIND ITS RESOLUTION ADOPTED IN 1999 TO HAVE THE STATE OF MICHIGAN FORECLOSE PROPERTY FORFEITED TO THE COUNTY TREASURER PURSUANT TO SECTION 78(3) OF PUBLIC ACT NO. 206 OF THE MICHIGAN PUBLIC ACTS OF 1893, AS AMENDED

WHEREAS, The provisions of Section 78, Subsection (3) of Act No. 206 of the Michigan Public Acts of 1893, as amended (“Act 206”), permits a County to adopt a resolution to rescind its election to have property forfeited to its county treasurer pursuant to Act 206 foreclosed by the State of Michigan; and,

WHEREAS, Before this may occur the county treasurer has to concur in the rescission of its resolution.

The undersigned, County Treasurer of the County of Saginaw hereby consents pursuant to the authority granted to the treasurer by Section 78, Subsection (3) of Act 206 to have the County Board of Commissioners rescind their 1999 resolution a copy of which is attached as Appendix A to have the State foreclose property under Act 206 forfeited to the county treasurer under Section 78q of Act 206.

Marvin D. Hare, Treasurer
County of Saginaw

Dated: 12-14-04

RESOLUTION B

DECEMBER 7, 2004

RE: TF03-119 Saginaw Valley Rail Trail - Van Wormer Road to Stroebel Road

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held in the City of Saginaw on the 7th day of December, 2004, at 5:00 p.m.

PRESENT --- *Raymond F. Bartels, Thomas A. Basil, Robert D. Blaine, James M. Graham, Cheryl M. Hadsall, Todd M. Hare, Kenneth B. Horn, Roger N. Kahn, Timothy M. Novak, Michael P. O'Hare, Carl E. Ruth, Terry W. Sangster, Connie D. Smith, Robert M. Woods, Jr., Patrick A. Wurtzel*

ABSENT --- *None*

Commissioner Hadsall offered the following resolution and moved its adoption. The motion was seconded by Commissioner Graham:

NOW, THEREFORE, BE IT RESOLVED, That the Board of Commissioners of the County of Saginaw, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and authorize the proper County officials to sign the necessary documents on behalf of the County subject to review by the Controller as to substance and County Civil Counsel; and that the County of Saginaw does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Two Hundred Fifty Four Thousand (\$254,000) dollars to match the grant authorized by the DEPARTMENT.

Environmental Health Code Board of Appeals *(Two year term expires 1/1/07)*

Diane Drouin - City representative

Board of Health *(Three year terms expire 12/31/07)*

Commissioner Sangster moved, supported by Commissioner Woods to postpone the election until January. Motion carried by the following vote:

8 Ayes - Bartels, Graham, O'Hare, Ruth, Sangster, Smith, Woods, Wurtzel

7 Nays - Basil, Blaine, Hadsall, Hare, Horn, Kahn, Novak

HealthSource Saginaw Board of Directors *(Three year terms expire 12/31/07, except for commissioner representatives who serve one year)*

Commissioner Wurtzel moved, supported by Commissioner Basil to postpone the election until January. Motion carried by the following vote:

8 Ayes - Bartels, Basil, Blaine, Kahn, O'Hare, Sangster, Woods, Wurtzel

7 Nays - Graham, Hadsall, Hare, Horn, Novak, Ruth, Smith

Road Commission *(Six year term expires 12/31/10)*

Commissioner Hadsall nominated incumbent John Sangster. There were no further nominations. Commissioner Smith moved, supported by Commissioner Novak to close nominations and cast a unanimous ballot for John Sangster. Motion carried.

ANNOUNCEMENTS BY THE CHAIR

Chairman Hare acknowledged out-going Commissioners Connie Smith and Roger Kahn. He presented them with a framed Certificate of Appreciation and an engraved Mantel Clock.

CERTIFICATE OF APPRECIATION**Presented to****CONNIE D. SMITH**

WHEREAS, The Saginaw County Board of Commissioners, Elected Officials, Department Heads and Staff do hereby recognize Connie D. Smith for her public service to the residents of Saginaw County as the District #10 Commissioner during the years 1999 through 2004; and,

WHEREAS, During her tenure, Commissioner Smith served on every Standing Committee of the Board including Courts & Public Safety, County Services and Human Services. She was also a member of the Executive Committee, Legislative and Affirmative Action Subcommittees, Job Training Consortium Board, Animal Control Advisory Council, City County School Liaison Committee, and the Crime Prevention Council; and,

WHEREAS, The experience Commissioner Smith gained as a labor negotiator in the private sector was most beneficial in her position as Chair, Vice Chair and member of the Labor Relations Subcommittee and Factoring Committee. She served with distinction as Vice Chair of the County Board of Commissioners and was very active in protecting and promoting the quality of life for residents as evidenced by her membership on the HealthSource Saginaw Board of Trustees, the Human Services Collaborative Body and the Bridge Center for Racial Harmony. It cannot be overlooked how Connie cared for the children in our community and worked hard to ensure their growth and development.

NOW, THEREFORE, BE IT RESOLVED, That this Resolution be presented to Commissioner Connie D. Smith on this 7th day of December in the year of our Lord Two Thousand and Four;

BE IT FURTHER RESOLVED, That this Resolution of Recognition be recorded in the Official Minutes of the Saginaw County Board of Commissioners as a permanent record of her

commitment to public service.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

By Commissioner Woods: That the Resolution be adopted. Approved.

CERTIFICATE OF APPRECIATION

Presented to

ROGER N. KAHN

WHEREAS, The Saginaw County Board of Commissioners, Elected Officials, Department Heads and Staff do hereby recognize Roger N. Kahn for his public service to the residents of Saginaw County as the District #13 Commissioner during the years 2003 and 2004; and,

WHEREAS, During his tenure, Commissioner Kahn served on the Board's Human Services Committee and Budget Audit Subcommittee of Appropriations; he was a member of the Board of Health, HealthSource Advisory Council, Animal Control Advisory Council, and the Community Corrections Advisory Board. At the State level, he sat on the Michigan Association of Counties Human Services Committee and was appointed by Governor Engler to the State Community Corrections Commission; and,

WHEREAS, A Cardiologist in private practice, Commissioner Kahn's focus remained dedicated to health care issues and reform. He was instrumental in the Board's adoption of the Saginaw Health Plan to improve the health of the uninsured, and support of the Synergy Medical Education Alliance to maintain medical education programs in our region.

NOW, THEREFORE, BE IT RESOLVED, That this Resolution be presented to Commissioner Roger N. Kahn on this 7th day of December in the year of our Lord Two Thousand and Four;

BE IT FURTHER RESOLVED, That this Resolution of Recognition be recorded in the Official Minutes of the Saginaw County Board of Commissioners as a permanent record of his service in the community.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Todd M. Hare, Chairman

By Commissioner Basil: That the Resolution be adopted. Approved.

Chairman Hare called on Commissioner Hadsall who presented the Office Staff - Kaye Schultz, Jannis Corley and Mary Ann Massey - with Christmas gifts.

By Commissioner Basil: That the Board adjourn sine die. Carried.

Thereupon, the Board adjourned at 5:35 p.m.

TODD M. HARE, CHAIR

SUSAN KALTENBACH, CLERK